



# OXFORD COUNTY BOARD OF COMMISSIONERS

26 Western Avenue ♦ P.O. Box 179 ♦ South Paris, ME 04281  
(207) 743-6359 ♦ [www.oxfordcounty.org](http://www.oxfordcounty.org)

Lisa M. Keim, Chair ♦ Timothy G. Turner ♦ H. Sawin Millett

## REQUEST FOR BIDS (RFB) Unorganized Territory Cemetery Fencing Removal, Repair, and Replacement

Oxford County is requesting sealed bids from qualified contractors for cemetery fencing removal, repair, replacement, and related improvements at multiple cemetery locations within the County.

### SCOPE OF WORK

1. **Mason Cemetery:** Remove existing cedar fencing and posts and replace with new fencing maintaining the existing character and style.
2. **Hunts Corner Cemetery:** Remove gates permanently (retain for reuse), widen gate openings by three (3) feet each symmetrically and align with cemetery roadway centerlines. Straighten, tighten, and stabilize fencing by adding fence-to-rail clips.
3. **York Cemetery:** Remove and dispose of existing fencing. Install galvanized chain-link fencing along Cemetery Road for both old and new sections. Leave road access in each section at common location to existing layout.
4. **Riley Cemetery:** Remove existing fencing and posts and replace them with cedar, split rail and cedar posts. Dispose of all old fencing and debris appropriately.

### GENERAL REQUIREMENTS

All sites shall be cleaned and all debris disposed of properly. All signage shall be replaced. Bids must be itemized by cemetery.

### MANDATORY SITE VISIT

A mandatory site visit is required prior to submitting a bid. Contractors may visit by appointment or independently.

### INSURANCE AND TAX DOCUMENTS

A Certificate of Insurance (COI) and completed W-9 form must be submitted with the bid.

## HOLD HARMLESS AND INDEMNIFICATION

The Contractor shall indemnify, defend, and hold harmless Oxford County, its officers, agents, and employees from and against any and all claims, damages, losses, and expenses arising out of or resulting from the performance of the work, provided such claim is caused by negligent acts or omissions of the Contractor, its subcontractors, or anyone directly or indirectly employed by them.

## BID SUBMISSION

Bids are due May 15, 2026 by 12:00 Noon. Electronic submissions are allowed. Bids shall be addressed to the attention of Zane Loper, County Administrator, Oxford County Commission, 26 Western Avenue, PO Box 179, South Paris, Maine 04281.

## QUESTIONS

Questions shall be directed to Tony Carter, UT Manager, at [tcarter@oxfordcounty.org](mailto:tcarter@oxfordcounty.org).