OXFORD COUNTY COMMISSIONERS
MEETING MINUTES

September 1, 2022

**Meeting Convened**
At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Thursday, September 1, 2022 being a workshop, there were present:

Timothy Turner  Chairman
Steven Merrill   Commissioner
David Duguay    Commissioner

The Pledge of Allegiance was recited.

**Agenda Adopted**
The agenda was adopted as written.

**Minutes Approval**
The following action occurred regarding sets of minutes of previous meetings:

August 16 approved with amendments

**Executive Session to Consult with Attorney**
The Commissioners entered an executive session (1 M.R.S.A. § 405-6 E) to consult with Attorney Jim Pross of Skelton Tainter and Abbott regarding the legal rights of the County involving potential litigation. No action was needed upon returning to open session.

**Sheriff’s Report**
The Commissioners authorized the submission of a Byrne/JAG grant application to utilize unused funds that remain available.

The Commissioners ratified an MOU with the Teamsters Union dated September 1.

The Commissioners authorized the hiring of Matthew Steinort as a full-time Corrections Officer with the following confirmed:

- Effective Date: September 1, 2022
- Wage Rate: $17.94/hr (1st year rate)
- Special Conditions: none

Jail Administrator Dana Dillingham noted that the jail is now full-staffed.

**Personnel Updates and Actions**
The Commissioners accepted the resignation of full-time Dispatcher Tina Suttles effective August 14 and authorized the posting of the open position.
The Commissioners accepted the resignation of Deputy EMA Director Teresa Glick effective September 9 and authorized the posting of the open position.

The Commissioners reviewed various job descriptions and authorized changes to shift supervisory authority of the IT Director, EMA Director, and RCC Director from the Commissioners to the County Administrator.

The Commissioners then entered an executive session (1 M.R.S.A. § 405-6 A) to discuss possible restructure of a department. No action was needed upon returning to open session.

The Commissioners entered an executive session (1 M.R.S.A. § 405-6 D) to discuss union contract negotiations. No action was needed upon returning to open session.

**Items for Discussion and Action – Considered as Time Permits Throughout Meeting**
The Commissioners discussed the following and acted only as underlined.

1. Approved radio tower lease.
2. Received updates from their respective budget caucuses.
3. Discussed resignation of the Albany Register of Voters.

**Adjournment**
The Commissioners adjourned at 12:05m

Timothy G. Turner, Chairman

Steven M. Merrill Commissioner

David A. Duguay Commissioner

Notes:

1) *These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.*

2) *Unless otherwise noted, all votes taken by the Commissioners were unanimous.*