

# **OXFORD COUNTY COMMISSIONERS MEETING MINUTES**

**August 7, 2025**

## **Meeting Convened**

At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Thursday, August 7, being a workshop, there were present:

Timothy Turner	Chair
Lisa Keim	Commissioner
Sawin Millett	Commissioner

The Pledge of Allegiance was recited.

## **Minutes Approval**

The following action occurred regarding sets of minutes of previous meetings:

July 15	approved with amendments
August 1	approved

## **Agenda Adopted**

The agenda was adopted with the addition of discussing the county's contract with Skelton Taintor Abbott for general legal services.

## **Matters Pertaining to the Airport and Unorganized Territory**

The Commissioners authorized an RFP for snow removal at the airport noting the contract would be set for three years instead of ten.

The Commissioners approved the renewal of a contract with Responsible Pet Care in South Paris for housing and care of animals taken in by the UT Animal Control Officer.

The Commissioners and UT Supervisor Tony Carter discussed concerns for the dumping of household trash at the dumpster on South Arm Road. Commissioner Keim expressed worry about the long-term effect of allowing household trash to be disposed of at the public dumpster and questioned whether the county should continue paying for it. Supervisor Carter suggested first installing some signs to see if that deters the trash dumping.

The Commissioners discussed an initiative to persuade Albany Township to organize and become an incorporated municipality in response to rapid growth and requests for services in the community. Commissioner Keim noted her concern for the proposed length (five hours) for the first meeting and wanted to be sure the residents in Albany Township were aware and invited to the meeting. Commissioner Millett echoed her concerns to make sure residents were informed of the meeting.

## **Building Improvements (tabled from previous meeting)**

The Commissioners authorized the following building repairs/improvements: leaking roof connecting RCC and Sheriff's Office, failed compressor in Sheriff's Office (need heat pumps installed), and soundproofing in the Sheriff's Office.

### **Personnel Updates and Action**

The Commissioners authorized an outside work request for Lt. Chancey Libby at Black Mountain Ski Resort.

The Commissioners authorized the renewal of an MDEA contract. Commissioner Keim noted that the County should request a signature line be added for the Administration Office in addition to the Sheriff's signature line to show authorization was given from both parties.

The Commissioners authorized the hiring of Michelle Condon as a part-time Corrections Officer with the following confirmed:

- Effective Date: August 11, 2025
- Wage Rate: \$22.00/hr (PT certified less than 5 years' experience)
- Special Conditions: none

The Commissioners authorized the hiring of Richard Batchelder as a part-time Corrections Officer with the following confirmed:

- Effective Date: August 11, 2025
- Wage Rate: \$22.00/hr (PT certified less than 5 years' experience)
- Special Conditions: none

The Commissioners accepted resignation of Dispatch Supervisor Mary Britton effective August 11, 2025 and approved her request to remain a part-time Dispatcher following a fourteen-day separate period per policy. The Commissioners then authorized the posting of the open position.

The Commissioners accepted the resignation of part-time Dispatcher Terri Littlehale effective immediately.

The Commissioners entered an executive session (1 M.R.S.A. § 405-6 A) with RCC Director Geff Inman to discuss a personnel matter. They returned to open session authorized the posting of a full-time Administrative Assistant to the RCC Director with a wage rate of \$23-25/hr with a 2-1 vote. Commissioner Keim clarified that while she agrees with implementing an Administrative Assistant position, she would prefer exploring a part-time position first to see if the workload justifies a full-time position which is why she voted against the motion.

The Commissioners entered an executive session (1 M.R.S.A. § 405-6 A) to discuss a personnel matter. No action was needed upon returning to open session.

The Commissioners entered an executive session (1 M.R.S.A. § 405-6 E) to review written communication from Attorney Matt Tarasevich. No action was needed upon returning to open session.

### **Items for Discussion and Action – Considered as Time Permits Throughout Meeting**

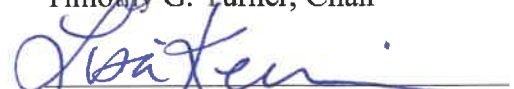

1. Authorized a two-month trial of increasing the disposal of trash from the campus dumpster from once a week to twice per week.

sick.

3. Authorized disposal of excess radio equipment.
4. Appointed Commissioner Keim as the Board's representative on the Central Western Maine Workforce Development Board.
5. Commissioner Keim suggested working with Deputy Administrator Abby Shanor on a policy regarding out of office trainings and conferences. Commissioner Millett noted that the MCCA recently adopted a similar policy.
6. Changed October 2 workshop day to October 9 for the UT Tour.

**Adjournment**

The Commissioners adjourned at 12:19pm.

  
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Timothy G. Turner, Chair  
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Lisa M. Keim, Commissioner  
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H. Sawin Millett, Commissioner

*Notes:*

- 1) *These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.*
- 2) *Unless otherwise noted, all votes taken by the Commissioners were unanimous.*