



Mission: Providing academic excellence in a Catholic environment to inspire lives reflective of the Gospel

St. John's Academy -Advisory Board Minutes

Monday August 17

Members Present: Melissa Haas, Chris Aarhus, Stephanie McMillan, Marianne Klosterman, Sherri Kleinknecht, Brady Anderson, Kaysee Price, Ryan Wanzek, Father Wilhelm, Alicia Bata Annie Hancock, Tim Perkins

Call to Order @ 7:01 p.m.

- A. **Opening Prayer**
- B. **Executive Session:** Started at 7:03
- C. . Ended session at 7:17.

II. Recommended Actions:

A. Routine Matters:

- 1. Agenda Additions:
- 2. Guests: Sarah Sankey
- 3. Board Comments: none

B. Committees

C. Old Business:

D. New Business:

- 1. Election of officers: Chris was nominated for president by Steph, with the motion seconded by Brady and Tim. The motion passed with unanimous approval. Ryan nominated for vice president by Brady, motion seconded by Annie and Tim. The motion passed with unanimous approval. Steph nominated as secretary by Brady motioned seconded by Annie and Tim. The motion passed with unanimous approval
- 2. Teacher picnic will be September 20th at the school. Marianne will create a sign- up.

E. Action item:

F. Information and Proposals:

1. Principal's Report:

- a) Mrs. Shockman has been added as a kindergarten teacher. She will also be helping with middle school Spanish two days a week.
- b) New this year eighth graders will have one semester of servant leadership and one semester of life-skills.
- c) The art room is nearly complete, thanks to a generous donor who provided funding for the addition of a sink.
- d) There have been some growing pains with FACTS. There will be a FACTS information night for families on September 17.
- e) The staff will be completing a book study together.
- f) Title Funds cannot be used to purchase IXL, therefore IXL will no longer be available.
- g) The Knights of Columbus generously donated funds to cover the cost of the new religion curriculum, as well as shelving for the music room and keyboards for the music program.
- h) Enrollment numbers are looking strong.

2. Committee Reports:

a) Building and Grounds

(1) Report:

- i. Tuck pointing has been completed.
- ii. Some of the stucco needs repair.



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- iii. Warranty work was completed on the roof.
- iv. Maintenance committee is looking at options for potentially adding a couple split-units upstairs.

b) **Finance:**

- (1) Finance Report- Kaysee shared last years fiscal report. Although expenses were down significantly from the previous year, we were still over budget. There were discrepancies between estimated tuition income and the amounts actually collected. There was also a discrepancy between estimated salary expenses and actual salary expenditures. The Finance Committee will work with Kaysee to reconcile these two line items and ensure the figures are accurate for the 2026–27 school year. On a positive note, childcare did very well.

c) **Policy**

- (1) Cafeteria Payments and Past Due Policy 4012- Edited to remove section about suspending food services to families who have delinquent accounts. Annie motioned to approve emergency authorization of policy 4012, Brady second, all in favor, motion carried.
- (2) Pictures and Video- Edited to add that no students name will be attached to their photo on a public platform. Annie motioned to approve emergency authorization, Brady second, motion carried.
- (3) Policy was updated to reflect FACTS changes

d) **Recruitment and Marketing:**

Report: Sara provided the board with a three- year comparison of concert income and expenses.
Projects: Discussed HOPE dinner plans. Letters will go out this week to sponsors.

e) **Grievance:** none

f) **Childcare:** none

G. Pastor's Report:

- 1. Father is back almost full time.
- 2. This year, grade level groups will celebrate mass in the chapel once a month.

III. **Future Business:**

A. Next Meeting – September 21, 2026

IV. **Adjournment:** 8:40pm

V. **Closing Prayer**