

**Wabasha Soil and Water Conservation District**  
**Regular Board Meeting**  
**November 20, 2025**  
**8:15 am**  
**611 Broadway Ave.**  
**Suite 10B**

**I. CALL MEETING TO ORDER**

**II. PLEDGE ALLEGIANCE**

**III. AGENDA**

**IV. PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

**V. CONSENT AGENDA -Board Action**

*Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.*

i. Contracts

- A. JM Dairy LLC Contract# 25-SHD-4 in the amount of \$5,000.00 for 340 Cover Crops – 1 year. Installed by date 12/1/2025.  
(Funding source – FY25 Soil Health Delivery)

ii. Contract Amendments

- A. Hunter Farms LLC (Thomas Hunter) Amendment #2 for Contract# 2024WAGZ-WC-13 to change the installed by date to 5/31/2026 from 10/31/2025.  
(Funding source – FY24 WAGZ)

iii. Vouchers

- A. Voucher payment for Contract# 79-25RCPP-01 in the amount of \$1,570.00 for 340 Cover Crops. 1<sup>st</sup> year of 4 years.  
(Funding source – FY25-FY28 Soil Health RCPP)
- B. Voucher payment for Contract# 79-25RCPP-06 in the amount of \$2,850.00 for 340 Cover Crops. 1<sup>st</sup> year of 4 years.  
(Funding source – FY25-FY28 Soil Health RCPP)
- C. Voucher payment for Contract# 79-25RCPP-09 in the amount of \$1,980.00 for 340 Cover Crops. 1 year contract-Final.  
(Funding source – FY25-FY28 Soil Health RCPP)
- D. Voucher payment for Contract# 79-25RCPP-15 in the amount of \$870.00 for 340 Cover Crops. 1 year contract-Final.  
(Funding source – FY25-FY28 Soil Health RCPP)
- E. Voucher payment for Contract# 79-25RCPP-16 in the amount of \$4,776.00 for 340 Cover Crops. 1 year contract-Final.  
(Funding source – FY25-FY28 Soil Health RCPP)
- F. Voucher payment for Contract# 79-25RCPP-21 in the amount of \$6,000.00 for 340 Cover Crops – 1 year contract-Final.  
(Funding source – FY25-FY28 Soil Health RCPP)

- G. Silver Spirit Farm LLC (Craig Reiter) Voucher payment for Contract# 25-SHD-11 in the amount of \$1,542.00 for 340 Cover Crops–1 yr Final.  
(Funding source – FY25 Soil Health Delivery)
- H. Voucher payment for Contract# 79-25RCPP-10 in the amount of \$2,070.00 for 340 Cover Crops – 1 year contract-Final.  
(Funding source – FY25-FY28 Soil Health RCPP)
- I. Voucher payment for Contract# 79-25RCPP-05 in the amount of \$4,955.00 for 340 Cover Crops – 1 year contract - Final  
(Funding source – FY25-FY28 Soil Health RCPP)
- J. Craig Breuer Voucher payment for Contract# 2025WAGZ-WC-04 in the amount of \$2,000.00 for Practice 351 Well Decommissioning.  
(Funding source – FY24-FY25 WAGZ)
- K. Voucher payment for Contract# 79-25RCPP-03 in the amount of \$6,000.00 for 340 Cover Crops. 1<sup>st</sup> year of 4-year contract.  
(Funding source – FY25-FY28 Soil Health RCPP)
- L. Voucher payment for Contract# 79-25RCPP-13 in the amount of \$6,000.00 for 340 Cover Crops. – 1 year contract – Final.  
(Funding source – FY25-FY28 Soil Health RCPP)
- M. JM Dairy LLC Voucher payment for Contract# 25-SHD-4 in the amount of \$5,000.00 for 340 Cover Crops. 1 year contract -Final  
(Funding source – FY25 Soil Health Delivery)
- N. Leisen Farms Voucher payment for Contract# 25-SHD-12 in the amount of \$2,220.00 for 340 Cover Crops. 1 year-Final  
(Funding source – FY25 Soil Health Delivery)
- O. George Tesmer Voucher payment for Contract# 2024WAGZ-WC-05 in the amount of \$1,080.00 for 340 Cover Crops. 2<sup>nd</sup> year of 3-year contract.  
(Funding source – FY24 -FY25 WAGZ)
- P. Voucher payment for Contract# 25-RCPP-18 in the amount of \$1,195.00 for 340 Cover Crops. 1<sup>st</sup> payment of 4-year contract.  
(Funding source – FY25-FY28 Soil Health RCPP)
- Q. Voucher payment for Contract# 79-25RCPP-17 in the amount of \$1,785.00 for 340 Cover Crops. 1<sup>st</sup> year of 4-year contract.  
(Funding source – FY25-FY28 Soil Health RCPP)
- R. Voucher payment for Contract# 79-25RCPP-19 in the amount of \$1,880.00 for 340 Cover Crops. 1<sup>st</sup> year of 4-year contract.  
(Funding source – FY25-FY28 Soil Health RCPP)
- S. Voucher payment for Contract# 79-25RCPP-12 in the amount of \$5,000.00 for 340 Cover Crops. 1<sup>st</sup> year of 4-year contract.  
(Funding source – FY25-FY28 Soil Health RCPP)
- T. Voucher payment for Contract# 79-25RCPP-08 in the amount of \$6,000.00 for 340 Cover Crops. 1<sup>st</sup> year of 4-year contract.  
(Funding source – FY25-FY28 Soil Health RCPP)
- U. Voucher payment for Contract# 79-25RCPP-22 in the amount of \$1,400.00 for 340 Cover Crops. 1<sup>st</sup> year of 4-year contract.  
(Funding source – FY25-FY28 Soil Health RCPP)
- V. Cole and David Packer Voucher payment for Contract# 22-CS-2 in the amount of \$176.00 for Cover Crops. Payment 3 of 3 years-Final.  
(Funding source – FY23 Capacity)

- W. Voucher payment for Contract# 79-25RCPP-20 in the amount of \$1,716.00 for 340 Cover Crops. 1<sup>st</sup> year of 3-year contract.  
(Funding source – FY25-FY28 Soil Health RCPP)
- X. Cole and David Packer Voucher payment for Contract# 2024WAGZ-WC-10 in the amount of \$4,500.00 for 340 Cover Crops. Payment 2 of 2 years - Final.  
(Funding source – FY24-FY25 WAGZ)
- Y. Bernard Schumacher Voucher payment for Contract# 23-CWF-WIC-08 in the amount of \$11,508.89 for 410 Grade Stabilization Structure.  
(Funding source – FY23 CWF – WIC)
- Z. Oak Leaf Farms LLC Voucher payment for Contract# 23-SHCS-1 in the amount of \$2,460.00 for 340 Cover Crops. Payment 3 of 3-year contract.  
(Funding source – FY23 Capacity)
- AA. Meyer's Seeds Inc. Voucher payment for Contract# 25-SHD-14 in the amount of \$3,940.00 for 340 Cover Crops. 1-year contract-Final.  
(Funding source – FY25 Soil Health Delivery)
- BB. DKKA LLC (Kyle Olson) Voucher payment for Contract# 2025WAGZ-WC-03 in the amount of \$9,108.34 for Water Sediment Control Basin.  
(Funding source – FY24-FY25 WAGZ)
- iv. Grants
  - A. Grant Contract Agreement between the State of Minnesota, acting through its Department of Natural Resources, Division of Forestry and Wabasha SWCD (Grantee). Forest Stewardship Plan Grant, effective 11/18/2025 to 6/30/2027. \$18,000.00 (\$1,800.00 Admin, \$16,200.00 Forester Assistance)

**VI. SECRETARY'S REPORT – Board Action**

- A. October 23, 2025, Meeting Minutes

**VII. TREASURER'S REPORT – Board Action**

- A. October District Financial Statements  
Included for your review
- B. Program Record – October  
The full spreadsheet was sent to the board in advance

**VIII. PAYMENT OF MONTHLY BILLS**

- A. Monthly Bills in the amount of \$133,856.41 - **Board Action**

**IX. DISTRICT REPORTS**

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – Christina Taylor – No report, just getting caught up.
- E. District Technician Report- Matt Kempinger –
- F. Natural Resources Technician Report– Katelyn Abts – In the packet
- G. Soil Health/Nutrient Management Tech Report – Deanna Pomije – In the packet
- H. Conservation Planning & Outreach Technician – Ella Jurgerson – In the packet
- I. BWSR Report -
- J. Other agencies –

**X. OLD BUSINESS**

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

**XI. NEW BUSINESS**

- A. Canceling RCPP Contracts due to funded through SHD Funds or canceled for personal reasons. – **Board Action**
- B. WinLaC Comprehensive Watershed Management Plan - First Amendment to Sub-Agreement between Root River SWCD and Wabasha SWCD. Amendment to Paragraph (V(c)) of the Sub-Agreement, adding language for "Indemnity and Hold Harmless". – **Board Action**
- C. Approve Reiter Living Trust/William Reiter Amendment# 2 to Contract# 2024WinLaC-WAB-008 to change installation date to 10/31/2026 from 11/30/2025. – **Board Action**
- D. Approve Daniel Miller Amendment# 1 to Contract# 2025WinLaC-Wab002 to change the installation date to 10/31/2026 from 11/30/2025 – **Board Action**
- E. Approve 2025 Soil Heath RCPP November Ranking/Batching– **Board Action**
- F. Raffle Donations for Convention – **Discussion**
- G. Schedule Staff reviews with Personnel Committee-**Discussion**
- H. Jary Holst Amendment# 1 to Contract# 2025WinLaC-Wab-001 to change installed by date to 12/31/2025 from 11/30/2025. – **Board Action**  
(Funding source – FY25 WinLaC 1W1P)

**XII. Board Reports**

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P (WAGZ)– Dag
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen
- F. Upcoming Events:
  - i. Monday – Wednesday, Dec 1 – 3, 2025 MASWCD Convention
  - ii. Thursday, December 18, 2025, Regular Board Meeting
  - iii. Thursday, December 25, 2025, Christmas Day – Office Closed

**XIV. Motion to Recess Regular Meeting and go into Closed Session –Board Action**

**XV. Closed Session – Board Action**  
**HR**

**XVI. Motion to Reopen Regular Meeting – Board Action**

**XVII. Approval of the following – Board Action**  
**HR Discussed.**

**XVIII. Adjourn – Board Action**