REQUEST FOR PROPOSAL OF QUALIFICATIONS/EXPERIENCE STATEMENTS
DESIGN/ENGINEER/BUILD OF AIRPORT FIRE PROTECTION UPGRADE FOR TERMINAL BUILDING AND HANGARS AT OXFORD COUNTY REGIONAL AIRPORT

The COUNTY OF OXFORD is seeking to retain the services of a contractor specializing in Fire Protection Design, Engineering and Construction. Must meet all life safety codes and NFPA Codes

The COUNTY OF OXFORD must receive proposals no later than 2:00 p.m. local time on October 17, 2022, to be eligible for consideration.

Statements shall be submitted in a single sealed envelope/package, clearly marked “Oxford County Regional Airport Proposal for Fire Protection Upgrade with Design, Engineering and Construction. Location being at 80 Airport Road, Oxford, Maine. E-mailed or faxed submittals will be considered as unresponsive. Complete packages must be delivered to:

Mr. Donald Durrah, County Administrator
Oxford County Commissioners Office
P. O. Box 179
26 Western Avenue South Paris, Maine 04281
Phone: (207) 743-6359

Submittals delivered after the deadline will not be considered. All questions shall be directed in writing to Mr. Tony Carter (e-mail tcarter@oxfordcounty.org) and must be received by 2:00 p.m. local time on October 13, 2022. All questions will be answered by 2:00 p.m. local time on October 14, 2022, and posted on the County’s website at https://www.oxfordcounty.org/. It will be the proposer’s responsibility to check the referenced website for any new amendments.

I. GENERAL INFORMATION

The COUNTY OF OXFORD is seeking the Design/ Engineering and Construction of an Airport Fire Protection Upgrade and Control System. Interested firms should respond to this request on or before the time due for submission.

Following the receipt of the bid proposals, a review committee shall evaluate the statements and select a firm/contractor or, at the discretion of the review committee, select a short list of firms to interview. Emphasis in selecting a firm shall be placed on
the firm's qualifications and experience in projects similar to those which the COUNTY OF OXFORD anticipates undertaking.

In order to be considered responsive, five (5) bound paper copies of the proposals must be submitted to Mr. Donald Durrah, County Administrator, Oxford County Commissioners Office, P. O. Box 179, 26 Western Avenue, South Paris, Maine 04281 no later than 2:00 p.m. on October 17, 2022.

Proposals shall be submitted in a single sealed envelope/package, clearly marked "Proposal for Oxford County Regional Airport Fire Protection Upgrade Project."

The COUNTY OF OXFORD reserves the right to accept or reject any or all Proposals received as a result of this request, or to cancel in part or in its entirety this Request for Qualification, if it is in the best interest of the COUNTY OF OXFORD to do so.

- Questions on RFP Due: October 13, 2022 (2 pm)
- Question Answered: October 14, 2022 (2 pm)
- Proposals Due: October 17, 2022 (2 pm)
- Interview Dates (if held): October 25, 2022
- Award Contract: TBD

Selection Schedule:

II. GUIDELINES FOR PROSPECTIVE CONSULTANTS

Prospective Bidders must meet the following standards as they relate to this request:

A. Have adequate financial resources for performance or have the ability to obtain such resources as required during performance.

B. Have the necessary experience, organization, technical and professional qualification, skills, and facilities.

C. Be able to comply with the proposed or required time of completion or performance schedule.

D. Have a demonstrated satisfactory record of performance.

III. STATEMENT PREPARATION

In order to facilitate evaluation of the qualifications and experience statement, interested consultants are instructed to follow the outline below. Statements that do not follow the outline, or do not contain the required information may be considered as unresponsive proposals. In rating the proposals, the County will weigh each section according to the percentages listed.
A. **Experience:** provide a list of previous and current projects if any, awarded by a municipality and/or government agency within the past few years which are considered similar in scope of services discussed.

B. **Ability to Perform:** demonstrate an understanding and familiarity with projects of the type outlined herein or similar contracts developed by listing of previous heating projects of similar size and scale.

C. **Key Staff Members:** identify the staff client manager and key project managers that will be assigned to work with the COUNTY OF OXFORD.

D. **Local Knowledge:** demonstrate familiarity with the Oxford County Regional Airport and its aviation support systems.

E. **Company Background Material:** pertinent information concerning the background, experience, and reputation of the firm.

F. **References:** submit along with the above information three (3) work related job references.

**IV. PROGRAM BACKGROUND**

The Oxford County Regional Airport is owned and operated by Oxford County. The airport facilities include Runway 15-33 which is a paved runway measuring 3,000 feet long by 75 feet wide with Medium Intensity Runway Lights (MIRLS). Oxford County Regional Airport has two (2) buildings on airport property including a conventional hangar which is privately owned on land leased from Oxford County and a terminal building with associated attached hangars. The terminal building consists of the FBO office and three (3) attached hangars owned by Oxford County.

**V.** The proposal shall be of an innovative design and connections/alarms to be monitored by local 911 emergency response systems. Meet all associated codes and existing code deficiencies to be repaired as well.

The space consists of numerous offices, bathrooms, pilot lounge and hangars. (See attached drawing.)

The Fire Protection system should include the following and not limited to:

- Fire Alarm Control Panel
- Fire Alarm Communicator
- Connection to 911 Dispatch Center
- Battery Backup
- Pull Stations
- Heat Detectors w V-plex for Heat and Pull Stations
- Hard wired Heat Detector (per code)
- Wall Strobes with Horns as required by Code
- Strobe Only in Offices/ Bathrooms
- Smoke Detectors and CO detectors
- Exterior Strobes as needed by code
- Defined services for monitoring on annual basis. (Or by subsequent code)
- Other equipment defined by local, state, and federal codes for airport commercial operations.
- All wiring, conduits, fasteners, and misc. supplies to complete a dependable system for Oxford County Regional Airport -81B and the County of Oxford.
- Include duration to complete entire installation
- List of long lead items that could impact the project.

Existing heating systems failed numerous years ago and are deemed inoperable.

As built drawings of equipment, cut/spec sheets and maintenance/ operations manuals will be included in final project documentation.

VI. CONTRACT AWARD

Any contract entered into by the COUNTY OF OXFORD shall be in response to the proposal and subsequent discussions. The award shall be based on the criteria described herein.

VII. INDEMNIFICATION AND INSURANCE

The successful Bidder selected shall agree to indemnify and hold the COUNTY OF OXFORD harmless from claims, demands, suits, causes of action and judgments arising from the Bidders performance, including claims of professional malpractice or negligence.