

**Wabasha Soil and Water Conservation
District Regular Board Meeting
March 26, 2026
8:15 am
611 Broadway Ave. Suite 10B**

- I. CALL MEETING TO ORDER**
- II. PLEDGE ALLEGIANCE**
- III. AGENDA**
- IV. PUBLIC COMMENTS**
Comments limited to 5 minutes per speaker

Thank-you notes from MASWCD for FY2026 Dues and NACD for 2026 Gold Level Membership Contribution.

- V. CONSENT AGENDA -Board Action**
Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration
 - i. Contracts**
 - A. Contract# 79-3-11 in the amount of \$5,211.05 for Practice 327 Conservation Cover and Practice 612 Tree/Shrub Establishment.
(Funding source- FY25-FY28 Soil Health RCPP-Round 3)
 - ii. Contract Amendment**
 - A.
 - iii. Vouchers**
 - A. Voucher payment for David A & Catherine K Schmidt Trust Contract# 2025WinLaC-Wab003 in the amount of \$350.00 for Woodland Stewardship Plan.
(Funding source – FY25 WinLaC)
 - B. Voucher payment for Dennis Probst Contract# 25-CC-6 in the amount of \$1,500.00 for Practice 314 Brush Management.
(Funding source – FY25 Conservation Contracts)
 - C. Voucher payment for Tom Gerken Contract# 2024WAGZ-WC-06 in the amount of \$4,500.00 for Practice 340 Cover Crops. Final payment.
(Funding source: FY24-FY25 WAGZ)
 - iv. Grants**
 - A. FY2026 State of Minnesota Board of Water and Soil Resources Soil Health Practices Grant Program Grant Agreement
Grant ID# P26-0963 2026 Soil Health Practices-February \$120,000.00.
Expiration date 12/31/2028.

- VI. SECRETARY'S REPORT**
A. February 26, 2026, Meeting Minutes – **Board Action**
- VII. TREASURER'S REPORT – Board Action**
A. February District Financial Statements
Included for your review
B. February Program Record
- VIII. PAYMENT OF MONTHLY BILLS**
A. Monthly Bills in the amount of \$59,601.17 - **Board Action**
B. Note: Southeast Service Cooperative – Health Insurance April premium will be paid on 4/1/2026 in the amount of \$5,234.34 by automatic withdrawal.
- IX. DISTRICT REPORTS**
A. Chair Report – Lynn Zabel
B. County Commissioner – Bob Walkes
C. District Manager Report – Terri Peters
D. NRCS Report – Christina Taylor – (In the packet)
E. Natural Resources Technician Report– Katelyn Abts – (In the packet)
F. Soil Health/Nutrient Management Tech Report – Deanna Pomije (in the packet)
G. Conservation Planning & Outreach Technician – Ella Jurgerson (In the packet)
H. BWSR Report –
I. FSA –
- X. OLD BUSINESS**
A. Conservation Project – Lynn (open to any Supervisor for ideas)
- XI. NEW BUSINESS**
A. Agreement between SE SWCD Technical Support JPB and Wabasha Soil and Water Conservation District utilizing MN Board of Water and Resources Funding for Feedlot Water Quality Improvements.
Sub-Agreements with Wabasha SWCD:
i. Mazeppa Valley Dairy Inc/Ted Mehrkens \$131,500.00– **Board Action/Signature**
ii. Alan Miller \$131,500.00 – **Board Action/Signature**
B. Mazeppa Valley Dairy Inc. Contract# 2026WAGZ-WC-04 in the amount of \$331,500.00 for Practice 313 Waste Storage Facility. Installed by date is 12/31/2026-
Board Action
(Funding sources: WAGZ \$200,000.00, TSA 7 Funds \$131,500.00)
C. Roller Crimper Sale Proposal – **Board Action**
D. March Soil Health RCPP 2026 Ranking/Batching – **Board Action**
E. Terri report back on Legislative Day. See attachments.

- F. Approve Jeff Brand Contract# 2026WAGZ-WC-05 in the amount of \$9,810.00 for Practice 638 Water and Sediment Control Basin. – **Board Action**
(Funding source – WAGZ)
- G. Approve Lawrence H & Eileen M Living Trust Contract# 2026WAGZ-WC-04 in the amount of \$36,720.00 for Practice 638 Water and Sediment Control Basin – **Board Action**
(Funding source – WAGZ)

H. Upcoming Events:

- i. April 23rd Regular Board Meeting
- ii. April 24th Tree Pick Up Day

XII. Board Reports

- A. Zumbro 1W1P – Dag
- B. WinLaC 1W1P – Lynn
- C. SE SWCD Technical Support JPB - Dag
- D. County Board Meeting – Sharleen

XIII. Adjourn – Board Action

MASWCD

Thank you for your continued partnership. We look forward to representing our member's priorities in 2026!

Sincerely,
MASWCD Board
Staff

Dear Wabasha SWCD

Thank you for your fiscal year 2026 Gold Level membership contribution to NACD! Due to your ongoing support, we can represent our member's priorities in federal policy, create new education initiatives and program opportunities for districts, and more.

We value your membership and voice in NACD, so please contact me at any time if you have questions about how to maximize your membership.

Thank you again for your support!

MN NACD Board Member



FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | |
|--|--|--|---|
| Organization: Wabasha SWCD | Contract Number: 79-3-11 | Amendment <input type="checkbox"/> Date(s): | Canceled <input type="checkbox"/> Date(s): |
|--|--|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|--------------------|---------|------------|----------|
| Land Occupier Name | Address | City/State | Zip code |
| | | | |

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

| | | | | |
|----------------|--------------|------------|-------------|----------|
| Township Name: | Township No: | Range No.: | Section No. | 1/4, 1/4 |
| | | | | |

Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 5 (327) and 15 (612) years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS FOTG
5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 10/1/2028, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.
8. This contract is contingent on the land occupier maintaining eligibility for federal farm bill payments. In the instance a land occupier fails to meet eligibility requirements, they will have 30 days to rectify eligibility or this contract will be terminated.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.

2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
5. The land occupier acknowledges they have received a copy of the historically underserved producer self-certification form.
6. Allow the contracting SWCD, NRCS, the Board of Water and Soil Resources, or their authorized representative, access to and the right to examine all, records, books, papers, or documents related to this contract.

| | | | |
|--|--------|------------|--|
| Date: | 2/6/26 | Land Occ: | |
| Date: | | Landowner: | |
| Address, if different from applicant information | | | |

Conservation Practice

The primary practice for which assistance is requested is **Conservation Cover (327), Tree & Shrub Establishment (612)**

| Practice standard(s) or eligible component | Units |
|--|----------------------------------|
| Conservation Cover (327), Tree & Shrub Establishment (612) | Acres (327), Tree/Shrub (612) |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practical and reasonable.

| | | | |
|-------|---------|--------------------------------|---|
| Date: | 2/10/26 | Technical Assistance Provider: | Handwritten Signature - 327 Conservation Cover 3-2-26 -612 Tree and Shrub |
|-------|---------|--------------------------------|---|

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of: **\$300/acre (327) and 50% plus \$1 for each tree (612)**

| | | |
|----------------|----------------------------------|--------------------------|
| Approval Date: | Authorized Signature: | Total Amount Authorized: |
| 3/2/2026 | Levi Peters per board resolution | \$5,211.05 |

612 – Tree/Shrub Establishment
Implementation Requirements



United States
Department of
Agriculture

612 – Tree/Shrub Establishment
Implementation Requirements

Producer/Landowner: _____ Project or Contract #: 79-3-11
Location (TRS): _____ County: Wabasha
Farm Number: _____ Tract Number: _____



Tree/Shrub Establishment can be applied on any site capable or growing woody plants. Select one or more species that are suited to soil and site conditions, and appropriate for the planned purpose(s). Use tree/shrub planting to accomplish or supplement forest stand regeneration in locations where natural regeneration of desired species is not possible or will not meet objectives.

Gopher State One Call Utility Service 651-454-0002 or 800-252-1166

Practice Purpose (Check all that apply)

- Maintain or improve desirable plant diversity, productivity, and health by establishing woody plants.
- Improve water quality by reducing excess nutrients and other pollutants in runoff and ground water.
- Restore or maintain native plant communities.
- Control erosion.
- Create or improve habitat for target wildlife species, beneficial organisms, or pollinator species compatible with ecological characteristics of the site.
- Sequester and store carbon.
- Conserve energy.
- Provide livestock shelter.

Landowner Goals & Objectives

To convert cropland into woodland by establishing a variety of trees, shrubs, forbs and grasses.

612 – Tree/Shrub Establishment
Implementation Requirements

Practice Specifications Approval and Completion Certification

Provided Practice Cost Information

Site-specific cost-estimate, or specifications for the producer to develop a cost estimate or obtain the bid themselves.

Job Class Information (List Practice Job Class)

| | |
|--------------------------------------|---------------|
| 612 ESJAA Fact Sheet | Job Class: II |
|--------------------------------------|---------------|

Design Installation and Layout Approval

| | | |
|------------------------------|---------------|--------------------|
| Designed by: Katelyn Abts | Date: 1/22/26 | Designer's JAA: II |
| Approved by: Katelyn Abts | Date: 2/11/26 | Approver's JAA: II |

Record of Completion and Check-out Certification

| Treated Acres | Date Completed by Client | Date Certified | Approver's Initials |
|---------------|--------------------------|----------------|---------------------|
| | | | |
| | | | |
| | | | |
| | | | |

Additional documentation to support practice certification is in the Case File.

Certification Statement

I certify that implementation of this conservation practice is complete, meets criteria for the stated purpose(s), and meets the NRCS conservation practice standard and specifications.

Printed Name:

Date:

Title:

Job Approval Authority:

Signature:

Notes:



327 – Conservation Cover Implementation Requirements

Producer: _____
Location: [dropdown] [dropdown] _____
Farm Name: _____

Project or Contract: 79-3-11
County: Wabasha (27157) [dropdown]
Tract Number: _____



This practice applies on all lands needing permanent herbaceous vegetative cover.

Select species that are adapted to the soil, ecological sites, and climatic conditions that are suitable for the planned purpose and site conditions. Periodic removal of some products such as high value trees, medicinal herbs, nuts, and fruits is permitted provided the conservation purpose is not compromised by the loss of vegetation or harvesting disturbance.

Gopher State One Call Utility Service 651-454-0002 or 800-252-1166

Practice Purpose (check all that apply)

- Reduce sheet, rill and wind erosion and sedimentation.
Reduce ground and surface water quality degradation by nutrients and surface water quality degradation by sediment.
Reduce emissions of particulate matter (PM), PM precursors, and greenhouse gases.
Enhance wildlife, pollinator and beneficial organism habitat.
Improve soil health.

Specifications

Table with 3 columns: Field Number/Location, Acres Installed, Seeding Date. Row 1: 1, 4.4, 4/25/2026. Includes site preparation and planting method details.

**327 – Conservation Cover
Implementation Requirements**

Planting Description (e.g., shrubs established on outside edge of area, etc.)

Current site conditions is a cropland, last planting in spring 2025 and tilled in fall 2025.
 2023 - Corn
 2024 - Soybeans
 2025 - Corn

 Project area will be plant with tree seedlings - see 612 IR

Seeding Rates and Species

Check box to use alternate seed calculation worksheet, or fill out the table below:

| Plant Species | Lbs/acre of seed (PLS) | Total lbs of seed for planned acreage |
|---------------|----------------------------------|---------------------------------------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | <i>See Attached Seeding Plan</i> | |
| 7. | | |
| 8. | | |
| 9. | | |
| 10. | | |
| Totals | | |

To compute the pure live seed (PLS) rates, convert the percent purity and percent germination into decimal values, then multiply these. Next divide the desired seeding rate by the resulting decimal value in order to find the bulk seeding per acre. For example: 98% purity and 60% germination results in $0.98 \times 0.60 = 0.588$, then $10 \text{ lbs/acre} \div 0.588 = 17 \text{ lbs/acre}$. Therefore, to achieve a pure live seeding (PLS) rate of 10 lbs/acre, one would apply 17 bulk lbs/acre of this seed.

[Type here]

327- Conservation Cover
Implementation Requirements

[Type here]

Practice Specifications Approval and Completion Certification

Provided Practice Cost information

Site-specific cost estimate, or specifications for the producer to develop a cost estimate or obtain the bid themselves.

Job Class Information (List Practice Job Class)

327 ESJAA Fact Sheet Job Class: II

Design Installation and Layout Approval

| | | |
|------------------------------|--------------------|---|
| Designed By: Katelyn Abts | Date: 1/22/2026 | Designer's Job Approval Authority: |
| Approved By: Angela White | Date: 2/4/2026 | Approver's Job Approval Authority: III |

Record of Completion and Check Out Certification

| Treated Acres | Date Completed by Client | Date Certified | Approver's Initials |
|---------------|--------------------------|----------------|---------------------|
| | | | |
| | | | |
| | | | |
| | | | |

Additional documentation to support practice certification is in the Case File.

Certification Statement

I certify that implementation of this conservation practice is complete, meets criteria for the stated purpose(s), and meets the NRCS conservation practice standard and specifications.

| | |
|---------------|---|
| Printed Name: | Date: |
| Title: | Certifier's Job Approval Authority (JAA): |
| Signature: | |

Notes:

[Large empty box for notes]

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

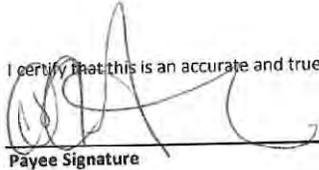
PAYEE AND COST INFORMATION

Name: David A & Catherine K Schmidt Trust
 Address: 230 3rd St E
 City, State, Zip: Wabasha, MN 55981
 Contract No.: 2025WinLac-Wab003 Total Amount Authorized: \$350.00
(from contract)

| Practice | Quantity | Unit | Unit Rate | Total |
|-------------------------|----------|------|-----------|----------|
| Forest Stewardship Plan | 1,000 | Plan | \$350.00 | \$350.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

PAYMENT REQUEST: \$350.00

I certify that this is an accurate and true summation of the above project, which was completed on:



Payee Signature

12/22/2025

18 Feb 2026

Date

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final): Final
 B. Payment amount requested: \$350.00
 C. Total Amount Authorized: \$350.00
 D. Total previous partial payments:
 E. Amount available (C - D): \$350.00

Amount Approved for This Voucher: \$350.00
(cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

Mark Miller

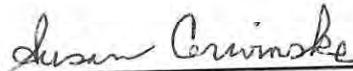
Digitally signed by Mark Miller
 Date: 2026.02.26 15:41:41 -06'00'

Technical Assistance Provider

Date

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.



Administrative Sign-off

3/3/2026

Date

Woodland Stewardship Plan

Prepared for:

David & Catherine Schmidt
230 3rd St E
Wabasha, MN 55981
651-560-4081

Property Location:

17023 658th St
Wabasha, MN 55981
NE 1/4 S16/T110N/R10W
Wabasha County
Parcel ID #'s: 05.00128.00

160 Total Deed Acres
130* Stewardship Acres
130 2C acres
30 acres farmstead exclusion
**Rounded to nearest whole number*

December 9th, 2025



Prepared by:

Jen Wahls #3094
Landscape Connections LLC
PO Box 116
Kellogg, MN 55945
Phone: 218-310-9058

e-mail: jen.landscapeconnections@gmail.com

The forest stewardship goals for this property are:

- Maintain current road/trail system for access, recreation and management
- Continue to reduce invasive species as time allows
- Steward diversity and overall forest health as able to support resilient systems
- Explore land protection options
- Manage for timber for future where applicable

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|--|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 2025WinLaC-Wab003 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|--|---|--|---|

*If contract amended, attach amendment form(s) to this contract

Applicant

| | | | |
|--|--------------------------------|----------------------------------|--------------------------|
| Land Occupier Name David A & Catherine K Schmidt Trust | Address 230 3rd St E | City/State Wabasha, MN | Zip code 55981 |
|--|--------------------------------|----------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

| | | | | |
|---|----------------------------|-------------------------|--------------------------|---------------------------|
| Township Name: Greenfield Twp | Township No: 110 | Range No.: 10 | Section No. 16 | 1/4, 1/4 NE, NE |
|---|----------------------------|-------------------------|--------------------------|---------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 0 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration or the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Plan must be prepared by a Department of Natural Resources (DNR) Certified Plan Writer and registered with the DNR.
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 6/30/26, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

| | |
|-------------------------|--|
| Date 20 AUG 25 | Land Occupier  DAVID SCHMIDT |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information 230 3rd St EAST, WABASHA, MN 55981 |

Conservation Practice

The primary practice for which cost-share is requested is

| | | |
|---|--|---|
| Eligible Component Standard & Name Woodland Stewardship Plan | Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO | Total Project Cost Estimate \$350.00 |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

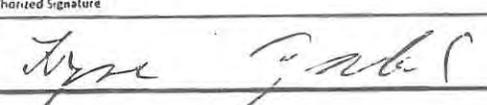
I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | | |
|------|--|--|
| Date | Technical Assistance Provider Mark Miller | Digitally signed by Mark Miller Date: 2025.07.08 11:47:58 -05'00' |
|------|--|--|

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: 350/plan

| Amount | Program Name | Fiscal Year |
|----------|--------------|-------------|
| \$350.00 | WinLaC | 2025 |
| | | |
| | | |

| | | |
|-----------------|---|-------------------------------------|
| Date 8-28-25 | Authorized Signature  | Total Amount Authorized \$350.00 |
|-----------------|---|-------------------------------------|

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: **Dennis P & Denise M Probst**
 Address: **1014 Hidden Meadow Ln**
 City, State, Zip: **Lake City, MN 55041**
 Contract No.: **25-CC-6**

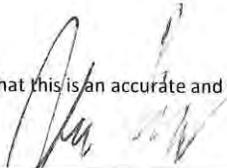
Total Amount Authorized: **\$1,500.00**
 (from contract)

| Practice | Quantity | Unit | Unit Rate | Total |
|----------------------|----------|------|-----------|------------|
| Brush Management 314 | 5.000 | Acre | \$300.00 | \$1,500.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

PAYMENT REQUEST: \$1,500.00

I certify that this is an accurate and true summation of the above project, which was completed on:

3/12/2026



Payee Signature

3.13.26

Date

PAYMENT AND CERTIFICATION INFORMATION

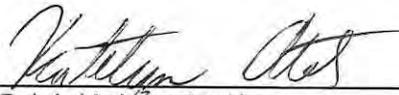
| | |
|--|------------|
| A. Type of request (partial or final): | Final |
| B. Payment amount requested: | \$1,500.00 |
| C. Total Amount Authorized: | \$1,500.00 |
| D. Total previous partial payments: | |
| E. Amount available (C - D) | \$1,500.00 |

Amount Approved for This Voucher: \$1,500.00

(cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.



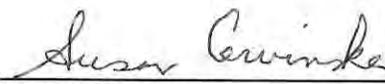
Technical Assistance Provider

3/13/26

Date

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.



Administrative Sign-off

3/17/2026

Date

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|------------------------------------|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 25-CC-6 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|------------------------------------|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---|---|------------------------------------|--------------------------|
| Land Occupier Name Dennis P & Denise M Probst | Address 1014 Hidden Meadow Ln | City/State Lake City, MN | Zip code 55041 |
|---|---|------------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|--|----------------------------|-------------------------|---------------------------|---------------------------|
| Township Name: West Albany Twp | Township No: 110 | Range No.: 12 | Section No.: 17 | 1/4, 1/4 SW, SW |
|--|----------------------------|-------------------------|---------------------------|---------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

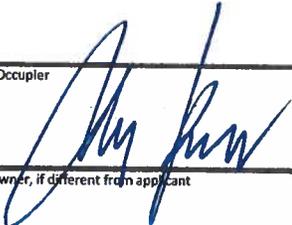
1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Brush Management 314
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 6/30/26, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

| | |
|-----------------|--|
| Date 6/18/25 | Land Occupier  |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information: |

Conservation Practice

The primary practice for which cost-share is requested is **Brush Management 314**

| | | |
|---|--|--|
| Eligible Component Standard & Name Brush Management 314 | Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO | Total Project Cost Estimate \$1,500.00 |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | |
|-----------------|--|
| Date 6/18/25 | Technical Assistance Provider  |
|-----------------|--|

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$300/acre

| Amount | Program Name | Fiscal Year |
|------------|------------------------|-------------|
| \$1,500.00 | Conservation Contracts | 2025 |
| | | |
| | | |

| | | |
|-----------------|---|--|
| Date 6-26-25 | Authorized Signature  | Total Amount Authorized \$1,500.00 |
|-----------------|---|--|

**314 – Brush Management
Implementation Requirements**

Practice Specifications Approval and Completion Certification

Provided Practice Cost information

- Site-specific cost estimate, or specifications for the producer to develop a cost estimate or obtain the bid themselves.

Design Installation and Layout Approval

Designed by: Katelyn Abts Date: 6/4/25
 Job Approval Authority: II
 Approved by: Katelyn Abts Date: 6/4/25
 Job Approval Authority: II

Record of Completion and Check Out Certification

| Management Unit | Treated Acres | Date Completed by Client | Date Certified | Approver's Initials |
|-----------------|---------------|--------------------------|----------------|---------------------|
| 1 | 5 | 3/12/26 | 3/13/26 | KA |
| | | | | |
| | | | | |
| | | | | |

- Additional documentation to support practice certification is in the Case File.

Certification Statement

I certify that implementation of this conservation practice is complete, meets criteria for the stated purpose(s), and meets the NRCS conservation practice standard and specifications.

Printed Name: Katelyn Abts Date: 3/13/26
 Title: Natural Resource Technician Job Approval Authority: II

Signature: 

The 5 acres have been completed according to NRCS 314 Brush Management standards.

25-CC-6, Dennis Probst – Brush Management (314)

5/22/2025



3/13/2026



FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: **Tom Gerken**
 Address: **67549 345th ave**
 City, State, Zip: **Lake City, MN 55041**
 Contract No.: **2024WAGZ-WC-06** Total Amount Authorized: **\$9,000.00**
(from contract)

| Practice | Quantity | Unit | Unit Rate | Total |
|-----------------|----------|------|-----------|------------|
| 340 Cover Crops | 100 | ac | \$45.00 | \$4,500.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

PAYMENT REQUEST: **\$4,500.00**

I certify that this is an accurate and true summation of the above project.

Tom Gerken
 Payee Signature

03/17/2026
 Date

PAYMENT AND CERTIFICATION INFORMATION

| | |
|--|------------|
| A. Type of request (partial or final): | Final |
| B. Payment amount requested: | \$4,500.00 |
| C. Total Amount Authorized: | \$9,000.00 |
| D. Total previous partial payments: | \$4,500.00 |
| E. Amount available (C - D) | \$4,500.00 |

Amount Approved for This Voucher: **\$4,500.00**
(cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and as-built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

Denana Pouze
 Technical Assistance Provider

3/17/2026
 Date

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

Susan Cerwinke
 Administrative Sign-off

3/18/2026
 Date



Completed Document Audit Report
Completed with SignWell.com

Title: 340-MN_Gerken_Broadcast rye_Cover_Crop_Certification_Tool_2023
2025_0326

Document ID: d5a788b7-2ecf-4ba1-9f6c-cb90aa4f0e86

Time Zone: (GMT+00:00) Coordinated Universal Time

Files

| | |
|--|---------------------------|
| 340-MN_Gerken_Broadcast rye_Cover_Crop_Certificati.pdf - 2 pages | Mar 17, 2026 21:01:58 UTC |
| 340-MN_Gerken_Drilled rye_Cover_Crop_Certification.pdf - 2 pages | Mar 17, 2026 21:01:58 UTC |
| Voucher Gerken_2024WAGZ-WC-06_Contract 2025 CC.pdf - 1 page | Mar 17, 2026 21:01:58 UTC |

Activity

| | | |
|--|--|------------------------------|
|  Deanna Pomije | created the document (deanna.pomije@mn.nacdn.net) | Mar 17, 2026 21:02:27 UTC |
| IP: 2600:129e:e901:64:11::a00 | | |
|  Deanna Pomije | sent the document to tsgerken66@yahoo.com | Mar 17, 2026 21:07:11 UTC |
|  Tom Gerken | first viewed document (tsgerken66@yahoo.com) | Mar 17, 2026 22:46:51 UTC |
| IP: 24.104.62.162 | | |
|  Tom Gerken | signed the document (tsgerken66@yahoo.com) | Mar 17, 2026 22:51:17 UTC |
| IP: 24.104.62.162 | | |

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|---|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 2024WAGZ-WC-06 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|---|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---|-----------------------------------|------------------------------------|--------------------------|
| Land Occupier Name Tom Gerken | Address 67549 345th ave | City/State Lake City, MN | Zip code 55041 |
|---|-----------------------------------|------------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|-----------------------------------|-----------------------------|-------------------------|----------------------------|--|
| Township Name: Gillford | Township No.: 110 | Range No.: 13 | Section No.: 3,4 | 1/4,1/4 S 1/2 NE 1/4, S1/2 NW 1/4 |
|-----------------------------------|-----------------------------|-------------------------|----------------------------|--|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

| |
|------------------|
| 340 - Cover Crop |
|------------------|
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, 11/1/2025, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

| | |
|--------------------|---|
| Date 7/13 24 | Land Occupier J Behn |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information: |

Conservation Practice

The primary practice for which cost-share is requested is 340 - Cover Crop

| | | |
|--|--|---|
| Eligible Component Standard & Name 340 - Cover Crop | Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Total Project Cost Estimate \$9,000.00 |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | |
|-----------------|--|
| Date 7/13/24 | Technical Assistance Provider  |
|-----------------|--|

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac

| Amount | Program Name | Fiscal Year |
|------------|---|-------------|
| \$9,000.00 | Watershed Alliance for the Greater Zumbro | 2024 |
| | | |
| | | |

| | | |
|-------------------|---|---------------------------------------|
| Date 7/15/2024 | Authorized Signature Jen Peters - (per board resolution) | Total Amount Authorized \$9,000.00 |
|-------------------|---|---------------------------------------|

Tom Gerken 12.12.25
2025 cover crops
Rye T1415 fld 38





Tom Gerken 12.12.25
2025 cover crops
Rye T1415 fld 38



BOX 218
 GOODHUE, MN 55027
 (651) 923-4496
 (800) 732-1439

| | |
|---------------|----------|
| Invoice | 607401 |
| Invoice Date | 10/30/25 |
| Due Date | 11/30/25 |
| Invoice Total | 15.00 |

SOLD TO: TOM D GERKEN
 67549 345TH AVE
 LAKE CITY, MN 55041

** INVOICE REPRINT **

| Acct. No. | Sold By | Type | Terms | | | |
|-----------|--------------------------------------|--------|----------|------------|--------|--|
| 240100 | JEFF NEWMAN | CHARGE | LOC: 60 | | | |
| Prod. No. | Description | U/M | Quantity | Unit Price | Amount | |
| 41890 | WINTER RYE | BAG | 1.0000 | 15.0000 | 15.00 | |
| | 50# bag used in broadcast seeding | | | | | |
| | Mostly used bin run rye for planting | | | | | |
| | TOTAL | | | | 15.00 | |

| Invoice | Customer | Invoice Date |
|------------------|----------|--------------|
| 607401 | 240100 | 10/30/25 |
| Total Amount Due | | 15.00 |

Cover Crop Certification Worksheet

| | |
|--|-----------------------------------|
| Name: Tom Gerken | Program: |
| Address: 67549 345th Ave Lake City MN 55041 | Contract #: 2024WAGZ-WC-06 |
| Site location: See below | Contract Item #: |
| Section: 3,4,9,21 Township: 110 Range: 13 | Acres Planted: 80.5 |

Instructions: Document producer's actual cover crop planting information below. Attach or include photos of the cover crop to this Job Sheet.

| Species | Total Pounds Planted | % Germ | % Purity | Total PLS # Planted | PLS lb/ac | % of full Rate | Seeds/sqft | Practice Check Out Conditions |
|--------------------|----------------------|--------|----------|---------------------|-----------|----------------|------------|--|
| Rye, Winter Cereal | 9000 | 80.0% | 99.7% | 7181.28 | 89.2084 | 107% | 37.19 | Site Preparation: |
| Rye, Winter Cereal | 50 | 85.0% | 99.5% | 42.296 | 0.52542 | 1% | 0.22 | none |
| - | | | | | | | | Fertility Used: |
| - | | | | | | | | NA |
| - | | | | | | | | Date Planted: 10/10/2025 |
| - | | | | | | | | Planting Depth: 0 inches |
| - | | | | | | | | Planting Method: Non-Incorporated |
| - | | | | | | | | Weed Control (chemical/mechanical): |
| - | | | | | | | | Chemical |
| - | | | | | | | | Termination Method: |
| - | | | | | | | | Herbicide |
| - | | | | | | | | Cover Crop Height at Termination: |
| - | | | | | | | | NA inches |
| | | | | Totals: | 89.7339 | 108% | 37.41 | |
| | | | | Irrigated: | No | | | |

Notes and Comments:
 seeded with fertilizer spreader, used no-till

Tom Gerken
 Producer Signature 03/17/2026
 Date

I certify that the above information **does / does not** meet NRCS specifications for design and installation.

Deanna Pouje
 Conservationist Signature 3/17/2026 3
 Date JAA

Minnesota Cover Crop Design Worksheet

Note: Yellow areas indicate required data. Blue areas indicate optional data.

| | |
|---|-----------------------------------|
| Name: Tom Gerken | Program: |
| Address: 67549 345th Ave Lake City MN 55041 | Contract #: 2024WAGZ-WC-06 |
| Field No.: T-1864 fld 3; T-1407 fld 4 | Contract Item No.: |
| Section: 4,21 Township: 110 Range: 13 Acres: 74.9 | |

Indicate the decision-maker's objective(s) for applying cover crop, in priority order (1, 2, 3, etc.)

| | |
|---|---|
| <input type="checkbox"/> Reduce Erosion from Wind & Water | <input type="checkbox"/> Suppress excessive weed pressures & break pest cycles. |
| <input type="checkbox"/> Improve Soil Moisture use efficiency | <input type="checkbox"/> Maintain or increase soil health & organic matter content. |
| <input type="checkbox"/> Minimize Soil Compaction | <input checked="" type="checkbox"/> 1 Reduce water quality degradation by utilizing excessive soil nutrients. |

Seeding Method: Incorporated Seed Non-Incorporated Seed

Seeding Window: July 15 - Nov 1 **Termination Method:** Herbicide

Fertilizer Applied: NA **Primary Crop Planted:** Corn/SB

| | |
|-----------------------------------|--|
| Management Considerations: | Weeds will be controlled with clipping or proper herbicides as needed following product label directions and current U of M Use recommendations. Species marked with an asterisk (*) require <i>Rhizobium</i> inoculation. |
| | |
| | |
| | |

Planned Cover Crop Mixture

| Cover Crop Species | Full Seed Rate of PLS lb/ac | Acres | Percent of Full Rate of PLS | Rate of PLS lb/ac | Total PLS lbs | Crop Type | Seeding Depth (inches) | Seeds per Sq/Ft |
|--------------------|-----------------------------|-------|-----------------------------|-------------------|---------------|-----------------------|------------------------|-----------------|
| Rye, Winter Cereal | 55 | 74.9 | 91% | 50 | 3745 | CG | 0.75 - 1.5 | 20.84 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - | - | 0.00 |
| | | | 91% | Total lbs/PLS | 3745.0 | Total Seeds per Sq/Ft | | 20.84 |

Estimated PLS seeding rate (lbs/acre): 50 **Planned Seeding Depth (inches):** 1.125

Notes: Practices no-till, Corn - SB rotation Tech note 33 requires 50 lbs PLS/ac for incorporated and 75 lbs PLS/ac for non-incorporated rye.

Planned By: Deanna Pomije **Date:** 9/22/2025

Approved By: Jenna Rasmusson **Date:** 9/29/2025 **JAA:** 2

Cover Crop Certification Worksheet

| | |
|--|-----------------------------------|
| Name: Tom Gerken | Program: _____ |
| Address: 67549 345th Ave Lake City MN 55041 | Contract #: 2024WAGZ-WC-06 |
| Site location: _____ | Contract Item #: _____ |
| Section: 4,21 Township: 110 Range: 13 | Acres Planted: 74.9 |

Instructions: Document producer's actual cover crop planting information below. Attach or include photos of the cover crop to this Job Sheet.

| Species | Total Pounds Planted | % Germ | % Purity | Total PLS # Planted | PLS lb/ac | % of full Rate | Seeds/sqft | Practice Check Out Conditions |
|--------------------|----------------------|--------|----------|---------------------|-----------|----------------|------------|--|
| Rye, Winter Cereal | 6620 | 80.0% | 99.7% | 5282.23 | 70.5238 | 128% | 29.40 | Site Preparation: none |
| - | | | | | | | | Fertility Used: NA |
| - | | | | | | | | Date Planted: 11/1/2025 |
| - | | | | | | | | Planting Depth: 1 inches |
| - | | | | | | | | Planting Method: Incorporated |
| - | | | | | | | | Weed Control (chemical/mechanical): Chemical |
| - | | | | | | | | Termination Method: Herbicide |
| - | | | | | | | | Cover Crop Height at Termination: NA inches |
| | | | | Totals: | 70.5238 | 128% | 29.40 | |
| | | | | Irrigated: | No | | | |

Notes and Comments:
used no-till

Tom Gerken

Producer Signature

03/17/2026

Date

I certify that the above information **does / does not** meet NRCS specifications for design and installation.

Deanna Pouje

Conservationist Signature

3/17/2026

Date

3

JAA



**FY 2026 STATE OF MINNESOTA
BOARD OF WATER and SOIL RESOURCES
SOIL HEALTH PRACTICES GRANT PROGRAM
GRANT AGREEMENT**

| | |
|----------------|------------|
| Vendor: | 0000205683 |
| PO#: | 3000020201 |

This Grant Agreement is between the State of Minnesota, acting through its Board of Water and Soil Resources (Board) and Wabasha SWCD, 611 Broadway Avenue, Suite 10 B, Wabasha MN 55981 (Grantee).

| Grant ID | Grant Title | Awarded Amt |
|----------|--|--------------|
| P26-0963 | 2026 - Soil Health Practices-FEBRUARY (Wabasha SWCD) | \$120,000.00 |

Total Grant Awarded: \$120,000.00

Recitals

1. The Laws of Minnesota 2023, Regular Session, Chapter 40 Article 2, Section 6(o) appropriated funds to the Board for the FY 2026 Soil Health Practices Grant Program.
2. The Board adopted Board Order #25-04 to authorize and allocate funds for the FY 2026 Soil Health Practices Grant Program.
3. The Grantee has submitted a Board approved work plan for this Program, referenced in 2.1.
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this Grant Agreement to the satisfaction of the Board.

Authorized Representative

The State’s Authorized Representative is Marcey Westrick, Central Region Manager, BWSR, 520 Lafayette Road North, Saint Paul, MN 55155, (651) 284--4153, or her successor, and has the responsibility to monitor the Grantee’s performance and the authority to accept the services and performance provided under this Grant Agreement.

The Grantee’s Authorized Representative is:

TITLE District Manager
ADDRESS 611 Broadway Ave
CITY wabasha
TELEPHONE NUMBER 651-560-20244

If the Grantee’s Authorized Representative changes at any time during this Grant Agreement, the Grantee must immediately notify the Board.

Grant Agreement

1. **Terms of the Grant Agreement.**
 - 1.1. **Effective date:** The date the Board obtains all required signatures under Minn. Stat. § 16B.98, Subd. 5. **The Board will notify the Grantee when this Grant Agreement has been executed. The Grantee must not begin work under this Grant Agreement until it is executed.**
 - 1.2. **Expiration date:** December 31, 2028 or until all obligations have been satisfactorily fulfilled, whichever comes first.

- 1.3. **Survival of Terms:** The following clauses survive the expiration date or cancellation of this Grant Agreement: 10. Liability; 11. State Audits; 12. Data Confidentiality; 15. Governing Law, Jurisdiction, and Venue; 17. Data Disclosure; and 20. Intellectual Property Rights.

2. **Grantee's Duties.**

The Grantee will comply with required grants management policies and procedures set forth through Minn. Stat. § 16B.97, Subd. 4(a)(1). The Grantee is responsible for the specific duties for the Program as follows:

- 2.1. **Implementation:** The Grantee will implement their Board approved work plan. The work plan will be implemented according to the Program Requirements outlined in Exhibit A, which is attached and incorporated into this Grant Agreement.

- 2.2. **Reporting:** All data and information provided in a Grantee's report shall be considered public.

- 2.2.1. The Grantee will submit an annual progress report to the Board by February 1 of each year on the status of Program implementation by the Grantee. Information provided must conform to the requirements and formats set by the Board.
 - 2.2.2. The Grantee will submit an interim progress report by July 15 of each year.
 - 2.2.3. Final Progress Report: The Grantee will submit a final progress report to the Board by February 1, 2029, or within 30 days of fully expending funds, whichever occurs sooner. Information provided must conform to the requirements and formats set by the Board.
 - 2.2.4. The Grantee will prominently display on its website the Clean Water Legacy Logo and a link to the Legislative Coordinating Commission website.
- 2.3. **Match:** The Grantee will provide minimum match required by Exhibit A.
 - 2.4. **Website:** The Grantee must clearly post on the Grantee's website the names of, and contact information for, the Grantee's leadership and the employee or other person who directly manages and oversees this Grant Contract Agreement on behalf of the Grantee.

3. **Time.**

The Grantee must comply with all the time requirements described in this Grant Agreement. In the performance of this Grant Agreement, time is of the essence.

4. **Terms of Payment.**

- 4.1. All grant funds will be distributed in one installment promptly after the execution of the Grant Agreement.
- 4.2. All costs must be incurred within the grant period. All incurred costs should be calculated or determined before the final report is completed or returning funds.
- 4.3. Unspent grant funds must be returned within 30 days of the expiration date of the Grant Agreement.
- 4.4. Once final reporting has been completed funds may not be re-requested as funds may not be available.
- 4.5. The obligation of the State under this Grant Agreement will not exceed the amount listed above.
- 4.6. This grant is an advance payment. Advance payments allow the Grantee to have adequate operating capital for start-up costs, ensure their financial commitment to landowners and contractors, and to better schedule work into the future.

5. **Conditions of Payment.**

All services provided by the Grantee under this Grant Agreement must be performed to the Board's satisfaction, as set forth in this Grant Agreement. Compliance will be determined at the sole discretion of the Board's Authorized Representative and in accordance with all applicable federal, State, Board, and local laws, policies, procedures, ordinances, rules, and regulations. The Grantee will not receive payment, may be required to repay grant funds, or may have future payments withheld if work is found by the Board to be unsatisfactory or performed in violation of federal, State, or local law. Costs charged to the grant must be direct and necessary to produce the outcomes funded by the grant. Charges to the grant must be itemized and documented. Grantee administrative costs must be necessary and reasonable. Grantee is required to account for staff time charged to BWSR grants in order to track the expenditure of grant funds and match to ensure the use of the funds is consistent with applicable State and BWSR requirements.

6. **Federal Funds.**

Portions of payments will be subawarded to the Grantee from U.S. Department of Agriculture (USDA), Natural Resources Conservation Service (NRCS) through the Regional Conservation Partnership Program, Assistance Listing Number 10.932

and Federal Award Identification Number 3053. The Grantee is responsible for its compliance with all applicable federal requirements for the program and federal award.

7. Contracting and Bidding Requirements.

- 7.1. **Municipalities**, as defined in [Subd. 1](#) of Minnesota Statutes § 471.345, are required to comply with [Minnesota Statutes § 471.345, Uniform Municipal Contracting Law](#) and the following sub-clauses:
 - 7.1.1. The Grantee and any subrecipients must comply with prevailing wage rules per [Minnesota Statutes §§ 177.41 through 177.50](#), as applicable.
 - 7.1.2. The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government: [Suspended and Debarred Vendors, Minnesota Office of State Procurement](#).
 - 7.1.3. The Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.
- 7.2. **Non-governmental organizations**, those that do not meet the definition of municipality in 7.1, are required to comply with the contracting and bidding requirements in the following sub-clauses:
 - 7.2.1. Any services and/or materials that are expected to cost \$100,000 or more must undergo a formal notice and bidding process.
 - 7.2.2. Services and/or materials that are expected to cost between \$25,000 and \$99,999 must be competitively awarded based on a minimum of three (3) verbal quotes or bids or awarded to a targeted vendor.
 - 7.2.3. Services and/or materials that are expected to cost between \$10,000 and \$24,999 must be competitively awarded based on a minimum of two (2) verbal quotes or bids or awarded to a targeted vendor.
 - 7.2.4. The Grantee must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through these entities are used when possible:
 - 7.2.4.1. [State Department of Administration's Certified Targeted Group, Economically Disadvantaged and Veteran-Owned Vendor List](#)
 - 7.2.4.2. [Metropolitan Council Underutilized Business Program](#)
 - 7.2.4.3. [Small Business Certification Program through Hennepin County, Ramsey County, and City of St. Paul: Central Certification Directory](#)
 - 7.2.5. The Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.
 - 7.2.6. The Grantee must maintain support documentation of the purchasing or bidding process used to contract services in their financial records, including support documentation justifying a single source bid, if applicable.
 - 7.2.7. Notwithstanding 7.2.1. – 7.2.4. above, the State may waive bidding process requirements when:
 - 7.2.7.1. Vendors included in response to competitive grant request for proposal process were approved and incorporated as an approved work plan for the grant; or
 - 7.2.7.2. It is determined there is only one reasonably able and available source for such materials or services and that grantee has established a fair and reasonable price.
 - 7.2.8. The Grantee and any subrecipients must comply with prevailing wage rules per [Minnesota Statutes §§ 177.41 through 177.50](#), as applicable.
 - 7.2.9. The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government: [Suspended and Debarred Vendors, Minnesota Office of State Procurement](#).

8. Assignment, Amendments, Work Plan Revisions, Waiver, and Contract Complete.

- 8.1. **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior consent of the Board and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Grant Agreement, or their successors in office.
- 8.2. **Amendments and Work Plan Revisions.** Any amendments to this Grant Agreement must be in writing and will not be effective until approved and executed by the same parties who approved and executed the original Grant Agreement, or their successors in office. Amendments must be executed prior to the expiration of the original Grant Agreement or any amendments thereto. All work plan revisions must be documented. The Board reserves the right to require a work plan revision or grant agreement amendment for changes in the scope of the grant.
- 8.3. **Waiver.** If the Board fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or its right to enforce it.

8.4. **Contract Complete.** This Grant Contract Agreement contains all negotiations and agreements between the Board and the Grantee. No other understanding regarding this Grant Contract Agreement, whether written or oral, may be used to bind either party.

9. **Subcontracting and Subcontract Payment.**

- 9.1. A subrecipient is a person or entity that has been awarded a portion of the work authorized by this Grant Contract Agreement by Grantee. The Grantee must document any subaward through a formal legal agreement. The Grantee must provide timely notice to the State of any subrecipient(s) prior to the subrecipient(s) performing work under this Grant Contract Agreement.
- 9.2. The Grantee must monitor the activities of the subrecipient(s) to ensure the subaward is used for authorized purposes; is in compliance with the terms and conditions of the subaward, [Minnesota Statutes § 16B.97, Subd.4 \(a\) \(1\)](#) and other relevant statutes and regulations; and that subaward performance goals are achieved.
- 9.3. During this Grant Contract Agreement, if a subrecipient is determined to be performing unsatisfactorily by the State's Authorized Representative, the Grantee will receive written notification that the subrecipient can no longer be used for this Grant Contract Agreement.
- 9.4. No subagreement shall serve to terminate or in any way affect the primary legal responsibility of the Grantee for timely and satisfactory performances of the obligations contemplated by the Grant Contract Agreement.
- 9.5. The Grantee must pay any subrecipient in accordance with [Minnesota Statutes § 16A.1245](#).
- 9.6. The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government.

10. **Liability.**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this Grant Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant Agreement.

11. **State Audits.**

Under Minn. Stat. § 16B.98, Subd. 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this Grant Agreement or transaction are subject to examination by the Board and/or the State Auditor, the Attorney General, or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Grant Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

11.1. The books, records, documents, accounting procedures and practices of the Grantee and its designated local units of government and contractors relevant to this grant, may be examined at any time by the Board or Board's designee and are subject to verification. The Grantee or delegated local unit of government will maintain records relating to the receipt and expenditure of grant funds.

12. **Data Confidentiality.**

- 12.1. Activities performed under this grant may involve access to confidential and potentially sensitive information about governmental and landowner issues. The term "confidential information" means proprietary information or data of a personal nature about an individual, or information or data submitted by or pertaining to an organization. This information must not be disclosed without the prior written consent of NRCS.
- 12.2. The Grantee's personnel will follow the rules and procedures of disclosure set forth in the Privacy Act of 1974, 5 U.S.C. Section 552a, and implementing regulations and policies with respect to systems of records determined to be subject to the Privacy Act. The recipient's personnel must also comply with privacy of personal information relating to natural resources conservation programs in accordance with section 1244 of Title II of the Farm Security and Rural Investment Act of 2002 (Public Law 107-171).
- 12.3. The Grantee agrees to comply with NRCS guidelines and requirements regarding the disclosure of information protected under Section 1619 of the Food, Conservation, and Energy Act of 2008 (PL 110-246), 7 U.S.C. 8791.
- 12.4. The Grantee also agrees to comply with the Minnesota Government Data Practices Act (Minn. Stat. Ch 13).

13. **Workers' Compensation.**

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise

under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

14. Publicity and Endorsement.

14.1. Publicity. Any publicity regarding the subject matter of this Grant Agreement must identify the Board as the sponsoring agency. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the Program, publications, or services provided resulting from this Grant Agreement.

14.2. Endorsement. The Grantee must not claim that the State endorses its products or services.

15. Governing Law, Jurisdiction, and Venue.

Minnesota law, without regard to its choice-of-law provisions, governs this Grant Agreement. Venue for all legal proceedings out of this Grant Agreement, or its breach, must be in the appropriate State or federal court with competent jurisdiction in Ramsey County, Minnesota.

16. Termination.

16.1. The Board may cancel this Grant Agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

16.2. The Board may immediately terminate this Grant Agreement if the Board finds that there has been a failure to comply with the provisions of this Grant Agreement, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The Board may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

16.3. The Commissioner of Administration may immediately and unilaterally terminate this Grant Contract Agreement if further performance under the agreement would not serve agency purposes or performance under the Grant Contract Agreement is not in the best interest of the State.

16.4. The Board may immediately terminate this Grant Contract Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services addressed within this Grant Contract Agreement. Termination must be by written notice to the Grantee. The Board is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that dedicated funds are available.

In the event of temporary lack of funding or appropriation, the Board may pause its obligations under this Grant Contract Agreement without terminating it. This pause will be for the duration of the lack of funding or appropriation and shall not be considered a termination of the Grant Contract Agreement. The Grantee will be notified in writing of the temporary pause, and the Grantee's ability to provide services may be temporarily suspended during this period. The Board will provide reasonable notice to the Grantee of the lack of funding or appropriation and shall notify the Grantee once funding is restored or appropriated, at which point the provision of services under the Grant Contract Agreement may resume.

The Board will not be assessed any penalty if the Grant Contract Agreement is terminated due to insufficient funding. The Board must provide the Grantee notice of the lack of funding within a reasonable time of the Board's receiving notice.

17. Data Disclosure.

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and State tax agencies and State personnel involved in the payment of State obligations. These identification numbers may be used in the enforcement of federal and State tax laws which could result in action requiring the Grantee to file State tax returns and pay delinquent State tax liabilities, if any.

18. Constitutional Compliance.

It is the responsibility of the Grantee to comply with requirements of the Minnesota Constitution regarding the use of Clean Water Funds to supplement traditional sources of funding.

19. **Signage.**

It is the responsibility of the Grantee to comply with requirements for project signage as provided in Minnesota Laws 2010, Chapter 361, Article 3, Section 5(b) for Clean Water Fund projects.

20. **Intellectual Property Rights.**

The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this grant*. Works means all inventions, improvements, discoveries, (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant. Work includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents or subcontractors, in the performance of this grant. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant at the State's request. To the extent possible, those Works eligible for copyright protection under the United State Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

Approved:

Wabasha SWCD

Terri Peters

By: DocuSigned by:

821C273FB7D44A5...

(signature)

District Manager

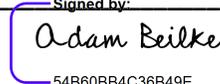
Title: _____

3/5/2026

Date: _____

Board of Water and Soil Resources

Adam Beilke

By: Signed by:

54B60BB4C36B49E...

(signature)

Land and Water Programs Supervisor

Title: _____

3/10/2026

Date: _____

Grant Program Requirements:
Soil Health Practices Grant

1. Match

No match is required.

2. Grant Work Plan

A work plan shall be developed in eLINK and must be approved before execution of the grant agreement. The work plan needs to specify the total budgeted amount for both Financial Assistance and, if applicable, Technical Assistance/Engineering. Technical Assistance/Engineering activities must include a description of anticipated outcomes or accomplishments. Prior to work plan approval, a District Financial Assistance Policy and Ranking/Batching form must be uploaded into eLINK.

It is required that grantees budget conservation practice grant funds into eLINK as they are obligated, with a signed and approved contract in place. **A new activity must be created for each contract.** Lumping of multiple contracts under a grant activity will not provide the level of detail needed to satisfy federal reporting requirements. Workplans will be unlocked after grant execution and remain unlocked throughout the grant agreement period. The addition of each contract will provide BWSR the means to assess the level of funding obligation (contracts in-place) for additional grant funding requests.

3. Funding Distribution

Base Grant: Each eligible and participating grantee will receive an initial base grant of \$180,000, consisting of \$150,000 for Financial Assistance (Federal RCPP Funds) and up to \$30,000 for Technical Assistance/Engineering or Financial Assistance (Clean Water Funds).

Requesting Additional Grants: Grantees are eligible to request additional grants of \$120,000 on a monthly basis. Additional grants will be processed by BWSR on the last workday of every month. Additional grants are available to those that have obligated (in-contract) 80% of prior federal RCPP funds and is compliant with program guidelines. The additional grants will consist of \$100,000 for Financial Assistance (Federal RCPP Funds) and up to \$20,000 for Technical Assistance/Engineering or Financial Assistance (Clean Water Funds). Requests are limited to one grant per grantee per month. Additional grant requests submitted from April-June may not be processed until after July 1st, in accordance with BWSR financial procedures around the new state fiscal year. There is no limit to the number of additional grants a grantee can receive. These additional grant periods will continue until all program funds have been disbursed.

Payment Schedule: Each executed grant will be distributed in one advanced payment (100%) to the grantee.

4. Eligible Activities

Land management activities must be offered to eligible land occupiers on eligible lands for the implementation of soil health management systems and practices. All practices must be planned, designed, and implemented to Natural Resource Conservation Service (NRCS) standards.

Participating Individuals or entities must meet compliance checks for program eligibility under 7 CFR part 12 and part 1400, subpart F; compliance activities under the National Environmental Policy Act (NEPA), National Historic Preservation Act (NHPA), and Endangered Species Act (ESA) will be eligible for this program.

Land Uses

This program is limited to the following NRCS designated land uses: Crop, Forest, Range, Pasture, Farmstead, Other Rural Land, and Associated Agricultural Land.

Resource Concerns

Eligible practices must address, at minimum, one of the following resource concerns:

| Resource Category | Resource Concern |
|---|--|
| Soil quality limitations | Subsidence |
| | Compaction |
| | Organic matter depletion |
| | Concentration of salts or other chemicals |
| | Soil organism habitat loss or degradation |
| | Aggregate instability |
| Field sediment, nutrient, and pathogen loss | Nutrients transported to surface water (P&N) |
| | Nutrients transported to ground water (P&N) |
| | Pathogens and chemicals from manure, biosolids or compost applications transported to surface waters |
| | Pathogens and chemicals from manure, biosolids or compost applications transported to groundwater |
| | Sediment transported to surface water (Erosion sources) |
| Source water depletion | Surface water depletion |
| | Inefficient irrigation water use |
| | Groundwater depletion |

Eligible Practices

NRCS practice standards must be followed for the assessment, design, and certification of all practices listed in this section. If funding for direct, necessary, and approved supporting/facilitating practices falls within an eligible practice’s maximum payment rate, then all such practices must adhere to NRCS specifications and standards.

- Alley Cropping
- Conservation Cover
- Contour Buffer Strips
- Cover Crop
- Critical Area Planting
- Field Border
- Filter Strip
- Forest Farming
- Forest Stand Improvement
- Pasture and Hay Planting
- Prescribed Grazing
- Residue and Tillage Management (no till/strip till)
- Riparian Forest Buffer
- Silvopasture
- Tree/Shrub Establishment
- Windbreak/Shelterbelt Establishment and Renovation

Staff Expenses

Staff expenses are limited to Technical Assistance and Engineering and must fully support activities on eligible land, with eligible land occupiers, for eligible project activities. Staff expenses may not exceed \$30,000 for Base Grants and \$20,000 for each additional grant. **Technical Assistance and Engineering expenses must be tracked to individual contracts.**

Ineligible Activities

Funds may only be used for activities specified in the eligible practices list. Ineligible activities include, but are not limited to, project development, administration/coordination, and equipment purchases.

5. Project Batching & Ranking

It is a requirement of the Soil Health Practices Grant for the grantee to complete batching periods prior to contracting with land occupiers.

Batching periods may occur as frequently as once per month.

Ranking criteria must be developed and used to review every proposed project. At a minimum the following categories must be included:

- Proposed practice addresses an eligible program resource concern.
- Historically underserved producer: Determined through a self-certification form.
- First time practice implementor: Priority to those having limited experience with the proposed practice.
- Drinking water supply management areas (DWSMA).
- Sensitive ground water susceptibility regions outside of a DWSMA.
- High priority regions (Comprehensive Watershed Management Plan or other State Approved Plan)

In addition to the minimum requirements, grantees are encouraged to add other local priorities when developing their ranking criteria. Batching and Ranking criteria will be reviewed by NRCS to ensure criteria does not contain any discriminatory items.

6. Farm Bill Payment Eligibility

To ensure that both the land occupier and land are eligible for a Farm Bill payment an eligibility review must be conducted by SWCD staff.

Upon the obligation and approval of every practice contract, grantees must submit required documentation into SharePoint to allow NRCS to assist with payment eligibility determinations. NRCS will be completing random spot checks on SWCD eligibility reviews.

Within 30 days of disbursing funds to a land occupier, but after practice certification, the grantee must obtain a Producer Farm Data Report and Subsidiary print with Business report. The grantee needs to confirm that the land remains under the control of the contracted land occupier and that both the land occupier and the land have maintained eligibility for Farm Bill payments.

7. Native Vegetation

Projects that involve vegetation restoration or establishment must use native vegetation and seed and plant sources consistent with BWSR's Native Vegetation Establishment and Enhancement Guidelines, with the exceptions listed below. Use of plant species on the Minnesota [Noxious Weed List](#) is prohibited for all projects. Non-native species used for projects must not pose a risk to native plant communities. The maximum distance for sources of herbaceous species seed and plants is 200 miles; and for tree and shrubs seed and plants the distance is 300 miles.

Exceptions

- Non-native, non-invasive perennial crops, hay crops or forage crops may be used:
 - As part of a drinking water protection strategy in a vulnerable or highly vulnerable DWSMA as designated by the Department of Health or in a Township Well Testing high-priority area as determined by the Department of Agriculture;
 - In buffers, borders, grass waterways or other areas likely to be exposed to pesticides or part of agricultural production;
 - For soil stabilization, erosion prevention and carbon sequestration in an agricultural production setting;
- On fields that will be hayed, grazed or harvested.
- For the exemptions above, if the project area is under 20 acres in size, the exception may be approved by local conservation staff. If the project area is 20 acres or larger, or for any exceptions not listed here, grantees must request approval from the BWSR Grant Manager.
- Cover crops used to improve soil health and/or water quality are allowed without a maximum acreage limit.

- Temporary cover is allowed without a maximum acreage limit when needed to stabilize project sites prior to the construction of structural conservation practices.
- Cultivars of native species may be used in urban stormwater plantings if they accomplish similar or greater ecological functions, help achieve aesthetic goals and do not pose an invasive or other environmental risk.

8. Allowable and Unallowable Costs

Allowable costs are costs solely incurred through project activities that are directly related to and necessary for producing the project outcomes described in the work plan. Grantee is required to account for the staff time charged to BWSR grants in order to track the expenditure of grant funds and match to ensure the use of the funds is consistent with applicable State and BWSR requirements.

Unallowable costs include but are not limited to:

- Bad debts, monetary settlements and judgements, late payment fees, and investment management fees
- Donations, fundraising, sponsorships, and acknowledgements
- Entertainment, gifts, prizes, and decorations
- Alcohol
- Interest on loans not authorized under state statute
- Loans of BWSR grant funds
- Lobbying, lobbyists, and political contributions
- Merit awards and bonuses

9. Sub-agreements

Funds may be distributed to partner(s) through the use of sub-agreements. Activities identified in the sub-agreement must fit within the scope of the agreement between BWSR and the recipient and include requirements for fund distribution, implementation, and reporting.

10. Technical Quality Assurance

Practices and projects must meet the following requirements to ensure long-term public benefit:

- a) **Technical Assistance Providers.** Ensure that identified technical assistance provider(s) have the appropriate Job Approval Authority, technical expertise, skills, and training to their assigned role(s). Technical Approval Authority is not an approved credential for this grant.
- b) **Standards.** Ensure the use of appropriate NRCS practice standards for the identification of resource concerns, designs, and installations.
- c) **Certification.** Certify that the project was installed according to applicable NRCS plans, specifications, and standards.
- d) **Operation and Maintenance.** Ensure an appropriate NRCS operation and maintenance plan is implemented that identifies necessary activities and timing.
- e) **Periodic Project Inspection.** Conduct periodic project inspections to confirm the operation and maintenance plan is being followed and the project has not been altered or removed (M.S. §103C.501, Subd. 7).

NRCS will conduct quality assurance spot checks on a minimum of 5% of all **completed** practices. These spot checks will occur after a payment has been made to the contracted individual or entity.

BWSR may contract with a third party to conduct quality assurance spot checks on up to 5-10% of all **designed** practices to ensure eligible activities were planned and follow NRCS practice requirements.

11. Project and Practice Assurances

A written agreement is required to ensure program requirements are met when installing projects and practices or providing financial assistance to a land occupier. Project and Practice Assurances must include technical and financial obligations and

requirements for the installation, operation, and maintenance of the practice or project, including a plan for failures or noncompliance.

12. Providing Financial Assistance to Land Occupiers

All BWSR funds used by a recipient to provide financial assistance to a landowner or land occupier requires adequate project assurances.

District Financial Assistance Policy

A local SWCD financial assistance policy must be referenced in the work plan and attached within eLINK. Financial Assistance Policies should describe local program information such as payment rates, contract terms, inspection schedules, and payment schedules.

Grantees may provide financial assistance to land occupiers for eligible activities up to the maximum program payment rates. Maximum program payment rates will be listed on the Soil Health Practices SharePoint site. Periodically the maximum payment rates may be reviewed upon a written grantee request. Such requests must include quantitative justifications for any requested increase to a payment rate.

If local financial assistance policies exceed program payment rates, non-federal funding sources can be used to cover the additional cost.

Flat rates or percentage of installation cost contracts may be used. However, program reporting must follow the structure and/or units outlined within the maximum program payment rates listed on SharePoint (exp. cover crops can be paid under single or multiple species rates and should be based on per/acre calculations). Percentage of installation cost must not exceed the maximum payment rates. Contracted payment rates and compensation provided to land occupiers, must be justifiable. Justification shall be based on clear and rational assessment of the services rendered, resources utilized, or value received. No payment should exceed the actual or reasonably estimated costs directly associated with the project or activity to prevent overpayment.

Prepayments for contracts are not allowed. Payments to the contracted land occupier can only occur after practices have been properly certified as complete based on NRCS standards. Partial contract payments will be allowed to account for contracts that contain multiple practices or that span multiple years.

Project Application and Agreements

Work completed prior to the signing of the agreement is not eligible.

Contracts

Conservation practice or financial assistance contracts between grant recipients and landowners are required when funds are used to provide financial assistance to install practices. When used, these contracts must, at a minimum: provide financial assistance information and expectations; identify the responsibility for operation and maintenance, including maintenance or control of the contributing watershed; include a technical and financial plan for failures; allow for inspections by the grantee of the practice; be in effect for a period corresponding to the NRCS expected life of the project; and may be required to include replacement provisions and pro-rated pollution effectiveness replacement.

Due to federal requirements, the following statements must be added to practice contracts:

- “This contract is contingent on maintaining eligibility for federal farm bill payments.” This will protect the grantee and BWSR in the instance a landowners eligibility changes during the contracted period.
- “The land occupier acknowledges they have received a copy of the historically underserved producer self-certification form.”
- “Allow the contracting SWCD, NRCS, the Board of Water and Soil Resources, or their authorized representative, access to and the right to examine all records, books, papers, or documents related to this contract” This statement will allow for a third-party technical spot-check.

Contract numbers must follow the provided unique identification format:

County Code – Grant Number (1, 2, etc.) – Contract Number

Example: 14-1-1 (Clay SWCD – Base Grant – Contract 1)

Contract lengths cannot exceed December 31st, 2028.

File Documentation

Completed project files must contain, but are not limited to, the following completed documents:

- Certification of Identity/Authorization to Release Information to a Third Party Form
- Producer Farm Data Report
- Subsidiary Print with Business Report
- Completed Batching & Ranking Form (If applicable, include the Historically Underserved Self-Certification Form)
- Plan Map and As-Built
- Soils Map and map unit description
- Practice Design
 - Implementation Requirement (IR) Form, identifying resource concern(s)
 - Additional design requirements designated in practice standard
 - Operation and Maintenance Plans
 - Applicable Supporting Practice IR Forms and Designs
- CPA 52 – Environmental Evaluation, identifying resource concerns.
- CPA 6 – Conservation Notes
- CPA 48 - Cultural Resource Form (If applicable)
- Practice Contract
- Payment Voucher
- Supporting Documentation:
 - Quantities, Materials, Seed Tags, etc.
 - Applicable Invoices
 - Photos of implemented practices not required but strongly encouraged.

Conservation Practice Contract Noncompliance

Failure to complete, maintain, or repair a conservation practice or unauthorized alteration is considered non-compliance with an executed conservation practice agreement. If the organization discovers noncompliance, they must take action to resolve and notify BWSR.

13. Grant Management and Reporting

Grantee is required to report on the outcomes, activities, and accomplishments.

Grant reporting is a means to illustrate achievements and progress made towards program goals and to ensure accountability and transparency in the use of State funds. In general, reports are to contain updates on activities and expenditures that occurred since the previous report.

All land occupier data will be reported via a restricted access, grantee specific, SharePoint folder at the time of SWCD farm bill payment eligibility review and at time of financial assistance payment to the producer. It is the grantees responsibility to inform BWSR if an employee should no longer have access to SharePoint.

BWSR will use eLINK to report on grant progress, including expenditures, practice details, and mapping of practices.

Minnesota Statute §103B.3369, Subdivision 9 allows BWSR to consider additional performance-based criteria for grant programs and the Office of Grants Management's Policy on Grant Closeout Evaluation (08-13) requires BWSR to consider a grant applicant's past performance when awarding grants. BWSR may consider withholding grant payments if the grantee is not in compliance with all Board reporting requirements.

**Wabasha Soil and Water Conservation
District Regular Board Meeting
February 26, 2026
8:15 am
611 Broadway Ave. Suite 10B**

I. CALL MEETING TO ORDER

Meeting called to order at 8:15 am by Lynn Zabel, Chair

Supervisors Present: Lynn Zabel, Chair, Chet Ross, Co-Chair, Sharleen Klennert, Treasurer, Seth Tentis, Secretary

Staff Present: Terri Peters, District Manager

Others Present: Bob Walkes, County Commissioner, Christina Taylor, NRCS, Collen Pawlenty, FSA

II. PLEDGE ALLEGIANCE

III. AGENDA

Add Fillmore Forestry Committee check for \$500.00.

Motioned by Klennert and seconded by Ross to approve the agenda with the Addition of Fillmore Forestry Committee check for \$500.00.

Affirmative: Ross, Klennert, Tentis, Zabel

Opposed: None

Motion Carried

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration

i. Contract Agreement

A. SE SWCD Technical Support JPB sub-agreement for MAWQCP funds in the amount of \$50,000.00. Contract 01/01/2026 – 12/31/2027.

B. Freeborn SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00. Contract 01/01/2026 -12/31/2027.

C. Freeborn SWCD-PT Employee sub-agreement for MAWQCP funds in the amount of \$2,500.00. Contract 01/01/2026 – 12/31/2027.

Motioned by Klennert and seconded by Tentis to approve the Consent Agenda Contract Agreements.

Affirmative: Ross, Klennert, Tentis, Zabel

Opposed: None

Motion Carried

ii. Contract Amendment

A. Contract for Services Amendment to TTT LSR Project Contract with Lindberg Ekola. (Turkey Trout and Timber – Landscape Scale Restoration: Protecting Forestlands in the Driftless Area.) Amend end date to 6/30/2026. \$10,000.00 remaining at amendment.

- B. FY23 State of Minnesota Board of Water and Soil Resources
2023 Competitive Grant – Wabasha SWCD Grant Amendment.
West Indian Creek Watershed Restoration and Protection Grant’s new
expiration date is 12/31/2026. Grant ID# C23-3363. Original agreement
amount of \$178,725.00. **Changing Work Plan. Project for \$59,000.00
will not be completed. Permission to move funds to Alan Miller Slurry
Storage Project.**
**Motioned by Klennert and seconded by Ross to approve the Consent
Agenda Contract Amendments.**
Affirmative: Ross, Klennert, Tentis, Zabel
Opposed: None
Motion Carried

iii. **Vouchers**

iv. **Grants**

- A. FY2026 State of Minnesota Board of Water and Soil Resources Buffer
Implementation Program Grant Agreement. Grant ID# P26-0146 Buffer
Law (Wabasha SWCD) in the amount of \$20,000.00. Expiration date
12/31/2028.
- B. FY 2026 State of Minnesota Board of Water and Soil Resources Soil Health
Delivery Program Grant Agreement. Grant ID# P26-0841 in the amount of
\$30,000.00. Expiration Date 12/31/2028.
**Motioned by Klennert and seconded by Tentis to approve the Consent
Agenda Grants.**
Affirmative: Ross, Klennert, Tentis, Zabel
Opposed: None
Motion Carried

VI. **SECRETARY’S REPORT**

- A. January 22, 2026, Meeting Minutes – **Board Action**
**Motioned by Klennert and seconded by Tentis to approve the Secretary’s Report as
reviewed.**
Affirmative: Ross, Klennert, Tentis, Zabel
Opposed: None
Motion Carried

VII. **TREASURER’S REPORT – Board Action**

- A. January District Financial Statements
Included for your review
- B. January Program Record
**Motioned by Klennert and seconded by Ross to approve the Treasurer’s Report subject
to Auditor’s approval.**
Affirmative: Ross, Klennert, Tentis, Zabel
Opposed: None
Motion Carried

VIII. **PAYMENT OF MONTHLY BILLS**

- A. Monthly Bills in the amount of \$17,207.63 - **Board Action**
Plus, Fillmore Forestry Committee check# 12607 for \$500.00

- B. Note: Southeast Service Cooperative – Health Insurance March premium will be paid on 3/1/2026 in the amount of \$5,234.34 by automatic withdrawal.

Motioned by Klennert and seconded by Tentis to approve Payment of the Monthly Bills in the amount of \$17,207.63 with addition of Fillmore Forestry Committee check# 12607 for \$500.00 and Southeast Service Cooperative -Health Insurance for March in the amount of \$5,234.34 automatic withdrawal 3-02-2026.

Affirmative: Ross, Klennert, Tentis, Zabel

Opposed: None

Motion Carried

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel

Lynn received an email from MN Ag Network Station. Looking for places to put their weather stations in Wabasha County. 50 ft towers with sensors in the ground that measure conditions of soil. Working with North Dakota. Information to help farmers know the conditions. Information on the website, submitted proposal.

- B. County Commissioner – Bob Walkes

Tentative Agreement with Social Services bargaining unit/labor contract. County discussing changing density requirements in the County. A1 requires 80 acres for building sites, considering dropping it to 40 acres. Spur growth. Requests, kids want to build on the farm.

- C. District Manager Report – Terri Peters

Completed end of years reports.

Reconciling books with reporting.

Technical Service meeting in January.

Met with Grazing Coalition. Program that puts Mentors & Mentees for grazing together. Watersheds, Zumbro and WinLaC could use funds. Short notice for this year in February. Maybe next year. It costs \$800.00 to sponsor each pair.

WinLaC Policy Committee meeting.

SELC meeting. Discuss data collected on Pollution Reductions for Watersheds.

Different models are being used for Zumbro and WinLaC data.

AgBMP Annual Report.

Meeting with Planning/Zoning to discuss the Buffer Law process. Our role is to offer Technical Service, if not in compliance.

WCA, 1 restoration order in process. This one we have been working on for a couple of years.

Well Inventory – Check in with MDH on progress.

WAGZ meeting. Requested funding for Alan Miller waste storage project.

Use 2023 WIC-319 and request \$200,000 from FY26 WAGZ.

Working with Darrin Thompson on an application for Well/Septic for low-income to cost share with BWSR.

Manager Meeting – 2/26 afternoon

Whitewater dissolution to disburse any leftover funds. Everyone has signed.

Forestry Day was 2-13. 117 attendees.

- D. NRCS Report – Christina Taylor – (In the packet)

- E. Natural Resources Technician Report– Katelyn Abts – No report

- F. Soil Health/Nutrient Management Tech Report – Deanna Pomije (in the packet)
- G. Conservation Planning & Outreach Technician – Ella Jurgerson (In the packet)
- H. BWSR Report –
- I. FSA – Colleen Pawlenty

**Sign-ups. Continuous CRP's - 50 reenrolls and 12 new. Sign up through 3/20.
General sign-up open 3/9 – 4/17/2026**

**Farmers Bridge Assistance Program. Training on Thursday, opened on Monday,
Eligible for 2025 crop acreage report. Bridges the gap for excess cost, and tariff
issues. Payments being made.**

**Extension of Farm Bill under One Big Beautiful Bill, most programs are written in.
Base updates. 2019-2023 cropping history. Base update acres. End of March, notify
landowners of base update.**

**Dairy Program. DMC deadline 2-26. Rewritten into bill. Goes through 2031.
5 years sign up, annual sign up. \$6 million lbs.**

**Supplemental Disaster Relief Program. Supplemental payments. Indemnity
payments for crop insurance in 2023-2024. Applications through 4/30/26.**

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
Talked about crop diversification on the farm, to keep soil covered.

XI. NEW BUSINESS

- A. Approve Richard Heil Contract# 26-CC-2 in the amount of \$454.42 for Practice 314
Brush Management and Practice 612 Tree/Shrub Establishment.
Installed by date 11/30/2026.- **Board Action**
(Funding source – FY26 Conservation Contracts)
**Motioned by Klennert and seconded by Ross to approve Richard Heil Contract#
26-CC-2 in the amount of \$454.42 for Practice 314 Brush Management and Practice
612 Tree/Shrub Establishment. Installed by 11/30/2026.**
Affirmative: Ross, Klennert, Tentis, Zabel
Opposed: None
Motion Carried
- B. Southeast Minnesota Safe Drinking Water for Private Well Users updated Sub-
agreement between Olmsted SWCD and Wabasha SWCD.
End date 04/01/2027. – **Board Action**
**Olmsted has the grant, Funds for new work recommendations. Sending RFP to
contractors. Technical Assistance funds are available for us to help customers sign
up. Delegate authority to Terri to approve contracts as they come into the office.
They will be on Consent Agenda monthly.**
**Motioned by Ross and seconded by Tentis to approve the Southeast Minnesota
Safe Drinking Water for Private Well Users updated Sub-Agreement between
Olmsted SWCD and Wabasha SWCD and approve to delegate authority to Terri to
approve contracts as they come into the office and then send to Olmsted. They will
be on the Consent Agenda monthly.**
Affirmative: Ross, Klennert, Tentis, Zabel
Opposed: None
Motion Carried

- C. Cancel Eversman Brothers Farms Contract# 23-CWF-WIC-2 in the amount of \$6,357.67, for 410 Grade Stabilization. Bringing this to the board's attention that the contract expired on 11/30/2024. No response from the Eversman Brothers Farms – **Board Action**
(Funding source – FY23 WIC Watershed Restoration & Protection)
Motioned by Klennert and seconded by Ross to approve cancellation of Eversman Brothers Farms Contract# 23-CWF-WIC-2 in the amount of \$6,357.67 for 410 Grade Stabilization.
Affirmative: Ross, Klennert, Tentis, Zabel
Opposed: None
Motion Carried
- D. Cancel Eversman Brothers Farms Contract# 23-CWF-WIC-3 in the amount of \$8,370.38, for 410 Grade Stabilization. Bringing this to the board's attention that the contract expired on 11/30/2024. No response from the Eversman Brothers Farms — **Board Action**
(Funding source – FY23 WIC Watershed Restoration & Protection)
Motioned by Klennert and seconded by Ross to approve cancellation of Eversman Brothers Farms Contract# 23-CWF-WIC-3 in the amount of \$8,370.38 for 410 Grade Stabilization.
Affirmative: Ross, Klennert, Tentis, Zabel
Opposed: None
Motion Carried
- E. February Soil Health RCPP 2026 Ranking/Batching – **Board Action**
Motioned by Klennert and seconded by Ross to approve the February Soil Health RCPP 2026 Ranking/Batching.
Affirmative: Ross, Klennert, Tentis, Zabel
Opposed: None
Motion Carried
- F. Approval of hiring a replacement for Matt's position. – **Board Action**
Motioned by Ross and seconded by Tentis to approve hiring a replacement for Matt Kempinger's position.
Affirmative: Ross, Klennert, Tentis, Zabel
Opposed: None
Motion Carried
- G. Approval for Terri to write Letter of Support for Research Opportunity through University of Minnesota – **Board Action**
Research on grade stabilization and stream restoration.
Motioned by Klennert and seconded by Ross to approve Terri writing a Letter of Support for a Research Opportunity through the University of Minnesota.
Affirmative: Ross, Klennert, Tentis, Zabel
Opposed: None
Motion Carried

H. 2026 Budget – Board Action

Motioned by Ross and seconded by Tentis to approve the 2026 Budget.

Affirmative: Ross, Klennert, Tentis, Zabel

Opposed: None

Motion Carried

I. Upcoming Events

- i. MASWCD Legislative Briefing and Day at the Capitol – March 17-18
- ii. Area 7 Spring Employee Meeting – Tuesday, March 24th
- iii. March 26th Regular Board Meeting

XII. Board Reports

A. Whitewater JPB – Lynn

Dissolved. Needs to be audited.

B. Zumbro 1W1P (WAGZ) -Dag

Dag's report for the Feb. 12th meeting is included in the board packet.

Elected the officers, Board Chair is Ed McNamara. Co-Chair John Allen. Committees assigned, they stayed the same. Presented Alan Miller project, \$200,000.00 approved. Showcased projects with Goodhue.

Bob Walkes mentioned that DMC is sponsoring day at the Capitol. Bob, Dan Springer and Michael Plante will attend. Soil Health, lobbying legislature.

C. WinLaC 1W1P – Lynn

Working to summarize the annual report. Requesting information. Talked about Well Decommissioning Cap. Once project starts process, costs are unknown, more expensive. Amanda Gentry presented projects they are working on. 2026 Meeting dates. Amanda taking over for Sheila's position. TA meeting in April.

D. SE SWCD Technical Support JPB - Dag

E. County Board Meeting – Sharleen

XIII. Adjourn – Board Action

Meeting adjourned by Chair Zabel at 9:41 am.

Respectfully submitted by:

Seth Tentis, Secretary

Wabasha Soil and Water Conservation District

Cash Balances

As of February 28, 2026

| | <u>Feb 28, 26</u> |
|---------------------------------|--------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Money Market- Bank of Alma | 507,374.16 |
| Money Market WNB Financial | 7,491.63 |
| Peoples State Bank Money Market | 339,418.33 |
| Petty Cash | 73.34 |
| WNB Financial | 21,300.29 |
| Total Checking/Savings | <u>875,657.75</u> |
| Total Current Assets | <u>875,657.75</u> |
| TOTAL ASSETS | <u><u>875,657.75</u></u> |
| LIABILITIES & EQUITY | 0.00 |

Wabasha Soil and Water Conservation District

Balance Sheet

03/18/26

As of February 28, 2026

Accrual Basis

| | Feb 28, 26 |
|---|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Money Market- Bank of Alma | 507,374.16 |
| Money Market WNB Financial | 7,491.63 |
| Peoples State Bank Money Market | 339,418.33 |
| Petty Cash | 73.34 |
| WNB Financial | 21,300.29 |
| Total Checking/Savings | 875,657.75 |
| Accounts Receivable | |
| 11000 · Accounts Receivable | 18,491.47 |
| Total Accounts Receivable | 18,491.47 |
| Other Current Assets | |
| 12000 · Undeposited Funds | 48.00 |
| Total Other Current Assets | 48.00 |
| Total Current Assets | 894,197.22 |
| Fixed Assets | |
| 15000 · Furniture and Equipment | |
| Computer | 12,406.19 |
| Laptops for Distrct Techs (2) | 3,149.22 |
| Right of Use Asset - Building | 91,827.28 |
| Samsung Tablets | 1,548.69 |
| 15000 · Furniture and Equipment - Other | 147,513.54 |
| Total 15000 · Furniture and Equipment | 256,444.92 |
| 17000 · Accumulated Depreciation | |
| Accum. Amortization-Building | -9,182.73 |
| 17000 · Accumulated Depreciation - Other | -133,075.43 |
| Total 17000 · Accumulated Depreciation | -142,258.16 |
| Total Fixed Assets | 114,186.76 |
| TOTAL ASSETS | 1,008,383.98 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 20000 · Accounts Payable | 20,946.29 |
| Total Accounts Payable | 20,946.29 |
| Other Current Liabilities | |
| Compensated Absences Payable | 27,036.08 |
| Deferred Revenue | |
| FY23 CWF - WIC | 1,387.09 |
| FY24 BWSR Soil Health Staffing | 211,202.15 |
| FY24 Conservation Contracts | 423.00 |
| FY25-26 Easement Delivery (RIM) | 950.04 |
| FY25-FY28 Soil Health RCPP Rnd1 | 106,577.00 |
| FY25-FY28 Soil Health RCPP Rnd2 | 94,813.21 |
| FY25-FY28 Soil Health RCPP Rnd3 | 120,000.00 |
| FY25 Buffer Law Implementation | 12,760.98 |
| FY25 BWSR Soil Health Delivery | -3,260.99 |
| FY25 Conservation Contracts | 2,690.25 |
| FY26-27 Conservation Contracts | 36,380.00 |
| FY26-FY27 Conservation Delivery | 39,238.00 |
| FY26 Buffer Law Implementation | 20,000.00 |
| FY26 BWSR Soil Health Delivery | 15,000.00 |
| FY26 LWM | 14,177.00 |

Wabasha Soil and Water Conservation District

Balance Sheet

As of February 28, 2026

03/18/26

Accrual Basis

| | <u>Feb 28, 26</u> |
|---------------------------------------|----------------------------|
| FY26 WCA | 12,118.00 |
| Total Deferred Revenue | 684,455.73 |
| Deposit on Tree Sales | 16,299.22 |
| 24000 · Payroll Liabilities | 418.06 |
| 25500 · Sales Tax Payable | 722.24 |
| Total Other Current Liabilities | 728,931.33 |
| Total Current Liabilities | 749,877.62 |
| Long Term Liabilities | |
| Long Term Liability | |
| Right of Use Asset-Lease Liabil | 85,406.87 |
| Total Long Term Liability | 85,406.87 |
| Total Long Term Liabilities | 85,406.87 |
| Total Liabilities | 835,284.49 |
| Equity | |
| Fund Balance- Unrestricted | 196,013.31 |
| Investment in Capital Assets | 28,779.89 |
| 32000 · Owners Equity | 105,371.04 |
| Net Income | -157,064.75 |
| Total Equity | 173,099.49 |
| TOTAL LIABILITIES & EQUITY | <u>1,008,383.98</u> |

Wabasha Soil and Water Conservation District
Profit & Loss
 February 2026

| | Feb 26 |
|---|------------|
| Ordinary Income/Expense | |
| Income | |
| Charges for Services | |
| Native Seed & Plant Sales | 1,859.39 |
| Total Charges for Services | 1,859.39 |
| Intergovernmental Revenues | |
| Federal | |
| 319 Focus Small Wtrshd-W.Indian | 48,746.27 |
| Total Federal | 48,746.27 |
| State | |
| FY23 WinLaC | 2,714.59 |
| FY24-FY25 DWP Karst (TKR) | 3,090.63 |
| FY24-FY25 SDW - Phase 2 | 1,058.99 |
| FY24 MDH - Well Inventory | 12,178.35 |
| FY24 Nutrient Management Staff | 8,937.77 |
| FY25 Well Inventory -MDH | 1,708.98 |
| FY25 WinLaC | 22,497.36 |
| MAWQCP | 14,469.64 |
| Volunteer Nitrate Monitoring Ne | 90.84 |
| Total State | 66,747.15 |
| Total Intergovernmental Revenues | 115,493.42 |
| Total Income | 117,352.81 |
| Gross Profit | 117,352.81 |
| Expense | |
| District Operations | |
| Other Services and Charges | |
| Building Rent | 1,650.00 |
| Conferences and Conventions | 268.07 |
| Education and Information | 336.13 |
| Employee Education and Training | 0.00 |
| Employee Expenses | 13.92 |
| Employee Mileage | 203.37 |
| Fees and Dues | 4,000.00 |
| Internet Expense | 105.04 |
| Professional Expenses | 812.00 |
| Subs. and Pubs. | 60.00 |
| Vehicle Expenses | |
| Chevrolet Silverado Vehicle Exp | 88.81 |
| Total Vehicle Expenses | 88.81 |
| Total Other Services and Charges | 7,537.34 |
| Personnel Services | |
| Employee Salary Permanent | 27,940.82 |
| Employer Health Insur (Opt Out) | 1,366.30 |
| Employer HSA contributions | 375.00 |
| Employer Life and Health | |
| 66000 · Payroll Expenses | 176.87 |
| Employer Life and Health - Other | 5,089.54 |
| Total Employer Life and Health | 5,266.41 |
| Employer Share FICA | 1,821.48 |
| Employer Share Medicare | 425.99 |
| Employer Share PERA | 2,068.56 |
| MSRS (457b) Match Contribution | 487.20 |

4:45 PM
03/25/26
Cash Basis

Wabasha Soil and Water Conservation District Monthly Bills Listing March 26, 2026

| Type | Date | Num | Name | Memo | Account | Paid Amount |
|----------------------------|-----------------------|------------------|--|--|--------------------------|-----------------------|
| Liability Check | 03/26/2026 | | QuickBooks Payroll Service | Adjusted for voided paychecks) | WNB Financial | 0.00 |
| Liability Check | 03/26/2026 | | QuickBooks Payroll Service | Adjusted for voided paychecks) | WNB Financial | 0.00 |
| Liability Check | 03/26/2026 | 12610 | Auditor/Treasurer of Wabasha County | Created by Payroll Service on 03/25/2026 | WNB Financial | -9,645.67 |
| Liability Check | 03/26/2026 | EFT | VSP Vision Care | | WNB Financial | -512.78 |
| Bill Pmt -Check | 03/26/2026 | 12611 | Bluff Country Forestry LLC | Tech Assist Project Plans Initial-2 and second-2 | WNB Financial | -62.96 |
| Bill Pmt -Check | 03/26/2026 | 12612 | David A & Catherine K Schmidt Trust | 2025WInLA-C-Wab003 Woodland Stewardship Plan | WNB Financial | -1,800.00 |
| Bill Pmt -Check | 03/26/2026 | 12613 | Dennis Probst | 25-CC-6 Practice 314 Brush Mgmt | WNB Financial | -350.00 |
| Bill Pmt -Check | 03/26/2026 | 12614 | HBC | Internet 3/02 - 4/01/2026 | WNB Financial | -1,500.00 |
| Bill Pmt -Check | 03/26/2026 | 12615 | Insty-Prints of Winona | 2208 March/April Newsletters | WNB Financial | -105.04 |
| Bill Pmt -Check | 03/26/2026 | 12616 | Jennifer Wahls-C | | WNB Financial | -1,765.88 |
| Bill Pmt -Check | 03/26/2026 | 12617 | Kanati Land Management LLC | Buffer Law Training Rochester - Personal Vehicle | WNB Financial | -9,375.48 |
| Bill Pmt -Check | 03/26/2026 | 12618 | Katelyn Abts-b | 2 -Project Plan Tech Assist A. Greden, B Greden-Invasives | WNB Financial | -2,400.00 |
| Bill Pmt -Check | 03/26/2026 | 12619 | Kevin O'Brien | April, 2026 Rent | WNB Financial | -68.30 |
| Bill Pmt -Check | 03/26/2026 | 12620 | Mittel Schule, Inc. | | WNB Financial | -900.00 |
| Bill Pmt -Check | 03/26/2026 | 12621 | Ohrsted County Public Works | | WNB Financial | -1,650.00 |
| Bill Pmt -Check | 03/26/2026 | 12622 | Terri Peters (Expenses) | Mileage - Area Mgrs Meeting, BALMM, Legislative Day | WNB Financial | -29,998.01 |
| Bill Pmt -Check | 03/26/2026 | 12623 | Timber Cat Forestry LLC | Technical Assistance - Project Plans Houston, Winona | WNB Financial | -259.56 |
| Bill Pmt -Check | 03/26/2026 | 12624 | Timber Management LLC | Tree Tubes 855 - 60" and 100 - 72" + freight | WNB Financial | -1,500.00 |
| Bill Pmt -Check | 03/26/2026 | 12625 | Tom Gerken-b | 2024WAGZ-WC-06 2nd year Cover Crops | WNB Financial | -2,748.78 |
| Bill Pmt -Check | 03/26/2026 | 12626 | Wabasha County Highway Department | February Gas - Hyundai, Silverado | WNB Financial | -4,500.00 |

Mar 26, 26

12609 Michelle Schulz Refund for Tree Price Difference

-69,241.05
59,595.38
 + 5.79
59,601.17

Wabasha Soil and Water Conservation District
Profit & Loss
 February 2026

| | Feb 26 |
|-----------------------------------|------------------|
| Total Personnel Services | 39,751.76 |
| Supplies | |
| Office Supplies | 336.33 |
| Total Supplies | 336.33 |
| Total District Operations | 47,625.43 |
| Project Expenditures | |
| District | |
| Storage Space Lease-No-Till Dri | 150.00 |
| Storage Space Lease Rolr Crrmpr | 350.00 |
| Total District | 500.00 |
| Federal | |
| FY25-29 TTT LSR Project-MN DNR | 6,712.50 |
| Total Federal | 6,712.50 |
| State | |
| FY23-FY26-SE Landscape - MN DNR | 1,000.00 |
| FY24-FY25 WAGZ | 250.00 |
| FY24 MDH - Well Inventory | 2,631.92 |
| FY24 Nutrient Management Staff | 162.87 |
| FY24 WinLaC WRAPS Proj-MPCA | 9.84 |
| RIM / CREP Expenses | 46.00 |
| Total State | 4,100.63 |
| Total Project Expenditures | 11,313.13 |
| Total Expense | 58,938.56 |
| Net Ordinary Income | 58,414.25 |
| Other Income/Expense | |
| Other Income | |
| Interest Income | |
| Interest Earnings MM's | 1,149.04 |
| Total Interest Income | 1,149.04 |
| Total Other Income | 1,149.04 |
| Net Other Income | 1,149.04 |
| Net Income | 59,563.29 |

3/26/2026

Christina Taylor Soil Conservationist

CSP (Conservation Stewardship Program)

- 20 Active CSP contracts worth \$855,492; \$594,240 have been paid;
- In the process of going on site visits to certify CSP practices on active contracts and for planning on new applications
- 5 pending applications
- The sign-up deadline for applications was 31 October 2025 but was extended to January 15 for those interested in Regenerative Pilot Program (RPP)
- Only applications received prior to 31 October will be ranked, with the exception of those interested in the RPP
- Assessment and Ranking deadline is April 24, 2026

EQIP (Environmental Quality Incentive Program)

- 14 Active EQIP contracts worth \$924, 489.44; \$630,603.44 have been paid.
- 19 Applications for FY 26; 0 met RPP criteria for EQIP
- Assessment and Ranking deadline was March 20, of 19 applications, 10 were ranked based on customer feedback and planning criteria. Ranked applications are currently waiting for pre-approval
- Practices in this round of applications that were ranked are for erosion control, prescribed grazing and tree planting

CRP

Reviews for Continuous Sign-up have been completed

Other news:

Due to funding, we are losing two foresters who are our partners with the Wild Turkey Federation

Katelyn Abts – March 2026 Board Report

Programs

Wabasha Well Inventory

- More well inventory forms mailed in since last month
- Working on assigning billion numbers to wells

WAGZ (Greater Zumbro)

- 1 woodland stewardship plan cost-share contract (waiting on technical assistance provider signature)

Conservation Contracts

- 1 Brush Management Project finished and payment voucher ready for board approval
- 2 site visits for brush management planning and possibly a cost-share contract
- 1 Windbreak project in the planning stage
- 2 Conservation Cover projects in the planning stage
- 1 Prescribed Burn in the planning stage

RCCP

- 1 project with Tree and Shrub Establishment and Conservation Cover approved and ready to be implemented
- 1 Conservation Cover project in the planning stage

Training

- Working on attaining Conservation Planner Level 1

Other

Tree Sale

- 8,200 trees sold so far
- Tree pick-up day scheduled for April 24th

MN Native Landscapes Plant and Seed Sale

- 13 seed mixes and 6 plants kit sold so far
- Delivery day is scheduled for May 20th

Report to the Wabasha SWCD Board – **March 26, 2026**

Deanna Pomije, Soil Health Nutrient Management Specialist

Nutrient Management Work:

- The Comprehensive Nutrient Management Plan (CNMP) 390 acres for Ted & Colby Mehrkens has been approved, awaiting federal funding decision. I'm working through their Manure Management Plan for 2027 as required by MPCA permitting, about half done. They are planning to build their new barn this spring. Later I'll plan to start their NRCS annual 2027 manure management plan, assuming they are funded. Working to compile their management plan into a usable format for tracking manure applications for future reporting.
- May begin work on Alan Miller's Manure Management Plan for 2027 as required by MPCA permitting as he applies for manure storage funds.

Contracting for Miller and Mehrkens with state funds to go toward their manure storage projects.

Soil Health Work:

Cover Crops:

One contract yet to finalize the 2025 cover crop for certification and payment, awaiting spring growth. Gather certification paperwork for 100+ acres of cover crop completed in 2025.

Continuing with 2026 cover crop planning and contracting as people are willing to plan ahead. This involves discussions with producers on their operation specifics and how cover crops fit into them to improve their soil health. USDA compliance reviews and NRCS program duplicate checks. Developing a contract and seeding plan. Working with clients to determine fields to be planted and make decisions on seed mixes. Upload RCPP eligibility, design and payment documentation as completed.

Preparing for sampling soil for the Haney test on a variety of interested cover crop producers this year, using some excess sampling funds.

Equipment Rental:

Gathered details for the possible sale of our crimper unit.

Working with Seth T. on parts needed for maintenance repairs on our no-till drill. Connections made with Truax Co. for ordering parts. No total cost yet on parts.

2026 RCPP contract planning:

March Board Report

Ella Jurgerson- Conservation Planning and Outreach Technician

Soil Health

-Continue work on cover crops, getting plans ready for next fall for continuing contracts and talking to new producers as they come in with interest

WCA

-Continue work on WCA, got our first 2026 application in.

-Continue to keep tabs on a restoration order that was issued.

Engineering Projects

-Work on multiple contracts for engineering projects

-Went with Matt to meet a producer interested in waterways and helped survey

-Worked a lot on designing contour strips for a producer, they wanted them updated and reshaped to fit their equipment, will likely do an infield design now this spring when things dry up.

Outreach

-Continue preparing for 5th grade conservation day on May 13th. I am searching for a presenter for our forestry station. I have finalized the schedule and sent it to teachers and presenters.

-Continue coordinating cube pick up and drop off to the local schools

-Attend Basin Alliance for the Lower Mississippi Watershed Meeting with Terri. Meeting discussed interactions between state and local government.

Well Inventory

-Continuing work on Well inventory, I have been gathering data from MN Well Index to identify homes which do not have a well inventoried, to provide more targeted outreach.

- **March RCPP batching** – 1 conservation cover, 20 acres
1 cover crop, \$3,675
Batching yet to be finalized
- Feb. RCPP batching - 2 cover crop applications, both multi-species
- Jan. RCPP batching – 1 tree planting / conservation cover, 4.4 acres

Outreach & Meetings:

The newsletter article on crop Nitrogen rates was published in the Wabasha Herald.

On March 12 Winona SWCD hosted training for producers for manure management plans writing using the new MPCA online software. MPCA did a great job presenting the use of this tool with in-person practice. 15 attendees, 1 from Wabasha May consider doing this again with Goodhue next year.

Training:

Attend the Nitrogen Management in SE MN update training in Zumbrota on 3/3. They covered a lot of updated science with nitrogen manure management, the nitrogen rate calculator, presented on a study of surface and groundwater water quality trends in this area of the state and reviewed the progress on the MN Nutrient Reduction Strategy Plan.

Refresher training was held 3/9 for RCPP contract and practice documentation management. Follow up on our RCPP quality control spot checks.

BWSR provided contracts management refresher training on 2/24. With more scrutiny on MN grant funding, greater care is needed.

Coffee 'n Conservation, coordination with Ella:

Met with Ella & Terri to discuss outreach ideas for 2026. We are reconsidering our monthly 'Coffee n Conservation' outreach due in part to poor attendance. Planning to pause on these monthly gatherings. We may hold them ~quarterly. Considering a broader outreach event for this year, possible in the West Indian Creek watershed around reduced tillage. Outreach ideas are still in development.

- 30 total to-date new producers / landowners in attendance
- Conversation around a variety of conservation topics: erosion, nutrient management, cover crops, tillage, weed control & manure composting.



**SOUTHEAST SOIL AND WATER CONSERVATION DISTRICT
TECHNICAL SUPPORT JOINT POWERS BOARD**

104 East 3rd Avenue
PO Box 335
Goodhue, MN 55027
Phone: (651)923-5300

**SE SWCD Technical Support JPB
Executive Committee Meeting – MINUTES**

Tuesday March 10th 8:00am
Goodhue SWCD Office, 104 East 3rd Ave, Goodhue MN
or

<https://teams.microsoft.com/meet/23384941752411?p=8RCjivfpNNgp9Ge7vz>

Meeting ID: 233 849 417 524 11
Passcode: kh3so34D

Invited Curt Helland - Freeborn SWCD - JPB *PRESENT*
Kathy Tesmer – Fillmore SWCD Vice Chair – JPB *PRESENT*
Paul Uecker – Olmsted SWCD - Member-at-Large *PRESENT*
Beau Kennedy – Goodhue SWCD Manager *PRESENT*

Also present: Kate Bruss TSA7 Engineer – *PRESENT*
Terri Peters- Wabasha SWCD - *PRESENT*

Agenda

Executive Committee Vice Chair Tesmer called the meeting to order @ 8:08am.

1. Action on Sub-Agreement with Wabasha SWCD for the Alan Miller Feedlot Project using BWSR Funding (C26-0122)

Executive Committee reviewed the project framework as presented by Kate Bruss and Terri Peters for a slurry storage project in Wabasha. Total estimated project cost is \$988,745. Motion by Uecker and seconded by Tesmer to approve the sub-agreement with Wabasha SWCD, allocating \$131,500 towards cost-share for the Alan Miller project. Motion approved.

2. Action on Sub-Agreement with Wabasha SWCD for the Ted Mehrkens Feedlot Project using BWSR Funding (C26-0122)

Executive Committee reviewed the project framework as presented by Kate Bruss and Terri Peters for a new manure storage facility located just outside of Mazeppa in Wabasha County. Total estimated project cost is \$857,253 for the manure storage facility. Motion by Uecker and seconded by Tesmer to approve the sub-agreement with Wabasha SWCD, allocating \$131,500 towards cost-share for the Ted Mehrkens project. Motion approved.

3. Other items in need of addressing
No other business to discuss at this time.

Adjournment

Meeting adjourned by Chair Helland @ 8:46am



**SOUTHEAST SOIL AND WATER CONSERVATION DISTRICT
TECHNICAL SUPPORT JOINT POWERS BOARD**

104 East 3rd Avenue
PO Box 335
Goodhue, MN 55027
Phone: (651)923-5300

**Agreement between the Southeast SWCD Technical Support Joint Powers Board
and the Wabasha Soil and Water Conservation District utilizing
Minnesota Board of Water and Soil Resources Funding for Feedlot Water Quality Improvements**

WHEREAS the Minnesota Board of Water and Soil Resources (BWSR) provides financial assistance for feedlot related projects in the eleven Soil and Water Conservation Districts (SWCD) in the Southeast SWCD Technical Support JPB (TSA7) via BWSR Grant – SE MN Nutrient Management Initiative C26-0122

WHEREAS the project will help fill a funding gap needed for livestock waste management, help meet local and State water quality objectives and promote strong local partnerships in southeastern Minnesota.

THEREFORE the Southeast SWCD Technical Support Joint Powers Board (TSA7) and the Wabasha SWCD enter into this sub-agreement as follows, intending to be legally bound hereby:

1. The TSA7 is the C26-0122 SE MN Nutrient Management Initiative Grant Administrator and is tasked to report to BWSR as required by the grant agreement. To align with BWSR reporting deadlines: all relevant report information shall be provided to the TSA7 by January 20th and August 20th of each year of the grant duration.
2. The Wabasha SWCD will enter into a cost share contract to provide funding assistance and/or technical assistance to Ted Mehrkens as detailed in the TSA7 approved 2026 SE MN Nutrient Management Initiative - TSA7 Funding Guidelines Ranking form.
3. This sub-agreement for these financial assistance dollars will not exceed 75% of the total project cost, not to exceed \$131,500 (T.Mehrkens) and is valid for the duration of the C26-0122 grant agreement, including any extension authorized by the BWSR.
4. Amendments: Upon mutually approved resolution of both Boards, this Sub-Agreement can be modified and/or amended.
5. Upon an approved resolution by either the TSA7 or Wabasha SWCD and a 30 day notice, this Sub-Agreement may be terminated. All eligible expenses will be reimbursed.

This agreement is effective upon the execution by all parties. Approved and accepted for:

Current Board Chair
Wabasha SWCD

Date

Current Board Chair
TSA7 Board

3/10/26
Date

2026 SE MN Nutrient Management Initiative - TSA7 Funding Guidelines

Funding \$807,500 BWST Drinking Water Protection & Manure Management Fund
 Spending Deadline of May 2027
 \$657,500 Dedicated to Cost-Share \$110,000 to Nutrient Management Planning \$40k TSA7 Tech/Eng.
 Maximum Cost-Share Rate 75% with a max payment of \$131,500 per Project
 Eligible Feedlots must have less than 1,000 registered Animal Units
 Max payment of \$100,000 on roof structures and \$100,000 on feedlot relocation projects
 All Manure Storage Projects Must Have at Least 9 Month Storage but less than 12 months to be Eligible
 All Cost-Share funds are based on current registered Animal Units, not future or expansion numbers
 All Projects are considered a complete feedlot fix and be in compliance with MPCA 7020 when completed

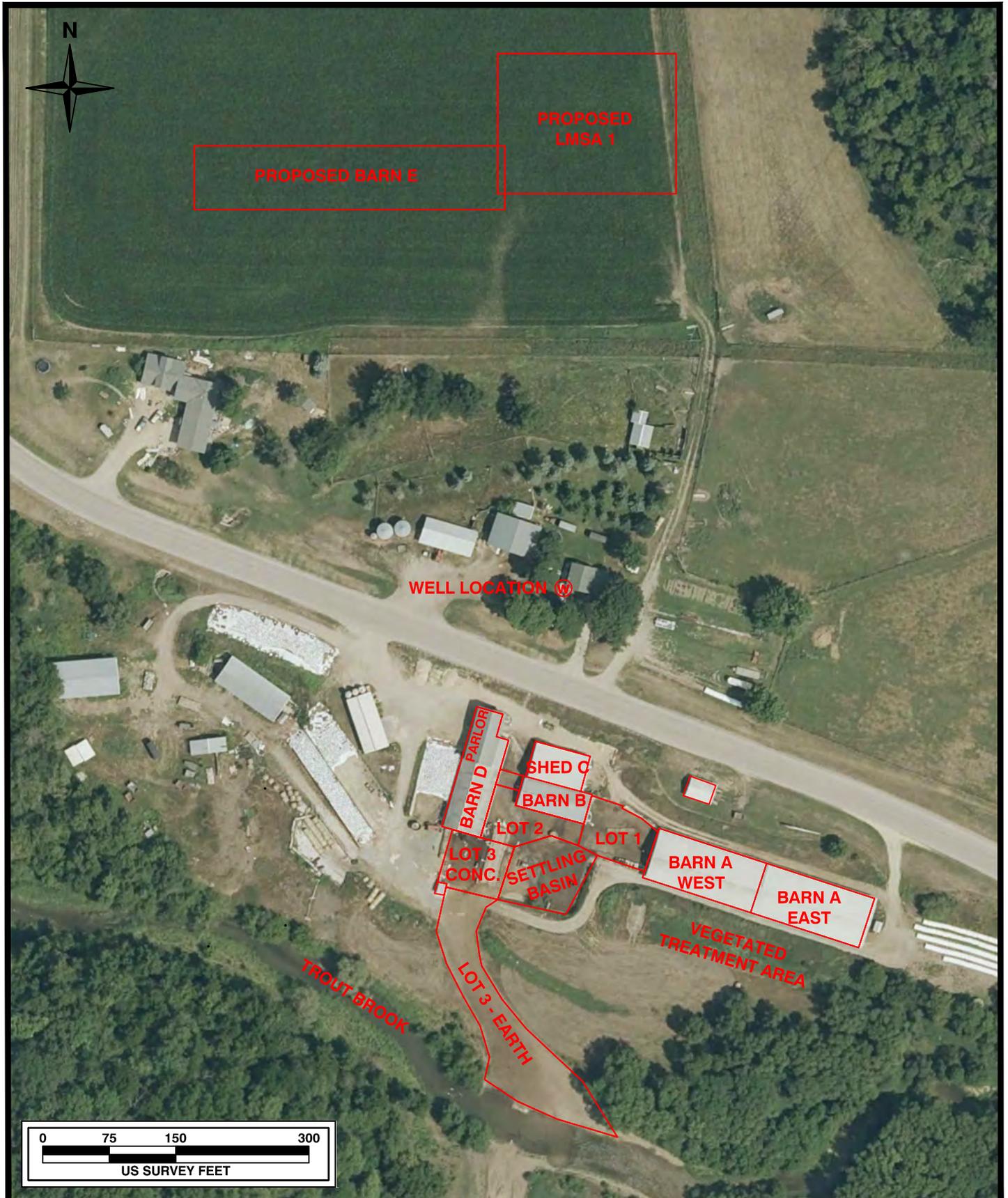
Process followed by SWCD Partners (assisted by TSA7 Engineers)

- 1 Develop and Finalize a Manure Management Plan for Current Feedlot Operation
- 2 Complete Before and After Pollution Reduction Numbers for Project
- 3 Complete Ranking Sheet Below to Determine Eligibility
- 4 Minimum Project Score of **10** for the Project to be Eligible
- 5 Contact TSA Host Manager for Exec. Committee Review & Sub-Agreement Approval
- 6 SWCD Undergoes Cost-Share Contract with Landowner
- 7 Construct Project - Gather Qualified Invoices - SWCD Submits Qualified Reimbursements to TSA7

| | | |
|---------------------|--|-----------------------------------|
| Project Info | Landowner <u>Mazeppa Valley Dairy Inc/Ted Mehrker</u> Address <u>61356 Co Rd 7 Mazeppa MN 55</u> | |
| | County <u>Wabasha</u> | Current Registered AU <u>350</u> |
| | Twp/Range/Section <u>T109 R14 S5</u> | SWCD Contact <u>Deanna Pomije</u> |
| | Owner Phone # <u>507-843-5636</u> | |

| Project Ranking | POINTS |
|---|---------------------|
| 1. Is the Project Located in one of the EPA Nitrate Petition Counties? | |
| <i>Dodge/Fillmore/Goodhue/Houston/Mower/Olmsted/Wabasha/Winona</i> | |
| Yes-10 | |
| No-0 | 10 |
| 2. Is the Project Leveraging Dollars from Local/State/Federal Partners? | |
| Yes-5 | |
| No-0 | 5 |
| 3. Fill Project Point(s) for Practice being Implemented | |
| <u>Manure Storage Facility (313)</u> | 10 |
| <u>Roof Structure/Feedlot Relocation</u> | 5 |
| <u>Other Feedlot Runoff Reduction Project (HUP, Fencing, Stacking Slab, Etc)</u> | 3 |
| | 10 |
| 4. Identify Sensitive Features on Applied Manure Acres (1pt if present, 0 if absent) | |
| <u>Tile Intakes</u> | 1 |
| <u>Ditch/Stream/Inter.</u> | 1 |
| <u>Wetland</u> | 1 |
| <u>Coarse-Textured Soils</u> | 1 |
| <u>Soils > 6% Slope</u> | 1 |
| <u>Shallow Bedrock</u> | 1 |
| <u>Sinkhole</u> | 0 |
| <u>Floodplain</u> | 1 |
| | 6 |
| 5. Are Manure Applied Acres located within a DWSMA or w/in the MDA Vulnerable GW Map? | |
| <i>Link to MDA Vulnerable GW Map: https://www.mda.state.mn.us/chemicals/fertilil</i> | |
| Yes-5 | |
| No-0 | 5 |
| 6. Annual Acres of Manure Application Planned | |
| >300 | 3 |
| 101-300 | 2 |
| <100 | 1 |
| | 3 |
| Total | 39 |
| | <i>Max Score 41</i> |

Figure 3: Production Area Map



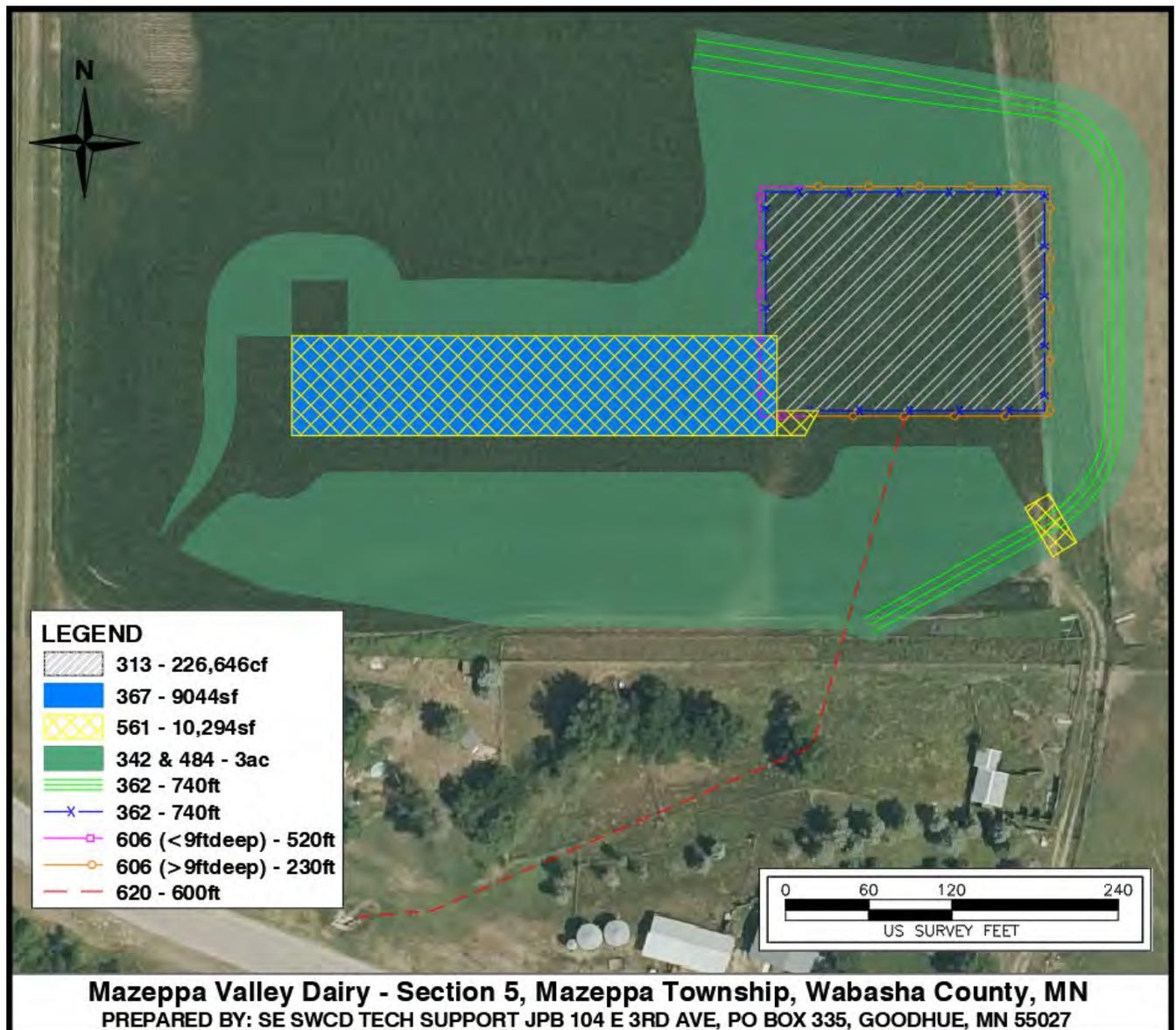
Mazeppa Valley Dairy - Section 5, Mazeppa Township, Wabasha County, MN
PREPARED BY: SE SWCD TECH SUPPORT JPB - 104 E 3RD AVE, PO BOX 335, GOODHUE, MN 55027



Table 1: Schedule of Planned Practices

| Tract | PLU | Code | CPS Name | Description/Scenario | Amount | Units | Date |
|-------|-----------|------|------------------------|---------------------------|-----------|-------|------|
| 733 | Farmstead | 313 | Waste Storage Facility | Buried Concrete Tank | 226,646.0 | Cu Ft | 2026 |
| 733 | Farmstead | 342 | Critical Area Planting | Normal Tillage | 3.0 | Ac | 2026 |
| 733 | Farmstead | 362 | Diversion | Earthen | 740.0 | Ln Ft | 2026 |
| 733 | Farmstead | 367 | Roofs and Covers | High Snow Load | 9,044.0 | Sq Ft | 2026 |
| 733 | Farmstead | 382 | Fence | Confinement (Safety) | 656.0 | Ln Ft | 2026 |
| 733 | Farmstead | 484 | Mulching | Hydromulch | 130,680.0 | Sq Ft | 2026 |
| 733 | Farmstead | 561 | Heavy Use Protection | Concrete Flatwork No Wall | 10,294 | Sq Ft | 2026 |
| 733 | Farmstead | 606 | Subsurface Drain | WSF Perimeter > 9ft Deep | 230.0 | Ln Ft | 2026 |
| 733 | Farmstead | 606 | Subsurface Drain | WSF Perimeter > 9ft Deep | 520.0 | Ln Ft | 2026 |
| 733 | Farmstead | 620 | Underground Outlet | 6" CPT or Smaller | 600.0 | Ln Ft | 2026 |

Figure 2: Site Sketch EQIP Practices



Mazeppa Valley Dairy - 9month Storage, 8ft Deep, Vertical Walls
Estimated EQIP Quantities (2026)

2/24/2026
 By: Kate Bruss

| Practice Standard | Component | Units(#) | Measure | PR/unit | Payment |
|---------------------------------|---|----------|---------|--------------|----------------------|
| 313 - Waste Storage Facility | Concrete Storage Tank, Buried | 226,647 | cu feet | \$ 1.61 | \$ 364,901.67 |
| 313 - Waste Storage Facility | Concrete Storage Tank, Buried | 1 | base | \$ 22,300.00 | \$ 22,300.00 |
| 342 - Critical Area Planting | Native or Introduced Vegetation - Normal Tillage | 2.0 | acre | \$ 245.72 | \$ 491.44 |
| 362 - Diversion | Earthen | 964 | cy | \$ 1.88 | \$ 1,812.32 |
| 362 - Diversion | Earthen | 1 | base | \$ 977.22 | \$ 977.22 |
| 367 - Roofs and Covers | Roof, Post Frame, Hazardous Conditions (9044) | 0 | sq feet | \$ 13.62 | \$ - |
| 367 - Roofs and Covers | Roof, Post Frame, Hazardous Conditions (1) | 0 | base | \$ 8,254.51 | \$ - |
| 382 - Fence (Safety) | Woven Wire, 96 Inches | 656 | feet | \$ 6.79 | \$ 4,454.24 |
| 484 - Mulch | Synthetic Material | 2 | acre | \$ 2,533.31 | \$ 5,066.62 |
| 561 - Heavy Use Area Protection | Reinforced Concrete (158 or 10) | 10 | CY | \$ 657.44 | \$ 6,574.40 |
| 561 - Heavy Use Area Protection | Reinforced Concrete (1) | 1 | base | \$ 1,591.71 | \$ 1,591.71 |
| 606 - Subsurface Drain | Corrugated Plastic Pipe, Single Wall (766ft/494lbs) | 494 | lbs | \$ 1.66 | \$ 820.04 |
| 606 - Subsurface Drain | Corrugated Plastic Pipe, Single Wall | 1 | base | \$ 5,402.51 | \$ 5,402.51 |
| 620 - Underground Outlet | Pipeline (600ft/387lbs) | 0 | lbs | \$ 2.60 | \$ - |
| 620 - Underground Outlet | Pipeline | 0 | base | \$ 1,705.31 | \$ - |
| 590 - Nutrient Management | Nutrient Management | 1,152 | 3yrsxac | \$ 33.82 | \$ 38,960.64 |
| Total of Payments | | | | | \$ 453,352.81 |

Cost Share Funding Breakdown 2026
313 Waste Storage Facility - Mazeppa Valley Dairy

| Manure Storage and Associated Items | | | |
|--|--------|-----------------------|---|
| Total Cost | | \$918,486.32 | |
| | | | Landowner Obligation based upon cost share % |
| Prorated Cost due to animal unit increase | 93.33% | \$857,253.90 | |
| 90% of Estimated Cost (ranks at 90% for WAGZ funding) | | \$771,528.51 | \$146,957.81 |
| EQIP application on manure storage (may not receive) | | \$411,039.00 | |
| WAGZ funds available (amount of request) | | \$200,000.00 | |
| Technical Service Area funds (to be requested) | | <u>\$131,500.00</u> | |
| Remaining Landowner Obligation for Manure Storage and Associated Items | | \$28,989.51 | If all funds received LO funds > 10% and eligible or WAGZ funds as scored |
| Additional costs Associated with Freestall Barn and Milking System (From Producer) | | <u>\$1,819,000.00</u> | |
| Total Project Cost | | \$2,737,486.32 | |
| Other sources of funding: | | | |
| AgBMP Loan (approved) | | \$200,000.00 | |
| EQIP application on roof (may not receive) | | \$0.00 | |
| EQIP 590 payments | | \$38,961.00 | |
| Livestock Investment Grant (MDA) | | <u>\$0.00</u> | |
| Producer Responsibility (based on funding scenario) | | \$1,994,947.32 | \$1,994,947.32 |



**SOUTHEAST SOIL AND WATER CONSERVATION DISTRICT
TECHNICAL SUPPORT JOINT POWERS BOARD**

104 East 3rd Avenue
PO Box 335
Goodhue, MN 55027
Phone: (651)923-5300

**Agreement between the Southeast SWCD Technical Support Joint Powers Board
and the Wabasha Soil and Water Conservation District utilizing
Minnesota Board of Water and Soil Resources Funding for Feedlot Water Quality Improvements**

WHEREAS the Minnesota Board of Water and Soil Resources (BWSR) provides financial assistance for feedlot related projects in the eleven Soil and Water Conservation Districts (SWCD) in the Southeast SWCD Technical Support JPB (TSA7) via BWSR Grant – SE MN Nutrient Management Initiative C26-0122

WHEREAS the project will help fill a funding gap needed for livestock waste management, help meet local and State water quality objectives and promote strong local partnerships in southeastern Minnesota.

THEREFORE the Southeast SWCD Technical Support Joint Powers Board (TSA7) and the Wabasha SWCD enter into this sub-agreement as follows, intending to be legally bound hereby:

1. The TSA7 is the C26-0122 SE MN Nutrient Management Initiative Grant Administrator and is tasked to report to BWSR as required by the grant agreement. To align with BWSR reporting deadlines: all relevant report information shall be provided to the TSA7 by January 20th and August 20th of each year of the grant duration.
2. The Wabasha SWCD will enter into a cost share contract to provide funding assistance and/or technical assistance to Alan Miller as detailed in the TSA7 approved 2026 SE MN Nutrient Management Initiative - TSA7 Funding Guidelines Ranking form.
3. This sub-agreement for these financial assistance dollars will not exceed 75% of the total project cost, not to exceed \$131,500 (A.Miller) and is valid for the duration of the C26-0122 grant agreement, including any extension authorized by the BWSR.
4. Amendments: Upon mutually approved resolution of both Boards, this Sub-Agreement can be modified and/or amended.
5. Upon an approved resolution by either the TSA7 or Wabasha SWCD and a 30 day notice, this Sub-Agreement may be terminated. All eligible expenses will be reimbursed.

This agreement is effective upon the execution by all parties. Approved and accepted for:

Current Board Chair
Wabasha SWCD

Date



Current Board Chair
TSA7 Board

3/10/26

Date

2026 SE MN Nutrient Management Initiative - TSA7 Funding Guidelines

Funding \$807,500 BWST Drinking Water Protection & Manure Management Fund
 Spending Deadline of May 2027
 \$657,500 Dedicated to Cost-Share \$110,000 to Nutrient Management Planning \$40k TSA7 Tech/Eng.
 Maximum Cost-Share Rate 75% with a max payment of \$131,500 per Project
 Eligible Feedlots must have less than 1,000 registered Animal Units
 Max payment of \$100,000 on roof structures and \$100,000 on feedlot relocation projects
 All Manure Storage Projects Must Have at Least 9 Month Storage but less than 12 months to be Eligible
 All Cost-Share funds are based on current registered Animal Units, not future or expansion numbers
 All Projects are considered a complete feedlot fix and be in compliance with MPCA 7020 when completed

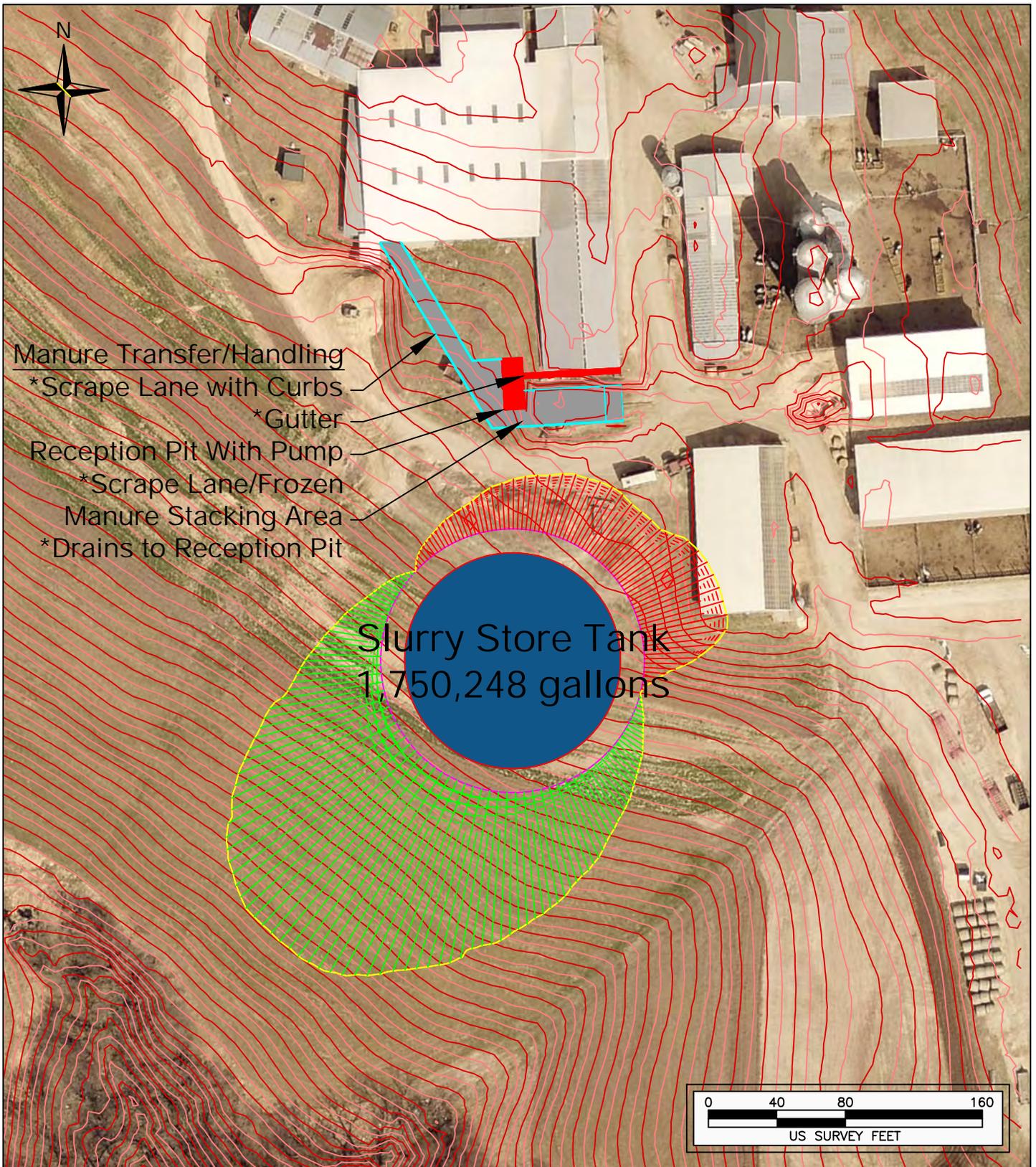
Process followed by SWCD Partners (assisted by TSA7 Engineers)

- 1 Develop and Finalize a Manure Management Plan for Current Feedlot Operation
- 2 Complete Before and After Pollution Reduction Numbers for Project
- 3 Complete Ranking Sheet Below to Determine Eligibility
- 4 Minimum Project Score of **10** for the Project to be Eligible
- 5 Contact TSA Host Manager for Exec. Committee Review & Sub-Agreement Approval
- 6 SWCD Undergoes Cost-Share Contract with Landowner
- 7 Construct Project - Gather Qualified Invoices - SWCD Submits Qualified Reimbursements to TSA7

| | | | |
|---------------------|--------------------------------------|--|--|
| Project Info | Landowner <u>Alan/William Miller</u> | Address <u>23846 598th St Kellogg MN 55951</u> | |
| | County <u>Wabasha</u> | Current Registered AU <u>446</u> | |
| | Twp/Range/Section <u>T109 R11 S9</u> | SWCD Contact <u>Deanna Pomije</u> | |
| | Owner Phone # <u>507-534-2906</u> | | |

| Project Ranking | POINTS |
|---|---------------------|
| 1. Is the Project Located in one of the EPA Nitrate Petition Counties? | |
| <i>Dodge/Fillmore/Goodhue/Houston/Mower/Olmsted/Wabasha/Winona</i> | |
| Yes-10 | |
| No-0 | 10 |
| 2. Is the Project Leveraging Dollars from Local/State/Federal Partners? | |
| Yes-5 | |
| No-0 | 5 |
| 3. Fill Project Point(s) for Practice being Implemented | |
| <i>Manure Storage Facility (313)</i> | 10 |
| <i>Roof Structure/Feedlot Relocation</i> | 5 |
| <i>Other Feedlot Runoff Reduction Project (HUP, Fencing, Stacking Slab, Etc)</i> | 3 |
| | 10 |
| 4. Identify Sensitive Features on Applied Manure Acres (1pt if present, 0 if absent) | |
| <i>Tile Intakes</i> | 1 |
| <i>Ditch/Stream/Inter.</i> | 1 |
| <i>Wetland</i> | 1 |
| <i>Coarse-Textured Soils</i> | 0 |
| <i>Soils >6% Slope</i> | 1 |
| <i>Shallow Bedrock</i> | 1 |
| <i>Sinkhole</i> | 0 |
| <i>Floodplain</i> | 4 |
| 5. Are Manure Applied Acres located within a DWSMA or w/in the MDA Vulnerable GW Map? | |
| <i>Link to MDA Vulnerable GW Map: https://www.mda.state.mn.us/chemicals/fertiliz</i> | |
| Yes-5 | |
| No-0 | 5 |
| 6. Annual Acres of Manure Application Planned | |
| >300 | 3 |
| 101-300 | 2 |
| <100 | 1 |
| | 3 |
| Total | 37 |
| | <i>Max Score 41</i> |

PROPOSED LAYOUT ALTERNATIVE



Landowner: Alan Miller

Project ID: 2133

Practice: Manure Storage and Transfer

Location: Section 9 Highland Township, Wabasha County MN

Prepared By: SE SWCD TECH SUPPORT JPB

Alan Miller Project Scope 2/11/26

Site description:

Section 9, Highland Township, Wabasha County

MPCA registered animal units 468.8 (no proposed expansion)

220 milking, RHA 77lbs/cow/day

Sawdust bedding

Issues to be addressed:

Currently daily hauling 5,500 gallons on average manure and milkhouse waste

Evidence on site of milkhouse waste effluent draining into draw east of site

Small manure handling area being used as an unpermitted liquid manure storage

Proposed fix:

A 9-month slurry store tank: 1,750,248 gallons (currently pricing out a slightly larger tank as well) for daily hauled manure

Manure transfer/handling: concrete lane with curbs pumps, reception pit and small concrete stacking area for frozen manure which would drain to reception pit (heavy use protection and diversion),

Milkhouse waste transfer pipe

Gutters and or French drain

Practice Standards:

313, 634, 561, 362, 342, 484, 558

Cost Estimate

Little Red Dairy 2/10/27

| Item | Quantity | Unit | Unit Cost | Cost |
|--|----------|------|------------|--------------|
| 126' dia 19ft tall Slurry Store Tank Installed | 1.0 | job | | \$654,800.00 |
| *MFR rep estimate includes concrete footing and pump | | | | |
| 18,000 gal reception pit | 1.0 | job | | \$30,000.00 |
| *Weiser Concrete estimate | | | | |
| Transfer pump from end of freestall to reception pit | 1.0 | job | | \$65,000.00 |
| *KBS estimate | | | | |
| 3'x3'x57' gutter | 1.0 | job | | \$5,344.00 |
| Manure handling flwork and walls | 1.0 | job | | \$56,292.84 |
| Common Fill - Onsite Borrow | 4851.0 | cy | \$8.00 | \$38,808.00 |
| Common Fill - remove and repack | 9333.0 | cy | \$5.00 | \$46,665.00 |
| Seeding Area | 1.3 | ac | \$1,500.00 | \$1,950.00 |

Subtotal \$898,859.84

10% Contingency \$89,885.98

Total \$988,745.82

| | | |
|------------------------------------|----------------------|------------|
| Total Project Cost - Slurry | \$ 988,745.82 | |
| Zumro WBIF - WAGZ | \$ 200,000.00 | |
| TSA7 | \$ 131,500.00 | 13% |
| CWF Grant- West Indian | \$ 59,227.00 | |
| 319 - West Indian | \$ 147,775.10 | |
| 319 - West Indian | \$ 40,000.00 | |
| <i>Total Cost-Share Available</i> | <i>\$ 578,502.10</i> | <i>59%</i> |
| <i>Landowner Share</i> | <i>\$ 410,243.72</i> | <i>41%</i> |

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | |
|----------------------------|-----------------------|------------------------------------|-----------------------------------|
| Organization: | Contract Number: | Amendment <input type="checkbox"/> | Canceled <input type="checkbox"/> |
| Wabasha County SWCD | 2026WAGZ-WC-04 | Board Meeting Date(s): | Board Meeting Date(s): |

* If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---------------------------------|----------------------|-------------------|--------------|
| Land Occupier Name | Address | City/State | Zip Code |
| Mazeppa Valley Dairy Inc | 61356 Co Rd 7 | Mazeppa MN | 55956 |

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| Township Name: | Township No: | Range No.: | Section No. | |
|---------------------------------|--------------|------------|--------------|----------------|
| Mazeppa / Zumbro | 109N | 14W | 5,8,9 | 1/4,1/4 |
| Chester | 110N | 14W | 32 | |
| Pine Island (Goodhue Co) | 109N | 15W | 11 | |

Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 15 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance Plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to install and establish the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS - FOTG

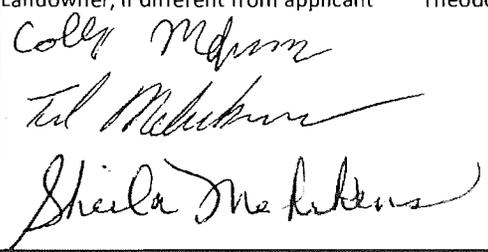
5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the financial assistance payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If the practice(s) covered by this contract have not been installed by 12/31/2026, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization as practical and reasonable. The invoices/receipts must include: the name of the vendor; the materials, labor or equipment used; the component unit costs; and the date(s) the work was performed. The organization has the authority to make adjustments to the costs submitted for reimbursement. Reimbursement requests must also be supported by a completed Percent Based Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the installation and establishment of the practice(s) prior to starting construction of the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
5. Not accept financial assistance funds, from state sources in excess of 90 percent, or state and non-state sources that when combined are in excess of 90 percent of the total cost to establish the conservation practice(s).
6. Provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Tennesen Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

| | |
|---------|--|
| Date | Land Occupier |
| 3-11-26 | Landowner, if different from applicant Theodore & Sheilia Mehrkens, Colby Mehrkens  |
| | Address, if different from applicant information: |

Conservation Practice

The primary practice for which assistance is requested is:

Waste Storage Facility 313

| | |
|---|-----------------------------|
| Practice standard(s) or eligible component(s) | Total Project Cost Estimate |
| Nutrient Management 590, Heavy Use Area Protection 561, Mulch 484, Subsurface Drain 606, Critical Area Planting 342, Diversion 362, Fence(safety) 382 | \$918,486.00 |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be installed and deem the practice(s) needed and that the estimated quantities and costs are practical and reasonable.

| | |
|---------|---|
| Date | Technical Assistance Provider |
| 3/19/24 |  |

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed 90 percent of the total cost to establish the conservation practice.

| Amount | Program Name | Fiscal Year |
|--------------|---|-------------|
| \$200,000.00 | WAGZ watershed based funds (not exceed 90% of total project cost) | |
| \$131,500.00 | TSA 7 Funds (not exceed 75% of total project cost) | |
| | | |

| | | |
|---------------|----------------------|--|
| Approval Date | Authorized Signature | Total Amount Authorized \$331,500.00 |
|---------------|----------------------|--|

I & J Roller Crimper

3/18/26



15.5 ft. wide, 3-point hookup

Chevron pattern for improved function

Purchased used 8/2021 for \$6,000, valued at \$6,740

Currently similar unit on Facebook marketplace for \$6,900

For Sale of Crimper - suggestion to seek \$6,500 or best offer

How would you like this put up for purchase?

- place it out for bid with a deadline
- Facebook marketplace
- other advertising

We have a renter interested in purchasing the unit – they plan to seek grant funding for this, if we are willing to wait on the sale, pending the grant funds coming. No price offered yet.

| Soil Health RCPP 2026 Ranking / Batching | | | | | | | 3/26/2026 |
|--|----------------------|--------------------------|-----------------|-------|------------------|-------|----------------|
| Contract # | Total Ranking Points | Practice (code) | Funding Request | Acres | Contracted Years | Rate | Comments |
| 79-4-44 | 25 | Cover Crops (340) | \$3,805 | 76.1 | 1 | \$50 | single species |
| 79-3-23 | 15 | Conservation Cover (327) | \$6,000 | 20 | | \$300 | |

Pending contract signatures, technical sign-off and eligibility reviews

Board Chair Signature

Notes on Approval:

Date



Achieving our shared conservation values through locally led work

From water quality to healthy lands, Minnesota's 88 soil and water conservation districts (SWCDs) passionately protect and enhance our state's remarkable natural resources. They are an essential conduit to strong environmental and conservation outcomes for Minnesota's water resources and private lands, **melding state partnership with boots-on-the-ground expertise to achieve our state's environmental goals** – creating benefits for all Minnesotans to enjoy.

SWCDs are local government units led by elected, nonpartisan supervisors who understand their communities and serve as trusted partners to landowners interested in resource best practices.

SWCDs are...

EFFICIENT

Provide cost-effective services to deliver meaningful conservation projects that create win-win outcomes for landowners and the public.

EXPERT

Serve as trusted experts and partners to landowners addressing resource concerns with deep technical knowledge.

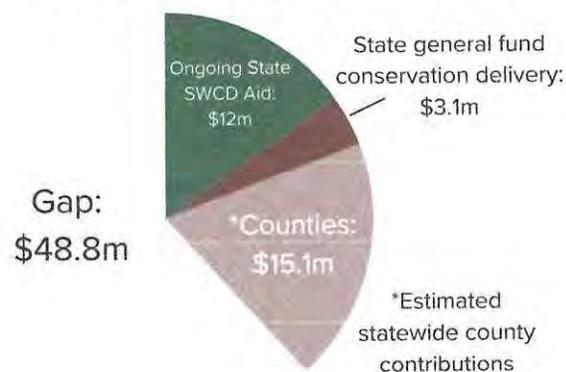
ESSENTIAL

Address local resource concerns through voluntary conservation on private lands, bringing public benefits.

State funding is critical to maintain stewardship of our natural resources!

SWCDs across the state are supported primarily by state and county sources. **They face a \$48.8 million annual shortfall** to sustain our work and deliver conservation outcomes. The State currently provides \$15 million annually for SWCDs, including \$12 million in SWCD Aid. While our districts aggressively pursue a variety of funding sources, more state funding is needed to continue working toward our state's conservation priorities.

Annual SWCD funding breakdown



The voice for Minnesota's 88 SWCDs.

Sheila Vanney, Assistant Director | sheila.vanney@maswcd.org | 651-485-1229

2025

WABASHA SWCD YEAR IN REVIEW

KEEPING NUTRIENTS IN THEIR PLACE



Technical and financial assistance was provided for various structural projects throughout the county, the largest being a three structure project to help reduce field runoff and erosion.

Cover crops protect farmers' investments in their field. Fertilizer is expensive, and cover crops can scavenge nutrients, preventing those dollars from washing away. Cover crops provide soil health benefits such as increased water holding capacity, fertility, and soil organic matter. They also provide other benefits such as providing supplemental feed, helping farmers fully utilize their acres.

Projects like this one help keep the soil in the field and helps farmers maximize productivity on their land. This project also helped issues at downstream neighbors and overall has benefited a large area outside of the parcel.

RESTORING WABASHA FOREST

OUTREACH EVENTS



We provide cost-share to help reclaim the native forest ecosystems. Removal of invasive species helps our native forest thrive, in turn helping our economy.

We provide outreach events at our county fair, to producers at watershed based events, to students, and to urban community members. Teaching the community about conservation.



MOVING THE NEEDLE ON CONSERVATION



80 Funded through the SWCD in 2025
PROJECTS

281 For Minnesota Department of Health
WELLS INVENTORIED

>4000 Cover Crops Planted
ACRES

1,105 Planted for SWCD Programs
TREES

12.6 Cropland converted to native species
ACRES

18.5 Invasive Species Removed with SWCD Programs
ACRES

9,904 Sold at annual tree sale
TREES

7

N

Nitrogen
14.00674

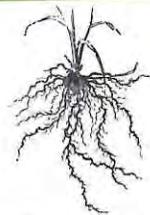
27,402 lbs of nitrogen was reduced from entering local waterways. This is equivalent to **6 fertilizer tenders** of Urea.

15

P

Phosphorus
30.973762

2,953 lbs of Phosphorus was reduced from entering local waterways. This is equivalent to **16-18 dump truck loads of manure**.



2,407 Tons of Sediment was reduced from entering local waterways this is equivalent to **200-250 Dump Truck Loads**.

NO₃⁻

35,350 lbs of Nitrate was reduced from entering local groundwater, that is equivalent to **2 fertilizer tenders of Urea**.

Providing Locally Led Solutions



SERVING OUR COMMUNITY

Maintaining healthy water and soil is imperative for the community of Wabasha County. Wabasha Soil & Water Conservation District was established to provide technical, financial, and educational support for land and water management, aiming to foster a robust economy while preserving and enhancing natural resources. Conservation programs empower community members to protect soil and water, securing the future of our local farming economy.

OUR STAFF ARE HERE FOR YOU!

Our services include:

- Boots on the ground technical assistance to landowners and farm operators.
- Engineering services and financial assistance to keep productive soil in place and nutrients out of our trout streams, rivers, and drinking water - benefits the rural ag community, public health, tourism, and local economy.
- Administer State mandated Wetland and Buffer programs. Provide landowners technical service to avoid costly penalties.
- Provide local tree and native plant buying options for windbreaks, energy efficiency, flood mitigation, erosion mitigation and carbon sequestration.
- Provide educational services with annual 5th Grade Field Day, Forestry Day, and Monthly Coffee & Conservation. Events showcase conservation practices, benefits, and build farmer led conversation.
- Targeted Outreach - Providing one on one outreach to feedlot owners, private well owners, and producers in high priority watershed areas.



Financial assistance for dams and waterways



Financial assistance for cover crops



Grazing assistance for healthy livestock and soil



Invasive species treatment and removal assistance



BIG THINGS COMING SOON!

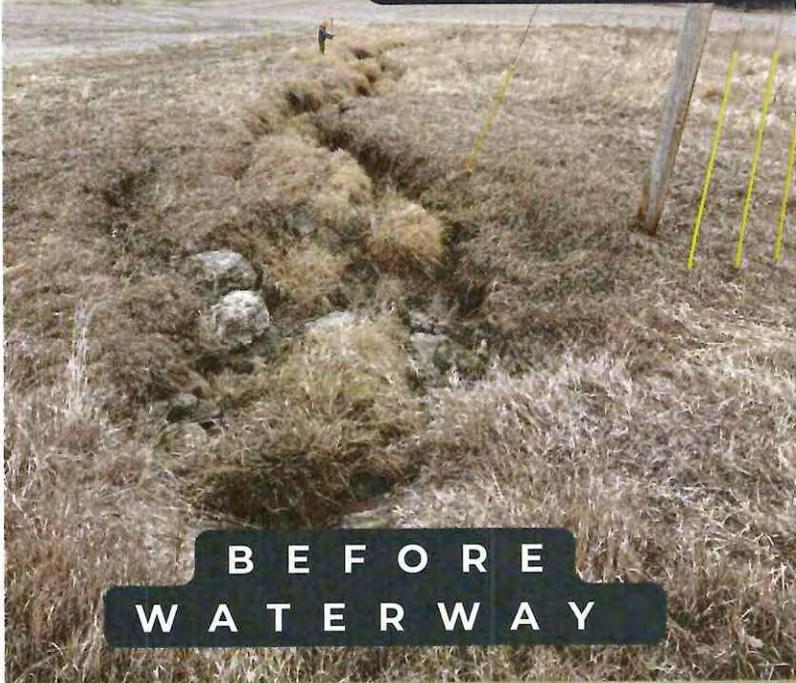
Throughout the year one comprehensive nutrient management plan has been in development and another is being updated for two Wabasha farmers seeking funding for manure storage. These projects are costly (hundreds of thousands) and likely can't occur without proper funding to help support these farmers. Having proper manure storage on a farm is vital to these farmers time and efficiency, and to water quality as well.

GETTING CONSERVATION ON THE GROUND WITH COST SHARE OPPORTUNITIES

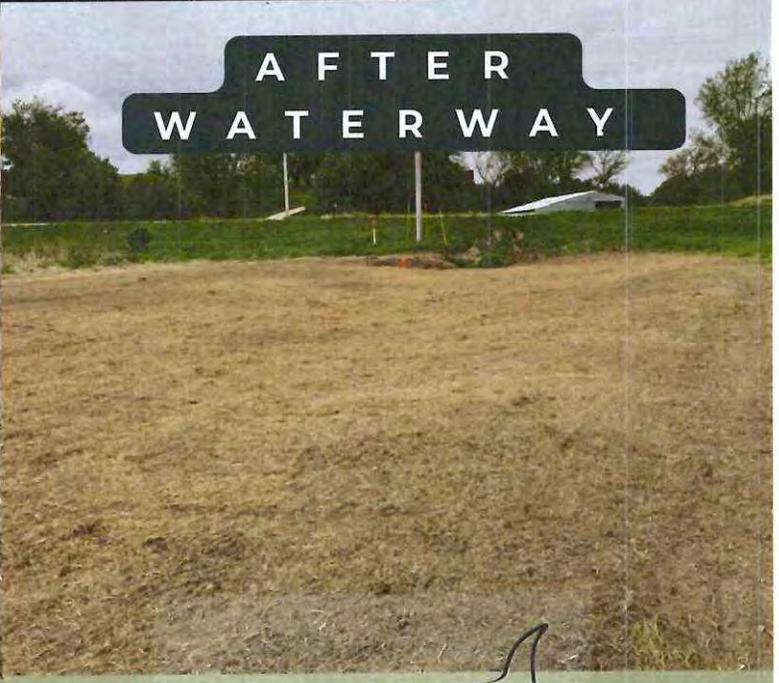
Practices that have received financial assistance include:

- Cover crops
- Reduced tillage and no till
- Grassed waterways and water impoundment structures
- Feedlot assistance and manure containment and management solutions
- Invasive species removal and windbreak installation/renovation
- Pasture and grazing management plans

CONSERVATION AT WORK IN WABASHA COUNTY



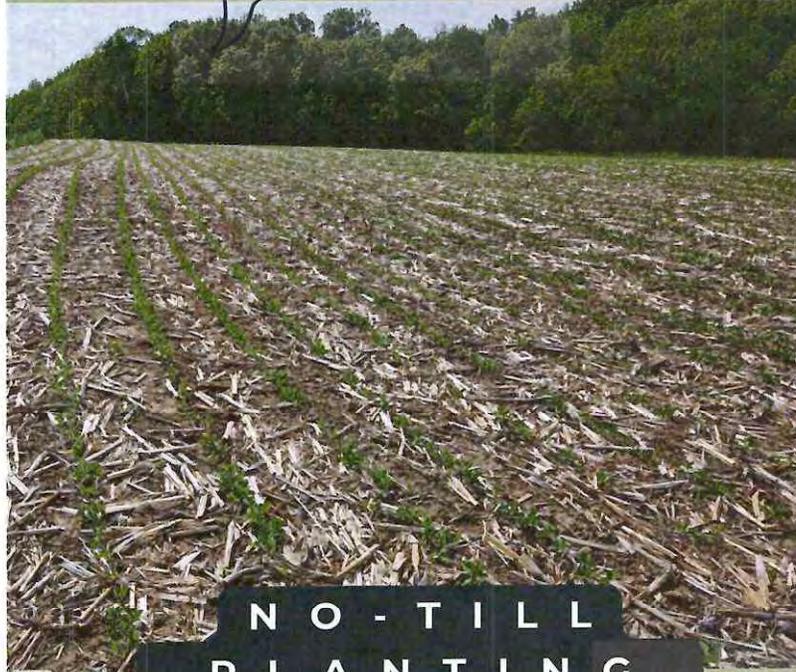
**B E F O R E
W A T E R W A Y**



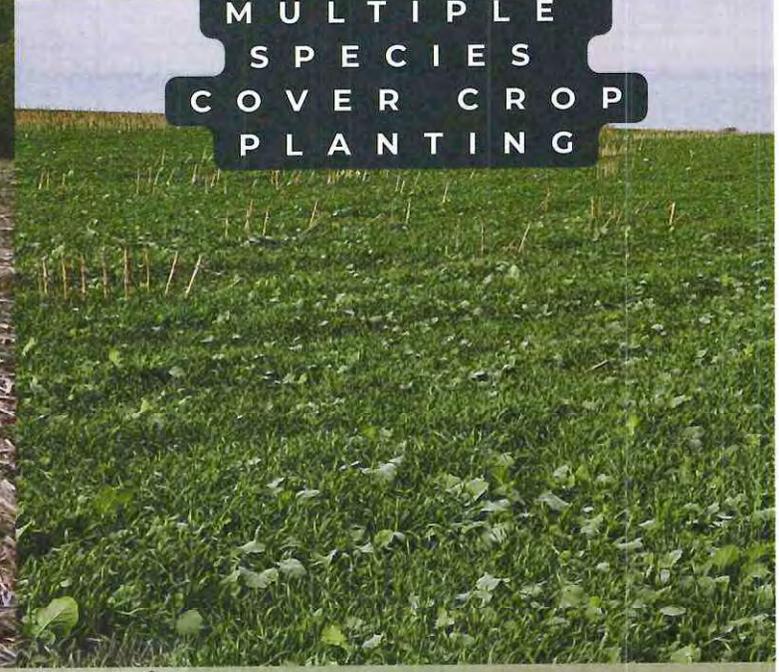
**A F T E R
W A T E R W A Y**

RESIDUE
KEEPS SOIL
WHERE IT
BELONGS

MANAGED
WATERFLOW =
LESS
EROSION



**N O - T I L L
P L A N T I N G**



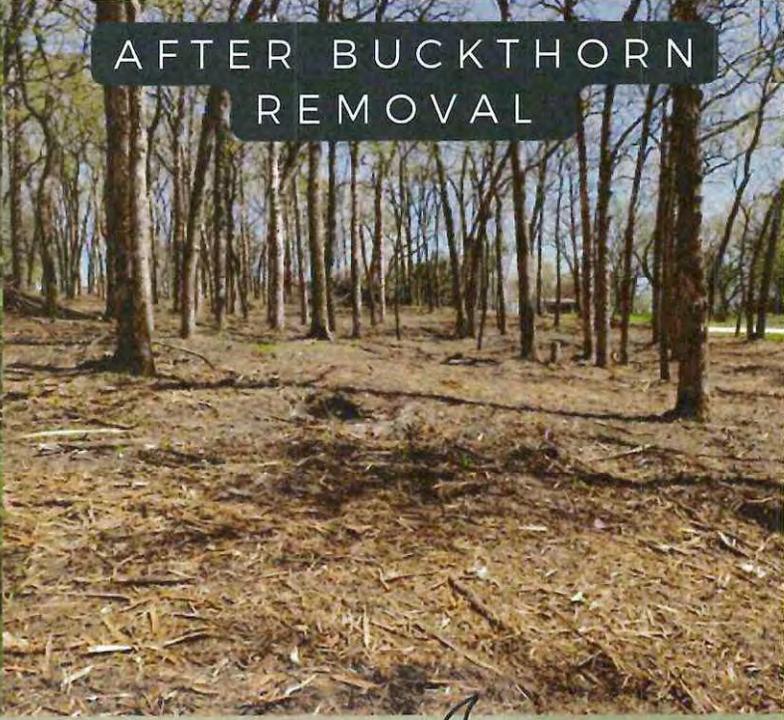
**M U L T I P L E
S P E C I E S
C O V E R C R O P
P L A N T I N G**

COVER CROP
HARNESS
EXCESS
NUTRIENTS



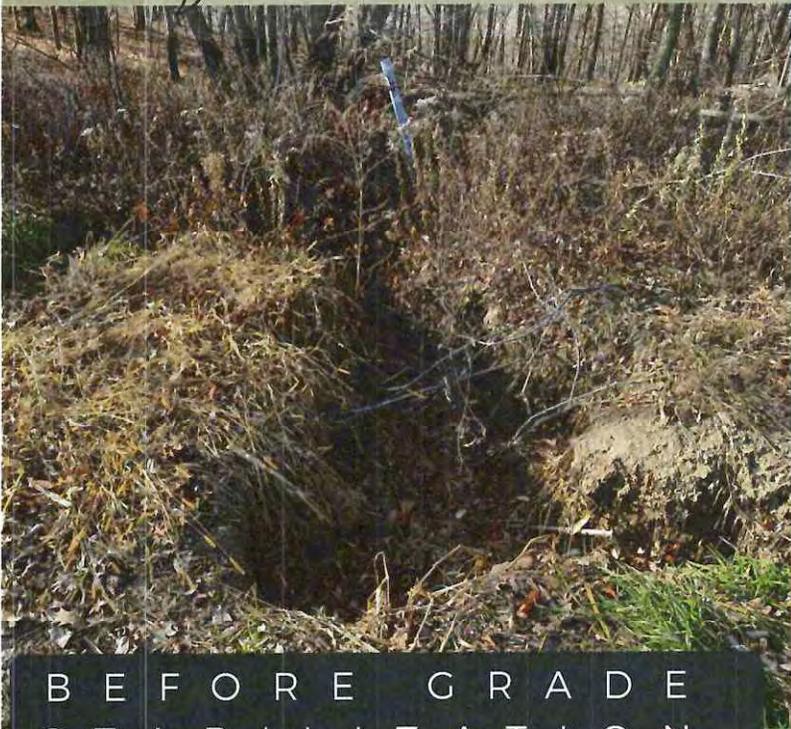
BEFORE BUCKTHORN
REMOVAL

FIELD EDGE
GULLY EROSION
IS COMMON IN
THE DRIFTLESS
AREA

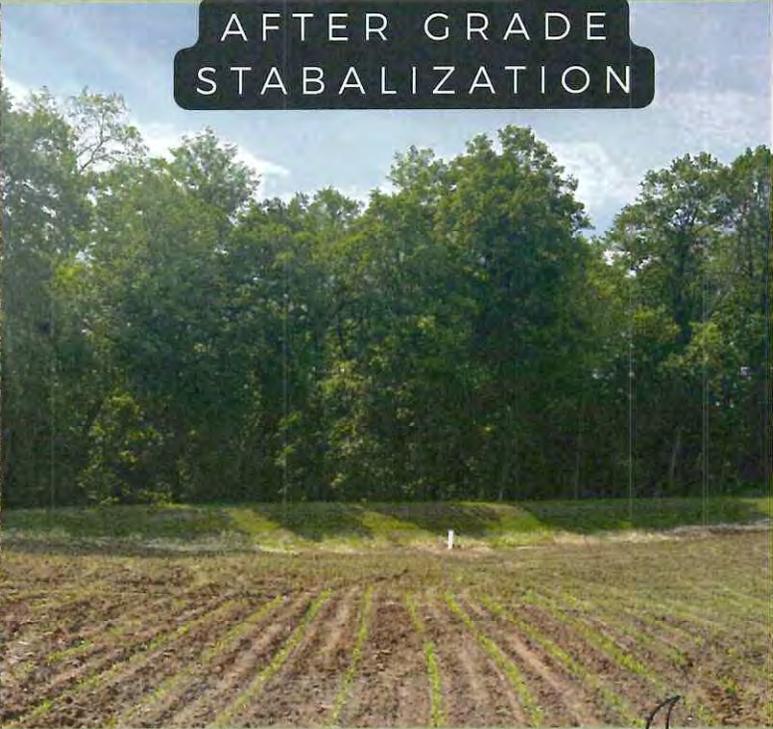


AFTER BUCKTHORN
REMOVAL

AT THIS SITE
INSPECTION
NATIVE PLANTS
WERE ALREADY
RECLAIMING THEIR
HOME



BEFORE GRADE
STABILIZATION



AFTER GRADE
STABILIZATION

FUNDING KEEPS SOIL
WHERE ITS NEEDED -
KEEPING FARMLAND
PRODUCTIVE FOR
GENERATIONS

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | |
|--|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 2026WAGZ-WC-05 | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---|--|--|------------------------------|
| Land Occupier Name Jeff Brand | Address 32199 COUNTY ROAD 33 | City/State Lake City, MN | Zip Code 55041 |
|---|--|--|------------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|---------------------------------------|--------------------------------|-----------------------------|-----------------------------|-----------------------|
| Township Name: Gillford | Township No: 110 | Range No.: 13 | Section No. 1 | 1/4,1/4 NE 1/4 |
|---------------------------------------|--------------------------------|-----------------------------|-----------------------------|-----------------------|

Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 10 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance Plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to install and establish the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

WASCB (638), Diversion (362), Underground Outlet (620), Critical Area Planting (342), Mulching (484)
 Practice Standards- **NRCS - FOTG**

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the financial assistance payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If the practice(s) covered by this contract have not been installed by 11-30-2026, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization as practical and reasonable. The invoices/receipts must include: the name of the vendor; the materials, labor or equipment used; the component unit costs; and the date(s) the work was performed. The organization has the authority to make adjustments to the costs submitted for reimbursement. Reimbursement requests must also be supported by a completed Percent Based Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the installation and establishment of the practice(s) prior to starting construction of the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

5. Not accept financial assistance funds, from state sources in excess of 90 percent, or state and non-state sources that when combined are in excess of 90 percent of the total cost to establish the conservation practice(s).
6. Provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Tennessee Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

| | |
|------------|---|
| Date | Land Occupier |
| 03/23/2026 | <i>Jeff Brand</i> |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information: |

Conservation Practice

The primary practice for which assistance is requested is: **Water and Sediment Control Basin (638)**

| Practice standard(s) or eligible component(s) | Total Project Cost Estimate |
|---|-----------------------------|
| Diversion (362), Underground Outlet (620), Critical Area Planting (342), Mulching (484) | \$10,900.00 |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be installed and deem the practice(s) needed and that the estimated quantities and costs are practical and reasonable.

| | |
|---------|-------------------------------|
| Date | Technical Assistance Provider |
| 3/23/26 | Peter R Fryer |

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed 90 percent of the total cost to establish the conservation practice.

| Date | Authorized Signature | Total Amount Authorized |
|------|----------------------|-------------------------|
| | | \$9,810.00 |



Completed Document Audit Report
Completed with SignWell.com

Title: Jeff Brand Contract

Document ID: ed1554ea-7ec3-4668-926d-dc47810389a1

Time Zone: (GMT+00:00) Coordinated Universal Time

Files

Jeff Brand Contract.pdf - 2 pages

Mar 23, 2026 17:48:55 UTC

Activity

| | | |
|---|---|------------------------------|
|  Ella Jurgerson | created the document (ella.jurgerson@mn.nacdn.net) | Mar 23, 2026 17:49:21 UTC |
| IP: 2600:129e:2f23:64:2dc5:3b39:2fc6:ebc3 | | |
|  Ella Jurgerson | sent the document to jeff@lcmarina.net | Mar 23, 2026 17:50:42 UTC |
| IP: 2600:129e:2f23:64:2dc5:3b39:2fc6:ebc3 | | |
|  Jeff Brand | first viewed document (jeff@lcmarina.net) | Mar 23, 2026 18:07:46 UTC |
| IP: 192.151.165.198 | | |
|  Jeff Brand | signed the document (jeff@lcmarina.net) | Mar 23, 2026 18:08:23 UTC |
| IP: 192.151.165.198 | | |

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | |
|--|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 2026WAGZ-WC-04 | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---|--------------------------------------|--------------------------------------|------------------------------|
| Land Occupier Name Lawrence H & Eileen M Living Trust | Address 41391 670th St | City/State Mazeppa, MN | Zip Code 55956 |
|---|--------------------------------------|--------------------------------------|------------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|--------------------------------------|---------------------------------|-----------------------------|------------------------------|----------------------------|
| Township Name: Chester | Township No.: 110 | Range No.: 14 | Section No. 23 | 1/4,1/4 SW1/4 SW1/4 |
|--------------------------------------|---------------------------------|-----------------------------|------------------------------|----------------------------|

Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 10 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance Plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to install and establish the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Water and Sediment Control Basin (638), Critical Area Planting (342), Grade Stabilization Structure (410), Grassed Waterway (412), Underground Outlet (620), Mulching (484) Practice Standards- NRCS - FOTG

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the financial assistance payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If the practice(s) covered by this contract have not been installed by 11-30-2026, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization as practical and reasonable. The invoices/receipts must include: the name of the vendor; the materials, labor or equipment used; the component unit costs; and the date(s) the work was performed. The organization has the authority to make adjustments to the costs submitted for reimbursement. Reimbursement requests must also be supported by a completed Percent Based Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the installation and establishment of the practice(s) prior to starting construction of the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

5. Not accept financial assistance funds, from state sources in excess of 90 percent, or state and non-state sources that when combined are in excess of 90 percent of the total cost to establish the conservation practice(s).
6. Provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Tennessean Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

| | |
|------------|---|
| Date | Land Occupier |
| 03/20/2026 | <i>Larry Miller</i> |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information: |

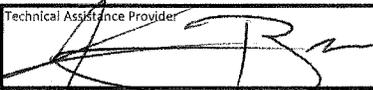
Conservation Practice

The primary practice for which assistance is requested is: **Water and Sediment Control Basin (638)**

| | |
|---|-----------------------------|
| Practice standard(s) or eligible component(s) | Total Project Cost Estimate |
| Critical Area Planting (342), Grade Stabilization Structure (410), Grassed Waterway (412), Underground Outlet (620), Mulching (484) | \$40,800.00 |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be installed and deem the practice(s) needed and that the estimated quantities and costs are practical and reasonable.

| | |
|---------|---|
| Date | Technical Assistance Provider |
| 3/19/26 |  |

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed 90 percent of the total cost to establish the conservation practice.

| | | |
|---------------|----------------------|-------------------------|
| Approval Date | Authorized Signature | Total Amount Authorized |
| | | \$36,720.00 |

CONSERVATION PRACTICE ASSISTANCE CONTRACT GROUP PROJECT ADDENDUM

General Information

| | | |
|----------------|-----------|------------------------------------|
| Contract No. | Date | Group Spokesperson |
| 2026WAGZ-WC-04 | 3/19/2026 | Lawrence H & Eileen M Living Trust |

Applicant Information and Signatures

We (the undersigned) are interested in developing and conserving our soil, water and related resources to meet the objectives of our group. In order to meet our group objectives, we request assistance to help us plan and apply proper land use and conservation treatment measures as agreed upon by our group.

We understand that this help is contingent upon staff assistance from the organization and in conformance with its policies and priorities.

We further understand that the below designated group spokesperson is authorized to sign the Conservation Practice Contract* and shall do the negotiating with the organization. Prior to the approval of this application the spokesperson shall prepare a division of payments schedule agreed to by the undersigned and attach the plan to this form.

| | | |
|---|------------------|---------------------|
| <i>Larry Miller</i> | 41391 670th St | Mazeppa, MN 55956 |
| Group Spokesperson- Lawrence H & Eileen M Living Trust | address | city/state/zip code |
| <i>Waleed brinjikji</i> | 1300 CREEK LN SW | ROCHESTER, MN 55902 |
| Group member- MNU LLC | address | city/state/zip code |
| Group member | address | city/state/zip code |
| Group member | address | city/state/zip code |
| Group member | address | city/state/zip code |
| Group member | address | city/state/zip code |
| Group member | address | city/state/zip code |
| Group member | address | city/state/zip code |

*Attach this form to Conservation Practice Contract



Completed Document Audit Report
Completed with SignWell.com

Title: Larry Miller Contracted Signed by KB

Document ID: 904dc126-ca50-438c-a862-1d8143d384c0

Time Zone: (GMT+00:00) Coordinated Universal Time

Files

Larry Miller Contracted Signed by KB.pdf - 3 pages

Mar 20, 2026 15:37:22 UTC

Activity

| | | |
|---|---|------------------------------|
|  Ella Jurgerson | created the document (ella.jurgerson@mn.nacdn.net) | Mar 20, 2026 15:37:53 UTC |
| IP: 2600:129e:2f23:64:8c2:3851:59b0:4480 | | |
|  Ella Jurgerson | sent the document to larry@millerair.com | Mar 20, 2026 15:39:11 UTC |
| IP: 2600:129e:2f23:64:8c2:3851:59b0:4480 | | |
|  Ella Jurgerson | re-sent the document to larry@millerair.com | Mar 20, 2026 15:45:19 UTC |
| IP: 2600:129e:2f23:64:8c2:3851:59b0:4480 | | |
|  Larry Miller | first viewed document (larry@millerair.com) | Mar 20, 2026 15:46:53 UTC |
| IP: 66.44.186.33 | | |
|  Larry Miller | signed the document (larry@millerair.com) | Mar 20, 2026 15:48:05 UTC |
| IP: 66.44.186.33 | | |



Completed Document Audit Report
Completed with SignWell.com

Title: Larry Miller Contract Signed by LM & KB

Document ID: b147316a-81ea-4e59-abc1-5de595d0e514

Time Zone: (GMT+00:00) Coordinated Universal Time

Files

Larry Miller Contract Signed by LM & KB.pdf - 4 pages

Mar 23, 2026 17:55:56 UTC

Activity

| | | |
|---|---|------------------------------|
|  Ella Jurgerson | created the document (ella.jurgerson@mn.nacdn.net) | Mar 23, 2026 17:56:57 UTC |
| IP: 2600:129e:2f23:64:2dc5:3b39:2fc6:ebc3 | | |
|  Ella Jurgerson | sent the document to brinjikji.waleed@gmail.com | Mar 23, 2026 17:58:42 UTC |
| IP: 2600:129e:2f23:64:2dc5:3b39:2fc6:ebc3 | | |
|  MNU LLC | first viewed document (brinjikji.waleed@gmail.com) | Mar 23, 2026 18:08:10 UTC |
| IP: 170.85.12.197 | | |
|  MNU LLC | signed the document (brinjikji.waleed@gmail.com) | Mar 23, 2026 18:08:28 UTC |
| IP: 170.85.12.197 | | |