OXFORD COUNTY COMMISSIONERS
MEETING MINUTES

September 21, 2021

Meeting Convened
At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Tuesday, September 21, 2021 being a regular session, there were present:

Timothy Turner Chairman
Steven Merrill Commissioner
David Duguay Commissioner

The Pledge of Allegiance was recited.

Agenda Adopted
The agenda was adopted with the addition of a discussion re Tyler Road during the Unorganized Territory portion of the meeting.

Minutes Approval
The following action occurred regarding sets of minutes of previous meetings:

September 9 approved with amendments

Constitution Week Proclamation
The Commissioners read a proclamation prepared by Treasurer Beth Calhoun, a member of Daughters of the American Revolution (DAR).

Public Comment
Hartford resident Joan Kelly asked for an update on the release of an internal investigation, but it was determined that the report is not a public document and therefore cannot be released. County Administrator Donald Durrah offered to send Ms. Kelly the appropriate statutes citing the reasoning.

Tobin Williamson of the Central Western Maine Workforce Development Board introduced himself to the Commissioners and indicated that he would attend future meetings in order to stay in communication with county operations.

Department Heads
Department heads met with the Commissioners to discuss a variety of topics, some being unique to specific departments and other topics being of concern to several or all departments.

Sheriff’s Report
The Commissioners authorized the hiring of Renee Bisbee as a part-time Corrections Officer with the following confirmed:

- Effective Date: October 1, 2021
- Wage Rate: $15.00/hr (part-time uncertified rate)
- Special Conditions: none
The Commissioners authorized a contract to receive highway safety grant funding.

The Commissioners authorized the Sheriff to use Byrne/JAG supplemental covid-19 funding for safety equipment. They also authorize the use of Byrne/JAG funds to purchase a new equipment trailer up to $12,875 including setup and trade of the old firearms trailer.

**Treasurer's Report**
Treasurer Beth Calhoun updated the Commissioners on the County’s financial status and distributed written reports.

**Personnel Updates and Actions**
The Commissioners approved changes to policy regarding leave.

The Commissioners adopted a new policy for remote participation.

**Items for Discussion and Action – Considered as Time Permits Throughout Meeting**
The Commissioners discussed the following and acted only as underlined.

1. Received update from Maine County Commissioners Association.
2. Discussed Spirit of America Ceremony
3. Authorized changes to a contract with SRL Architects

**Adjournment**
The Commissioners adjourned at 11:08am

Timothy G. Turner, Chairman
Steven M. Merrill Commissioner
David A. Duguay Commissioner

Notes:
1) *These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.*

2) *Unless otherwise noted, all votes taken by the Commissioners were unanimous.*