

**Wabasha Soil and Water Conservation
District Regular Board Meeting
May 28, 2026
8:15 am
611 Broadway Ave. Suite 10B**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration

i. Contracts

- A. Mark Lehnertz Contract# 2026-WIC319-1 in the amount of \$1,272.00 for Practice 590 – Nutrient Management. Complete by date 7/15/2026.
(Funding source – FY26 West Indian Creek 319)

ii. Canceled Contracts:

- A. Cancel Gareth & Mary Lou Hager Contract#25-CC-10 in the amount of \$300.00 for Practice 314 Brush Management. Install by date was 4/30/2026.
- B. Cancel June E Ratz Trust Contract# 24-CC-5 in the amount of \$423.00 for Practice 314 Brush Management. Install by date was 5/01/2026.

iii. Vouchers

- A. Richard Oeckler Voucher for Contract# 25-SHD in the amount of \$2,520.00 for 327 Conservation Cover.
(Funding source – FY25 Soil Health Delivery)
- B. Warren Craig Beighley Voucher for Contract# 25-SHD-7 in the amount of \$1,050.00 for Practice 327 Conservation Cover.
(Funding source – FY25 Soil Health Delivery)

iv. Grants

- A.

VI. SECRETARY'S REPORT

- A. April 23, 2026, Meeting Minutes – **Board Action**

VII. TREASURER'S REPORT – Board Action

- A. April District Financial Statements
Included for your review

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$53,398.26 - **Board Action**
- B. Note: Southeast Service Cooperative – Health Insurance June premium will be paid on 6/1/2026 in the amount of \$5,234.34 by automatic withdrawal.

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – Christina Taylor – (in the packet)
- E. Natural Resources Technician Report– Katelyn Abts – (in the packet)
- F. Soil Health/Nutrient Management Tech Report – Deanna Pomije (in the packet)
- G. Conservation Planning & Outreach Technician – Ella Jurgerson (in the packet)
- H. BWSR Report –
- I. FSA –

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Discuss RCPP existing no-till contract# 79-1-05. Funding payback question and options on their 3-year no-till contract & potential no-till policy revision (current policy asks for 3 years of no-till on the same ground) - **Discussion**

XI. NEW BUSINESS

- A. Approve Vicki Arendt Contract# 2026WAGZ-WC-09 in the amount of \$1,743.75 for Practice 351 Well Decommissioning. Installed by date 4/30/2027 – **Board Action** (Funding source – FY26 WAGZ)
- B. Approve Jodi Flynn Contract# 2026WAGZ-WC-10 in the amount of \$2,118.75 for Practice 351 Well Decommissioning. Installed by date 4/30/2027– **Board Action** (Funding source – FY26 WAGZ)
- C. Area 7 Resolutions Meeting - SWCD Supervisors, Staff.
June 9th at the Stewartville American Legion. Registration at 9:00 am.
Resolutions need to be sent to Randy Smith by June 2nd. Rssmith567@gmail.com
Lynn & Sharleen are attending– **Discussion**
- D. Nutrient Management Technical Assistance Grant. Funds 25% of Deanna’s position - **Discussion**
 - i. Wabasha County SWCD Work Plan
 - ii. Wabasha County SWCD Deliverables Schedule and Budget
 - iii. Winona County SWCD Work Plan
 - iv. Winona County SWCD Deliverables Schedule and Budget
- E. Approval for Terri to accept the Nutrient Management Technical Assistance Grant and sign the grant when it arrives – **Board Action**
- F. Approve Larry Mischke Contract# 2026WAGZ-WC-07 in the amount of \$46,573.00 for Practice 410 Grade Stabilization. Installed by date 6/01/2027.
Funding source – FY26 WAGZ (Watershed Alliance for the Greater Zumbro)

- G. Approve Marty Heins Contract# 2026WAGZ-WC-08 in the amount of \$14,481.00 for Practice 410 Grade Stabilization. Installed by date 7/31/2027.
Funding source – FY26 WAGZ (Watershed Alliance for the Greater Zumbro)
- H. West Indian Creek Rain Barrel Program. Program that provides up to 90% cost share on rain barrel purchase up to \$100 dollars. Program targets a portion of Plainview, in the watershed. Applicants can apply through a survey as well as certify the rain barrel purchase on a survey, making the enrollment process for the program easy for the applicants. – **Informational**
- I. Upcoming Events:
 - i. Friday June 9, 2026, A7 Resolutions Meeting
 - ii. Friday, June 19, 2026, Juneteenth Holiday – Office Closed
 - iii. Thursday, June 25, 2026, Board Meeting

XII. Board Reports

- A. Zumbro 1W1P – Dag
- B. WinLaC 1W1P – Lynn
- C. SE SWCD Technical Support JPB - Dag
- D. County Board Meeting – Sharleen

Note: If meeting is not finished by 10:00 am, we will need to recess the regular meeting and start the Local Work Group meeting at 10:00 am.

XIII. Adjourn – Board Action

Agenda for Local Work Group

1. Welcome & Review: 15 minutes
2. NRCS: update on current EQIP status as available: 15 minutes
3. SWCD: Input on current projects, project requests, interaction with EQIP projects.
4. Present Comprehensive Watershed Management Plan Goals/funding sources/how it relates to EQIP: 30 minutes
5. Other sources of funding for practices from partners attending: 15 minutes
6. Discuss Suggestions/Comments for EQIP Process and Considerations for Prioritization: 15 minutes
7. Finalize Decisions on Resource Concern Priorities: 15 minutes
8. Next steps: 15 minutes, Adjourn LWG Meeting

Then reopen the regular meeting, if necessary

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha County SWCD	Contract Number: 2026-WIC319-1	Amendment <input type="checkbox"/> Date(s):	Canceled <input type="checkbox"/> Date(s):
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* If a contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Mark Lehnertz	Address 21077 595th St	City/State Kellogg MN	Zip code 55945-4697
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4,1/4
Highland	109	11	14	SE 1/4
Highland	109	11	15	N1/2, SE 1/4

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS - FOTG, Nutrient Management (590)

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 7/15/2026, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).

3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

Tennessen Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

Date 5-1-26	Land Occupier <i>Mark Johnson</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information.

Conservation Practice

The primary practice for which assistance is requested is **590 - Nutrient Management**

Practice standard(s) or eligible component	Units
590 - Nutrient Management	63.6

Split Nitrogen: As per the 590-Nutrient Management standard this practice must follow the University of MN corn fertilizer guidelines and the nitrogen must be applied in two applications, at planting and usually around the corn growth stage, V4-V6.

This contract enrolls Tracts: 4001, 5043, 559 and 63.6 acres.

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practical and reasonable.

Date 5-1-26	Technical Assistance Provider <i>Dorinda Boyce</i>
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Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of: \$20 / acre

Approval Date 5/1/2026	Authorized Signature <i>Leri Peters per board resolution</i>	Total Amount Authorized \$1,272.00
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FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 25-CC-10	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input checked="" type="checkbox"/> Board Meeting Date(s): 5-28-26
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Gareth & Mary Lou Hager	Address 1091 East Ave	City/State Zumbrota, MN	Zip code 55992
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Watopa Twp	Township No.: 109	Range No.: 10	Section No.: 7	1/4, 1/4 NW, SW
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Brush Management - 314
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 12/31/25, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date 7/23/25	Land Occupier <i>Gareth E Hager</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information

Conservation Practice

The primary practice for which cost-share is requested is **Brush Management (314)**

Eligible Component Standard & Name Brush Management (314)	Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate \$300.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 8/6/25	Technical Assistance Provider <i>Kate Abbott</i>
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$300/acre

Amount	Program Name	Fiscal Year
\$300.00	Conservation Contract	2025

Date 8-28-25	Authorized Signature <i>Lynn Zabel</i>	Total Amount Authorized \$300.00
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Contract Amendment Form

Organization: <p style="text-align: center;">Wabasha SWCD</p>	Contract Number: <p style="text-align: center;">25-CC-10</p>	Amendment Number: <p style="text-align: center;">1</p>	Amendment Type Date <input checked="" type="checkbox"/> Amount <input type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/>
		Board Meeting Date: 	

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: _____ Original Contract Install Date: 12/31/25

Amended Contract Install Date (If applicable): 4/30/2026

Original Total Amount Authorized: \$300.00 Amended Total Amount Authorized: _____

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

The expiration date has been extended from 12/31/25 to 5/1/2026.


The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take affect on the date of the last signature hereto.


Date <u>12/31/25</u>	Land Occupier 
Date 	Landowner, if different from applicant

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

Date <u>12/31/25</u>	Technical Assistance Provider 
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Organizational Approval

Date <u>12/31/2025</u>	Authorized Signature 
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***Attach this form to the Conservation Practice Assistance Contract**

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 24-CC-5	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s)	Canceled <input checked="" type="checkbox"/> Board Meeting Date(s) 5-28-26
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name June E Ratz Trust	Address 57571 130th Ave	City/State Altura, MN	Zip code 55910
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Minneiska	Township No. 109	Range No. 9	Section No. 29	1/4, 1/4 SW, SW
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.

2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.

3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Brush Management 314

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.

6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 3/31/25, this contract will be automatically terminated on that date.

7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.

3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.

4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
10/3	Anne E. Retz
Date	Landowner if different from applicant
	Address, if different from applicant inform

Conservation Practice

The primary practice for which cost-share is requested is **Brush Management 314**

Eligible Component Standard & Name Brush Management 314	Engineered Practice	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$423.00
	Ecological Practice	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
10/15/24	<i>[Signature]</i>

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of \$300/acre

Amount	Program Name	Fiscal Year
\$432.00	State Cost Share	2024

Date	Authorized Signature	Total Amount Authorized
Oct 24, 2024	<i>Lynn Zabel</i>	\$423.00

Contract Amendment Form

Organization: <p style="text-align: center;">Wabasha SWCD</p>	Contract Number: <p style="text-align: center;">24-CC-5</p>	Amendment Number: <p style="text-align: center;">1</p>	Amendment Type Date <input checked="" type="checkbox"/> Amount <input type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/>
		Board Meeting Date: <p style="text-align: center;">2/27/2025</p>	

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: _____ Original Contract Install Date: 3/31/25

Amended Contract Install Date (If applicable): 7/31/2025

Original Total Amount Authorized: \$423.00 Amended Total Amount Authorized: _____

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

The contraction expiration date has been changed from 3/31/25 to 7/31/25.

The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take affect on the date of the last signature hereto.

Date <p style="font-size: 1.2em;">2/24/25</p>	Land Occupier
Date 	Landowner, if different from applicant

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

Date <p style="font-size: 1.2em;">2/24/25</p>	Technical Assistance Provider
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Organizational Approval

Date <p style="font-size: 1.2em;">Feb 27-2025</p>	Authorized Signature
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*Attach this form to the Conservation Practice Assistance Contract

Contract Amendment Form

Organization: <p style="text-align: center;">Wabasha SWCD</p>	Contract Number: <p style="text-align: center;">24-CC-5</p>	Amendment Number: <p style="text-align: center;">2</p>	Amendment Type Date <input checked="" type="checkbox"/> Amount <input type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/>
		Board Meeting Date: <p style="text-align: center;">7/24/2025</p>	

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: _____ Original Contract Install Date: 7/31/25

Amended Contract Install Date (If applicable): 12/31/2025

Original Total Amount Authorized: \$423.00 Amended Total Amount Authorized: _____

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

The contraction expiration date has been changed from 7/31/25 to 12/31/25.

The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take affect on the date of the last signature hereto.

Date <p style="text-align: center;">7/24/25</p>	Land Occupier <p style="text-align: center;"><i>June E. Retz</i></p>
Date 	Landowner, if different from applicant

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

Date <p style="text-align: center;">7/24/25</p>	Technical Assistance Provider <p style="text-align: center;"><i>Kathleen [Signature]</i></p>
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Organizational Approval

Date <p style="text-align: center;">7/24/25</p>	Authorized Signature <p style="text-align: center;"><i>Levi Peters</i></p>
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*Attach this form to the Conservation Practice Assistance Contract

Contract Amendment Form

Organization: Wabasha SWCD	Contract Number: 24-CC-5	Amendment Number: 3	Amendment Type
		Board Meeting Date: 11/20/2025	Date <input checked="" type="checkbox"/> Amount <input type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/>

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: _____ Original Contract Install Date: 12/31/25

Amended Contract Install Date (If applicable): 5/1/2026


Original Total Amount Authorized: \$423.00 Amended Total Amount Authorized: _____

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

The contraction expiration date has been changed from 12/31/25 to 5/1/26.

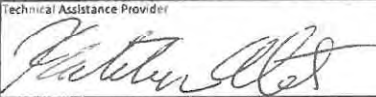
The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take affect on the date of the last signature hereto.

Date 11/20/25	Land Occupier 
Date	Landowner, if different from applicant

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

Date 11/20/25	Technical Assistance Provider 
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Organizational Approval

Date 12-18-2025	Authorized Signature 
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*Attach this form to the Conservation Practice Assistance Contract

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: **Richard Oeckler**
 Address: **56727 395th Ave**
 City, State, Zip: **Zumbro Falls, MN 55991**
 Contract No.: **25-SHD-5**

Total Amount Authorized: **\$2,520.00**
 (from contract)

Practice	Quantity	Unit	Unit Rate	Total
Conservation Cover (327)	4.200	Acres	\$600.00	\$2,520.00

PAYMENT REQUEST: \$2,520.00

I certify that this is an accurate and true summation of the above project, which was completed on:

11/17/2025

Payee Signature

Date

5/20/2026

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):	Final
B. Payment amount requested:	\$2,520.00
C. Total Amount Authorized:	\$2,520.00
D. Total previous partial payments:	\$0.00
E. Amount available (C - D)	\$2,520.00

Amount Approved for This Voucher: \$2,520.00
 (cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.


 Technical Assistance Provider


 Administrative Sign-off

5-20-26
 Date

5/21/2026
 Date

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD ¹	Contract Number: 25-SHD-5	Amendment Date(s):	Canceled Date(s):
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* If a contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Richard Oeckler	Address 56727 395th Ave	City/State Zumbro Falls, MN	Zip code 55991
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: Zumbro Twp	Township No: 109	Range No.: 14	Section No.: 35	1/4, 1/4 NW, S
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Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

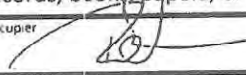
NRCS FOTG
5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 10/1/2027, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.
8. This contract is contingent on the land occupier maintaining eligibility for federal farm bill payments. In the instance a land occupier fails to meet eligibility requirements, they will have 30 days to rectify eligibility or this contract will be terminated.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).

4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
5. The land occupier acknowledges they have received a copy of the historically underserved producer self-certification form.
6. Allow the contracting SWCD, NRCS, the Board of Water and Soil Resources, or their authorized representative, access to and the right to examine all records, books, papers, or documents related to this contract.

Date 10 Sep 2025	Land Occupier 
Date	Landowner, if different from applicant
Date	Address, if different from applicant information


Conservation Practice

The primary practice for which assistance is requested is **Conservation Cover (327)**

Practice standard(s) or eligible component	Units
Conservation Cover (327)	Acres

Technical Assessment and Cost Estimate


I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practice and reasonable.

Date 9/16/25	Technical Assistance Provider  Amanda Gentry - Winona County SWCD
-----------------	--

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of: **\$600/Acre**

This Contact Entails: \$600/ Acre Rate on 4.2 acres
Tract 342

Approval Date 10/7/25	Authorized Signature  per board resolution	\$2,520.00	Total Amount Authorized
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[Type here]

327- Conservation Cover
Implementation Requirements

[Type here]

Practice Specifications Approval and Completion Certification

Provided Practice Cost information

Site-specific cost estimate, or specifications for the producer to develop a cost estimate or obtain the bid themselves.

Job Class Information (List Practice Job Class)

327 ESJAA Fact Sheet Job Class: III

Design Installation and Layout Approval

Designed By: Katelyn Abts	Date: 9/9/2025	Designer's Job Approval Authority:
Approved By: Angela White	Date: 10/2/2025	Approver's Job Approval Authority: III

Record of Completion and Check Out Certification

Treated Acres	Date Completed by Client	Date Certified	Approver's Initials
4.2	11/17/2025	5/20/2026	KA

Additional documentation to support practice certification is in the Case File.

Certification Statement

I certify that implementation of this conservation practice is complete, meets criteria for the stated purpose(s), and meets the NRCS conservation practice standard and specifications.

Printed Name: Katelyn Abts	Date: 5/20/2026
Title: Natural Resource Technician	Certifier's Job Approval Authority (JAA): III
Signature: 	

Notes:

On May 20th of 2026, the 4.2 acre project area was observed to be planted with a native seed mix with species such as purple cone flower, milkweed, and swamp milkweed growing. According to the seed tags, the mix meets certification requirements.

Checkout and Certification

Name Richard Oeckler Date 5/21/2026
 Prepared by Katelyn Abts / Karin Jokela Tract No. / Field No. 342

Type of Seeding: CRP CP-42 Pollinator Habitat Field Area (acres): 4.20
 Planting Date 11/18/25

Seeding Mix Summary

327 -420 CONSERVATION COVER POLLINATOR HABITAT

Grasses/ Sedges	Common Name	Scientific Name	PLS Lbs/Acre	PLS Lbs
1	Big bluestem	Andropogon gerardii	0.087	0.37
2	Blue grama	Bouteloua gracilis	0.25	1.05
3	Indiangrass	Sorghastrum nutans	0.22	0.92
4	Little bluestem	Schizachyrium scoparium	0.95	3.99
5	Prairie dropseed	Sporobolus heterolepis	0.09	0.38
6	Rough dropseed	Sporobolus compositus	0.002	0.01
7	Side oats grama	Bouteloua curtipendula	0.78	3.28
8	Switchgrass	Panicum virgatum	0.028	0.12
9	Short-beak sedge	Carex brevior	0.08	0.34
10	Canada wild rye	Elymus canadensis	0.5	2.10
11	Junegrass	Koeleria macrantha	0.087	0.37
12	Slender wheatgrass	Elymus trachcaulus	0.6	2.52
13	Bicknell's sedge	Carex bicknellii	0.11	0.46
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				

SUBTOTAL GRASS/SEDGE 3.78 15.89
 DRILLED RATE¹

Forbs/ Legumes	Common Name	Scientific Name	PLS OZ/Acre	Total PLS/OZ	Total PLS Lbs
1	Butterfly weed	Asclepias tuberosa	0.43	1.81	0.11
2	Canada milkvetch	Astragalus canadensis	0.48	2.02	0.13
3	Compass plant	Silphium laciniatum	0.42	1.76	0.11
4	Culver's root	Veronicastrum virginicum	0.3	1.26	0.08
5	Dotted blazing star	Liatris punctata	1.7	7.14	0.45
6	Evening primrose	Oenothera biennis	0.43	1.81	0.11
7	Hoary vervain	Verbena stricta	1.9	7.98	0.50
8	Lance-leaved coreopsis	Coreopsis lanceolata	2.38	10.00	0.62
9	Leadplant	Amorpha canescens	0.99	4.16	0.26
10	Long-headed coneflower	Ratibida columnifera	0.4	1.68	0.11
11	Purple Coneflower - Nar	Echinacea angustifolia	1.14	4.79	0.30
12	Purple Coneflower - Eas	Echinacea purpurea	1.09	4.58	0.29
13	Rough blazing star	Liatris aspera	1	4.20	0.26
14	Showy goldenrod	Solidago speciosa	0.55	2.31	0.14
15	Silky aster	Symphotrichum sericeum	0.46	1.93	0.12
16	Sky blue aster	Symphotrichum oolentangiense	0.84	3.53	0.22
17	Smooth aster	Symphotrichum laeve	0.97	4.07	0.25
18	Spotted beebalm	Monarda punctata	0.59	2.48	0.15
19	Stiff sunflower	Helianthus pauciflorus	0.42	1.76	0.11

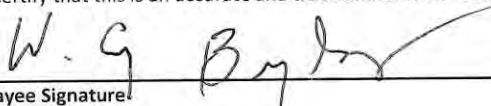
FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Warren Craig Beighley
 Address: 50166 290th Ave
 City, State, Zip: Elgin, MN 55932
 Contract No.: 25-SHD-7 Total Amount Authorized: \$1,050.00
(from contract)

Practice	Quantity	Unit	Unit Rate	Total
Conservation Cover (327)	1.750	Acres	\$600.00	\$1,050.00

PAYMENT REQUEST: \$1,050.00

I certify that this is an accurate and true summation of the above project, which was completed on: 11/15/2025

 Payee Signature: _____ Date: 5/21/26

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):	Final
B. Payment amount requested:	\$1,050.00
C. Total Amount Authorized:	\$1,050.00
D. Total previous partial payments:	
E. Amount available (C - D)	\$1,050.00

Amount Approved for This Voucher: \$1,050.00
(cannot exceed Total Amount Authorized)

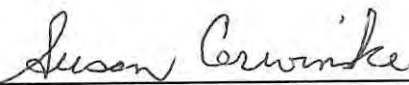
Technical Certification

I certify that an inspection has been performed and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.


 Technical Assistance Provider
5-21-26
 Date

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.


 Administrative Sign-off
5/26/2026
 Date

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 25-SHD-7	Amendment <input type="checkbox"/> Date(s):	Canceled <input type="checkbox"/> Date(s):
--------------------------------------	-------------------------------------	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Warren Craig Beighley	Address 50166 290th Ave	City/State Elgin, MN	Zip code 55932
--	-----------------------------------	--------------------------------	--------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Elgin	Township No: 108	Range No.: 12	Section No. 34	1/4,1/4 SW, SE
--------------------------------	----------------------------	-------------------------	--------------------------	---------------------------------

Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 5 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS FOTG
5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 10/31/2027, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).

4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

Date	Land Occupier
10/17/25	Warren Craig Beightley W. C. B.
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which assistance is requested is **Conservation Cover (327)**

Practice standard(s) or eligible component	Units
Conservation Cover (327)	Acres

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practicle and reasonable.

Date	Technical Assistance Provider
10/20/25	[Signature]

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of: **\$600/acre**

Approval Date	Authorized Signature	Total Amount Authorized
10/14/25	Jim Peters per board resolution	\$1,050.00

[Type here]

**327– Conservation Cover
Implementation Requirements**

[Type here]

Practice Specifications Approval and Completion Certification

Provided Practice Cost information

Site-specific cost estimate, or specifications for the producer to develop a cost estimate or obtain the bid themselves.

Job Class Information (List Practice Job Class)

327 ESJAA Fact Sheet Job Class: III

Design Installation and Layout Approval

Designed By: Katelyn Abts Date: 10/7/2025 Designer's Job Approval Authority:
Approved By: Angela White Date: 10/13/2025 Approver's Job Approval Authority: III

Record of Completion and Check Out Certification

Table with 4 columns: Treated Acres, Date Completed by Client, Date Certified, Approver's Initials. Row 1: 1.75, 11/15/2025, 5/21/2026, KA

Additional documentation to support practice certification is in the Case File.

Certification Statement

I certify that implementation of this conservation practice is complete, meets criteria for the stated purpose(s), and meets the NRCS conservation practice standard and specifications.

Printed Name: Katelyn Abts Date: 5/26/2026
Title: Wabasha SWCD Natural Resource Technician Certifier's Job Approval Authority (JAA): III
Signature: [Handwritten Signature]

Notes:

The 1.75 acre site was planted with a no-till drill and the seed mix has been certified to meet standards set by Conservation Cover (327) in NRCS FOTG.

Checkout and Certification

Name **Warren Craig Beighley** Date **5/26/2026**
 Prepared by **Katelyn Abts** Tract No./ Field No. _____
 Type of Seeding: **CRP CP-42 Pollinator Habitat** Field Area (acres): **1.75**
 Planting Date _____

Seeding Mix Summary

327 -420 CONSERVATION COVER POLLINATOR HABITAT

Grasses/ Sedges	Common Name	Scientific Name	PLS Lbs/Acre	PLS Lbs
1	Big bluestem	Andropogon gerardii	0.089	0.16
2	Blue grama	Bouteloua gracilis	0.21	0.37
3	Little bluestem	Schizachyrium scoparium	0.95	1.66
4	Prairie dropseed	Sporobolus heterolepis	0.19	0.33
5	Rough dropseed	Sporobolus compositus	0.2	0.35
6	Side oats grama	Bouteloua curtipendula	0.85	1.49
7	Canada wild rye	Elymus canadensis	0.5	0.88
8	Junegrass	Koeleria macrantha	0.085	0.15
SUBTOTAL GRASS/SEDEGE			3.07	5.38

Forbs/ Legumes	Common Name	Scientific Name	PLS OZ/Acre	Total PLS/OZ	Total PLS Lbs
1	Butterfly weed	Asclepias tuberosa	1.36	2.38	0.15
2	Culver's root	Veronicastrum virginicum	0.25	0.44	0.03
3	Dotted blazing star	Liatris punctata	1.7	2.98	0.19
4	Lance-leaved coreopsis	Coreopsis lanceolata	2.62	4.59	0.29
5	Purple Coneflower - Eas	Echinacea purpurea	1.33	2.33	0.15
6	Showy goldenrod	Solidago speciosa	0.59	1.03	0.06
7	Large-flowered penstem	Penstemon grandiflorus	1.4	2.45	0.15
8	Smooth aster	Symphotrichum laeve	0.98	1.72	0.11
9	Spotted beebalm	Monarda punctata	0.56	0.98	0.06
10	Stiff sunflower	Helianthus pauciflorus	0.45	0.79	0.05
11	Whorled milkweed	Asclepias verticillata	0.45	0.79	0.05
12	White wild indigo	Baptisia alba	0.98	1.72	0.11
13	Golden Alexander	Zizia aurea	1.98	3.47	0.22
14	Meadow blazing star	Liatris ligulistylis	0.72	1.26	0.08
15	Mountain mint	Pycnanthemum virginianum	0.46	0.81	0.05
16	Partridge pea	Chamaecrista fasciculata	3.56	6.23	0.39
17	Rattlesnake master	Eryngium yuccifolium	1.88	3.29	0.21
18	Yellow coneflower	Ratibida pinnata	1.34	2.35	0.15
19	Wild bergamot	Monarda fistulosa	0.97	1.70	0.11
20	Anise hyssop	Agastache foeniculum	0.88	1.54	0.10
21	Black-eyed susan	Rudbeckia hirta	1.66	2.91	0.18
22	Common milkweed	Asclepias syriaca	1.78	3.12	0.19
23	Purple prairie clover	Dalea purpurea	3.57	6.25	0.39
24	Stiff goldenrod	Oligoneuron rigidum	1.17	2.05	0.13
25	Prairie spiderwort	Tradescantia occidentalis	0.87	1.52	0.10
26	Gray goldenrod	Solidago nemoralis	0.98	1.72	0.11
SUBTOTAL FORBS			34.49	60.36	3.77

DRILLED RATE ¹
^{1/} Broadcast seeding rate is 1.5 times the drilled rate.

Seeding Evaluation and Checkout					
TOTAL SEEDS/FT	53.1	OK			
Percent Grass	42.81	Ok	Total Species by Bloom Period		
percent forb	57.19	Ok	Early Total	5.10	
			Mid Total	35.00	
			Late Total	5.10	

**Wabasha Soil and Water Conservation
District Regular Board Meeting
April 23, 2026
8:15 am
611 Broadway Ave. Suite 10B**

I. CALL MEETING TO ORDER

Lynn Zabel, Chair, called the meeting to order at 8:17 am.

Supervisors Present: Lynn Zabel, Chair, Chet Ross, Co-Chair, Sharleen Klennert, Treasurer, Dag Knudsen, Member.

Staff Present: Terri Peters, District Manager

Others Present: Frank Klennert, Citizen

II. PLEDGE ALLEGIANCE

III. AGENDA

Motioned by Klennert and seconded by Ross to approve The Agenda as presented.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration

i. Contracts

A. JJD Land Co LLC, JJ Dukart, Contract# 26-CC-3 in the amount of \$669.12 for Prescribed Burn. Installed by date 11/30/2026.

(Funding source – FY26 Conservation Contracts)

Motioned by Ross and seconded by Klennert to approve the Consent Agenda – Contract.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

ii. Contract Amendments:

A. Daniel H. Miller Contract# 2026WinLaC-Wab001 in the amount of \$350.00 for Woodland Stewardship Plan, changing funding source to FY2023 WinLaC.

Motioned by Klennert and seconded by Ross to approve the Consent Agenda – Contract Amendment.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

VI. SECRETARY'S REPORT

A. March 26, 2026, Meeting Minutes – **Board Action**

Motioned by Klennert and seconded by Ross to approve the Secretary's Report as reviewed and presented.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

VII. TREASURER'S REPORT – Board Action

A. March District Financial Statements

Included for your review

B. Budget vs Actual Profit and Loss. Jan-March and January-December 2026

(Wait to approve – Tie out to QuickBooks report to the Budget report.)

C. February Program Record – Added Staff hours.

D. March Program Record

Motioned by Klennert and seconded by Ross to approve the Treasurer's Report to the best of our ability, until the Auditors review.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

VIII. PAYMENT OF MONTHLY BILLS

A. Monthly Bills in the amount of \$27,517.23 - **Board Action**

B. Note: Southeast Service Cooperative – Health Insurance premium will be paid on 5/1/2026 in the amount of \$5,234.34 by automatic withdrawal.

Motioned by Klennert and seconded by Ross to approve Payment of the Monthly Bills in the amount of \$27,517.23 and the Southeast Service Cooperative Health Insurance premium that will be paid 5/1/2026 in the amount of \$5,234.34 by automatic withdrawal.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

IX. DISTRICT REPORTS

A. Chair Report – Lynn Zabel

B. County Commissioner – Bob Walkes

C. District Manager Report – Terri Peters

Waste Storage Management project for Miller is not happening, he didn't get EQIP funding. Mehrkens didn't get EQIP funding either. Beginning pieces of his project.

Neither waste storage project will happen this year. Will move WIC 3.19 funds.

Quarterly billings. Staff hours in program record.

Planning Local Work Group meeting with Christina for May.

Gas Spill call. Helped the landowner find the right contact. Spill was close to well.

Went through the hiring process. New District Technician hired. Worked in the Planning & Zoning department in Polk County.

- D. NRCS Report – Christina Taylor – (Terri went over report, in the packet late)
- E. Natural Resources Technician Report– Katelyn Abts – (in the packet)
- F. Soil Health/Nutrient Management Tech Report – Deanna Pomije (in the packet)
- G. Conservation Planning & Outreach Technician – Ella Jurgerson (in the packet)
- H. BWSR Report –
- I. FSA –

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

XI. NEW BUSINESS

- A. Fillmore SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00.
Contract 01/01/2026 – 12/31/2027.
***Motioned by Klennert and seconded by Ross to approve the Fillmore SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00.
Contract 01/01/2026 – 12/31/2027.
Affirmative: Ross, Klennert, Knudsen, Zabel
Opposed: None
Motion Carried***
- B. Rice SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00.
Contract 01/01/2026 – 12/31/2027.
***Motioned by Klennert and seconded by Ross to approve the Rice SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00.
Contract 01/01/2026 – 12/31/2027.
Affirmative: Ross, Klennert, Knudsen, Zabel
Opposed: None
Motion Carried***
- C. Olmsted SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00.
Contract 01/01/2026 – 12/31/2027.
***Motioned by Klennert and seconded by Ross to approve the Olmsted SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00.
Contract 01/01/2026 – 12/31/2027.
Affirmative: Ross, Klennert, Knudsen, Zabel
Opposed: None
Motion Carried***
- D. Approve Suzanne Tomek Contract# 2026WAGZ-WC-02 in the amount of \$350.00 for a Woodland Stewardship Plan. Installed by date 11/30/2026. – **Board Action**
(Funding source – FY2026 WAGZ – (watershed-based funding)
***Motioned by Klennert and seconded by Ross to approve Suzanne Tomek Contract# 2026WAGZ-WC-02 in the amount of \$350.00 for a Woodland Stewardship Plan.
Installed by date 11/30/2026.
Affirmative: Ross, Klennert, Knudsen, Zabel
Opposed: None
Motion Carried***

- **Dag commented that the Women's Club of Lake City would like to make a \$2,000.00 donation to SWCD to use towards cover crops. Lake Pepin protection.**

- E. **Cover Crop Deadline Dates – Discussion**
 - i. August 31, 2026 - Sign-up Deadline
 - ii. June 30, 2026 - Continuing contract planning deadline
 - iii. November 13, 2026 – Certification Docs Provided to Technicians deadline.
We will be getting some funds from Olmsted Soil Health Program.
 - F. **April Soil Health RCPP 2026 Ranking / Batching – Board Action**
Motioned by Klennert and seconded by Ross to approve the April Soil Health RCPP 2026 Ranking / Batching.
Affirmative: Ross, Klennert, Knudsen, Zabel
Opposed: None
Motion Carried
 - G. **Upcoming Events:**
 - i. Wednesday, May 6, 2026, Area 7 Envirothon
 - ii. Wednesday, May 13, 2026, 5th Grade Conservation Day
 - iii. Monday, May 25, 2026, Memorial Day Holiday – Office Closed
 - iv. Thursday, May 28, 2026, Board Meeting, and Local Work Group Meeting
- ***May Board Meeting will be held in the County Commissioners Room with the Local Work Group Meeting starting at 10.00 am**

XII. Board Reports

- A. Zumbro 1W1P – Dag
- B. WinLaC 1W1P – Lynn
Will be planning a Technical Advisory Group meeting.
- C. SE SWCD Technical Support JPB - Dag
- D. County Board Meeting – Sharleen

XIII. Adjourn – Board Action

Motioned by Klennert and seconded by Ross to Adjourn the meeting at 9:43 am.
Affirmative: Ross, Klennert, Knudsen, Zabel
Opposed: None
Motion Carried

Respectively Submitted By:

Seth Tentis, Secretary

8:08 AM

Wabasha Soil and Water Conservation District

05/20/26

Cash Balances

Cash Basis

As of April 30, 2026

	<u>Apr 30, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
Money Market- Bank of Alma	537,589.10
Money Market WNB Financial	7,498.98
Peoples State Bank Money Market	340,428.03
Petty Cash	142.98
WNB Financial	68,074.61
Total Checking/Savings	<u>953,733.70</u>
Total Current Assets	<u>953,733.70</u>
TOTAL ASSETS	<u><u>953,733.70</u></u>
LIABILITIES & EQUITY	0.00

Wabasha Soil and Water Conservation District

05/19/26

Balance Sheet

Accrual Basis

As of April 30, 2026

	Apr 30, 26
ASSETS	
Current Assets	
Checking/Savings	
Money Market- Bank of Alma	537,589.10
Money Market WNB Financial	7,498.98
Peoples State Bank Money Market	340,428.03
Petty Cash	142.98
WNB Financial	68,074.61
Total Checking/Savings	953,733.70
Accounts Receivable	
11000 · Accounts Receivable	39,380.10
Total Accounts Receivable	39,380.10
Other Current Assets	
12000 · Undeposited Funds	451.83
Total Other Current Assets	451.83
Total Current Assets	993,565.63
Fixed Assets	
15000 · Furniture and Equipment	
Computer	12,406.19
Laptops for Distrct Techs (2)	3,149.22
Right of Use Asset - Building	91,827.28
Samsung Tablets	1,548.69
15000 · Furniture and Equipment - Other	147,513.54
Total 15000 · Furniture and Equipment	256,444.92
17000 · Accumulated Depreciation	
Accum. Amortization-Building	-9,182.73
17000 · Accumulated Depreciation - Other	-133,075.43
Total 17000 · Accumulated Depreciation	-142,258.16
Total Fixed Assets	114,186.76
TOTAL ASSETS	1,107,752.39
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	20,690.17
Total Accounts Payable	20,690.17
Other Current Liabilities	
Compensated Absences Payable	27,036.08
Deferred Revenue	
FY23 CWF - WIC	157.06
FY24 BWSR Soil Health Staffing	186,127.05
FY24 Conservation Contracts	423.00
FY25-26 Easement Delivery (RIM)	-1,053.59
FY25-FY28 Soil Health RCPP Rnd1	106,577.00
FY25-FY28 Soil Health RCPP Rnd2	85,598.00
FY25-FY28 Soil Health RCPP Rnd3	120,000.00
FY25 Buffer Law Implementation	8,526.90
FY25 BWSR Soil Health Delivery	-3,349.69
FY25 Conservation Contracts	866.45
FY26-27 Conservation Contracts	36,380.00
FY26-FY27 Conservation Delivery	19,619.00
FY26-FY29 Soil Health RCPP-Feb.	120,000.00
FY26 Buffer Law Implementation	20,000.00
FY26 BWSR Soil Health Delivery	15,000.00
FY26 LWM	-1,436.76

Wabasha Soil and Water Conservation District

05/19/26

Balance Sheet

Accrual Basis

As of April 30, 2026

	<u>Apr 30, 26</u>
FY26 WCA	9,584.61
Total Deferred Revenue	723,019.03
Deposit on Tree Sales	29,289.83
24000 · Payroll Liabilities	184.10
25500 · Sales Tax Payable	579.13
Total Other Current Liabilities	780,108.17
Total Current Liabilities	800,798.34
Long Term Liabilities	
Long Term Liability	
Right of Use Asset-Lease Liabil	85,406.87
Total Long Term Liability	85,406.87
Total Long Term Liabilities	85,406.87
Total Liabilities	886,205.21
Equity	
Fund Balance- Unrestricted	196,013.31
Investment in Capital Assets	28,779.89
32000 · Owners Equity	105,371.04
Net Income	-108,617.06
Total Equity	221,547.18
TOTAL LIABILITIES & EQUITY	<u>1,107,752.39</u>

Wabasha Soil and Water Conservation District
Profit & Loss
 April 2026

	Apr 26
Ordinary Income/Expense	
Income	
Charges for Services	
Native Seed & Plant Sales	271.99
Wetlands	200.00
Total Charges for Services	471.99
Intergovernmental Revenues	
Federal	
FY25-29 TTT LSR Project-MN DNR	0.00
FY25 NFWF	28,037.79
Total Federal	28,037.79
State	
FY24-FY25 WAGZ	13,928.04
FY24 MDH - Well Inventory	11,114.35
FY25-26 Easement Delivery (RIM)	1,987.75
FY25-FY27 Well Inventory -MDH	331.41
MAWQCP	27,179.01
Total State	54,540.56
Total Intergovernmental Revenues	82,578.35
Total Income	83,050.34
Gross Profit	83,050.34
Expense	
District Operations	
Other Services and Charges	
Advertising Expense	100.00
Building Rent	1,650.00
Education and Information	15.00
Employee Education and Training	0.00
Fees and Dues	370.00
Internet Expense	105.04
Subs. and Pubs.	2,597.40
Supervisor's Expenses	0.00
Supervisor's Mileage	470.40
Vehicle Expenses	
Hyundia Tucson Vehicle Expense	33.30
Total Vehicle Expenses	33.30
Total Other Services and Charges	5,341.14
Personnel Services	
Employee Salary Permanent	27,827.86
Employer Health Insur (Opt Out)	1,366.30
Employer HSA contributions	375.00
Employer Life and Health	
66000 · Payroll Expenses	75.00
Employer Life and Health - Other	5,089.54
Total Employer Life and Health	5,164.54
Employer Share FICA	1,938.48
Employer Share Medicare	453.37
Employer Share PERA	2,087.09
Employer Vision Insurance	40.40
MN Paid Leave- (No UI) Co	92.05
MSRS (457b) Match Contribution	487.20
Supervisor's Compensation	2,000.00
Total Personnel Services	41,832.29

Wabasha Soil and Water Conservation District
Profit & Loss
April 2026

	<u>Apr 26</u>
Rental Equipment Expenses	
Truax No-Till Drill	660.86
Total Rental Equipment Expenses	<u>660.86</u>
Total District Operations	47,834.29
Project Expenditures	
District	
Tree Expense	1,374.35
Total District	<u>1,374.35</u>
Federal	
FY25-29 TTT LSR Project-MN DNR	7,256.25
Total Federal	<u>7,256.25</u>
State	
MAWQCP Administration	15,378.51
Total State	<u>15,378.51</u>
Total Project Expenditures	<u>24,009.11</u>
Total Expense	<u>71,843.40</u>
Net Ordinary Income	11,206.94
Other Income/Expense	
Other Income	
Interest Income	
Interest Earnings MM's	1,444.50
Total Interest Income	<u>1,444.50</u>
Total Other Income	<u>1,444.50</u>
Net Other Income	<u>1,444.50</u>
Net Income	<u><u>12,651.44</u></u>

Wabasha Soil and Water Conservation District Monthly Bills Listing May 28, 2026

Type	Date	Num	Name	Memo	Account	Paid Amount
Bill Pmt -Check	05/28/2026	12646	Bluff County Forestry LLC		WNB Financial	-600.00
Bill Pmt -Check	05/28/2026	12647	Chimney Rock Forestry LLC	2 - (Second) Project Plans Technical Assistance	WNB Financial	-250.00
Bill Pmt -Check	05/28/2026	12648	Freeborn County SWCD	Slipend for 5/21 virtual workshop	WNB Financial	-26.28
Bill Pmt -Check	05/28/2026	12649	HBC	1st Qtr 2026 MAWQCP	WNB Financial	-105.04
Bill Pmt -Check	05/28/2026	12650	Insty-Prints of Winona	Internet 5-2 to 6-01-2026	WNB Financial	-1,765.88
Bill Pmt -Check	05/28/2026	12651	Jennifer Wahls-C	May/June Newsletter 2208 printed	WNB Financial	-9,241.73
Bill Pmt -Check	05/28/2026	12652	Katie Dudley	SELC, DNR LSR ITT	WNB Financial	-187.70
Bill Pmt -Check	05/28/2026	12653	lake City Septic Service, Inc.	Leading Wildlife Station-5th Grade Conservation Day	WNB Financial	-193.28
Bill Pmt -Check	05/28/2026	12654	Leland's Appliance Repair	Porta Potty 5/13 for 5th Grade Conservation Day	WNB Financial	-185.64
Bill Pmt -Check	05/28/2026	12655	Mittel Schule, Inc.	Refrigerator repair - timer	WNB Financial	-1,650.00
Bill Pmt -Check	05/28/2026	12656	MN Dept of Natural Resources	June 2026 Rent	WNB Financial	-490.00
Bill Pmt -Check	05/28/2026	12657	Office Depot	500 Tree seedlings-Tamarack, White Cedar, Bitternut Hickory	WNB Financial	-60.85
Bill Pmt -Check	05/28/2026	12658	Olmsted County Public Works	Pens, Epson black in, Money Receipt book	WNB Financial	-10,270.75
Bill Pmt -Check	05/28/2026	12659	Paul Busch Auto Center, Inc.	April Greg Klingner Salary, Benefits,MAWQCP expenses	WNB Financial	-135.75
Bill Pmt -Check	05/28/2026	12660	Richard Oeckler	Hyundai- Oil change, Air filter and Headlight	WNB Financial	-2,520.00
Bill Pmt -Check	05/28/2026	12661	Schurnacher's	25-SHD-5/FY25 Soil Health Delivery - 327 Conservation Cover	WNB Financial	-19,703.09
Bill Pmt -Check	05/28/2026	12662	SE MASWCD-1	7-2-25	WNB Financial	-40.00
Bill Pmt -Check	05/28/2026	12663	Terri Peters (Expenses)	6-9 Resolution Meeting - Lynn, Sharleen	WNB Financial	-233.99
Bill Pmt -Check	05/28/2026	12664	Timber Management LLC	Mileage to meetings, 5th grade Conservation Day	WNB Financial	-1,274.59
Bill Pmt -Check	05/28/2026	12665	Truax Company, Inc.	400 - 60" Tree Pro Miracle Tubes	WNB Financial	-56.35
Bill Pmt -Check	05/28/2026	12666	Wabasha County Highway Department	Chain, Planter Support - Repairs No-Till Drill	WNB Financial	-81.60
Bill Pmt -Check	05/28/2026	12667	Warren Craig Beighley	April Gas Hyundai and Silverado 37.71 gals	WNB Financial	-1,050.00
Liability Check	05/28/2026	EFT	Auditor/Treasurer of Wabasha County	2-SHD-7 Conservation Cover	WNB Financial	-512.78
Liability Check	05/28/2026	12669	VSP Vision Care	May Insurance premiums	WNB Financial	-62.96
Bill Pmt -Check	05/28/2026	12670	Donald J. Edgar	June Vision Insurance	WNB Financial	-1,200.00
Bill Pmt -Check	05/28/2026	12670	Timber Cat Forestry LLC	2 - Technical Assistance Project Plans 2-Initial and 1-Second Technical Assistance Project Plans	WNB Financial	-1,500.00

May 28, 26

-53,398.26

5/28/2026

Christina Taylor Soil Conservationist

CSP (Conservation Stewardship Program)

- 20 Active CSP contracts worth \$1,068,713; \$612,302 have been paid;
- In the process of going on site visits to certify CSP practices on active contracts and for planning on new applications
- The sign-up deadline for applications was 31 October 2025 but was extended to January 15 for those interested in Regenerative Pilot Program (RPP)
- Only applications received prior to 31 October will be ranked, with the exception of those interested in the RPP
- One application was approved since the last meeting

EQIP (Environmental Quality Incentive Program)

- 18 Active EQIP contracts worth \$1,053,060; \$686,256 have been paid.
- 19 Applications for FY 26; 0 met RPP criteria for EQIP-two are beginning farmers
- Assessment and Ranking deadline was March 20, of 19 applications, 10 were ranked based on customer feedback and planning criteria. Three additional applications have been preapproved since last month's meeting
- practices in this round of applications that were ranked are for erosion control, prescribed grazing and tree planting

CRP

- Reviews and conservation plans for new contracts are ongoing

Other notes:

The area recently held a roundtable discussion with the state conservationist to give producers who have had contracts with specific practices an opportunity to discuss the outcomes of the practices and any feedback they have in general. Two producers from Wabasha County were able to attend and we overall received constructive feedback.

We will be in and out of the field in the next few months, we are encouraging people to make appointments with us because it is becoming more common for both of us to be in the field.

Both Bill and I have to attend Soil Health and Sustainability Training June 22-25 in Pipestone, MN so the NRCS office will be closed during that time.

Katelyn Abts – May 2026 Board Report

Programs

Buffer Law

- 3 parcels measured and flagged in May

Wabasha Well Inventory

- Working on assigning billion numbers to wells
- Editing mailing list to be more targeted based on MN Well Index data

Conservation Contracts

- 2 Conservation Cover projects implemented and ready for payment

NRCS

- Assisted NRCS to certify 1 Windbreak Establishment project through EQIP
- Assisted NRCS to certify 1 Tree & Shrub Establishment project through EQIP
- Assisted NRCS to write 1 forest management plan for a forest stand improvement project for EQIP

Outreach

Envirothon

- Assisted Jeff Weiss (DNR) and Water Station

Newsletter (May-June)

- Wrote Oak Wilt Article and “Most Wanted” invasive species section.

Training

- Job Approval Authority for Conservation Cover (327), Job Class III has been received

Other

Tree Sale

- 11,850 bareroot trees and 50 potted trees sold
- 1,348 tree tubes sold
- Tree pick-up day was April 24th

MN Native Landscapes Plant and Seed Sale

- 15 seed mixes and 14 plants kit sold and picked up on May 20th - 21st

Report to the Wabasha SWCD Board – **May 28, 2026**

Deanna Pomije, Soil Health Nutrient Management Specialist

Nutrient Management Work:

- Calibrated their manure spreader. Continue to gather data (manure quantity, soil & manure tests, field & crop rotation info.) for a Manure Management Plan for 160-acre dairy goat farm in Plainview.

Planned Work:

- Spoke with a 465-acre beef operation south of Elgin on their interest for nutrient management planning with some land within the Elgin Drinking Water Supply Management Area (DWSMA). Sent them a detailed email with nutrient management references to get started.

Soil Health Work:

Cover Crops:

Did site visit on our last 2025 contracted cover crop practice.

Continuing with 2026 cover crop planning and contracting as people are willing to plan ahead. Developing contract and seeding plans. Upload RCPP eligibility, design and payment documentation as completed and enter plan details into a shared spreadsheet. Provide information as requested on RCPP spot checks.

No-till Practice:

Working through 2 existing contracts to certify their 2026 no-till practices. Started field checks. Questions sought on one contract with different options for 2027, their 2nd year under contract.

No-till Drill Rental:

We've seen a lot of inquiries for both the drill and crimper rental lately.

Seth updated the drill using with the new parts. Ordered 5 more chains for a complete set, so they no longer kink (added ~\$35). The drill is currently out, going to its 2nd renter for the year with two others in line to use it before the end of June.

Crimper Rental:

- Have 3 renters lined up from now through mid-June for 104 acres total.

2026 RCPP contract planning:

May RCPP batching – no batching for May, planning in development

April RCPP batching, requested \$13,670

- o 3 cover crop contracts 2 multi-species, 1 multi-year, 164.5 ac.

Outreach & Meetings:

Prepped for a presentation on soil health and what we do at the SWCD to a Master Naturalist class on 4/27.

Prepped for a presentation with Ella on soil health and the 5-soil forming factors for the 5th grader's Conservation Day, 5/13. Used props to make it interactive. Used our tabletop rain simulator. May also use this again for the county fair.

Outreach for West Indian Creek (WIC) – Split Nitrogen sign-up:

From the late spring promotion on split Nitrogen; I'm contracting with 3 producers for this practice on 108 acres at \$20 / acre, totaling \$6,470. Finalizing 2 contracts yet. From my outreach contacts, this is a practice some may consider for 2027, given more notice.

Planning started on a proposed outreach event to promote a 3rd crop (oats) with Matt Kruger. Will plan to focus my outreach for this event to the Elgin DWSMA and the high nitrate townships. Possibly planned for early August. Sought sponsors for the event from 2 local seed dealers. Seeking a field site with someone already growing a 3rd crop. May plan a grower's panel for sharing experiences.

Training:

Tech Talk 5/11 on Crop Economics

Working through the level 1 conservation planner on-line training in AgLearn

May Board Report

Ella Jurgerson- Conservation Planner and Outreach Tech

Soil Health

- Continue work on new cover crop interest that have come in to the office
- Meet with Matt Kruger, Terri, and Deanna to discuss WIC cover crop program for 2026 and planning for a soil health field event
- Work on creating sign up form for WIC cropland program- cover crops, no-till, no-fall till, and headland strips

Outreach

- Hosted 5th grade conservation day at siewerts dairy and cold brook springs
- Work on mailing for WIC rain barrel program
- Helped with Envirothon in Byron

Engineering Practices

- Work with Keaton on updating him on project status's as well as doing some training with him such as how we do ranking and contracting

Wetland Conservation Act (WCA)

- Send out NOA for Dairyland Power Fiber Optics project
- Work on rescinding a restoration order, working with wabasha county TEP and County CO
- Take multiple calls throughout month related to wetland questions

Well Inventory

- Work on going through MN Well Index to map homes with no well, we are going to use this new contact list for targeted outreach to homeowners who do not have an inventoried well
- Work on inventorying unverified wells to make a targeted mailing list

West Indian Creek Rainbarrel Program

- I worked on this a lot this month. We are using a program called survey123 for the first time to allow virtual signup and certification for the program. There was a lot to learn on how to use this software so I spent a lot of time working through that. Overall time was well spent. As the digital world expands, we need to keep up with this trend and make sign up easier and more efficient for some of these programs that have a quick turn around.
- Create mailing list for plainview community in West Indian Creek to inform them about the program through post card

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2026WAGZ-WC-09	Other state or non-State funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> No	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Vicki Arendt	Address 568 Oak St NE	City/State Mazeppa, MN	Zip Code 55956
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Mazeppa Twp	Township No: 109	Range No.: 14	Section No. 6	1/4,1/4 NE, NW
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 20 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

State of MN Plumbing Code (MN Rules, Chapter 4714), by a water contractor licensed under chapter 326B or a plumber licensed under chapter 326B.

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 4/30/27, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 75.%, or state and non-state sources that when combined are in excess of 75.% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date 5/20/26	Land Occupier Dechi Orndt
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is: 351 Well Decommissioning

Eligible Component Standards & Names See attached installation standards and requirements	Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate \$2,325.00
	Ecological Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 4-30-26	Technical Assistance Provider <i>Katrina</i>	Cost estimate provided by licensed well contractor
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Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

Amount / Acre (NTE \$150/acre)	Number of Acres (NTE 10 Acres)	Total Amount

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 75.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name	Fiscal Year
\$1,743.75	WAGZ	2026

Date	Authorized Signature	Total Amount Authorized \$1,743.75
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PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2026WAGZ-WC-10	Other state or non-State funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> No	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Jodi Flynn	Address PO Box 43	City/State Mazeppa, MN	Zip Code 55956
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Mazeppa Twp	Township No: 109	Range No.: 14	Section No. 6	1/4,1/4 SW, NE
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 20 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

State of MN Plumbing Code (MN Rules, Chapter 4714), by a water contractor licensed under chapter 326B or a plumber licensed under chapter 326B.

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 4/30/2027, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 75%, or state and non-state sources that when combined are in excess of 75% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date 4/22/26	Land Occupier <i>Jed Fry</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is: 351 Well Decommissioning

Eligible Component Standards & Names See attached installation standards and requirements	Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate \$2,825.00
	Ecological Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 4-30-26	Technical Assistance Provider <i>Kate Abbott</i>	Cost estimate provided by licensed well contractor
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Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

Amount / Acre (NTE \$150/acre)	Number of Acres (NTE 10 Acres)	Total Amount

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 75.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name	Fiscal Year
\$2,118.75	WAGZ	2026

Date	Authorized Signature	Total Amount Authorized \$2,118.75
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MASWCD SOUTHEAST AREA 7

Area Director: Randy Smith

June 9, Stewartville American Legion, 1100 2nd Ave NW, Stewartville, MN 55976

MASWCD is a nonprofit organization which exists to provide leadership, educational opportunities and a common voice for Minnesota's soil and water conservation districts.

AGENDA

MASWCD SOUTHEAST AREA 7

[Dodge SWCD](#)
(507) 374.6364

[Fillmore SWCD](#)
(507) 887.0240

[Freeborn SWCD](#)
(507) 373.5607 x3

[Goodhue SWCD](#)
(651) 923.5286

[Mower SWCD](#)
(507) 434.2603

[Olmsted SWCD](#)
(507) 328.7070

[Rice SWCD](#)
(507) 332.5408

[Root River SWCD](#)
(507) 724.5261 x3

[Steele SWCD](#)
(507) 451.6730

[Wabasha SWCD](#)
(651) 565.4673

[Winona SWCD](#)
(507) 523.2171

9:00 Registration & Refreshments

9:30 Call to Order and Welcome: Area Director

- Action on agenda, previous meeting minutes, and treasurer's report
- Appointment of Nominating Committee (*if Area elections are in the fall*)
- Introduction of Resolutions from Area Member SWCDs
 - *Read only – action taken later in agenda*

10:00 MASWCD 2026 Focus Areas – Area Director and MASWCD Staff (15 minutes)

Each year the MASWCD Board of Directors identifies focus areas which align with the mission, vision and strategic areas of the Association, take into consideration timely and relevant resolutions and legislative activity, and build off MASWCD's ongoing work plan. Details of the 2026 focus areas will be explained, and SWCDs will be asked for feedback.

10:15 MASWCD Advocacy Campaign for SWCD Aid – MASWCD Staff (20 minutes)

MASWCD has launched a 2-year campaign for SWCD Aid advocacy to lay the groundwork for a 2027 legislative proposal to increase this important state funding source. In conjunction with this campaign, MASWCD formed a cohort of SWCD representatives from across the state who will be building their skills in communication and outreach with lawmakers. Information on this initiative will be shared, followed by discussions around effective advocacy in campaign season.

10:45 Clean Water Council's Budget Recommendation Process for Clean Water Fund Spending in the 2028-2029 biennium – MASWCD Staff and Attendees (30 minutes)

Every two years, the Clean Water Council develops recommendations to the legislature on how to appropriate Clean Water Funding. Learn about the status of the current process, how important items like Watershed Based Implementation Funding (WBIF) are being discussed. SWCDs will be asked to share information on the status of their local WBIF efforts.

11:15 BWSR Legislative and Program Updates - BWSR (25 minutes)

Board of Water and Soil Resources staff will share information on legislative outcomes from the 2026 session along with timely and relevant program and implementation updates.

11:30 Debate and Action on Proposed Resolutions (30 minutes)

Please review Resolution Guidelines and "Things to Consider During Resolution Debate"

12:00 Lunch (30 minutes)

12:30 [open time slot; ideas include RCPP soil health round-robin, USFWS partnership opportunities with SWCDs, NRCS Update]

2:00 Closing Comments and Adjourn



Susan Cerwinske <susan.cerwinske.wabashaswcd@gmail.com>

MASWCD Legislative Update - session concludes

1 message

Sheila Vanney <sheila.vanney@maswcd.org>

Mon, May 18, 2026 at 9:30 AM

SWCD Supervisors and Employees,

Legislators worked right up to midnight last night to complete their work.

While we continued to advocate for an increase to SWCD Aid, it was not part of the final tax bill. At June Area meetings, we'll talk more about our two-year campaign building up to a robust funding request for SWCD Aid during the 2027 legislative session. [House session daily article on final tax bill](#)

RIM/CREP receives \$2 million in the final bonding bill. While substantially less than the \$9 million we were supporting, it is important funding that was competing with over \$3 billion in statewide requests. [House session daily article on bonding bill](#)

Stakeholder consensus language around WCA exemptions, unfortunately, did not make it across the finish line.

Annual outdoor heritage funding was appropriated largely in line with LSOHC recommendations.

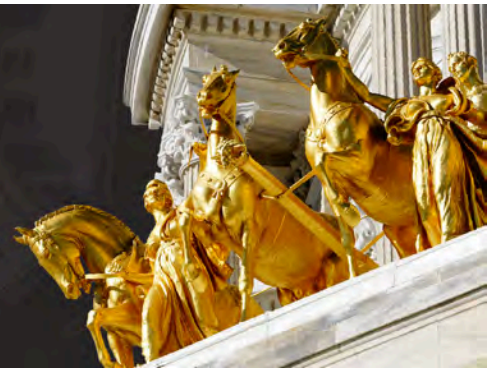
After retirement speeches today, we head into campaign season and the road to the 2026 elections. All 201 legislative seats will be on the ballot, as well as all constitutional officers, including the Governor and Lt. Governor, Attorney General, Secretary of State and State Auditor.

See below for a summary from our partners at Goff Public.

Sheila

Sheila Vanney
Assistant Director
Minnesota Association of Soil and Water Conservation Districts
cell: 651-485-1229
sheila.vanney@maswcd.org, www.maswcd.org

LEGISLATIVE UPDATE



The Minnesota Legislature continued a time-honored tradition of using nearly every available minute to finish up its work this session. All [conference committee reports](#) and other agreed-to bills were passed by both the House and Senate with little time to spare. Both bodies adjourned as the clock struck midnight.

A [revised global agreement](#) reflects the latest on where the supplemental budget ended up. Bills now head to Governor Tim Walz for signature. He is expected to sign them.

While many, including your Goff Public team, were skeptical we'd see any major policy or funding changes this year, legislators defied the odds. Despite not seeing critical bill language until just hours before midnight, lawmakers were able to accomplish many of the goals they set for themselves: passing funding to support Hennepin County Medical Center (HCMC), one-time property tax relief, a one-time motor vehicle tab fee decrease, county technology modernization and a robust slate of anti-fraud measures.

But as we noted Sunday morning, the convoluted process used to get these bills across the finish line came at the expense of transparency, with most members voting on thousands of pages of legislation they certainly didn't have time to parse through before passage. For us non-lawmakers, this also means working with limited information to try and understand what's contained in the bills being voted on. We'll be diligently combing through legislation and compiling end of session reports in the days to come.

Monday morning

Both chambers will reconvene later this morning to hear retirement speeches — and with a [record number of retirements](#) this year, legislators could be on the

floor for awhile. Floor sessions and committee hearings have hosted many heated debates this year, but retirement speeches tend to be more reflective and less partisan. We'll see if that trend holds true in a critical election year after Minnesota has spent 18 months at the epicenter of the most contentious political issues of our time, including gun violence, immigration enforcement and human services fraud.

The House will convene at 10 a.m. and the Senate will convene at 12 p.m. (noon) on Monday.

HELPFUL LINKS

- [House members](#)
- [House committees](#)
- [Senate members](#)
- [Senate committees](#)
- [Who is my House legislator?](#)
- [Senate streaming](#)
- [Conference streaming](#)
- [Committee activity](#)

Nutrient Management Technical Assistance

Project Description

Providing support for Local Advisory Teams, and nutrient management technical assistance, with a focus on nitrogen, to livestock producers working in Level 2 DWSMAs and high-nitrate Level 2 townships of SE MN.

Project Partners

Wabasha County SWCD – Project Management

Terri Peters - District Manager
New Hire TBD - Technician
Wabasha County Soil and Water Conservation District
611 Broadway Ave. #10
Wabasha, MN 55981
Office Ph: (651) 560 – 2044 or Terri Ph: (651) 565 - 4673
Email: terri.peters@mn.nacdn.net

Fillmore County SWCD – Project Management

Riley Buley – District Manager
Sara West – Nutrient Management Specialist
Fillmore County Soil and Water Conservation District
902 Houston St. Preston, MN 55965
Office Ph: (507) 887 – 0240, Sara Ph: (507) 429 – 7707
Email: riley.buley@fillmoreswcd.org, sara.west@fillmoreswcd.org

Winona County SWCD – Project Management

Wanda Anderson – District Manager
Amanda Gentry – Technician
Winona County Soil and Water Conservation District
400 Wilson St. N.
Lewiston, MN 55952
Office Ph: (507) 523 – 2171 ext. 114
Email: wanda.anderson@winonaswcd.com, amanda.gentry@winonaswcd.com

Minnesota Department of Agriculture (MDA) - Project Leader

Dawn Bernau - Soil Scientist
Minnesota Department of Agriculture
2118 Campus Dr. SE, Suite 100
Rochester, MN 55904
Office: (507) 206-2881
Email: dawn.bernau@state.mn.us

Project Duration

Start: July 1, ~~2026~~ (or the date the State obtains all required signatures)

End: ~~June 30, 2026~~ June 30, 2028 (or until all obligations have been satisfactorily fulfilled, whichever occurs first), with an option to extend until December 31, ~~2026~~, contingent on available funding and both parties agreeing in writing.

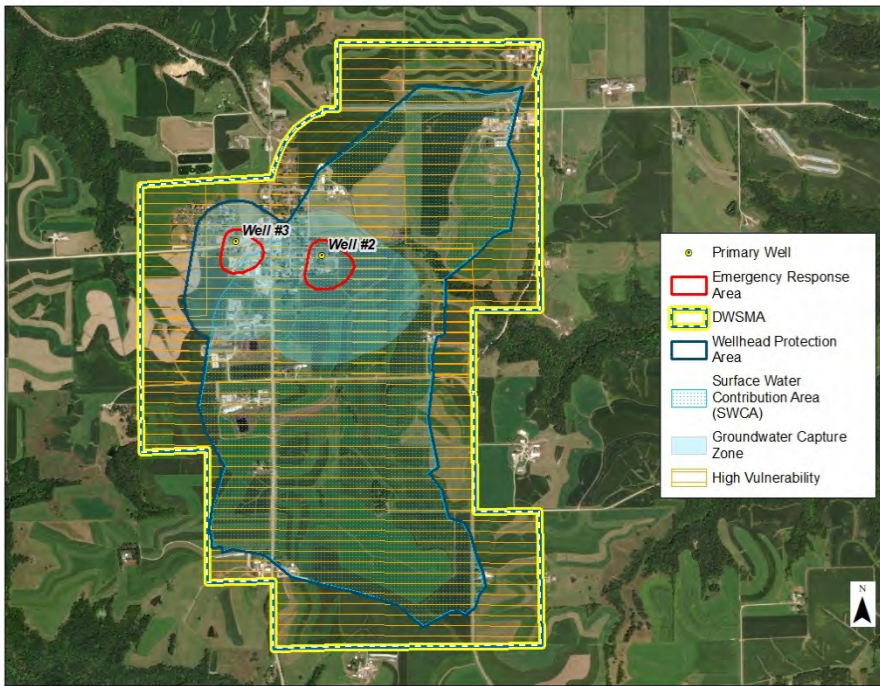
Project Summary

This project will support a part time Technician position through a Joint Powers Agreement with the Minnesota Department of Agriculture ~~and collaboration with the Nutrient Management Specialist from the Fillmore County Soil and Water Conservation District (SWCD).~~ Two Nutrient Management Technician positions will be created for this project. One position will be created at the Wabasha County SWCD ~~and will include a new staff hire,~~ and a second position will be located out of the Winona County SWCD ~~and will include an existing staff Technician.~~ Both Technicians will work independently with the Nutrient Management Specialist to provide additional technical support for nutrient management with an emphasis on manure and nitrogen crediting in targeted areas such as Level 2 DWSMAs and townships within SE MN where 10% or more of the wells tested exceed 10 mg/L Nitrate -N in the latest round of township testing (high nitrate Level 2 townships). This work may include updating or drafting nutrient management plans that support N BMP adoption including proper manure and legume crediting. In addition, the Technicians will bridge communication gaps regarding fertilizer and manure between producers and local fertilizer dealers or agronomists who supply commercial fertilizer. The technical assistance provided through this project will enable livestock producers in SE MN to more accurately track their nitrogen sources and adopt BMPs to reduce nitrate-nitrogen leaching in the region. By addressing these conservation needs, producers will be able to better manage their manure and overall nitrogen utilization. This, in turn, will help ensure applications of nitrogen fertilizer and manure at times when nutrient utilization by crops can be maximized. In addition, the technicians will assist MDA at Local Advisory Team (LAT) meetings as they occur in the Level 2 DWSMAs. Local Level 2 DWSMAs currently include Altura, Elgin, and Utica. Responsibilities at LAT meetings may include documentation of meeting notes, answering questions as they arise regarding local conservation opportunities, and following up with LAT members and others following such meetings. Such follow up may include assisting MDA in identifying nitrogen fertilizer best management practices (BMPs) and alternative management tools (AMTs) that can protect groundwater in the work area. Additional work will include promotion of published BMPs and AMTs for adoption in targeted vulnerable cropland areas to protect groundwater.

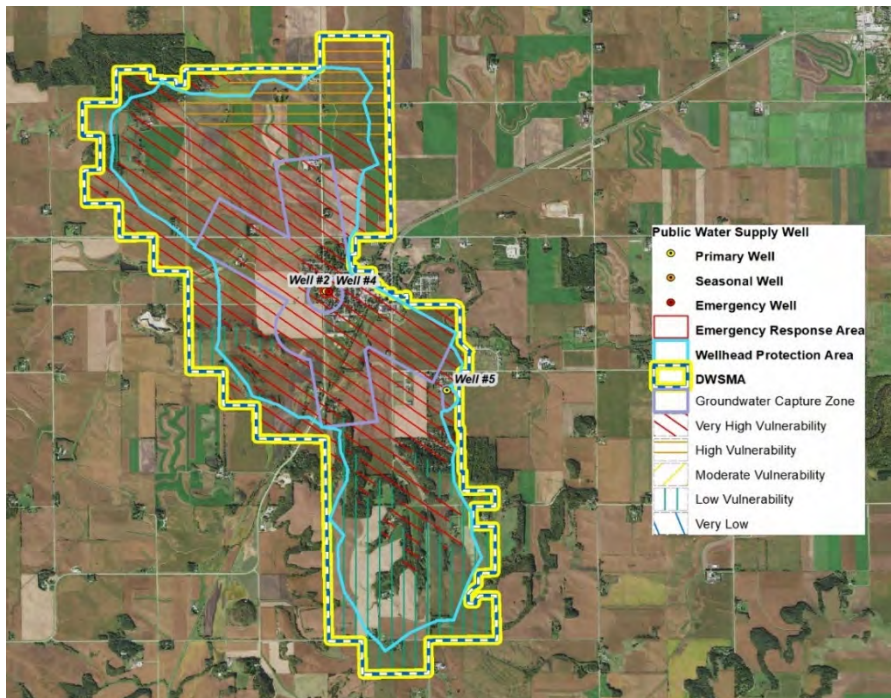
- **Wabasha Nutrient Management Technician (Technician) (.25 FTE)-** This contracted position will work with livestock and crop producers to track all sources of nitrogen and promote adoption of nitrogen BMPs and AMTs. The Technician will also provide ~~assistance to the Nutrient Management Specialist while developing nutrient management plans enabling producers to better manage the nutrients produced and utilized on their farms,~~ tracking all sources of nitrogen, etc. in the targeted areas of SE MN. The Technician will be an employee of Wabasha County SWCD and will include office space available out of the Wabasha County SWCD office in Wabasha, Minnesota. Wabasha County SWCD will be contracted to provide services through a Joint Powers Agreement with the MDA.

The current primary project work areas include the DWSMAs of Altura, Elgin, and Utica

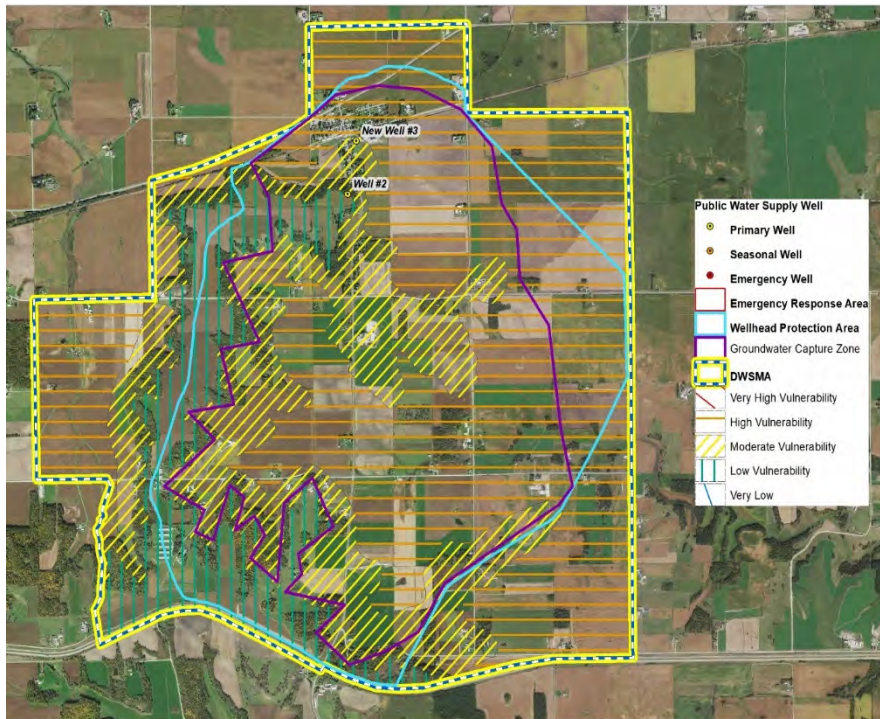
Altura DWSMA Map



Elgin DWSMA Map



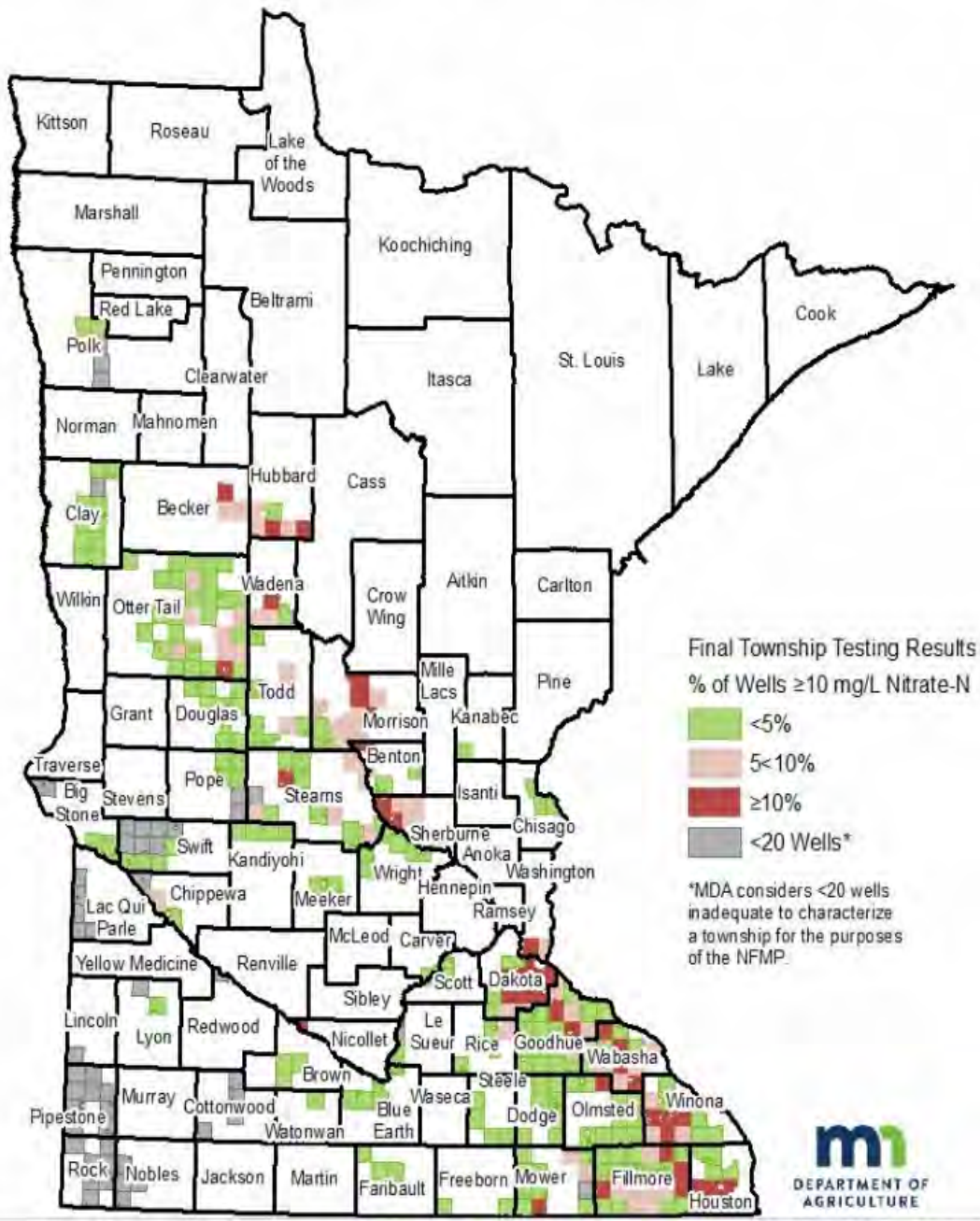
Utica DWSMA Map



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Secondary project work areas include those townships in Goodhue, Wabasha, Winona, Houston, Fillmore, Olmsted, and Mower Counties where 10% or more of the private wells tested 10 mg/L or more of Nitrate-N in the final round of township testing in 2022.

Final Township Testing Private Well Nitrate Results



Partnership Roles

This work plan is referenced in a Joint Powers Agreement between Wabasha County SWCD and the Minnesota Department of Agriculture (MDA). The work plan describes the duties, outcomes, timelines, etc. that are required in the agreement.

1. **Wabasha County SWCD:** Provide contract management and ensure deliverables outlined in this agreement are met. Provide technical/educational resources, plans, and forms to producers where needed. The loss of county SWCD staff or failure to provide technical support dedicated to this project does not release Wabasha County SWCD ~~of~~ from responsibility to provide the deliverables herein. Compensation will be results-based and measurable outcomes will be tracked throughout the duration of the project. The Technician will work primarily to provide technical support to willing livestock producers doing work in the Elgin DWSMA. A secondary focus area will include working with willing producers in the high nitrate Level 2 townships of Goodhue and Wabasha counties. ~~The high nitrate townships of Goodhue County include Goodhue and Vasa townships where nineteen feedlots are located. Wabasha County has five townships that are considered high in nitrates. Those townships are Plainview, Oakwood, Hyde Park, West Albany, and Mount Pleasant where ten feedlots are located.~~
2. **Fillmore County SWCD:** ~~Provide technical oversight to the Wabasha County SWCD Technician and collaborate on individual projects when needed.~~
3. **Minnesota Department of Agriculture (MDA):** Provide oversight to see that the deliverables outlined in this agreement are met and provide nitrogen application record keeping forms or other MDA sponsored forms and educational materials to the Technicians ~~and Nutrient Management Specialist~~ as needed. Assist with project coordination when needed.

Project Deliverables

1. Technician will work ~~in close coordination with the Nutrient Management Specialist~~ independently to, arrange meetings or on-farm nutrient management assessments with feedlot and cropland operators to discuss BMP and AMT adoption, schedule on-farm nutrient management assessments, assist producers with NMP and/-or MMP updates or development of plans, and discuss options for improvement, if needed.
2. Technician will assist 100% of the willing feedlot operators with facilities located in or applying manure within the Level 2 DWSMAs of Elgin. The Technician may also work with willing livestock and crop producers in the high nitrate Level 2 townships located in Goodhue and Wabasha counties.

The Technician will:

- a. Use forms to track progress with producers who need assistance to update NMPs, improve nitrogen crediting, or BMP adoption. Such forms shall include, at a minimum: producer information, facility location, type of storage areas, storage capacity (months), manure testing frequency, N content of manure, amount of manure generated/year, method(s) of application, equipment calibration (if not using a certified commercial applicator), crop needs for N, account for all sources of N including legume credits, MAP, DAP applications, etc., crop rotation and total crop acres.

- b. Report quarterly findings of manure management needs and/or relevant conservation needs to applicable local SWCD staff for livestock producers requesting technical and/or financial assistance.
 - c. Submit a quarterly report ~~of~~on work activity to MDA.
3. The ~~T~~technician will bridge any communication gaps between the producer and agronomists/fertilizer dealers. Technician will follow up with agronomists or fertilizer dealers to ensure proper manure and overall N crediting is being utilized for BMP adoption.
4. ~~The technician will~~ Technician will develop easy-to-use forms or provide MDA— utilize the MPCAs “Online Nutrient Management Tool” to develop Manure Management (MMP) plans for producers. In addition, the technician will assist livestock producers by providing easy-to-read summaries of each plan. sponsored forms to assist producers in keeping accurate records ~~Technicians will also provide producers with record keeping forms for~~ of manure applications and nitrogen applications. This may include easy-to-read field maps or tables that can be kept in a tractor or centralized location so all farm employees have access to the forms to make accurate recordings.
5. The ~~t~~Technician will provide assistance to livestock producers by offering manure sampling and/or manure spreader calibration services. Lab testing fees may be covered under MDA programs and should be a part of the discussion.
6. The ~~technician will~~ Technician may provide tools or forms for producers to improve tracking of nitrogen from manure and other sources like legumes, fertigation, and MAP or DAP, etc. The Technician will work with the Nutrient Management Specialist to provide these forms based on the needs for each farm. The Technician may provide MDA-sponsored forms to track nitrogen application, if needed.
7. The ~~t~~Technician will work with local SWCDs to coordinate nutrient management efforts and investigate opportunities for financial or technical assistance, if needed.
- ~~8.—The technician will work toward getting Job Approval Authority (JAA) through NRCS for Nutrient Management (590). The Technician and/or Nutrient Management Specialist will work to identify and document nutrient management planning and/or BMP adoption barriers and provide flexible solutions to overcome those barriers. Educational materials and other information developed by MDA will be made available for distribution by the Technicians. The number one goal is to support BMP adoption for manure management (manure and legume crediting, and improved manure utilization with 4R stewardship).~~
9. The Nutrient Management Specialist will provide project oversight and technical support to the Technician throughout the duration of the contract and be a resource for questions as they arise. The Nutrient Management Specialist has coordinated with many producers in the project work areas and has developed professional relationships in the way of nutrient management. The Nutrient Management Specialist will work to maintain these relationships while working with the Technician to provide additional technical support through the project deliverables. The technician will help MDA staff maintain lines of communication with Local Advisory/Advisory Team (LAT) members in both Level

2 DWSMAs and Level 2 townships. This may include but is not limited to sending letters through the mail, making phone calls, and/or emailing LAT members. While LATs have been formed in all Level 2 DWSMAs for the project area to date (Altura, Elgin and Utica), new LAT members may need to be contacted to become a new member of an existing LAT. In addition, an LAT may need to be formed if a new DWSMA is designatd a level 2. Level 2 township LATs are just being formed within the project work area.

- 10. The technician will provide administrative support for LAT DWSMA and Township meetings including making arrangements or meeting space, providing refreshments for meeting attendants, copying and printing materials for meetings, and taking notes during the meetings.
- 11. The technician will present information to the LATs and Townships on local grants, projects, or programs supporting the study or adoption of nitrogen BMPS and/or AMTs whenever appropriate.
- 12. In coordination with local MDA staff, the technician will work with LAT and Township members to determine the most appropriate list of nitrogen BMPs to protect groundwater within the DWSMA. Where possible, the technician will work with LAT members and DWSMA producers to consider AMTs approved by the MDA Commissioner within the DWSMAs throughout the duration of this contract.
- 13. The technician will share progress of the LAT and township activities with all landowners, operators and their crop advisors/consultants within the DWSMA at least once/year.
 - a. Possible avenues to share progress could include direct mailings, newsletter, magazine, or newspaper articles, web-based materials, social media, presentation to area volunteer organizations, lake associations, local farm organizations, producer field days, local fertilizer dealer meetings or county and township board meetings.

Number of active feedlots located within the high-nitrate Level 2 townships of SE MN Counties

County	Goodhue	Wabasha	Winona	Olmsted	Houston	Fillmore	Mower
Feedlots	<u>19110</u>	<u>1017</u>	<u>25269</u>	<u>41</u>	<u>29214</u>	<u>13</u>	<u>839</u>

Number of active feedlots located within Level 2 DWSMAs of SE MN

DWSMA	Number of feedlots within current DWSMA boundary	County
Elgin	<u>31</u>	Wabasha
Altura	<u>98</u>	Winona
Utica	<u>2819</u>	Winona

Number of active feedlots located within Level 2 Townships of SE MN

<u>Townships</u>	<u>Number of active feedlots within current level 2 townships</u>	<u>County</u>
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<u>Fremont</u>	<u>66</u>	<u>Winona</u>
<u>St Charles</u>	<u>51</u>	<u>Winona</u>
<u>Utica</u>	<u>84</u>	<u>Winona</u>
<u>Warren</u>	<u>68</u>	<u>Winona</u>
<u>Farmington</u>	<u>1</u>	<u>Olmsted</u>
<u>Black Hammer</u>	<u>36</u>	<u>Houston</u>
<u>Caledonia</u>	<u>46</u>	<u>Houston</u>
<u>Mayville</u>	<u>46</u>	<u>Houston</u>
<u>Spring Grove</u>	<u>32</u>	<u>Houston</u>
<u>Wilmington</u>	<u>54</u>	<u>Houston</u>
<u>Vasa</u>	<u>45</u>	<u>Goodhue</u>
<u>Goodhue</u>	<u>65</u>	<u>Goodhue</u>
<u>Nevada</u>	<u>39</u>	<u>Mower</u>
<u>Mount Pleasant</u>	<u>3</u>	<u>Wabasha</u>
<u>West Albany</u>	<u>4</u>	<u>Wabasha</u>
<u>Hyde Park</u>	<u>2</u>	<u>Wabasha</u>
<u>Oakwood</u>	<u>3</u>	<u>Wabasha</u>
<u>Plainview</u>	<u>5</u>	<u>Wabasha</u>
<u>Level 2 DWSMAs</u>	<u>Total LAT Meetings Held</u>	<u>County</u>
<u>Elgin</u>	<u>2</u>	<u>Wabasha</u>
<u>Altura</u>	<u>2</u>	<u>Winona</u>
<u>Utica</u>	<u>6</u>	<u>Winona</u>

<u>Townships</u>	<u>Total LAT Meetings Held</u>	<u>County</u>
<u>Fremont, St Charles, Utica, Warren</u>	<u>2</u>	<u>Winona</u>
<u>Farmington</u>	<u>1</u>	<u>Olmsted</u>
<u>Black Hammer, Caledonia, Mayville, Spring Grove, Wilmington</u>	<u>2</u>	<u>Houston</u>
<u>Vasa, Goodhue</u>	<u>2</u>	<u>Goodhue</u>
<u>Nevada</u>	<u>1</u>	<u>Mower</u>
<u>Mount Plesant, West Albany, Hyde Park, Oakwood,</u>	<u>2</u>	<u>Wabasha</u>

Plainview		
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Measurable Outcomes

1. Assist 100% (~~3~~) of the livestock producers located in the Elgin DWSMA.
2. Assist approximately ~~75% (22)~~ 20-30% of the livestock producers located in the ~~high nitrate~~ Level 2 townships of Goodhue and Wabasha counties.
3. Assist MDA to ensure that LATs are formed or maintained for all mitigation level 2 DWSMAs within this project area and that their membership meets the criteria provided on page 76 of the 2015 Nitrogen Fertilizer Management Plan.
4. Assist MDA with individual meetings for the Elgin LAT before the end of this two-year agreement.
5. Assist MDA with a list of recommended nitrogen fertilizer BMPs and possible AMTs specific to each DWSMA.
6. Provide educational and outreach activities to ensure that published nitrogen BMPs are promoted in the DWSMAs via best methods suggested by LAT members and MDA
 - a. This may include sharing progress of LAT activities with all landowners, operators, and their crop advisor/consultants within the DWSMA at least once per year.
7. Present information on relevant NFMP/GPR implementation at least once per year, to each county SWCD board, level 2 DWSMA public water supplier, and county board in the work area.
8. Submit percent of acres that have completed nutrient management assessments for crop and livestock producers in the level 2 townships and level 2 DWSMAs, with a goal of 20-30% of the cropland acres assessed.
9. Submit quarterly reports of work activity to MDA.

SE MN Nutrient Management Assistance Initiative					
Objectives - See Exhibit A					
Please Note: The Governmental Unit has the discretion to transfer up to 10% of the funds between categories without approval the State's Authorized Representative or the State's Authorized Project Manager. However, the Governmental Unit shall notify the State's Authorized Project Manager as soon as practicable of the transfer. The State's Authorized Representative or the State's Authorized Project Manager must approve transfers greater than 10%.					
Billing Cycle State Fiscal Year	Calendar Year	Description of Deliverables	Total	Wabasha SWCD Technician	Wabasha Adm.
		Projected Project Start Date is July 1, 2024			
Quarter 1, 2025	Jul -Sept 2024	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Progress Report due October 31, 2024	10,600	10,000	600
Quarter 2, 2025	Oct-Dec 2024	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Progress Report due January 31, 2025	10,600	10,000	600
Quarter 3, 2025	Jan-Mar 2025	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Progress Report due April 30, 2025	10,600	10,000	600
Quarter 4, 2025	Apr-Jun 2025	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Progress Report due July 31, 2025	10,600	10,000	600
FY25 Total			42,400	40,000	2,400
Quarter 1, 2026	Jul-Sep 2025	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Progress Report due October 31, 2025	10,600	10,000	600
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Quarter 4, 2026	Apr-Jun 2026	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Final Report due July 31, 2026	10,600	10,000	600
FY26 Total			42,400	40,000	2,400
All Years Project Total			84,800	80,000	4,800

SE MN Nutrient Management Assistance Initiative					
Objectives - See EXHIBIT A-1					
Please Note: The Governmental Unit has the discretion to transfer up to 10% of the funds between categories without approval the State's Authorized Representative or the State's Authorized Project Manager. However, the Governmental Unit shall notify the State's Authorized Project Manager as soon as practicable of the transfer. The State's Authorized Representative or the State's Authorized Project Manager must approve transfers greater than 10%.					
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Quarter 2, 2025	Oct-Dec 2024	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Progress Report due January 31, 2025	10,600 8,552	10,000 7,327	600 1,225
Quarter 3, 2025	Jan-Mar 2025	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Progress Report due April 30, 2025	10,600 9,062	10,000 8,335	600 727
Quarter 4, 2025	Apr-Jun 2025	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Progress Report due July 31, 2025	10,600 9,431	10,000 9,042	600 389
FY25 Total			42,400	40,000	2,400
Quarter 1, 2026	Jul-Sep 2025	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Progress Report due October 31, 2025	10,600 8,173	10,000 7,915	600 258
Quarter 2, 2026	Oct-Dec 2025	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Progress Report due January 31, 2026	10,600 8,938	10,000 8,626	600 312
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Quarter 4, 2027	Apr-Jun 2027	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Final Report due July 31, 2027			
FY27 Total					
Quarter 1, 2028	Jul-Sep 2027	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Progress Report due October 31, 2027			
Quarter 2, 2028	Oct-Dec 2027	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Progress Report due January 31, 2028			
Quarter 3, 2028	Jan-Mar 2028	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Progress Report due April 30, 2028			
Quarter 4, 2028	Apr-Jun 2028	Assist livestock producers in the Elgin DWSMA and high nitrate townships of Goodhue and Wabasha counties. Quarterly Invoice and Final Report due July 31, 2028			
FY28 Total					
All Years Project Total			84,800	80,000	4,800

Total	Wabasha SWCD Technician	Wabasha Adm.
2,744.91	2,195.16	549.75
8,552.20	7,326.91	1,225.29
9,062.11	8,335.11	727.00
9,431.27	9,041.86	389.41
29,790.49	26,899.04	2,891.45
8,172.73	7,914.64	258.09
8,937.77	8,626.19	311.58
10,332.12	10,035.17	296.95
9,050.00	8,500.00	550.00
36,492.62	35,076.00	1,416.62
9,050.00	8,500.00	550.00
9,050.00	8,500.00	550.00
9,050.00	8,500.00	550.00
9,050.00	8,500.00	550.00
36,200.00	34,000.00	2,200.00
9,050.00	8,500.00	550.00
9,050.00	8,500.00	550.00
9,050.00	8,500.00	550.00
9,050.00	8,500.00	550.00
36,200.00	34,000.00	2,200.00
138,683.11	129,975.04	8,708.07

Budget Amc 84,800.00
Balance Adj (53,883.11)

The shaded areas in yellow will be your revised numbers. Please scroll up for more rows. Please don't change or type in any of the other areas.

Nutrient Management Technical Assistance

Project Description

Providing support for Local Advisory Teams, and nutrient management technical assistance, with a focus on nitrogen, to livestock producers working in Level 2 DWSMAs and ~~high nitrate~~ Level 2 Townships of SE MN.

Project Partners

Winona County SWCD – Project Management

Wanda Anderson – District Manager

Amanda Gentry – Technician

Winona County Soil and Water Conservation District

400 Wilson St. N.

Lewiston, MN 55952

Office Ph: (507) 523 – 2171 ext. 114

Email: wanda.anderson@winonaswcd.com , amanda.gentry@winonaswcd.com

Fillmore County SWCD – Project Management

~~Riley Buley – District Manager~~

~~Sara West – Nutrient Management Specialist~~

~~Fillmore County Soil and Water Conservation District~~

~~902 Houston St. Preston, MN 55965~~

~~Office Ph: (507) 887 – 0240, Sara Ph: (507) 429 – 7707~~

~~Email: riley.buley@fillmoreswcd.org , sara.west@fillmoreswcd.org~~

Wabasha County SWCD – Project Management

Terri Peters – District Manager

New Hire TBD – Technician

Wabasha County Soil and Water Conservation District

611 Broadway Ave. #10

Wabasha, MN 55981

Office Ph: (651) 560 – 2044 or Terri Ph: (651) 565 – 4673

Email: terri.peters@mn.nacdnet.net

Minnesota Department of Agriculture (MDA) - Project Leader

Dawn Bernau - Soil Scientist

Minnesota Department of Agriculture

2118 Campus Dr. SE, Suite 100

Rochester, MN 55904

Office: (507) 206-2881

Email: dawn.bernau@state.mn.us

Project Duration

Start: July 1, 20264 (or the date the State obtains all required signatures)

End: June 30, 20286 (or until all obligations have been satisfactorily fulfilled, whichever occurs first), with an option to extend until December 31, 20286, contingent on available funding and both parties agreeing in writing.

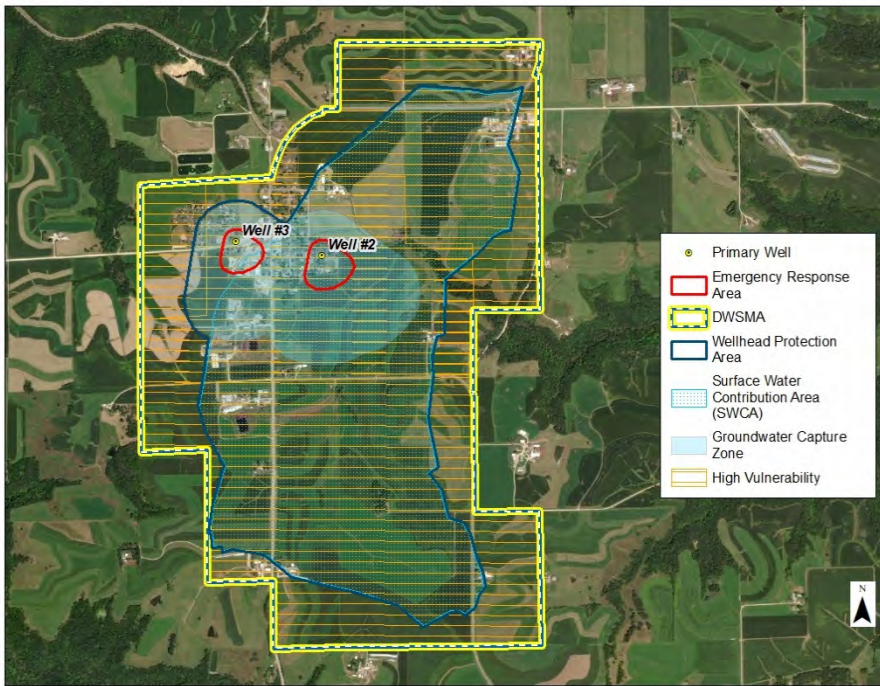
Project Summary

This project will support a part time Technician position through a Joint Powers Agreement with the Minnesota Department of Agriculture ~~and collaboration with the Nutrient Management Specialist from the Fillmore County Soil and Water Conservation District (SWCD).~~ Two Nutrient Management Technician positions will be created for this project. One position will be created at the Winona County SWCD ~~and will include a new staff hire, and a~~ A second position will be located out of the Wabasha County SWCD. ~~and will include an existing staff Technician.~~ Both Technicians will work independently with the Nutrient Management Specialist to provide additional technical support for nutrient management with an emphasis on manure and nitrogen crediting in targeted areas such as Level 2 DWSMAs and townships within SE MN where 10% or more of the wells tested exceed 10 mg/L Nitrate -N in the latest round of township testing (high nitrate Level 2 townships). This work may include updating or drafting nutrient management plans that support N BMP adoption including proper manure and legume crediting. In addition, the Technicians will bridge communication gaps regarding fertilizer and manure between producers and local fertilizer dealers or agronomists who supply commercial fertilizer. The technical assistance provided through this project will enable livestock producers in SE MN to more accurately track their nitrogen sources and adopt BMPs to reduce nitrate-nitrogen leaching in the region. By addressing these conservation needs, producers will be able to better manage their manure and overall nitrogen utilization. This, in turn, will help ensure applications of nitrogen fertilizer and manure at times when nutrient utilization by crops can be maximized. In addition, the technicians will assist MDA at Local Advisory Team (LAT) meetings as they occur in the Level 2 DWSMAs. Local Level 2 DWSMAs currently include Altura, Elgin, and Utica. Responsibilities at LAT meetings may include documentation of meeting notes, answering questions as they arise regarding local conservation opportunities, and following up with LAT members and others following such meetings. Such follow up may include assisting MDA in identifying nitrogen fertilizer best management practices (BMPs) and alternative management tools (AMTs) that can protect groundwater in the work area. Additional work will include promotion of published BMPs and AMTs for adoption in targeted vulnerable cropland areas to protect groundwater.

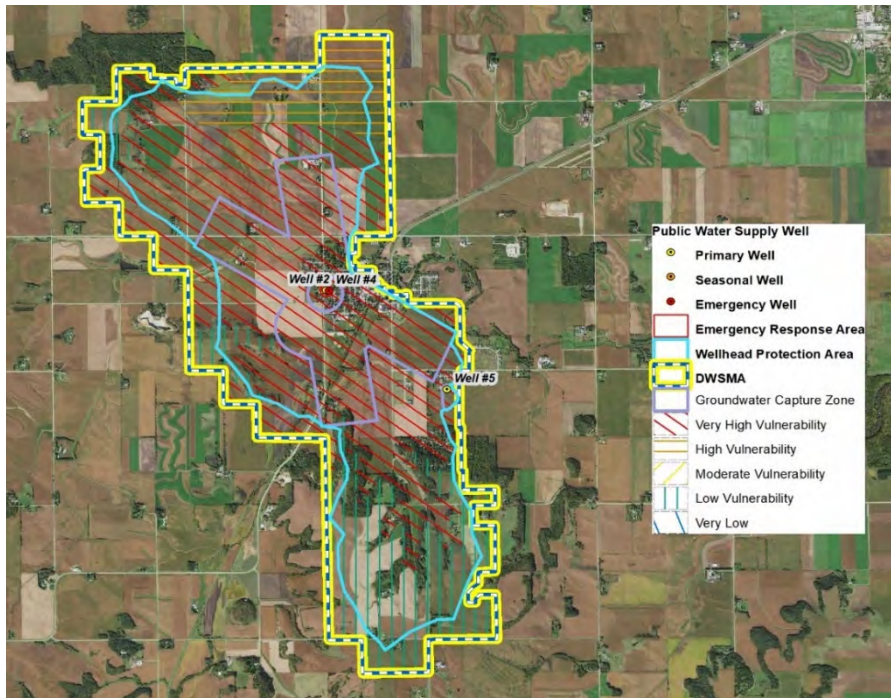
- **Winona Nutrient Management Technician (Technician) (.50 FTE)** - This contracted position will work with livestock and crop producers to track all sources of nitrogen and promote adoption of nitrogen BMPs and AMTs. The Technician will also ~~provide assistance to the Nutrient Management Specialist while developing~~ develop nutrient management plans enabling producers to better manage the nutrients produced and utilized on their farms. , tracking all sources of nitrogen, etc. in the targeted areas of SE MN. The Technician will be an employee of Winona County SWCD and will include office space available out of the Winona County SWCD office in Lewiston, Minnesota. Winona County SWCD will be contracted to provide services through a Joint Powers Agreement with MDA.

The current primary project work areas include the DWSMAs of Altura, Elgin, and Utica

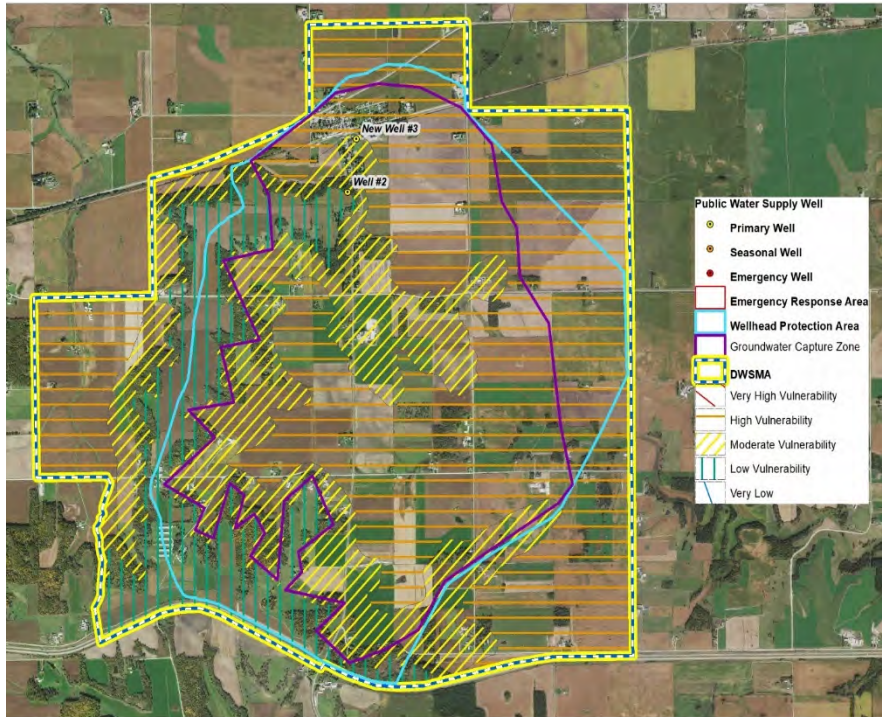
Altura DWSMA Map



Elgin DWSMA Map



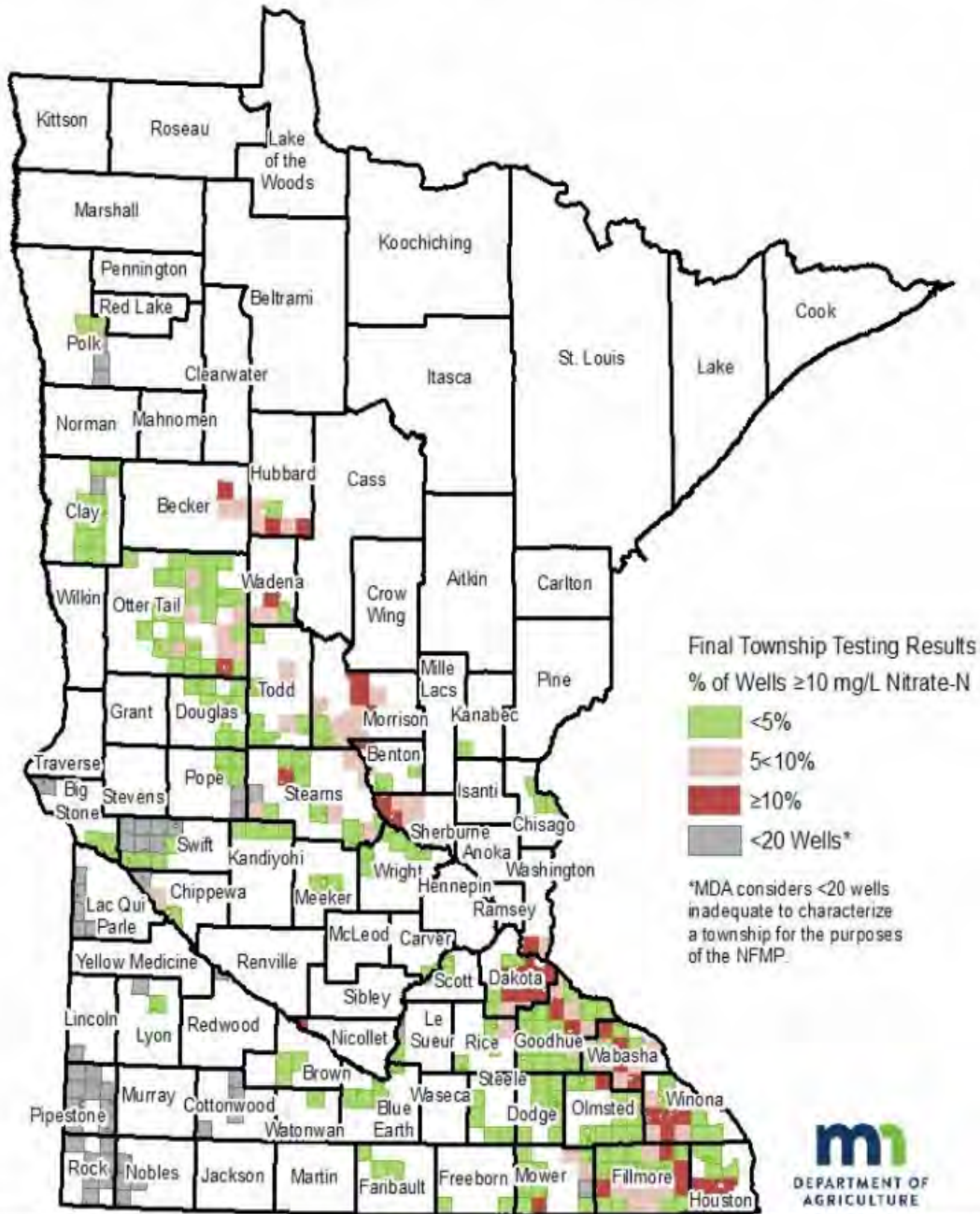
Utica DWSMA Map



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Secondary project work areas include those townships in Goodhue, Wabasha, Winona, Houston, Fillmore, Olmsted, and Mower Counties where 10% or more of the private wells tested 10 mg/L or more of Nitrate-N in the final round of township testing in 2022.

Final Township Testing Private Well Nitrate Results



Partnership Roles

This work plan is referenced in a Joint Powers Agreement between Winona County SWCD and the Minnesota Department of Agriculture (MDA). The work plan describes the duties, outcomes, timelines, etc. that are required in the agreement.

1. **Winona County SWCD:** Provide contract management and ensure deliverables outlined in this agreement are met. Provide technical/educational resources, plans, and forms to producers where needed. The loss of county SWCD staff or failure to provide technical support dedicated to this project does not release the Winona County SWCD ~~of from~~ responsibility to provide the deliverables herein. Compensation will be results-based and measurable outcomes will be tracked throughout the duration of the project. The Technician will work primarily to provide technical support to willing livestock producers doing work in the Altura and Utica DWSMAs. A secondary focus area will include working with willing producers in the high nitrate Level 2 townships of Winona, Olmsted, and Houston counties. ~~The high nitrate Level 2 townships of Winona County include St. Charles, Utica, Warren, and Fremont. All tolled in total, there are approximately twenty-five feedlots located in those townships. In Olmsted County there is one township, Farmington, where there are four feedlots. Lastly, Houston County is home to approximately twenty-nine two hundred twenty feedlots located in the high nitrate Level 2 townships of Black Hammer, Caledonia, Mayville, Spring Grove, and Wilmington.~~
- ~~2. **Fillmore County SWCD:** Provide technical oversight to the Winona County SWCD Technician and collaborate on individual projects when needed.~~
2. **Minnesota Department of Agriculture (MDA):** Provide oversight to see that the deliverables outlined in this agreement are met and provide nitrogen application record keeping forms or other MDA sponsored forms and educational materials to the Technicians ~~and Specialist Nutrient Management~~ as needed. Assist with project coordination when needed.

Project Deliverables

1. Technician will work ~~in close coordination with the Nutrient Management Specialist~~ independently, to arrange meetings or on-farm nutrient management assessments with feedlot and crop land operators to discuss BMP and AMT adoption, schedule on-farm nutrient management assessments, assist producers with NMP and/or MMP updates or development of plans, and discuss options for improvement, if needed.
2. Technician will assist 100% of the willing feedlot operators with facilities located in or applying manure within the Level 2 DWSMAs of Altura and Utica. The Technician may also work with willing livestock and crop producers in the high nitrate Level 2 townships located in Winona, Olmsted, and Houston counties.

The Technician will:

- a. Use forms to track progress with producers who need assistance to update NMPs, improve nitrogen crediting, or BMP adoption. Such forms shall include, at a minimum: producer information, facility location, type of storage areas, storage capacity (months), manure testing frequency, N content of manure, amount of manure generated/year, method(s) of application, equipment calibration (if not using a certified commercial

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applicator), crop needs for N, account for all sources of N including legume credits, MAP, DAP applications, etc., crop rotation, and total crop acres.

- b. Report quarterly findings of manure management needs and/or relevant conservation needs to applicable local SWCD staff for livestock producers requesting technical and/or financial assistance.
 - c. Submit a quarterly report ~~of~~on work activity to MDA.
3. The ~~t~~Technician will bridge any communication gaps between the producer and agronomists/fertilizer dealers. Technician will follow up with agronomists or fertilizer dealers to ensure proper manure and overall N crediting is being utilized for BMP adoption.
 4. The ~~technician will~~Technician will develop easy-to-use forms or provide MDA ~~utilize the MPCAs~~ “Online Nutrient Management Tool” to develop Manure Management (MMP) plans for producers. In addition, the technician will assist livestock producers by providing easy-to-read summaries of each plan. ~~sponsored forms to assist producers in keeping accurate~~ Technicians will also provide producers with records record keeping forms for ~~of~~ manure applications and nitrogen applications. This may include easy-to-read field maps or tables that can be kept in a tractor or centralized ~~location~~location, so all farm employees have access to the forms to make accurate recordings.
 5. The ~~t~~Technician will provide assistance to livestock producers by offering manure sampling and/or manure spreader calibration services. Lab testing fees may be covered under MDA programs and should be a part of the discussion.
 6. The ~~technician will~~Technician may provide tools or forms for producers to improve tracking of nitrogen from manure and other sources like legumes, fertigation, and MAP or DAP, etc. The ~~Technician will work with the Nutrient Management Specialist to provide~~ these forms based on the needs for each farm. The Technician may provide MDA-sponsored forms to track nitrogen application, if needed.
 7. The ~~t~~Technician will work with local SWCDs to coordinate nutrient management efforts and investigate opportunities for financial or technical assistance, if needed.

~~The Technician and/or Nutrient Management Specialist will work to identify and document nutrient management planning and/or BMP adoption barriers and provide flexible solutions to overcome those barriers. Educational materials and other information developed by MDA will be made available for distribution by the Technicians. The number one goal is to support BMP adoption for manure management (manure and legume crediting, and improved manure utilization with 4R stewardship).~~

8. The technician will work toward getting Job Approval Authority (JAA) through NRCS for Nutrient Management (590).
9. ~~The Nutrient Management Specialist will provide project oversight and technical support to the Technician throughout the duration of the contract and be a resource for questions as they arise. The Nutrient Management Specialist has coordinated with many producers in the project work areas and has developed professional relationships in the way of nutrient management.~~

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~~The Nutrient Management Specialist will work to maintain these relationships while working with the Technician to provide additional technical support through the project deliverables.~~

~~10.~~

9. The technician will help MDA staff maintain lines of communication with Local Advisory/Advisory Team (LAT) members in both Level 2 DWSMAs and Level 2 townships. This may include but is not limited to sending letters through the mail, making phone calls, and/or emailing LAT members. While LATs have been formed in all Level 2 DWSMAs for the project area to date (Altura, Elgin and Utica), new LAT members may need to be contacted to become a new member of an existing LAT. In addition, an LAT may need to be formed if a new DWSMA is designatd a level 2. Level 2 township LATs are just being formed within the project work area.

10. The technician will provide administrative support for LAT DWSMA and Township meetings including making arrangements or meeting space, providing refreshments for meeting attendants, copying and printing materials for meetings, and taking notes during the meetings.

11. The technician will present information to the LATs and Townships on local grants, projects, or programs supporting the study or adoption of nitrogen BMPS and/or AMTs whenever appropriate.

12. In coordination with local MDA staff, the technician will work with LAT and Township members to determine the most appropriate list of nitrogen BMPs to protect groundwater within the DWSMA. Where possible, the technician will work with LAT members and DWSMA producers to consider AMTs approved by the MDA Commissioner within the DWSMAs throughout the duration of this contract.

13. The technician will share progress of the LAT and township activities with all landowners, operators and their crop advisors/consultants within the DWSMA at least once/year.
 a. Possible avenues to share progress could include direct mailings, newsletter, magazine, or newspaper articles, web-based materials, social media, presentation to area volunteer organizations, lake associations, local farm organizations, producer field days, local fertilizer dealer meetings or county and township board meetings.

Number of active feedlots located within the ~~high nitrate~~ Level 2 townships of SE MN Counties

County	Goodhue	Wabasha	Winona	Olmsted	Houston	Fillmore	Mower
Feedlots	<u>19110</u>	<u>1017</u>	<u>25269</u>	<u>41</u>	<u>21429</u>	<u>13</u>	<u>339</u>

Number of active feedlots located within Level 2 DWSMAs of SE MN

DWSMA	Number of <u>active</u> feedlots within current DWSMA boundary	County
Elgin	<u>31</u>	Wabasha
Altura	<u>98</u>	Winona
Utica	<u>2819</u>	Winona

Number of active feedlots located within Level 2 Townships of SE MN

<u>Townships</u>	<u>Number of active feedlots within current level 2 townships</u>	<u>County</u>
<u>Fremont</u>	<u>66</u>	<u>Winona</u>
<u>St Charles</u>	<u>51</u>	<u>Winona</u>
<u>Utica</u>	<u>84</u>	<u>Winona</u>
<u>Warren</u>	<u>68</u>	<u>Winona</u>
<u>Farmington</u>	<u>1</u>	<u>Olmsted</u>
<u>Black Hammer</u>	<u>36</u>	<u>Houston</u>
<u>Caledonia</u>	<u>46</u>	<u>Houston</u>
<u>Mayville</u>	<u>46</u>	<u>Houston</u>
<u>Spring Grove</u>	<u>32</u>	<u>Houston</u>
<u>Wilmington</u>	<u>54</u>	<u>Houston</u>
<u>Vasa</u>	<u>45</u>	<u>Goodhue</u>
<u>Goodhue</u>	<u>65</u>	<u>Goodhue</u>
<u>Nevada</u>	<u>39</u>	<u>Mower</u>
<u>Mount Pleasant</u>	<u>3</u>	<u>Wabasha</u>
<u>West Albany</u>	<u>4</u>	<u>Wabasha</u>
<u>Hyde Park</u>	<u>2</u>	<u>Wabasha</u>
<u>Oakwood</u>	<u>3</u>	<u>Wabasha</u>
<u>Plainview</u>	<u>5</u>	<u>Wabasha</u>
<u>Level 2 DWSMAs</u>	<u>Total LAT Meetings Held</u>	<u>County</u>
<u>Elgin</u>	<u>2</u>	<u>Wabasha</u>
<u>Altura</u>	<u>2</u>	<u>Winona</u>
<u>Utica</u>	<u>6</u>	<u>Winona</u>

<u>Townships</u>	<u>Total LAT Meetings Held</u>	<u>County</u>
<u>Fremont, St Charles, Utica, Warren</u>	<u>2</u>	<u>Winona</u>
<u>Farmington</u>	<u>1</u>	<u>Olmsted</u>
<u>Black Hammer, Caledonia, Mayville, Spring Grove, Wilmington</u>	<u>2</u>	<u>Houston</u>

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<u>Vasa, Goodhue</u>	<u>2</u>	<u>Goodhue</u>
<u>Nevada</u>	<u>1</u>	<u>Mower</u>
<u>Mount Pleasant, West Albany, Hyde Park, Oakwood, Plainview</u>	<u>2</u>	<u>Wabasha</u>

Measurable Outcomes

- 1) Assist 100% ~~(9)~~ of the livestock producers located in the Altura DWSMA.
- 2) Assist 50% ~~(14)~~ of the livestock producers located in the Utica DWSMA.
- 3) Assist approximately ~~50% (29)~~ 20-30% of the livestock producers located in the ~~high nitrate~~ Level 2 townships of Winona, Olmsted, and Houston counties.
- 4) Assist MDA to ensure that LATs are formed or maintained for all mitigation level 2 DWSMAs within this project area and that their membership meets the criteria provided on page 76 of the 2015 Nitrogen Fertilizer Management Plan.
- 5) Assist MDA with individual meetings for the Altura, Elgin, and Utica LATs before the end of this two-year agreement.
- 6) Assist MDA with a list of recommended nitrogen fertilizer BMPs and possible AMTs specific to each DWSMA.
- 7) Provide educational and outreach activities to ensure that published nitrogen BMPs are promoted in the DWSMAs via best methods suggested by LAT members and MDA
 - a. This may include sharing progress of LAT activities with all landowners, operators, and their crop advisor/consultants within the DWSMA at least once per year.
- 8) Present information on relevant NFMP/GPR implementation at least once per year, to each county SWCD board, level 2 DWSMA public water supplier, and county board in the work area.
- 9) Submit percent of acres that have completed nutrient management assessments for crop and livestock producers in the level 2 townships and level 2 DWSMAs, with a goal of 20-30% of the cropland acres assessed.
- 10) Submit quarterly reports of work activity to MDA.

**Winona County SWCD
Deliverable Schedule and Budget**

Exhibit B-1

SE MN Nutrient Management Assistance Initiative

Objectives - See Exhibit A-1

Please Note: The Governmental Unit has the discretion to transfer up to 10% of the funds between categories without approval the State's Authorized Representative or the State's Authorized Project Manager. However, the Governmental Unit shall notify the State's Authorized Project Manager as soon as practicable of the transfer. The State's Authorized Representative or the State's Authorized Project Manager must approve transfers greater than 10%.

Billing Cycle State Fiscal Year	Calendar Year	Description of Deliverables	Total	Winona SWCD Technician	Winona Adm.
		Projected Project Start Date is July 1, 2024			
Quarter 1, 2025	Jul -Sept 2024	Assist livestock producers in the Altura and Utica DWSMAs and high nitrate townships located in Winona, Olmsted, and Houston Counties. Quarterly Invoice and Progress Report due October 31, 2024	18,850	18,250	600
Quarter 2, 2025	Oct-Dec 2024	Assist livestock producers in the Altura and Utica DWSMAs and high nitrate townships located in Winona, Olmsted, and Houston Counties. Quarterly Invoice and Progress Report due January 31, 2025	18,850	18,250	600
Quarter 3, 2025	Jan-Mar 2025	Assist livestock producers in the Altura and Utica DWSMAs and high nitrate townships located in Winona, Olmsted, and Houston Counties. Quarterly Invoice and Progress Report due April 30, 2025	18,850	18,250	600
Quarter 4, 2025	Apr-Jun 2025	Assist livestock producers in the Altura and Utica DWSMAs and high nitrate townships located in Winona, Olmsted, and Houston Counties. Quarterly Invoice and Progress Report due July 31, 2025	18,850	18,250	600
FY25 Total			75,400	73,000	2,400

Quarter 1, 2026	Jul-Sep 2025	Assist livestock producers in the Altura and Utica DWSMAs and high nitrate townships located in Winona, Olmsted, and Houston Counties. Quarterly Invoice and Progress Report due October 31, 2025	18,850	18,250	600
Quarter 2, 2026	Oct-Dec 2025	Assist livestock producers in the Altura and Utica DWSMAs and high nitrate townships located in Winona, Olmsted, and Houston Counties. Quarterly Invoice and Progress Report due January 31, 2026	18,850	18,250	600
Quarter 3, 2026	Jan-Mar 2026	Assist livestock producers in the Altura and Utica DWSMAs and high nitrate townships located in Winona, Olmsted, and Houston Counties. Quarterly Invoice and Progress Report due April 30, 2026	18,850	18,250	600
Quarter 4, 2026	Apr-Jun 2026	Assist livestock producers in the Altura and Utica DWSMAs and high nitrate townships located in Winona, Olmsted, and Houston Counties. Quarterly Invoice and Final Report due July 31, 2026	18,850	18,250	600
FY26 Total			75,400	73,000	2,400
All Years Project Total			150,800	146,000	4,800

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2026WAGZ-WC-07	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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* If a contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Larry Mischke	Address 62156 258TH AVE	City/State THEILMAN, MN	Zip Code 55945
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: West Albany	Township No: 110	Range No.: 12	Section No. 36	1/4,1/4 SE 1/4 SW 1/4
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Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 15 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance Plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to install and establish the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Water and Sediment Control Basin Practice Standard & Component Practice Standards- NRCS - FOTG

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the financial assistance payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If the practice(s) covered by this contract have not been installed by 06-01-2027, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization as practical and reasonable. The invoices/receipts must include: the name of the vendor; the materials, labor or equipment used; the component unit costs; and the date(s) the work was performed. The organization has the authority to make adjustments to the costs submitted for reimbursement. Reimbursement requests must also be supported by a completed Percent Based Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the installation and establishment of the practice(s) prior to starting construction of the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
5. Not accept financial assistance funds, from state sources in excess of 90 percent, or state and non-state sources that when combined are in excess of 90 percent of the total cost to establish the conservation practice(s).

6. Provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Tennessee Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

Date	Land Occupier
4-13-26	Larry Mischke
Date	Landowner, if different from applicant
	Address, if different from applicant information

Conservation Practice

The primary practice for which assistance is requested is: **Grade Stabilization (410)**

Practice standard(s) or eligible component(s)	Total Project Cost Estimate
Lined Waterway (468), Stream Crossing (578), Land Clearing (460), Critical Area Planting (342), Mulching (484)	\$100,835.00

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be installed and deem the practice(s) needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider	Digitally signed by ELLA JURGERSON (Affiliate) Date: 2026.05.26 09:15:26 -05'00'	NRCS Engineered Project with appropriately signed and documented plans available upon request. A signed asbuilt can be used as the certification on the "voucher and certification".
	ELLA JURGERSON (Affiliate)		

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed 90 percent of the total cost to establish the conservation practice.

Approval Date	Authorized Signature	Total Amount Authorized
		\$46,573.00

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2026WAGZ-WC-08	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Marty Heins	Address 58321 250TH AVE	City/State THEILMAN, MN	Zip Code 55945
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: Highland	Township No: 109	Range No.: 11	Section No. 19	1/4, 1/4 SE 1/4
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Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 15 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance Plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to install and establish the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Grade Stabilization (410), Land Clearing (460), Water & Sediment Control Basin (638), Underground Outlet (620), Mulching (484), Critical Area Planting (342- NRCS - FOTG)
5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the financial assistance payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If the practice(s) covered by this contract have not been installed by 07-31-2027, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization as practical and reasonable. The invoices/receipts must include: the name of the vendor; the materials, labor or equipment used; the component unit costs; and the date(s) the work was performed. The organization has the authority to make adjustments to the costs submitted for reimbursement. Reimbursement requests must also be supported by a completed Percent Based Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the installation and establishment of the practice(s) prior to starting construction of the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
5. Not accept financial assistance funds, from state sources in excess of 90 percent, or state and non-state sources that when combined are in excess of 90 percent of the total cost to establish the conservation practice(s).

6. Provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Tennessee Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

Date	Land Occupier
5-26-2026	Emilio Corti
Date	Landowner, if different from applicant
	Address, if different from applicant information


Conservation Practice

The primary practice for which assistance is requested is: **Grade Stabilization (410)**

Practice standard(s) or eligible component(s)	Total Project Cost Estimate
Land Clearing (460), Water & Sediment Control Basin (638), Underground Outlet (620), Mulching (484), Critical Area Planting (342)	\$38,900.00

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be installed and deem the practice(s) needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider	NRCS Engineered Project with appropriately signed and documented plans available upon request. A signed asbuilt can be used as the certification on the "voucher and certification".
05/26/2026		

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed 90 percent of the total cost to establish the conservation practice.

Approval Date	Authorized Signature	Total Amount Authorized
		\$14,481.00