Oxford County Commissioners
Meeting Minutes

March 4, 2021

*Due to COVID-19 this meeting was held online via Zoom

Meeting Convened
At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the
County of Oxford at 9:00 am on Thursday, March 4, 2021 being a workshop, there were present:

Timothy Turner    Chairman
Steven Merrill     Commissioner
David Duguay      Commissioner

The Pledge of Allegiance was recited.

Agenda Adopted
The agenda was adopted with the addition of reviewing the February 4 meeting minutes and
removal of the hiring of a DA’s Office Clerk and the subsequent executive session. The hiring will
be discussed further on March 16.

Minutes Approval
The following action occurred regarding sets of minutes of previous meetings:

January 19           approved with amendments
February 4           tabled

Sheriff’s Report
The Commissioners authorized the hiring of Kathleen O’Connell as a full-time Corrections
Officer with the following confirmed:

- Effective Date:       March 4, 2021
- Wage Rate:        $16.42 (entry)
- Special Conditions: probationary period per contract

The Commissioners reviewed a draft job description for the position of Assistant Jail
Administrator. It was noted that this position would not replace the Staff Sergeant position. This
item will be discussed further on March 16.

The Commissioners awarded a bid to Trinity Services pending further contractual negotiations to
provide food services to the jail upon returning to a full-time facility.

The Commissioners awarded a bid to Alternative Correctional Health Group pending further
contractual negotiations to provide medical services to the jail upon returning to a full-time
facility.
**Personnel Updates and Actions**
The Commissioners authorized the hiring of Amanda Lantagne as a full-time Dispatcher with the following confirmed:

- Effective Date: March 15, 2021
- Wage Rate: $17.81 (1st year)
- Special Conditions: probationary period per contract

**Items for Discussion and Action – Considered as Time Permits Throughout Meeting**
The Commissioners discussed the following and acted only as underlined.
1. Reviewed communication regarding a road petition in Stow.
2. Discussed retention of a labor negotiator. This item will be discussed further on March 16.

**Adjournment**
The Commissioners adjourned at 10:36 am.

Timothy G. Turner, Chairman

Steven M. Merrill Commissioner

David A. Duguay Commissioner

**Notes:**
1) These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.

2) Unless otherwise noted, all votes taken by the Commissioners were unanimous.