

**NEK ENVIRONMENTAL SERVICES**

P.O. BOX 609, TROY, KS 66087

**Application for Permit to Construct & Operate a Private RESIDENTIAL Wastewater Disposal System**

Owner(s) Name \_\_\_\_\_

Mailing P.O. Box \_\_\_\_\_

Mailing Street Address: \_\_\_\_\_

(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip Code) \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Legal Description: \_\_\_\_\_ S \_\_\_\_\_ T \_\_\_\_\_ R \_\_\_\_\_ County: \_\_\_\_\_ # Acres \_\_\_\_\_

Directions to site or **Address of site** \_\_\_\_\_

Planned Start of Construction \_\_\_\_\_ Insp. Fee Paid: **\$325.00** Date: \_\_\_\_\_

(Brown County \$275.00)

System: New \_\_\_\_\_ **OR** Alteration of Existing System \_\_\_\_\_

If Existing System: Type of System \_\_\_\_\_ Date of Construction \_\_\_\_\_

Licensed Sewage Contractor: \_\_\_\_\_ Central Sewer Available: Yes \_\_\_\_\_ No \_\_\_\_\_

Address: \_\_\_\_\_ Public Water Supply Available: Yes \_\_\_\_\_ No \_\_\_\_\_

Phone: \_\_\_\_\_ RWD#: \_\_\_\_\_ Used Yes \_\_\_\_\_ No \_\_\_\_\_

Private Well: Yes \_\_\_\_\_ No \_\_\_\_\_

Used Yes \_\_\_\_\_ No \_\_\_\_\_

Type of Residence: Permanent \_\_\_\_\_ Part Time \_\_\_\_\_ Age of House \_\_\_\_\_

Number of people \_\_\_\_\_ Number of bedrooms \_\_\_\_\_

Basement Plumbing: Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, stubbed: Yes \_\_\_\_\_ No \_\_\_\_\_

**Applicant's Statement**

**I understand that:**

1. I hereby submit this application for a wastewater system and certify the above information to be factual and true to the best of my knowledge. I further certify that if the application and design plans is approved, a wastewater system Construction Permit, meeting requirements of the NEK ENVIRONMENTAL SERVICES and with all applicable laws, sanitary codes and regulations (of the county that I reside in) adopted or authorized by regulation of the Board of County Commissioners and with all applicable laws and regulations of the State of Kansas.
2. I will call NEK ENVIRONMENTAL SERVICES for a Construction and Final inspection before the system is used.
3. I will eliminate such system and make connection to a public sanitary sewer when available.
4. This is a special permit application which expires 30 June 2026. And is not transferable to any owner of the location for other than the applicant who signed the applicant statement. If construction of the wastewater management system has NOT been started or completed by the expiration date of the permit, a NEW permit application will need to be completed, however the grant protion with be voided.

Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**For Office Use Only**

Wastewater Permit # **G** \_\_\_\_\_ Parcel ID: \_\_\_\_\_

Date Received: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**NEK ENVIRONMENTAL SERVICES**  
**WASTEWATER SYSTEM CONSTRUCTION - SINGLE FAMILY RESIDENTIAL**

**INFORMATION SHEET**

PLEASE READ AND SIGN THIS SHEET. Feel free to ask questions. NOTE: You are completing an application for a permit to operate a single-family wastewater disposal system in one of the referenced counties. When you sign this application, you agree to construct and operate the wastewater disposal system in accordance with the appropriate County Environmental Sanitary Code and Kansas Statutes or Regulations. Please understand that the application form is NOT a permit. An APPROVAL FOR CONSTRUCTION will be granted for the wastewater disposal system by the representative of NEK Environmental Services for the county as signed CONSTRUCTION PERMIT.

When completing the application, it is important that you provide the following:

1. Owner's name, mailing address and telephone number.
2. Address of location where the wastewater disposal system will be constructed.
3. Information about the water supply for the property.
4. Licensed wastewater installer's name and phone number.
5. Central Sewer available?
6. Public Water Supply/Private Well
7. House information.
8. Drawing of the property showing property lines, where the house & driveway are, where you would like the system to be placed, and if there are any creeks, ponds or wells nearby.

READ THE APPLICANTS STATEMENT. Sign the application. Pay the fee.

NOTE: After you have completed the application, NEK Environmental Services will begin to process the application within ten (10) working days. This process includes:

1. Completion of a site evaluation of the property and soils on the property using a soil profile analysis. You will be asked to provide a backhoe and operator for completion of the soil profile.
2. A site evaluation will be provided to you including the data used to determine the type, size and location of the wastewater disposal system to be construction. A design of the proposed system shall be provided to NEKES from the licensed installer prior to permit issuance.
3. After system installation and inspection, a Final Grade shall be performed. **On lagoons, a fence meeting NEK Environmental Services requirements shall be constructed within 60 days after inspection.**

**NOTIFY NEK ENVIRONMENTAL SERVICES BEFORE STARTING HOUSE CONSTRUCTION.**

**Note: The licensed wastewater system installer must provide an "APPROVED AS BUILT" drawing to the property owner showing the location and layout of the waste water disposal system. A copy of this drawing must be given to NEK Environmental Services.**

Note: NEK Environmental Services may share the permit application and permit with other governmental agencies such as Planning & Zoning, Building Codes, or other applicable agencies.

APPLICANTS STATEMENT: I HAVE COMPLETED THE Sewage Facility Application/Permit Form and have read and understand this information sheet.

\_\_\_\_\_  
APPLICANTS SIGNATURE:

\_\_\_\_\_  
DATE: