OXFORD COUNTY COMMISSIONERS
MEETING MINUTES

October 7, 2022

Meeting Convened
At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Thursday, October 7, 2022 being a workshop, there were present:

Timothy Turner Chairman
Steven Merrill Commissioner
David Duguay Commissioner

The Pledge of Allegiance was recited.

Agenda Adopted
The agenda was adopted as written.

Minutes Approval
The following action occurred regarding sets of minutes of previous meetings:

September 20 approved with amendments

Matters Pertaining to the Airport
The Commissioners reviewed and awarded a bid to Integrity Services of Maine in the amount of $140,000 for a heating system installation.

The Commissioners approved an RFP for a fire system installation with the addition of CO2 censoring be included in the specifications.

Personnel Updates and Actions
The Commissioners accepted the resignation of full-time Sheriff’s Deputy Justin Cummings effective October 16. They then authorized the posting of the open position.

The Commissioners accepted the resignation of full-time dispatcher Katherine Eichel, effective September 28, noting she did not leave in good standing. They then authorized the posting of the open position.

The Commissioners approved the posting of a new part-time clerk position in the Deeds Office.

The Commissioners entered an executive session (1 M.R.S.A. § 405-6 A) to discuss possible assignment of duties. They returned to open session and noted that Deputy Deeds Register Melinda Herrick would be helping with a project in EMA due to a vacancy in that office.

The Commissioners discussed the addition of a Grant Specialist position in EMA to help the County and its municipalities with grant processes which will provide opportunities county-wide. They approved the addition of the position with an hourly rate of $19.41 (entry) - $22.50 (4th year). It was noted that this position is currently being developed, and is not necessarily an open/vacant position at this time.
The Commissioners entered an executive session (1 M.R.S.A. § 405-6 D) to discuss union contract negotiations. No action was needed upon returning to open session.

**Items for Discussion and Action – Considered as Time Permits Throughout Meeting**

The Commissioners discussed the following and acted only as underlined.

1. **Authorized** submission of RCC Grant Application
2. **Discussed** 2022 Spirit of America ceremony and **scheduled** it for December 1

**Adjournment**

The Commissioners adjourned at 11:45am

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**Notes:**

1) **These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.**

2) **Unless otherwise noted, all votes taken by the Commissioners were unanimous.**