

**OXFORD COUNTY COMMISSIONERS  
MEETING MINUTES**

**February 5, 2026**

**Meeting Convened**

At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Thursday, February 5, being a workshop, there were present:

Lisa Keim	Chair
Sawin Millett	Commissioner
Timothy Turner	Commissioner

The Pledge of Allegiance was recited.

**Minutes Approval**

The following action occurred regarding sets of minutes of previous meetings:

December 16	approved amended version
January 20	approved

**Agenda Adopted**

The agenda was adopted with the addition of the Treasurer’s Report as the Finance Director will not be available at the regular meeting when that report normally occurs.

**Personnel Updates and Actions**

The Commissioners authorized the vacation carryover for Maintenance Worker Samantha Cilley for the length of one pay period.

The Commissioners authorized the reimbursement of \$350.10 to Legal Assistant Danielle Gilbert for a windshield replacement after a large icicle fell off the courthouse roof onto her vehicle. They further discussed falling snow and ice hazards and decided that “no parking when ice is present” signs will be implemented to deter parking in hazardous areas going forward.

**Matters Pertaining to the Sheriff’s Office**

The Commissioners approved the submission of a Maine Bureau Highway Safety (MBHS) grant application for an estimated amount of \$7,000.

The Commissioners heard updates from a recent presentation by Enterprise to potentially manage the police fleet. Commissioner Keim suggested comparing the proposal to other vendors if possible.

**Items for Discussion and Action**

- The Commissioners accepted a bid from Hoyle and Tanner for airport planning and consulting services from 2027 through 2032.
- Registrar of Deeds Cherri Crockett proposed the idea of an open house for municipal officials to tour in March to provide the opportunity for them to tour the Deeds Registry and Administration Office prior to budget season in hopes of encouraging more towns to

get involved in the process. The Commissioners liked the idea and suggested possibly scheduling it for a Commissioners workshop day so that they can also attend a meeting if they wanted.

- County Administrator Zane Loper updated the Commissioners on uploading archived meeting videos and explained that today's meeting will be a trial run with Norway Paris Community TV, noting that the recording will be submitted next day via USB drive for processing and uploading.
- Finance Director Lindsay Kay updated the Commissioners on the status of various audits.
- Finance Director Lindsay Kay presented the Treasurer's Report.
- The Commissioners adopted the 2026 tax commitment.

The Commissioners entered an executive session (1 M.R.S.A. § 405-6 D) with Sheriff Wainwright, Chief Deputy Urquhart, Major Thompson, and Major Dillingham to discuss a personnel matter. No action was needed upon returning to open session.

**Adjournment**

The Commissioners adjourned at 11:47am.



Lisa M. Keim, Chair



H. Sawin Millett, Commissioner



Timothy G. Turner, Commissioner

*Notes:*

- 1) *These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.*
- 2) *Unless otherwise noted, all votes taken by the Commissioners were unanimous.*