



Mission: Providing academic excellence in a Catholic environment to inspire lives reflective of the Gospel

St. John's Academy - School Board Minutes

Monday February 16, 2026

Members Present: Melissa Haas, Tim Perkins, Annie Hancock

Chris Aarhus, Stephanie McMillan, Marianne Klosterman, Sherri Kleinknecht, Brady Anderson, Kaysee Price, Ryan Wanzek, Father Wilhelm, Alicia Bata

Absent: Annie Hancock

Call to Order @ 7:02 p.m.

A. Opening Prayer

II. Recommended Actions:

A. Routine Matters:

1. Agenda Additions: none
2. Guest : Janel Monson
3. Board Comments: Reminder for staff to contact teacher representative. Employee conversations are for executive session only.

B. Committees

C. Old Business:

1. Technology Fee- Beginning the 2026-2027 school year a technology fee will be assessed per each student. Fee for K-5 will be \$100 and 6-8 will be \$125. The fee will help support device maintenance, replacement, instructional technology, and digital security for all grade levels. The policy will be reviewed annually. Ryan motioned and Brady 2nd to pass the Technology fee policy. Motion approved.
2. School Calendar: 2026-2027 School Calendar. Note the days off in Oct. are different than JPS because the teachers need to be at a professional development day at JP2 in Fargo on Oct. 15. Sherri motioned to approved 2026-2027 calendar, Brady 2nd, motion approved.

D. New Business:

1. Technology- Janel is looking into Securly for classroom management software. Securly allows teachers to see what each student is doing on their device. It also has an AI filter.

E. Action item:

- (1) Board constitution/Bylaws- First Reading. Change School Board to Advisory board throughout the Constitution and Bylaws. Change from 10 to 9 voting members. Change two non-parish members to one non-parish member. Under terms and Eligibility add be willing to maintain a high level of integrity and confidentiality, to promote school goals of service, welcome, academics, prayer and development, and to support and participate in development and fundraising activities. Under Non-Board Member participation change non-board members must request permission to address the board prior to the meeting by emailing the school principal by noon on the day of the meeting to 24 hours in advance. Under memberships remove 1, 2, 3, 4 regarding elections for board members. Add Section C: Ex-officio and change Vacancies to section D. Under terms of office remove all offices are filled annually by vote of Board at the June meeting. Remove



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Section F Format of Order. Add Safety Committee under The Standing Committees and Purpose.

- (2) Attendance- First reading. Remove section about days required as it is now hours that are required. Add in at 10 days of absence a letter will be sent home to parents and placed in student's file. At 15 days of absence there will be a parent meeting to develop a plan for regular attendance. At 20 days of absence, it may be reported as educational neglect. Under family need/ trips change notify principal and teacher to just notify teacher to make arrangements for make-up work.
- (3) Advisory Board (handbook)- Change School board to Advisory Board in Handbook. And change meetings are held on the fourth Monday of the month to the third Monday of the month.
- (4) Crisis Management Plan (Handbook)- Remove Crisis Management Plan from the handbook. The handbook will simply state that there is a crisis management plan that will be reviewed annually by faculty. All staff have a copy of the Crisis management plan.
- (5) Tuition and Fees (handbook)- Under tuition and fees change annual fees for technology and textbook use to just technology use. Remove for one child \$100, 2 children \$175, 3+ children \$225. Add \$100 per student per year for grades K-5 and \$125 per student per year for grades 6-8.
- (6) Motion for staff to change school board to advisory board as needed. Ryan motioned, Brady 2nd, motion approved.

F. **Pastor's Report:** Father shared that he was pleased to see everyone working together at BBQ and Bingo. He also reminded us that questions and concerns can and should be directed to him and the principal.

G. **Information and Proposals:**

1. **Principal's Report:**

- a) New teacher interviews have taken place for next year for 5th and 2nd grade.
- b) Mrs. Bata will be the resource teacher next year. She will do both interventions and enrichment. Her classroom will be upstairs.
- c) Ms. Smith will move to Mrs. Bata's room and Mrs. Sprague will move downstairs to Ms. Smith's current classroom.
- d) Three students have qualified for honor band. Mrs. McIntyre is practicing with them several times a week. Congratulations students!
- e) William Klosterman won the Spelling B for the second year in a row. Congratulations William!

2. **Committee Reports:**

a) **Building and Grounds**

- (1) Report: The boiler contract ends in June. We will be checking with other companies to get bids. A conversation will be had with the cleaning company to ensure the bathrooms are getting thoroughly cleaned. Paul Belzer brought up the idea of using the current gravel area next to the parking lot for a community garden.



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(2) Projects: Tuck pointing will take place this spring.

b) **Finance: Kaysee**

(1) Finance Report- We are tracking well so far this year. The Basilica finance council has approved next year's budget.

c) **Long Range Planning**

(1)

d) **Policy**

e) **Recruitment and Marketing**

(1) Enrollment update- Staff will be making another call to families next week who haven't completed their enrollment. Marketing committee also met and discussed different ways to promote our school. A couple ideas they had were family nights for current school families and an open house night.

(2) Tigerlily Gold Ticket update- 700 tickets sold so far

(3) Giving Hearts update- Raised \$132,734 so far. Some sponsors have reported that they received their mailing late so the total could possibly go up.

(4) Newman Tournament- Raised \$17,000

f) **Grievance:** none

g) **Childcare:** none

III. **Future Business:**

A. Next Meeting – March 16th

IV. **Adjournment:** 8:30pm

V. **Closing Prayer**