

**OXFORD COUNTY COMMISSIONERS  
MEETING MINUTES**

**March 5, 2026**

**Meeting Convened**

At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Thursday, March 5, being a workshop, there were present:

Lisa Keim	Chair
Sawin Millett	Commissioner
Timothy Turner	Commissioner

The Pledge of Allegiance was recited.

**Agenda Adopted**

The agenda was adopted with the changing the executive session from personnel to union contract negotiations and adding an update on jail funding under other items.

**Financial Matters**

The Commissioners authorized the proposal for bids for a Tax Anticipation Note (TAN). Commissioner Keim questioned if it was possible to set aside enough money each year to cover costs without a TAN. Finance Director Lindsay Kay explained that technically yes, however that would be the Casino Funds which historically have been used to offset the tax levy during the budget process. Treasurer Beth Calhoun noted that the only way to require towns to pay taxes earlier or more frequently is by asking the legislature for a statutory change.

There was some discussion about whether or not the proposed Deputy Finance Director position could be part-time. Commissioner Millett pointed out that there will be a new Treasurer elected this year and without knowing who that person will be or what qualifications they will have, it's in the best interest of the County to make sure there are no gaps in services.

The Commissioners approved the job description for the position of Deputy Finance Director and approved the opening for posting.

Finance Director Lindsay Kay and Treasurer Beth Calhoun then reviewed written monthly reports with the Commissioners.

**Personnel Updates and Actions**

The Commissioners authorized the hiring of Brianna LeConti as a full-time Dispatcher with the following confirmed:

- Effective Date: March 22, 2026
- Wage Rate: \$24.06/hr (1<sup>st</sup> year)
- Special Conditions: contingent upon successful background check and pre-employment physical – approved vacation April 22-27 and June 13.

The Commissioners authorized the hiring of Patricia Parr as a full-time Dispatcher with the following confirmed:

- Effective Date: March 23, 2026
- Wage Rate: \$23.27/hr (entry year)
- Special Conditions: contingent upon successful background check and pre-employment physical

The Commissioners authorized the hiring of Aaliyah Moore as a full-time Administrative Assistant to the Communications Director with the following confirmed:

- Effective Date: March 23, 2026
- Wage Rate: \$25.13/hr (3rd year)
- Special Conditions: approved vacation July 21-22

The Commissioners accepted the resignation and retirement of Corrections Officer David McAlister effective June 2.

The Commissioners authorized the status change from part-time to full-time \$25.78 effective March 22.

The Commissioners authorized cashout of up to 60 hours for Victim Witness Advocate Tammy Grenier.

#### **Enterprise Presentation on Fleet Management Services**

Anthony Wu of Enterprise gave a presentation highlighting to estimated cost savings that could be accomplished by signing an agreement for fleet management. This item will be discussed further on March 17.

#### **Land Use Planning Commission (LUPC) Presentation**

Stacy Benjamin of the LUPC gave an update on Commission changes to short-term rentals in the Unorganized Territory along with other policy changes and upcoming events.

#### **Items for Discussion and Action – Considered as Time Permits Throughout Meeting**

1. Commissioner Millett shared jail funding updates from recent legislative hearings and MCCA meetings.
2. Administrator Loper updated the Commissioners on building repairs suggested by the Risk Pool's catastrophic insurance carrier, Liberty Mutual, to minimize liability.
3. The Commissioners reviewed a request from the Town of Newry requesting funding assistance with a road project that provides access to Riley Township in the Unorganized Territory (UT). Commissioner Keim raised concerns about utilizing UT funds outside of the Unorganized Territory and questioned whether it was legal. She also noted that the argument about one road being essential because it leads to another destination could be said about several roads. It was noted that Administrator Loper would share the letter with UT Fiscal Administrator Chip Jones to see what the County's legal options are.

4. The Commissioners accepted a highway safety grant in the amount of \$5,882 for drug recognition training and related expenses.

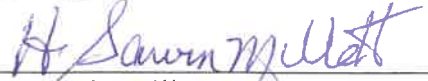
The Commissioners entered an executive session (1 M.R.S.A. § 405-6 D) to discuss union contract negotiations. No action was needed upon returning to open session.

**Adjournment**

The Commissioners adjourned at 12:52pm.



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Lisa M. Keim, Chair



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H. Sawin Millett, Commissioner



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Timothy G. Turner, Commissioner

*Notes:*

- 1) *These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.*
- 2) *Unless otherwise noted, all votes taken by the Commissioners were unanimous.*