

## St. John's Academy - School Board Minutes Monday June 16, 2025

Members Present: Jeff Trumbauer, Tim Perkins, Father Wilhelm, Janel Monson, Chris Aarhus, Grant Kleven, Stephanie McMillan, Yvette Yatskis, Marianne Klosterman



### I. Call to Order @ 7:00 p.m

#### A. Opening Prayer

### II. Recommended Actions:

#### A. Routine Matters:

1. Agenda Additions:
2. Guests : Melissa Haas & Deacon Stanger
3. Parent Comments: N/A

#### B. Old Business:

#### C. New Business:

1. Nomination and Election of 25-26 Board Officers
  - a) President – Chris Aarhus- nominated by Janel, 2<sup>nd</sup> by Grant
  - b) Vice President – Ryan Wanzek – Nominated by Janel, 2<sup>nd</sup> by Marianne
  - c) Secretary – Stephanie McMillan- Nominated by Janel, 2<sup>nd</sup> by Grant
2. Recommendations for open board positions (3 Parish/1 Non-Parish)
  - a) Names given to Jeff and Father to ask.
3. 2025-2026 Mass Day Dress Code Policy – Passed with the following changes recommended: Option for girls to purchase a jumper or plaid skirt added, option to set up an exchange system for kids who have outgrown old mass clothes, Leggings not to be worn at all unless under dress/jumper. Grant motioned, 2<sup>nd</sup> by Stephanie.
4. Dress Code – Approved with the following addition: If a student wears leggings they must be covered by other clothing that reaches to the mid-thigh, no biker shorts allowed. Motion by Grant, 2<sup>nd</sup> by Stephanie.
5. Lunch Expectations: Passed the same policy with the following recommendations – No fast food will be allowed at lunch, No caffeinated beverages will be allowed at lunch time either. Motion by Grant, 2<sup>nd</sup> by Tim.

#### D. Action item: (2<sup>nd</sup> reading for 1-6)

1. 2010 Procurement - Father asked us to table until he could consult with Earl Wilhelm.
2. 2011 Peanut and Tree Nuts – 2<sup>nd</sup> reading- Motion to pass by Grant, 2<sup>nd</sup> by Tim. Approved.
3. 2012 Food Allergy Management Plan (2011) 2<sup>nd</sup> reading – Motion to pass by Grant, 2<sup>nd</sup> by Tim. Approved
4. 2013 Communicable Diseases – 2<sup>nd</sup> reading – Motion to approve by Stephanie, 2<sup>nd</sup> by Grant, Approved.
5. 2013.1 Communicable Disease Procedures – 2<sup>nd</sup> reading – Motion to approve by Grant, 2<sup>nd</sup> by Stephanie. Approved.
6. 2013.2 – Covid Protocol – Motion to remove from Policy Manual by Grant, 2<sup>nd</sup> by Tim, Approved.
7. 2014 Universal Precautions – 1<sup>st</sup> Reading – no recommendations or changes noted.
8. 2014.1 Universal Precautions Procedures – 1<sup>st</sup> Reading – Wording changes recommended.

9. 2015 – Medication Administration – 1<sup>st</sup> reading – Clarified that any student with a chronic medication need (ie. Inhaler) must have an Individual Health Care plan established.
  10. 2015.1 – Medication Administration- 1<sup>st</sup> Reading – recommendations were to remove the physician signature line and combine the 2 lines below it. Also adding that any medication left at the end of the school year is to be picked up by a parent/guardian with 1 week from the end of school or it will be disposed of properly.
- E. **Pastor's Report:** Is meeting with Mrs. Fix to set up next years schedule. Looked around the building today and the house across the street. The transition to next years new staff will be great.
- F. **Information and Proposals:**
1. **Committee Reports:**
    - a) **Building and Grounds**
      - (1) Report: Met with the building committee today.
        - (a) Plan on meeting 2x a year (March/September)
        - (b) All expressed support to help Mrs. Haas anytime she needs them.
        - (c) Identified three areas to focus on- Projects, maintenance, and Emergencies.
        - (d) Recommended that our building and grounds rep from the school board also be on this committee.
      - (2) Projects:
        - (a) Acoustical tiles are being added in the gym this summer.
        - (b) Caulking on the roof is done and we had no leaks this weekend!
        - (c) Bids for brick work is being looked into.
        - (d) Asbestos report is due this week.
        - (e) Mrs. Yatskis's new room is going to be painted and touched up this month.
        - (f) North lot will be getting crushed asphalt.
        - (g) Going to seed the East lot for the time being.
        - (h) Father is working on a design for a gym mural.
        - (i) Ordered a new Ambo and chair for Father.
        - (j) 20/26 wireless access points will be replaced this summer.
        - (k) New Middle school devices have been ordered.
        - (l) Did a house visit on the East corner house.
        - (m) Boiler drain valve failed and leaked glycol in the basement. In the process of being fixed.
        - (n) Garage needed some minor repairs
    - b) **Finance:**
      - (1) We will hopefully come in under budget again this year. Not as much as we were hoping but still good. Some bills were paid out of the general fund that should have come out of another one so that will help with balancing our budget.
      - (2) The McCormick Estate has finished probate and we should be receiving the remaining amount soon.
    - c) **Long Range Planning**
      - (1) N/A

**d) Policy**

**(1)** Continue to review old policies and update the manual.

**e) Recruitment and Marketing**

(a) Enrollment Update: Numbers are great strong. Our middle school numbers are a little down.

f) **Grievance:** N/A

g) **Childcare:** N/A

**2. Principal's Report:**

a) Thank you for an amazing 7 years at SJA! Extremely grateful for all of the wonderful times that were had.

**III. Future Business:**

A. Next Meeting – August 18, 2025

**IV. Adjournment:** Motion by Grant, 2nd by Tim @ 9:07 p.m.

**V. Closing Prayer**