

**Wabasha Soil and Water Conservation
District Regular Board Meeting
June 25, 2026
8:15 am
611 Broadway Ave. Suite 10B**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration

i. Contracts

- A. Emerald Spring Dairy Inc. (Maurice Young) Contract# 2026-WIC319-2 in the amount of \$1,262.00 for Practice 590 Nutrient Management. (Funding source – FY26 319 Focus Watershed – West Indian Creek)
- B. Michael Kenneth Granter Contract# 2026-WIC319-3 in the amount of \$3,390.00 for Practice 590 Nutrient Management. (Funding source – FY26 319 Focus Watershed – West Indian Creek)
- C. Isaac Holst Contract# 2026-WIC319-4 in the amount of \$1,648.00 for Practice# 590 Nutrient Management. Completed by date is 7/15/2026. (Funding source - FY26 319 Focus Watershed – West Indian Creek)

ii. Canceled Contracts:

- A. Cancel RCPP Contract# 79-25RCPP-05 in the amount of \$11,000.00. Reason for cancellation: This contract had 1 year of cover crops which were completed and paid. 3 years of no-till, where none of the 3 yrs were paid out. They're cancelling due to seeking a change in their rotation that will require tillage. They are still dedicated to the use of no-till, so they may seek a future contract. (Funding source was the FY25-FY28 Soil Health RCPP-Round 1))
- B. Cancel Kathy Henderson Contract# 23-CWF-WIC-06 in the amount of \$59,227.20 for Practice# 410 Grade Stabilization Structure. Reason for cancellation: The project was cancelled due to insufficient material at the site to do the project. (Funding source was FY23 WIC Watershed Restoration & Protection)

iii. Vouchers

- A. Nathan & Tina Schumacher Voucher for Contract# 26-CC-1 in the amount of \$106.95 for Practice 612 Tree/Shrub Establishment. (Funding source – FY26 Conservation Contracts)

- B. Voucher for Contract# 79-3-14 in the amount of \$2,000.00 for Practice 329 No-Till. (First year payment of the 3-year contract)
(Funding source – FY25-FY28 Soil Health RCPP Round 3)
 - C. JJD Land Co LLC Voucher for Contract# 26-CC-3 in the amount of \$669.12 for Prescribed Burning.
(Funder source – FY26 Conservation Contracts)
 - D. Mark Lehnertz Voucher for Contract# 2026-WIC319-1 in the amount of \$1,246.00 for Practice 590 Nutrient Management.
(Funding source – FY26 319 Focus Watershed – West Indian Creek)
 - E. Alan Jostock Voucher for Contract# 2024WAGZ-WC-02 in the amount of \$390.00 for Practice 329 Residue & Tillage Management. no-till.
(Funding source – FY24 WAGZ)
 - F. Alan Jostock Voucher for Contract#2024WAGZ-WC-03 in the amount of \$116.00 for Practice 329 Residue & Tillage Management, no-till.
(Funding source FY24 WAGZ)
 - G. Lawrence H & Eileen M Living Trust Voucher for Contract# 2026WAGZ-WC-06 in the amount of \$3,825.00 for partial payment of Practice# 638 for Water and Sediment Control Basin.
(Funding source – FY26 WAGZ)
- iv. Grant Amendments
- A. Amendment #4 for Grant Contract Agreement #229585 between the MN DNR and Wabasha SWCD, adding \$7,500.00 funds to previous contract.

VI. SECRETARY'S REPORT

- A. May 28, 2026, Meeting Minutes – **Board Action**

VII. TREASURER'S REPORT – Board Action

- A. May District Financial Statements
Included for your review

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$44,865.95 - **Board Action**
- B. Note: Southeast Service Cooperative – Health Insurance July premium will be paid on 7/1/2026 in the amount of \$6,592.76 by automatic withdrawal. (Keaton added and Katelyn plan adjusted))

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – Christina Taylor – (in the packet)
- E. Natural Resources Technician Report– Katelyn Abts – (In the packet)
- F. Soil Health/Nutrient Management Technician Report– Deanna Pomije (in the packet)
- G. Conservation Planning & Outreach Technician Report – Ella Jurgerson (In the packet)
- H. District Technician Report – Keaton Tollakson (In the packet)
- I. BWSR Report – Dave Copeland

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

XI. NEW BUSINESS

- A. Wabasha SWCD Cost-Share Policy 2026 (Draft) – **Board Action**
(Latest updates requested are in the red text)
BWSR Soil Health RCPP Process Approval, Suggested Revision – Wabasha SWCD
Policy:
Residue & Tillage Management, No-Till (329) 100-acre cap
Rotational No-Till – \$15 /acre, 1–3-year option.
Continuous No-Till - \$20 /acre, on the same land for a minimum of 2-3 years
– **Board Action**
- B. Approve Stelling Farms Inc. Contract# 2026WAGZ-WC-11 in the amount of \$1,980.00
for Practice 340 Cover Crops. Completed by date 12-01-2026. -**Board Action**
(Funding source – FY26 WAGZ)
- C. Approve Gerald and Tami Folkert Contract# 2026WAGZ-WC-12 in the amount of
\$16,838.60 for Practice 410 Grade Stabilization, 412 Grassed Waterway,
484 Mulching, 342 Critical Area Planting. Installed by date 11/30/2026.-**Board**
Action
(Funding source – FY26 WAGZ)
- D. Approve Kenneth W & Mary C Schumacher Revocable Trust Contract#
2026WinLaC-Wab003 in the amount of \$2,355.00 for Practice# 351 Well
Decommissioning. Installed by date 5/20/2027.- **Board Action**
(Funding source – FY26 WinLaC 1W1P)
- E. Approve Matthew Steffen Contract# 2026WinLaC-Wab002 in the amount of
\$58,255.92 for Practice 410 Grade Stabilization. Installed by date 7/31/2027 –
Board Action
(Funding source – FY26 WinLaC 1W1P)
- F. Letter of Support to the Clean Water Council - Southeast MN Groundwater
Protection & Soil Health Initiative – **Discussion and Board Approval**
- G. Wabasha SWCD 2027 Preliminary Budget submitted to Wabasha County
Commissioners and Budget Committee – **Informational & Discussion**
- H. Upcoming Events:
i. Friday, July 3, 2026, Independence Day Celebrated -Holiday – Office Closed
ii. Wabasha County Fair - Wednesday July 15 – Saturday July 18, 2026
iii. Thursday, July 23, 2026, Board Meeting

XII. Board Reports

- A. Zumbro 1W1P – Dag
B. WinLaC 1W1P – Lynn
C. SE SWCD Technical Support JPB - Dag
D. County Board Meeting – Sharleen

XIII. Adjourn – Board Action

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha County SWCD	Contract Number: 2026-WIC319-2	Amendment <input type="checkbox"/> Date(s):	Canceled <input type="checkbox"/> Date(s):
---	--	--	---

* If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Maurice Young / Emerald Spring Dairy Inc	Address 10229 Co Rd 41	City/State Plainview MN	Zip code 55964
---	----------------------------------	-----------------------------------	--------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4,1/4
Highland	109	11	4	SW 1/4
Highland	109	11	5	S 1/2
Highland	109	11	8	NE 1/4

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS - FOTG, Nutrient Management (590)

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 7/15/2026, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.

2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

Tennessee Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

Date	Land Occupier
06/03/2026	<i>Maurice H. Young</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information

Conservation Practice

The primary practice for which assistance is requested is **590 - Nutrient Management**

Practice standard(s) or eligible component	Units
590 - Nutrient Management	63.1 Acres

Split Nitrogen: As per the 590-Nutrient Management standard this practice must follow the University of MN corn fertilizer guidelines and the nitrogen must be applied in two applications, at planting and usually around the corn growth stage, V4-V6.

This contract enrolls Tracts: 4661, 5293, 5294, 5295 and 63.1 acres.

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practical and reasonable.

Date	Technical Assistance Provider
<i>6-3-26</i>	<i>Deanna Amije</i>

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of: **\$20 / acre**

Approval Date	Authorized Signature	Total Amount Authorized
<i>6-3-26</i>	<i>Lee Peters</i>	\$1,262.00

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha County SWCD	Contract Number: 2026-WIC319-3	Amendment <input type="checkbox"/> Date(s):	Canceled <input type="checkbox"/> Date(s):
---	--	--	---

* If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Michael Kenneth Graner	Address 59694 County Road 4	City/State Kellogg MN	Zip code 55945-4697
---	---	-------------------------------------	-----------------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4, 1/4
Highland	109	11	17	NE 1/4
Highland	109	11	16	W 1/2
Highland	109	11	6	S 1/2

Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS - FOTG

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 7/15/2026, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

Tennessen Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

Date 5-28-26	Land Occupier <i>Michael Carone</i>
Date 5-28-26	Landowner, if different from applicant <i>Michael & Kenneth</i>
Address, if different from applicant information	

Conservation Practice

The primary practice for which assistance is requested is **590 - Nutrient Management**

Practice standard(s) or eligible component	Units
590 - Nutrient Management	169.5 Acres

Split Nitrogen: As per the 590-Nutrient Management standard this practice must follow the University of MN corn fertilizer guidelines and the nitrogen must be applied in two applications, at planting and usually around the corn growth stage, V4-V6.

This contract enrolls Tracts: 806, 571 and 169.5 acres.

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practicle and reasonable.

Date 5-28-26	Technical Assistance Provider <i>Deanna Ponzel</i>
-----------------	---

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of: \$20 / acre

Approval Date 5/28/26	Authorized Signature <i>Len Pfeifer per board resolution</i>	Total Amount Authorized \$3,390.00
--------------------------	---	---------------------------------------

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha County SWCD	Contract Number: 2026-WIC319-4	Amendment <input type="checkbox"/> Date(s):	Canceled <input type="checkbox"/> Date(s):
---	--	--	---

* If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Isaac Holst	Address 20514 590th St	City/State Kellogg MN	Zip code 55945
--	--------------------------------------	-------------------------------------	------------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Highland	Township No.: 109	Range No.: 11	Section No.: 20	1/4,1/4 NE 1/4
---------------------------------------	---------------------------------	-----------------------------	-------------------------------	-----------------------

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS - FOTG, Nutrient Management (590)
5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 7/15/2026, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).

4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

Tennessee Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

Date	Land Occupier
06/15/2026	<i>Isaac Holst</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information

Conservation Practice

The primary practice for which assistance is requested is **590 - Nutrient Management**

Practice standard(s) or eligible component	Units
590 - Nutrient Management	82.4 Acres

Split Nitrogen: As per the 590-Nutrient Management standard this practice must follow the University of MN corn fertilizer guidelines and the nitrogen must be applied in two applications, at planting and usually around the corn growth stage, V4-V6.

This contract enrolls Tracts: 88 and 82.4 acres.

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practical and reasonable.

Date	Technical Assistance Provider
06/15/2026	<i>Deanna Pomije</i>

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of: \$20 / acre

Approval Date	Authorized Signature	Total Amount Authorized
6/22/26	<i>Lee Peters per board resolution</i>	\$1,648.00

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 79-25RCPP-05	Amendment <input type="checkbox"/> Date(s):	Canceled <input checked="" type="checkbox"/> Date(s): 6-11-2026
--------------------------------------	---	--	--

*If contract amended, attach amendment form(s) to this contract

Applicant

Land Occupier Name	Address	City/State	Zip code

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4, 1/4

Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.

2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.

3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Cover Crops 340 Standard, Residue Management no-till 329 Standard, NRCS FOTG

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.

6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 8/1/2028, this contract will be automatically terminated on that date.

7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.

8. This contract is contingent on the land occupier maintaining eligibility for federal farm bill payments. In the instance a land occupier fails to meet eligibility requirements, they will have 30 days to rectify eligibility or this contract will be terminated.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
5. The land occupier acknowledges they have received a copy of the historically underserved producer self-certification form.
6. Allow the contracting SWCD, NRCS, the Board of Water and Soil Resources, or their authorized representative, access to and the right to examine all, records, books, papers, or documents related to this contract.

Date	[Redacted]
Landowner, if different than applicant	[Redacted]
Address, if different from applicant information:	[Redacted]



Conservation Practice

The primary practice for which assistance is requested is **Cover Crop (340)**

Practice standard(s) or eligible component	Units
No-Till (329)	100 Acres

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practice and reasonable.

Date 9/17/25	Technical Assistance Provider  Amanda Gentry - Winona County SWCD	
Amount Authorized for Financial Assistance		
The organization has authorized the following for financial assistance, total not to exceed a rate of: 50		
This Contract Entails:		
100 Acres single species Cover Crop at \$50/Acres for 2025 of [Redacted]		
And		
100 Acres of No-till at \$20 an Acre for 2026-2028 [Redacted]		
Approval Date 9/17/2025	Authorized Signature  per board resolution	Total Amount Authorized \$11,000.00

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 23-CWF-WIC-06	Other state or non-State funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> No	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input checked="" type="checkbox"/> Board Meeting Date(s): 6/25/26
--------------------------------------	--	---	--	--

* If a contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Kathy Henderson	Address 60547 County Road 4	City/State Theilman, MN	Zip Code 55945
--	---------------------------------------	-----------------------------------	--------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: Highland	Township No.: 109	Range No.: 11	Section No.: 8	1/4, 1/4 NW 1/4, SW 1/4
-----------------------------------	-----------------------------	-------------------------	--------------------------	-----------------------------------

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 15 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS Field Office Technical Guide (FOTG)


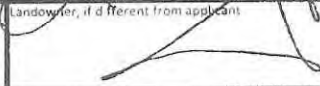
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11-30-2025, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 90%, or state and non-state sources that when combined are in excess of 90% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.

5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date 6-23-25	Land Owner 
Date	Landowner, if different from applicant 
	Address, if different from applicant information

Conservation Practice

The primary practice for which cost-share is requested is: 410 - Grade Stabilization Structure

Eligible Component Standards & Names 620 - Underground Outlet, 342 - Critical Area Planting, 362 - Diversion, 460 - Land Clearing, 484 - Mulching	Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate \$65,808.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 6/11/2025	Technical Assistance Provider 
-------------------	---

Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

Amount / Acre (NTE \$150/acre)	Number of Acres (NTE 10 Acres)	Total Amount

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 90.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name	Fiscal Year
\$59,227.20	2023 West Indian Creek Watershed Restoration and Protection	2023

Date 6-26-25	Authorized Signature 	Total Amount Authorized \$59,227.20
-----------------	---	--

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Nathan & Tina Schumacher Contract No.: 26-CC-1

Address: 37475 Co Rd 3

City, State, Zip: Lake City, MN 55041

Total Amount Authorized: \$133.95 % Approved: 50% (state) 50% (state & non-state)
(from contract)

Item	Quantity	Unit	Unit Price	Cost
White Pine	10	10	\$15.79	\$157.90
Red-osier Dogwood	10	10	\$1.60	\$16.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

PROJECT COST: \$173.90

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final): Final

B. Total cost of practice to date: \$173.90

C. Eligible amount (total cost x % approved): \$106.95 (state) \$106.95 (state & non-state)

D. Total other state payment amount: \$0.00

E. Total non-state payment amount:

F. Total previous partial payments: \$0.00

G. Pre-Construction Cover payment amount: \$0.00

H. Maximum payment amount \$106.95

Pre-Con.Cover Ac.	Rate/Ac.

Amount Approved for This Voucher: \$106.95
(cannot exceed Total Amount Authorized)

I certify that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.

Payee Signature

5-27-26
Date

I certify that an inspection has been performed and as-built received and that the items identified under the Cost Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

I certify that I have reviewed this voucher and all supporting information, including invoices and paid receipts, and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the contract identified.

Technical Assistance Provider NRCS-CPA 1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed and signed NRCS-CPA-1245 and as-built can be used as the technical certification on the "Voucher and Certification"

Technical Assistance Provider

Administrative Sign-off

5-28-26
Date

6/2/2026
Date

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 26-CC-1	Other state or non-State funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> No	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
--	--	--	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Nathan & Tina Schumacher	Address 37475 Co Rd 3	City/State Lake City, MN	Zip Code 55041
---	-------------------------------------	--	------------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Gillford Twp	Township No.: 110	Range No.: 13	Section No. 18	1/4,1/4 NE, SW
---	---------------------------------	-----------------------------	------------------------------	------------------------------

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 15 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS FOTG

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 7/30/26, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 50% , or state and non-state sources that when combined are in excess of 50.% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date 12-8-25	Land Occupier <i>[Signature]</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is: 612 Tree/Shrub Establishment

Eligible Component Standards & Names 612 Tree/Shrub Establishment	Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate \$133.95
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 12/8/25	Technical Assistance Provider <i>[Signature]</i>
-----------------	---

Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

Amount / Acre (NTE \$150/acre)	Number of Acres (NTE 10 Acres)	Total Amount

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 50.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name	Fiscal Year
\$133.95	Conservation Contracts	2026

Date 12/18/25	Authorized Signature <i>[Signature]</i> (per board resolution)	Total Amount Authorized \$133.95
------------------	---	-------------------------------------

612 – Tree/Shrub Establishment
Implementation Requirements

Practice Specifications Approval and Completion Certification

Provided Practice Cost Information

Site-specific cost-estimate, or specifications for the producer to develop a cost estimate or obtain the bid themselves.

Job Class Information (List Practice Job Class)

612 ESJAA Fact Sheet	Job Class: II
--------------------------------------	---------------

Design Installation and Layout Approval

Designed by: Katelyn Abts	Date: 12/1/25	Designer's JAA: II
Approved by: Katelyn Abts	Date: 12/1/25	Approver's JAA: II

Record of Completion and Check-out Certification

Treated Acres	Date Completed by Client	Date Certified	Approver's Initials
0.08	5/1/2026	5/27/26	KA

Additional documentation to support practice certification is in the Case File.

Certification Statement

I certify that implementation of this conservation practice is complete, meets criteria for the stated purpose(s), and meets the NRCS conservation practice standard and specifications.

Printed Name: Katelyn Abts

Date: 05/27/2026

Title: Wabasha SWCD Natural Resource Technician

Job Approval Authority: II

Signature: 

Notes:

The 0.08 acre project area was planted with 10 White Pine and 10 Red-osier Dogwood according to Tree & Shrub Establishment (612), NRCS Field Office Technical Guide.



Wabasha Soil and Water Conservation District

611 Broadway Ave., Suite 10
Wabasha, MN 55981

Phone # 651-565-4673 susan.cerwinske.wabashaswcd@g...
Fax # 855-795-8082 wabashaswcd.com

Date	Invoice #
12/8/2025	2025-77

Bill To
Nate Schumacher 37475 Cty Rd 3 Lake City, MN 55041

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
10	White Pine - 1 gallon contrainers	15.79	157.90T
1	Dogwood, Redosier (1 bundle of 25)	40.00	40.00T
	MN plus additional sales tax for Wabasha County	7.35%	14.55
		Total	\$212.45

26-CC-1, Nathan & Tina Schumacher – Tree & Shrub Establishment

12/24/25



5/26/26



FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: [REDACTED]
 Address: [REDACTED]
 City, State, Zip: [REDACTED]
 Contract No.: **79-3-14** Total Amount Authorized: **\$6,000.00**
(from contract)

Practice	Quantity	Unit	Unit Rate	Total
No-Till (329)	100.000	Acres	\$20.00	\$2,000.00

PAYMENT REQUEST: \$2,000.00

I certify that this is an accurate and true summation of the above project, which was completed on: 5-3-26
[REDACTED] [REDACTED]
 Payee Signature Date

PAYMENT AND CERTIFICATION INFORMATION

- A. Type of request (partial or final): Partial
- B. Payment amount requested: \$2,000.00
- C. Total Amount Authorized: \$6,000.00
- D. Total previous partial payments:
- E. Amount available (C - D) \$6,000.00

Amount Approved for This Voucher: \$2,000.00
 (cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

DEAN THOMAS
 Technical Assistance Provider
 (Affiliate)
 Digitally signed by DEAN THOMAS (Affiliate)
 Date: 2026.05.28 10:02:05 -05'00'
 Date

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

Susan Cerwiniskee
 Administrative Sign-off
 6/2/2026
 Date



Completed Document Audit Report

Completed with SignWell.com

[REDACTED] No-Till Contract Workbook





Document ID: 75593f6c-f79b-4403-baa9-54992fd87609

Time Zone: (GMT+00:00) Coordinated Universal Time

Files

[REDACTED] No-Till Contract Workbook.pdf - 1 page May 20, 2026 15:42:24 UTC

Activity

-  **Ella Jurgerson** created the document (ella.jurgerson@mn.nacdnet.net) May 20, 2026 15:42:24 UTC
IP: 200.1.240.212 (USA, UT) - 75593f6c-f79b-4403-baa9-54992fd87609
-  **Ella Jurgerson** sent the document to [REDACTED] May 20, 2026 15:46:48 UTC
IP: 200.1.240.212 (USA, UT) - 75593f6c-f79b-4403-baa9-54992fd87609
-  [REDACTED] first viewed document [REDACTED] May 21, 2026 00:17:17 UTC
IP: 140.190.44.143
-  [REDACTED] signed the document [REDACTED] May 21, 2026 00:26:29 UTC
IP: 140.190.44.143

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 79-3-14	Amendment <input type="checkbox"/> Date(s):	Canceled <input type="checkbox"/> Date(s):
--	--	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name [REDACTED]	Address [REDACTED]	City/State [REDACTED]	Zip code [REDACTED]
---	------------------------------	---------------------------------	-------------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4,1/4
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 3 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS FOTG- No-Till 329 Practice Standard
5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 10/1/2028, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.
8. This contract is contingent on the land occupier maintaining eligibility for federal farm bill payments. In the instance a land occupier fails to meet eligibility requirements, they will have 30 days to rectify eligibility or this contract will be terminated.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
5. The land occupier acknowledges they have received a copy of the historically underserved producer self-certification form.
6. Allow the contracting SWCD, NRCS, the Board of Water and Soil Resources, or their authorized representative, access to and the right to examine all, records, books, papers, or documents related to this contract.

Date	Land Occupier
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which assistance is requested is **No-Till (329)**

Practice standard(s) or eligible component	Units
No-Till (329)	100 Acres

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practice and reasonable.

Date	Technical Assistance Provider
	DEAN THOMAS (Affiliate) Digitally signed by DEAN THOMAS (Affiliate) Date: 2026.01.08 06:16:32 -06'00'
Amount Authorized for Financial Assistance	
The organization has authorized the following for financial assistance, total not to exceed a rate of: 20	
This Contract Entails: No-Till on 100 Acres For 2026-2028 T-1341 Fields 22, 7, 9 and 6	
Approval Date	Total Amount Authorized
1/9/2026	\$6,000.00
<i>Jeri Peters per board resolution</i>	



Completed Document Audit Report

Completed with SignWell.com

Title: [REDACTED] - No-Till Contract PDF





Document ID: 84a74b62-9fde-4e68-8224-82ad3c3ca8c4

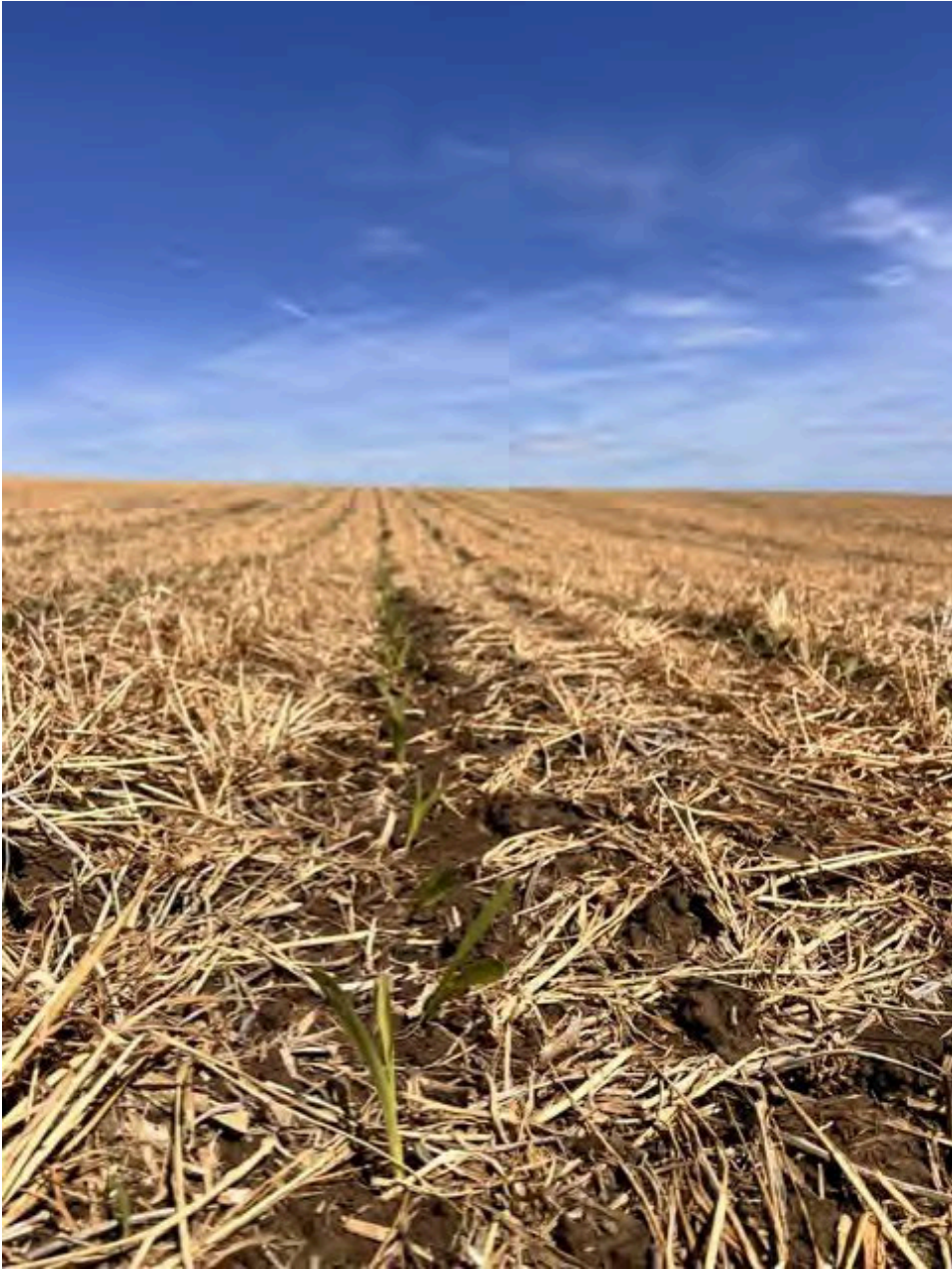
Time Zone: (GMT+00:00) Coordinated Universal Time

Files

[REDACTED] - No-Till Contract PDF.pdf - 2 pages Dec 30, 2025 14:44:08 UTC

Activity

-  **Ella Jurgerson** created the document (jurgerson.ella@gmail.com) Dec 30, 2025
14:44:53 UTC
IP: 2600:129e:2f23:64:1c36:2d4d:144:f392
-  **Ella Jurgerson** sent the document to [REDACTED] Dec 30, 2025
14:49:30 UTC
IP: 2600:129e:2f23:64:1c36:2d4d:144:f392
-  [REDACTED] first viewed document [REDACTED] Jan 02, 2026
19:25:06 UTC
IP: 140.190.23.210
-  [REDACTED] signed the document [REDACTED] Jan 02, 2026
19:25:44 UTC
IP: 140.190.23.210



FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: JJD Land CO LLC
 Address: 2911 Bandel CT NW
 City, State, Zip: Rochester, MN 55901
 Contract No.: 26-CC-3

Total Amount Authorized: \$669.12
 (from contract)

Practice	Quantity	Unit	Unit Rate	Total
Prescribed Burning	15.630	Acre	\$42.81	\$669.12

PAYMENT REQUEST: **\$669.12**

I certify that this is an accurate and true summation of the above project, which was completed on:

5/4/2026



 Payee Signature

05/27/26

 Date

PAYMENT AND CERTIFICATION INFORMATION

- A. Type of request (partial or final): Final
- B. Payment amount requested: \$669.12
- C. Total Amount Authorized: \$669.12
- D. Total previous partial payments: _____
- E. Amount available (C - D) \$669.12

Amount Approved for This Voucher: **\$669.12**
 (cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

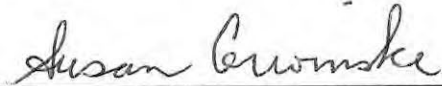
Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

Angela Yuska Digitally signed by Angela Yuska
 Date: 2026.05.29 09:42:46 -05'00'

 Technical Assistance Provider

 Date



Administrative Sign-off

6/8/2026

 Date

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 26-CC-3	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
--	--	--	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name JJD Land CO LLC	Address 2911 Bandel CT NW	City/State Rochester, MN	Zip code 55901
--	---	--	------------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: West Albany	Township No.: 110	Range No.: 12	Section No.: 34	1/4,1/4 W
--	---------------------------------	-----------------------------	-------------------------------	-------------------------

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:


1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

DNR approved Burn Plan and abide by the requirements set by an activated Burn Permit.
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/30/26, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
4/12/26	
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is **Prescribed Burning**

Eligible Component Standard & Name	Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Prescribed Burning		\$669.12

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
4/15/26	See DNR approved Burn Plan and activated Permit

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$42.81 per acre

Amount	Program Name	Fiscal Year
\$669.12	Conservation Contracts	2026

Date	Authorized Signature	Total Amount Authorized
4/15/26	See Refer per board resolution	\$669.12

Prairie Land Professionals

4120 Cty. Rd 21 N.E.
Elgin, MN 55932

Invoice

DATE	INVOICE #
5/4/2026	3525

BILL TO
JJ Dukart 2911 Bandel Ct. NW Rochester, MN 55901

TERMS	PROJECT

DESCRIPTION	QTY	RATE	AMOUNT
Prescribed Burn Total Acres -- 15.63 Cost per Acre Burn Plan Preparation Please check Agricultural Production and write contract number on Tax Exempt form. Submit with payment.	15.63 1	60.00 50.00 0.00	937.80 50.00 0.00
		Total	\$987.80

OUR TERMS: Net tenth of the month following date of billing. A monthly FINANCE CHARGE will be assessed at a rate of 1.5% which is equivalent to an ANNUAL PERCENTAGE RATE OF 18%.

26-CC-3, JJD Land CO LLC – Prescribed Burn



Private Lands Prescribed Burn Plan										2026	
Contractor	Prairie Land Professionals				Landowner	JJ Dukart					
	4120 Co. Rd. 21NE					2911 SANDPLOT CT NW					
	Elgin, MN 55932					ROCKHILLS RD, MN 55901					
	Telephone: 507-280-4267 Cell: 507-259-6501					Telephone: Cell: 507-261-5652					
County	Sec	TWP	Range	Forty		Lat/Long (D.M.S) optional					
Wabasha	34	110	12	NW		Fire number will be called in to dispatch.					
Burn Unit Description											
Fuel Model ¹				Size of Burn (acres) ¹							
1. Tall grass prairie				15.63		Well established burn breaks.					
<p>Additional Burn Unit Descriptors as needed (e.g. overstory/understory, soil, other ownerships within burn area, other descriptors (power lines, road etc.) The burn site is bordered by a gravel rd. on the west side and the Zumbro River on the east side. There is also an established tree plantation on the east and west side of the burn. There are excellent burn breaks.</p>											
Objectives											
Purpose of burn: Re-invigorate prairie and control cool season grasses.											
Burn Prescription Window (use BEHAVE to calculate)											
Acceptable Wind Direction(s)	Outputs Prescription Parameters						Guidance Prescription Parameters				
	Spread Rate		Flame Length		Wind Speed		Temp.	Relative Humidity	1-Hr FM (opt)	1000-Hr FM (opt)	
	Head	Backing	Head	Backing	20'	Mid flame					
SW, SE, S,W	Maximum Prescription	200	8	10	3	Max 20	Max 8	Max 85	Min 10	13	22
	Minimum Prescription	5	1	1	0.5	Min 2	Min 1	Min 45	Max 70	5	10
Desired burn date window: From 4/15/26 through 5/15/26											
Additional Considerations											
Consideration			Mitigation (brief description)								
Adjacent Landowner Concerns:			Will contact adjacent landowners								
Peat Soils or Wet Soils:			None								
Other:											
Emergency Telephone Numbers						Other Burn Activity Contacts					
Forestry	507-765-7832										
Fire Dept											
Sheriff	651-565-3361, or 9-1-1										
Medical	, or 9-1-1										

Personnel Needs (minimum required to conduct burn)

Burn Boss Name(s):			
Minimum staffing	# Needed	Position	Names(Optional)
	4	Prairie Land Pro. employees	
	Equipment Needs		
	# Needed	Equipment Type	
	1	C-50 Case with 80 gallon tank, PTO Pump, Slip on with Honda pump and 50 gal tank.	
6	Bladder bags, 2 rakes, 3 tampers		
2	Trucks with 110 gal. tanks		
3	Drip torches		
Operations Plans			
Pre-burn Site Preparation Completed (e.g. fire breaks, fuel reduction, etc.): Mowed fire breaks.			
Ignition/Firing Plan (e.g. provisions for a test fire, firing pattern, preferred wind direction, hazards/special considerations): General plan is to back burn until safe then flank fires with strip headfires. Specific will be determined on site at time of burn.			
Holding Plan (e.g. holding lines, personnel): Utilize mowed fire breaks. Install wet lines			
Patrol/Mop-up Plan (e.g. mop-up process, patrol instructions): Mop up hot spots within 25 feet of breaks. Personal will stay on site until completely extinguished.			
Contingency Plans			
Where needed, consider secondary control lines, contingency resources, trigger points, backup plan for equipment failure, etc.: The road and the river are secondary control lines. If fire escapes, crews will retreat to catch and call 911.			
Smoke Management Plan			
Where needed, describe how you intend to mitigate the effects of smoke on roads, neighbors and other sensitive areas: Utilize wind direction to mitigate problems with smoke.			
Safety Plan			
As needed, identify safety zones, escape routes, and communications: Small burn. Safety zones will be determined on site prior to ignition.			
List of Attachments			
<input checked="" type="checkbox"/> Project Map (required)		<input type="checkbox"/> Fire Behavior Calculations (optional)	Other:
Signatures			
Prepared by: Jon Alness		Title: PRES/CEO	Date: 4/12/26

Angela Yuska Digitally signed by Angela Yuska Date: 2026.04.13 09:48:03 -05'00' Angela Yuska, DNR Program Forester

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: **Mark Lehnertz**
 Address: **21077 595th St**
 City, State, Zip: **Kellogg MN 55945-4697**
 Contract No.: **2026-WIC319-1**

Total Amount Authorized: **\$1,272.00**
 (from contract)

Practice	Quantity	Unit	Unit Rate	Total
Nutrient Management (590) - split Nitrogen	62.300	acres	\$20.00	\$1,246.00

PAYMENT REQUEST: \$1,246.00

I certify that this is an accurate and true summation of the above project, which was completed on:

Mark Lehnertz
 Payee Signature

6/2/2026
06/10/26
 Date

PAYMENT AND CERTIFICATION INFORMATION

- A. Type of request (partial or final): Final
- B. Payment amount requested: \$1,246.00
- C. Total Amount Authorized: \$1,272.00
- D. Total previous partial payments:
- E. Amount available (C - D): \$1,272.00

Amount Approved for This Voucher: \$1,246.00
 (cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

Deanna Pomije
 Technical Assistance Provider
06/11/2026
 Date

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

Susan Cervinske
 Administrative Sign-off
6/11/2026
 Date

Signwell

Completed Document Audit Report

Title: Payment voucher SPLIT N M_Lehnertz 06.2026

Document ID: c2b2a0d5-6e75-4694-a7a0-72fd566c3be9

Time Zone: (GMT-06:00) Central Time - Chicago

Files

Payment voucher SPLIT N M_Lehnertz 06.2026.pdf - 1 page

Activity

Deanna Pomije

created the document
(deanna.pomije@mn.nacdn.net)

Deanna Pomije

sent the document to
deanna.pomije@mn.nacdn.net and
mlenhertz82@gmail.com

Mark Lehnertz

first viewed document (mlenhertz82@gmail.com)

Mark Lehnertz

signed the document (mlenhertz82@gmail.com)

Deanna Pomije

first viewed document
(deanna.pomije@mn.nacdn.net)

Deanna Pomije

signed the document
(deanna.pomije@mn.nacdn.net)

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha County SWCD	Contract Number: 2026-WIC319-1	Amendment <input type="checkbox"/> Date(s):	Canceled <input type="checkbox"/> Date(s):
---	--	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Mark Lehnertz	Address 21077 595th St	City/State Kellogg MN	Zip code 55945-4697
--	--------------------------------------	-------------------------------------	-----------------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4, 1/4
Highland	109	11	14	SE 1/4
Highland	109	11	15	N1/2, SE 1/4

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS - FOTG, Nutrient Management (590)

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 7/15/2026, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).

3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

Tennesen Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

Date 5-1-26	Land Occupier Mark Lehner
Date	Landowner, if different from applicant
	Address, if different from applicant information

Conservation Practice

The primary practice for which assistance is requested is **590 - Nutrient Management**

Practice standard(s) or eligible component	Units
590 - Nutrient Management	63.6

Split Nitrogen: As per the 590-Nutrient Management standard this practice must follow the University of MN corn fertilizer guidelines and the nitrogen must be applied in two applications, at planting and usually around the corn growth stage, V4-V6.

This contract enrolls Tracts: 4001, 5043, 559 and 63.6 acres.

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practical and reasonable.

Date 5-1-26	Technical Assistance Provider Dorena Romje
----------------	---

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of: \$20 / acre

Approval Date 5/1/2026	Authorized Signature Leri Peters per board resolution	Total Amount Authorized \$1,272.00
---------------------------	--	---------------------------------------

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

T-636

Name: Alan Jostock
 Address: 326 Hill St E
 City, State, Zip: Hammond, MN 55991
 Contract No.: 2024WAGZ-WC-02 Total Amount Authorized: \$6,170.00
(from contract)

Practice	Quantity	Unit	Unit Rate	Total
329 Residue & Tillage Management, no-till	78	ac	\$5.00	\$390.00

PAYMENT REQUEST: \$390.00

I certify that this is an accurate and true summation of the above project.

Alan Jostock
 Payee Signature

06/15/2026
 Date

PAYMENT AND CERTIFICATION INFORMATION

- A. Type of request (partial or final): Partial
- B. Payment amount requested: \$390.00
- C. Total Amount Authorized: \$6,170.00
- D. Total previous partial payments: \$3,377.00
- E. Amount available (C - D): \$2,793.00

Amount Approved for This Voucher: \$390.00
(cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and as-built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

Deanna Pomije
 Technical Assistance Provider
06/15/2026
 Date

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

Susan Cerwinke
 Administrative Sign-off
6/15/2026
 Date

As per Aaron Janz NRCS sign off on the IR certification sheet



Completed Document Audit Report

Completed with SignWell.com

Title: vouchers Jostock, Alan_2024WAGZ-WC-02_03_Contract Workbook notill
T636_T381_0626

Document ID: bad72be0-42b2-4b03-a5d9-17e6e4468aa3




Time Zone: (GMT-06:00) Central Time - Chicago

Files

vouchers Jostock, Alan_2024WAGZ-WC-02_03_Contract .pdf - 2 pages

Jun 15, 2026 09:54:05 CDT

Activity

 Deanna Pomije	created the document (deanna.pomije@mn.nacdn.net)	Jun 15, 2026 09:55:26 CDT
IP: 2600:129e:2f23:64:a828:dbfa:d1f0:1c8d		
 Deanna Pomije	sent the document to deanna.pomije@mn.nacdn.net and 88wildhog@gmail.com	Jun 15, 2026 10:03:12 CDT
IP: 2600:129e:2f23:64:a828:dbfa:d1f0:1c8d		
 Deanna Pomije	first viewed document (deanna.pomije@mn.nacdn.net)	Jun 15, 2026 10:06:10 CDT
IP: 2a01:111:f400:7d05::100		
 Deanna Pomije	signed the document (deanna.pomije@mn.nacdn.net)	Jun 15, 2026 10:10:41 CDT
IP: 2600:129e:2f23:64:a828:dbfa:d1f0:1c8d		
 Alan Jostock	first viewed document (88wildhog@gmail.com)	Jun 15, 2026 10:27:43 CDT
IP: 2600:1014:b0a6:37dd:640f:786c:17db:2471		
 Alan Jostock	signed the document (88wildhog@gmail.com)	Jun 15, 2026 10:28:58 CDT
IP: 2600:1014:b0a6:37dd:640f:786c:17db:2471		

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2024WAGZ-WC-02	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
--	---	--	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Alan Jostock	Address 326 Hill St E	City/State Hammond, MN	Zip code 55991
---	-------------------------------------	--------------------------------------	------------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: Hyde Park	Township No.: 109	Range No.: 13	Section No.: 14	1/4, 1/4 SW 1/4
--	---------------------------------	-----------------------------	-------------------------------	-------------------------------

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops, 329 No Till
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/24, 11/1/25, 11/1/26, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date 6-17-24	Land Occupier <i>Alan Gustaf</i>
Date 6-17-24	Landowner, if different from applicant <i>Merle Melcher</i>
	Address, if different from applicant information <i>33958 590 St, Zumbro Falls, MN 55991</i>

Conservation Practice

The primary practice for which cost-share is requested is **340 Cover Crops, 329 No Till**

Eligible Component Standard & Name 340 Cover Crops, 329 No Till	Engineered Practice <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$6,170.00
	Ecological Practice <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 6/24/2024	Technical Assistance Provider <i>[Signature]</i>
-------------------	---

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac and \$5/ac

Amount	Program Name	Fiscal Year
\$6,170.00	Watershed Alliance for the Greater Zumbro	2024

Date 6-27-2024	Authorized Signature <i>Lynn Zabel</i>	Total Amount Authorized \$6,170.00
-------------------	---	--

ALAN JOSTOCK
2024-WAGZ-WC-02

COVER CROP	
Rank =	71
Rate =	\$45/ac
Fall cover crop acres	35
Early cover crop acres	5
Total acres	40

COVER CROP PAYMENT	
40 ac * \$45/ac =	\$1,800
\$1,800 * 3 years =	\$5,400

NO TILL FIELDS	
Rank =	59
Rate =	\$5/ac
NO TILL PAYMENT (rotational)	
77 ac * \$5/ac =	\$385
\$385 * 2 years =	\$770

TOTAL AMOUNT **\$6,170**

Alan Gostock is renting my farm (#523) in
Hyde Park Township for the crop year 2024.

Shirley Melcher

33958 590 St

Zumbro Falls, MN 55991

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

T-381

Name: Alan Jostock
 Address: 326 Hill St E
 City, State, Zip: Hammond, MN 55991
 Contract No.: 2024WAGZ-WC-03 Total Amount Authorized: \$2,720.00
(from contract)

Practice	Quantity	Unit	Unit Rate	Total
329 Residue & Tillage Management, no-till	23.2	ac	\$5.00	\$116.00

PAYMENT REQUEST: \$116.00

I certify that this is an accurate and true summation of the above project.

Alan Jostock

06/15/2026

Payee Signature

Date

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final): Partial
 B. Payment amount requested: \$116.00
 C. Total Amount Authorized: \$2,720.00
 D. Total previous partial payments: \$1,632.00
 E. Amount available (C - D): \$1,088.00

Amount Approved for This Voucher: \$116.00
(cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and as-built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

Deanna Pomije

Technical Assistance Provider

06/15/2026

Date

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

Susan Cerwinske

Administrative Sign-off

6/15/2026

Date

As per Aaron Janz NRCS sign off on the IR certification sheet

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2024WAGZ-WC-03	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
--------------------------------------	---	---	--	---

*If contract amended, attach amendment form(s) to this contract

Applicant

Land Occupier Name Alan Jostock	Address 326 Hill St E	City/State Hammond, MN	Zip code 55991
---	---------------------------------	----------------------------------	--------------------------

*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: Zumbro	Township No.: 109	Range No.: 13	Section No.: 27	1/4, 1/4 NW 1/4
---------------------------------	-----------------------------	-------------------------	---------------------------	---------------------------

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops, 329 No Till
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/24, 11/1/25, 11/1/26, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
6-17-24	Alan Jostock
Date	Landowner, if different from applicant
6-17-24	Edwin Jostock
	Address, if different from applicant information
	34051 574 th St. Rochester Minn 55906

Conservation Practice

The primary practice for which cost-share is requested is 340 Cover Crops, 329 No Till

Eligible Component Standard & Name 340 Cover Crops, 329 No Till	Engineered Practice	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$2,720.00
	Ecological Practice	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate


I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
6/24/2024	

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$40/ac and \$5/ac

Amount	Program Name	Fiscal Year
\$2,720.00	Watershed Alliance for the Greater Zumbro	2024

Date	Authorized Signature	Total Amount Authorized
6-27-2024		\$2,720.00

ALAN JOSTOCK
2024-WAGZ-WC-03

COVER CROP	
Rank =	66
Rate =	\$40/ac
Fall cover crop acres	10
Early cover crop acres	10
Total acres	20

COVER CROP PAYMENT	
20 ac * \$40/ac =	\$800
\$800 * 3 years =	\$2,400

NO TILL FIELDS	
Rank =	54
Rate =	\$5/ac
NO TILL PAYMENT (rotational)	
32 ac * \$5/ac =	\$160
\$160 * 2 years =	\$320

TOTAL AMOUNT **\$2,720**

To whom it may concern

Edwin & Lynn Jostock

have rented their
farm to Alan Jostock for
the crop year 2024

Lynn Jostock
Edwin Jostock



Lodermeier's Inc.
 38241 County 6 Blvd
 Goodhue, MN 55027
 Phone: (651) 923-4441
 www.lodermeiers.net

Ship To: IN STORE PICKUP

Invoice To: Rolling J Farm
 ALAN JOSTOCK
 34051 574th STREET
 ROCHESTER MN 55906

Branch		
01 - GOODHUE		*REPRINT*
Date	Time	Page
04/24/2026	7:57:46 (O)	1
Account No	Phone No	Inv No
ROLLI004		G00274
		Purchase Order
TYLER LODERMEIER		Salesperson 090

GENERAL INVOICE

Order #: 000294

3-30-26 NTD rental. Left @ 791 acres. 50 acres @ \$14/acre.

1206NT			700.00
Stock #	000706	Serial #	GPD1596A
ar			700.00-

ON ACCOUNT:

X

Received By

Thank You For Your Business!

Field #s on photos



SB into C ground, AVE 58% residue



C into Alfalfa ground, 60%+ residue



Oats into C ground, estimated 60%+ residue

Didn't measure residue in Oats seeding, see residue levels, too tall -have no-till drill rental receipt

SB into C ground, w/ killed rye residue, estimated 60%+



This field last year had heavy residue, volunteer boxelder have now been killed off

C into barley, 62, 73% residue measured, steep



SB into C ground, 60%+ residue



Fld 6, C into Alfalfa ground, 60%+ residue

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Lawrence H & Eileen M Living Trust Contract No.: 2026WAGZ-WC-06
 Address: 41391 670th St
 City, State, Zip: Mazeppa, MN 55956
 Total Amount Authorized: \$36,720.00 % Approved: 90% (state) 90% (state & non-state)
 (from contract)

Item	Quantity	Unit	Unit Price	Cost
Waterway 12' Bottom	700	Ft	\$3.00	\$2,100.00
Seeding, Mulching, Crimp	1	Acre	\$1,400.00	\$1,400.00
Fertilizer & Seed	1	Acre	\$750.00	\$750.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
PROJECT COST:				\$4,250.00

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final): Partial
 B. Total cost of practice to date: \$4,250.00
 C. Eligible amount (total cost x % approved): \$36,720.00 (state) \$36,720.00 (state & non-state)
 D. Total other state payment amount: \$0.00
 E. Total non-state payment amount: \$0.00
 F. Total previous partial payments: \$0.00
 G. Pre-Construction Cover payment amount: \$0.00
 H. Maximum payment amount: \$3,825.00

Pre-Con.Cover Ac.	Rate/Ac.

Amount Approved for This Voucher: **\$3,825.00**
 (cannot exceed Total Amount Authorized)

I certify that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.

Larry Miller

06/20/2026

Payee Signature

Date

I certify that an inspection has been performed and as-built received and that the items identified under the Cost Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

I certify that I have reviewed this voucher and all supporting information, including invoices and paid receipts, and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the contract identified.

[Signature]

Technical Assistance Provider

Susan Cerwinke

Administrative Sign-off

6/22/26

Date

6/22/2026

Date

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2026WAGZ-WC-06	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
--	---	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Lawrence H & Eileen M Living Trust	Address 41391 670th St	City/State Mazeppa, MN	Zip Code 55956
---	--------------------------------------	--------------------------------------	------------------------------

*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: Chester	Township No: 110	Range No.: 14	Section No. 23	1/4,1/4 SW1/4 SW1/4
--------------------------------------	--------------------------------	-----------------------------	------------------------------	--

Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 10 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance Plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to install and establish the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Water and Sediment Control Basin (638), Critical Area Planting (342), Grade Stabilization Structure (410), Grassed Waterway (412), Underground Outlet (620), Mulching (484) Practice Standards- NRCS - FOTG

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the financial assistance payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If the practice(s) covered by this contract have not been installed by 11-30-2026, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization as practical and reasonable. The invoices/receipts must include: the name of the vendor; the materials, labor or equipment used; the component unit costs; and the date(s) the work was performed. The organization has the authority to make adjustments to the costs submitted for reimbursement. Reimbursement requests must also be supported by a completed Percent Based Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the installation and establishment of the practice(s) prior to starting construction of the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

- 5. Not accept financial assistance funds, from state sources in excess of 90 percent, or state and non-state sources that when combined are in excess of 90 percent of the total cost to establish the conservation practice(s).
- 6. Provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Tennessee Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

Date	Land Occupier
03/20/2026	Larry Miller
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which assistance is requested is: **Water and Sediment Control Basin (638)**

Practice standard(s) or eligible component(s)	Total Project Cost Estimate
Critical Area Planting (342), Grade Stabilization Structure (410), Grassed Waterway (412), Underground Outlet (620), Mulching (484)	\$40,800.00


Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be installed and deem the practice(s) needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
3/19/26	

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed 90 percent of the total cost to establish the conservation practice.

Approval Date	Authorized Signature	Total Amount Authorized
3-26-226		\$36,720.00

CONSERVATION PRACTICE ASSISTANCE CONTRACT GROUP PROJECT ADDENDUM

General Information

Contract No.	Date	Group Spokesperson
2026WAGZ-WC-06	3/19/2026	Lawrence H & Eileen M Living Trust

Applicant Information and Signatures

We (the undersigned) are interested in developing and conserving our soil, water and related resources to meet the objectives of our group. In order to meet our group objectives, we request assistance to help us plan and apply proper land use and conservation treatment measures as agreed upon by our group.

We understand that this help is contingent upon staff assistance from the organization and in conformance with its policies and priorities.

We further understand that the below designated group spokesperson is authorized to sign the Conservation Practice Contract* and shall do the negotiating with the organization. Prior to the approval of this application the spokesperson shall prepare a division of payments schedule agreed to by the undersigned and attach the plan to this form.

Larry Miller

Group Spokesperson- Lawrence H & Eileen M Living Trust	41391 670th St address	Mazeppa, MN 55956 city/state/zip code
--	---------------------------	--

Waleed binjijji

Group member- MNU LLC	1300 CREEK LN SW address	ROCHESTER, MN 55902 city/state/zip code
-----------------------	-----------------------------	--

Group member	address	city/state/zip code
--------------	---------	---------------------

Group member	address	city/state/zip code
--------------	---------	---------------------

Group member	address	city/state/zip code
--------------	---------	---------------------

Group member	address	city/state/zip code
--------------	---------	---------------------

Group member	address	city/state/zip code
--------------	---------	---------------------

Group member	address	city/state/zip code
--------------	---------	---------------------

*Attach this form to Conservation Practice Contract



Completed Document Audit Report
Completed with SignWell.com

Title: Larry Miller Contracted Signed by KB

Document ID: 904dc126-ca50-438c-a862-1d8143d384c0






Time Zone: (GMT+00:00) Coordinated Universal Time

Files

Larry Miller Contracted Signed by KB.pdf - 3 pages

Mar 20, 2026 15:37:22 UTC

Activity

 Ella Jurgerson	created the document (ella.jurgerson@mn.nacdn.net)	Mar 20, 2026 15:37:53 UTC
IP: 2600:129e:2f23:64:8c2:3851:59b0:4480		
 Ella Jurgerson	sent the document to larry@millerair.com	Mar 20, 2026 15:39:11 UTC
IP: 2600:129e:2f23:64:8c2:3851:59b0:4480		
 Ella Jurgerson	re-sent the document to larry@millerair.com	Mar 20, 2026 15:45:19 UTC
IP: 2600:129e:2f23:64:8c2:3851:59b0:4480		
 Larry Miller	first viewed document (larry@millerair.com)	Mar 20, 2026 15:46:53 UTC
IP: 66.44.186.33		
 Larry Miller	signed the document (larry@millerair.com)	Mar 20, 2026 15:48:05 UTC
IP: 66.44.186.33		



Completed Document Audit Report
Completed with SignWell.com

Title: Larry Miller Contract Signed by LM & KB

Document ID: b147316a-81ea-4e59-abc1-5de595d0e514





Time Zone: (GMT+00:00) Coordinated Universal Time

Files

Larry Miller Contract Signed by LM & KB.pdf - 4 pages

Mar 23, 2026 17:55:56 UTC

Activity

 Ella Jurgerson	created the document (ella.jurgerson@mn.nacdn.net)	Mar 23, 2026 17:56:57 UTC
IP: 2600:129e:2f23:64:2dc5:3b39:2fc6:ebc3		
 Ella Jurgerson	sent the document to brinjikji.waleed@gmail.com	Mar 23, 2026 17:58:42 UTC
IP: 2600:129e:2f23:64:2dc5:3b39:2fc6:ebc3		
 MNU LLC	first viewed document (brinjikji.waleed@gmail.com)	Mar 23, 2026 18:08:10 UTC
IP: 170.85.12.197		
 MNU LLC	signed the document (brinjikji.waleed@gmail.com)	Mar 23, 2026 18:08:28 UTC
IP: 170.85.12.197		

Amendment # 4 for Grant Contract Agreement # 229585

Grant Agreement Start Date:	<u>June 15, 2023</u>	Total Grant Agreement Amount:	<u>\$37,500.00</u>
Original Grant Agreement Expiration Date:	<u>June 30, 2024</u>	Original Grant Agreement Amount:	<u>\$10,000.00</u>
Current Grant Agreement Expiration Date:	<u>June 30, 2026</u>	Previous Amendment(s) Total:	<u>\$20,000.00</u>
Requested Grant Agreement Expiration Date:	<u>June 30, 2027</u>	This Amendment:	<u>\$7,500.00</u>

This amendment is by and between the State of Minnesota, through its Commissioner of Natural Resources, Division of Forestry, 500 Lafayette Road, St. Paul, MN 55155 (“State”) and Wabasha Soil and Water Conservation District (SWCD), 611 Broadway Ave #10, Wabasha, MN 55981 (“Grantee”).

Recitals

1. The State has a grant contract agreement with the Grantee identified as 229585 (“Original Grant Contract”) to provide regional landscape committee activities in accordance with the authorities and mandates of the Sustainable Forest Resources Act (89A.06 and 89A.06 Subd.3) and to conduct a committee outreach project called Trout, Turkeys and Timber.
2. This agreement is being amended to add additional operational funds and allow more authorized expenses.
3. The State and the Grantee are willing to amend the Original Grant Contract Agreement as stated below.

Grant Contract Agreement Amendment

In this Amendment, changes to pre-existing Agreement language will use ~~strike through~~ for deletions and underlining for insertions.

REVISION 1. Clause 1.2. “**Term of Grant Contract**” is amended as follows:

1.1 Effective date:

June 15, 2023, Per [Minn. Stat. §16B.98](#), Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per [Minn. Stat. §16B.98](#) Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed.

1.2 Expiration date:

~~June 30, 2026~~ June 30, 2027, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 Survival of Terms:

The following clauses survive the expiration or cancellation of this grant contract agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

REVISION 2. Clause 2. “**Grantee’s Duties**” is amended as follows:

2. Grantee’s Duties

The Grantee, who is not a state employee, will:

Comply with required grants management policies and procedures set forth through Minn.Stat.§16B.97, Subd. 4 (a) (1).

Perform the duties specified below and as described in the revised Exhibit A and Exhibit B, which are attached and incorporated into this grant agreement.

REVISION 3. Clause 4.1. “**Consideration**” is amended as follows:

4.1 **Consideration.**

The State will pay for all services performed by the Grantee under this grant contract agreement as follows:

(a) Compensation

The Grantee will be paid quarterly according to the breakdown of costs below and as outlined in Exhibit A, which is attached and incorporated into this grant agreement.

- Wabasha County SWCD administrative assistance costs: ~~\$3,000~~ \$3,750
- Southeast Landscape Committee activities and responsibilities: ~~\$10,000~~ \$16,750
- Activities, responsibilities, and costs described in the attached project description “Protecting Working Forestlands in the Blufflands: Trout, Turkeys and Timber (TTT)”: ~~\$10,000~~ \$ 17,000

(b) Travel Expenses

Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant contract agreement will not exceed ~~\$5000.00~~ \$6,000.00; provided that the Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner’s Plan” promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State’s prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

(c) Total Obligation.

The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract agreement will not exceed ~~\$30,000.00~~ \$37,500.00.

The Original Grant Contract and any previous amendments are incorporated into this amendment by reference. Except as amended herein, the terms and conditions of the Original Grant Contract and all previous amendments remain in full force and effect.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. 16A.15

Signed: Donna Edelman

DocuSigned by:
Donna Edelman
29ACA438FB60474...

Date: June 22, 2026

SWIFT Contract/PO No(s). 229585 / 3-230688

3. STATE AGENCY

By: Andrew J Arends

Signed by:
Andrew J Arends
6B0A0DF5512E459...

Title: Deputy Director, Division of Forestry

Date: June 22, 2026

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: Terri Peters

DocuSigned by:
Terri Peters
821C273FB7D44A5...

Title: District Manager

Date: June 22, 2026

By: _____

Title: _____

Date: _____

Distribution:
Agency
Grantee
State's Authorized Representative

Exhibit A updated for AMD 4

Southeast Regional Landscape Committee Coordination

Grant Plan of Work

June 15, 2023--June 30, ~~2026~~ 2027

Overview

The Southeast Regional Landscape Committee, under the mandates of the Sustainable Forest Resources Act (Minn. Stat. 89A.06), is responsible for long-range, landscape-scale, strategic planning, and coordination of forest resources in the southeastern portion of Minnesota. As described by statute, regional landscape committees follow a locally led, open and public process that considers the unique conditions and needs of each landscape, and that seeks to balance ecological, economic, and social values in establishing landscape-level forest resource goals and objectives.

In addition to providing the framework guiding landscape-level forest resource planning, the Minnesota Forest Resource Council (MFRC) is required by statute (89A.06) to include in its budget sufficient resources for regional landscape committees to carry out their missions and purposes.

Workplan

In the Southeast Region, Larry Gates (retired) is the MFRC committee chair who leads, organizes, and coordinates committee activities and serves as MFRC's authorized representative. The grantee, Wabasha County Soil and Water Conservation District (SWCD), under the direction of District Manager Terri Peters, is the grant recipient and administrative agent responsible for processing invoices, cost reimbursements, and allocating grant funds approved for expenditure by Chair Larry Gates. Grant funds will be used to support activities and expenses associated with an annual work plan for the period of June 15, 2023, to June 30, ~~2026-2027~~ as adopted by the Southeast Landscape Committee and consistent with their fiscal sub-committee.

Grant Purposes

1. Reimburse the administrative assistance costs of the Wabasha SWCD in support of the Southeast Landscape Committee. Eligible costs include, but are not limited to, processing invoices, staff hourly rate charge reimbursements for ~~development of quarterly meeting reports~~, tracking eligible regional committee expenses, and administrative costs not to exceed 10% of the total grant.
2. Fund the following Southeast Landscape Committee activities and responsibilities as directed and approved by the MFRC authorized representative (Larry Gates).
 - a. Quarterly committee meetings and field days costs of which include, but are not limited to, rental fees, lunches, supplies, mileage reimbursement for guest speakers, and occasionally overnight lodging.
 - b. Costs associated with providing remote access to meetings through audio-visual equipment as needed to conform with MFRC public access policies and procedures.
 - c. Technical and administrative support for coordination and implementation of committee activities such as "field days", "landowner workshops" and other outreach forums.
 - d. Preparation of the Southeast Landscape Committee annual report to MFRC summarizing its annual activities and accomplishments completed no later than June 30 of each grant year.
3. The chair, vice chair or committee members are eligible for reimbursement for time, mileage, hotel, and meal expenses for arrangement and coordination of committee meetings or committee activities outside of meetings not to exceed ~~\$750. \$1500 \$5,000 \$6,000~~

4. Funding support for the Southeast Landscape Committee project proposal entitled "Protecting Working Forestlands in the Blufflands: Trout, Turkeys and Timber (TTT)" endorsed by MFRC and as directed and approved by MFRC's authorized representative (Larry Gates) including. Chair, co-chair, secretary, and committee members are eligible for additional cost reimbursements for time, mileage, hotel, and meal expenses consistent with project activities. See attached.

Timeline:

The project will begin June 15, 2023 through June 30, ~~2026~~ 2027

Budget:

The project budget is for the reimbursement of documented expenses described as grant purposes as follows:

- Reimbursement of Wabasha County SWCD administrative assistance costs--~~\$1,000-2,000~~ \$3,000, \$3,750
- Reimbursement of Southeast Landscape Committee activities and responsibilities--~~\$4,500-\$8,000~~ \$10,000, \$16,750
- Reimbursement of activities, responsibilities, and costs described in the attached project description "Protecting Working Forestlands in the Blufflands: Trout, Turkeys and Timber (TTT)"--~~\$5,000-\$10,000~~ \$17,000
- **Total ~~10,000~~ \$20,000, \$30,000, 37,500**

Deliverables (will be submitted by Chair Larry Gates or his representative):

1. Reports including dates of quarterly committee meetings held, agendas, and number of attendees, and (if applicable) short description of other activities. Reports may be submitted quarterly but no later than 6/30/24, 6/30/25, and 6/30/26 and 6/30/27 each year.
2. Annual report of the Southeast Landscape Committee activities and accomplishments on June 30 of each grant year. Reports due 6/30/24, 6/30/25, and 6/30/26 and 6/30/27.
3. Summary of project elements supported by MFRC associated with "Protecting Working Forestlands in the Blufflands: Trout, Turkeys and Timber (TTT)". Reports maybe be submitted quarterly but no later than 6/30/24, 6/30/25, and 6/30/26, and 6/30/27 each year.

Quarterly Invoices and Deliverables to be Submitted to:

Jaimé Thibodeaux
Landscape Program Coordinator
2115 Birchmont Beach Rd NE
Bemidji, MN 56601
Jaime.thibodeaux@state.mn.us
218-553-1522

Grant Administrative Contact:

Terri Peters
District Administrator
611 Broadway Ave #10
Wabasha, MN 55981
terri.peters@mn.nacdnet.net
651-565-4673

Landscape Chair Contact

Larry Gates
15006 East County Road 14
Kellogg, MN 55945
507-767-3202
No email

**Wabasha Soil and Water Conservation
District Regular Board Meeting
May 28, 2026
8:15 am
County Conference Room
625 Jefferson St.**

I. CALL MEETING TO ORDER

Lynn Zabel, Chair called the meeting to order at 8:15am.

*Supervisors Present: Lynn Zabel, Chair, Chet Ross, Co-Chair, Sharleen Klennert,
Treasurer, Dag Knudsen, Member*

Staff Present: Terri Peters, District Manager

Others Present: Christina Taylor, NRCS, Frank Klennert, Citizen

II. PLEDGE ALLEGIANCE

III. AGENDA

Motioned by Klennert and seconded by Ross to approve the agenda as presented.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration

i. Contracts

A. Mark Lehnertz Contract# 2026-WIC319-1 in the amount of \$1,272.00 for Practice 590 – Nutrient Management. Complete by date 7/15/2026.

(Funding source – FY26 319 Focus Watershed -West Indian Creek)

Motioned by Klennert and seconded by Ross to approve the Consent Agenda- Contracts.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

ii. **Canceled Contracts:**

- A. Cancel Gareth & Mary Lou Hager Contract#25-CC-10 in the amount of \$300.00 for Practice 314 Brush Management. Install by date was 4/30/2026.
- B. Cancel June E Ratz Trust Contract# 24-CC-5 in the amount of \$423.00 for Practice 314 Brush Management. Install by date was 5/01/2026.

Motioned by Klennert and seconded by Ross to approve the Consent Agenda – Canceled Contracts.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

iii. **Vouchers**

- A. Richard Oeckler Voucher for Contract# 25-SHD-5 in the amount of \$2,520.00 for 327 Conservation Cover.
(Funding source – FY25 Soil Health Delivery)
- B. Warren Craig Beighley Voucher for Contract# 25-SHD-7 in the amount of \$1,050.00 for Practice 327 Conservation Cover.
(Funding source – FY25 Soil Health Delivery)

Motioned by Klennert and seconded by Ross to approve the Consent Agenda - Vouchers

Affirmative Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

VI. **SECRETARY'S REPORT**

- A. April 23, 2026, Meeting Minutes – **Board Action**

Motioned by Klennert and seconded by Ross to approve the Secretary's Report as reviewed.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

VII. **TREASURER'S REPORT – Board Action**

- A. April District Financial Statements
Included for your review

Motioned by Klennert and seconded by Ross to approve the Treasurer's Report as presented and to the best of our ability, until the Auditors' review.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$53,398.26 - **Board Action**
- B. Note: Southeast Service Cooperative – Health Insurance June premium will be paid on 6/1/2026 in the amount of \$5,234.34 by automatic withdrawal.
Motioned by Klennert and seconded by Ross to approve Payment of the Monthly Bills in the amount of \$53,398.26 and approve the 6-1-2026 automatic payment of \$5,234.34 to Southeast Service Cooperative for June Health Insurance.
Affirmative: Ross, Klennert, Knudsen, Zabel
Opposed: None
Motion Carried

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
Attended JPB Meeting in Stockton. Is settled.
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
Tree Sales
5th Grade Conservation Day
Keaton Tollakson started 5/11/2026
Preparing for LWG meeting
Developed targeted project for WIC
Rain Barrel program
Technical Advisory meeting for WinLaC
WAGZ meeting
Working with NRCS on EQIP available. Project piggyback. One project did not get funded, checking on funding to help move some other projects along.
Vacation 6/6 – 6/21/2026
- D. NRCS Report – Christina Taylor – (in the packet) **Presented report at the meeting.**
- E. Natural Resources Technician Report– Katelyn Abts – (in the packet)
- F. Soil Health/Nutrient Management Tech Report – Deanna Pomije (in the packet)
- G. Conservation Planning & Outreach Technician – Ella Jurgerson (in the packet)
- H. BWSR Report –
- I. FSA –

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Discuss RCPP existing no-till contract# 79-1-05. Funding payback question and options on their 3-year no-till contract & potential no-till policy revision (current policy asks for 3 years of no-till on the same ground) – **Discussion**
Moved to end of the Meeting.

XI. NEW BUSINESS

- A. Approve Vicki Arendt Contract# 2026WAGZ-WC-09 in the amount of \$1,743.75 for Practice 351 Well Decommissioning. Installed by date 4/30/2027 – **Board Action** (Funding source – FY26 WAGZ)
Motioned by Klennert and seconded by Ross to approve Vicki Arendt Contract# 2026WAGZ-WC-09 in the amount of \$1,743.75 for Practice 351 Well Decommissioning. Installed by date 4/30/2027.
Affirmative: Ross, Klennert, Knudsen, Zabel
Opposed: None
Motion Carried
- B. Approve Jodi Flynn Contract# 2026WAGZ-WC-10 in the amount of \$2,118.75 for Practice 351 Well Decommissioning. Installed by date 4/30/2027– **Board Action** (Funding source – FY26 WAGZ)
Motioned by Klennert and seconded by Ross to approve Jodi Flynn Contract# 2026WAGZ-WC-10 in the amount of \$2,118.75 for Practice 351 Well Decommissioning. Installed by date 4/30/2027.
Affirmative: Ross, Klennert, Knudsen, Zabel
Opposed: None
Motion Carried
- C. Area 7 Resolutions Meeting - SWCD Supervisors, Staff.
June 9th at the Stewartville American Legion. Registration at 9:00 am.
Resolutions need to be sent to Randy Smith by June 2nd. Rssmith567@gmail.com
Lynn & Sharleen are attending– **Discussion**
- D. Nutrient Management Technical Assistance Grant. Funds 25% of Deanna’s position - **Discussion**
- i. Wabasha County SWCD Work Plan
 - ii. Wabasha County SWCD Deliverables Schedule and Budget
 - iii. Winona County SWCD Work Plan
 - iv. Winona County SWCD Deliverables Schedule and Budget
- Extending the program funding. The grant we have now expires June 30,2026. The grant extension will go through June 2028**
- E. Approval for Terri to accept the Nutrient Management Technical Assistance Grant and sign the grant when it arrives – **Board Action**
Motioned by Klennert and seconded by Ross to approve for Terri to accept the Nutrient Management Technical Assistance Grant and sign the grant when it arrives.
Affirmative: Ross, Klennert, Knudsen, Zabel
Opposed: None
Motion Carried

- F. Approve Larry Mischke Contract# 2026WAGZ-WC-07 in the amount of \$46,573.00 for Practice 410 Grade Stabilization. Installed by date 6/01/2027.
Funding source – FY26 WAGZ (Watershed Alliance for the Greater Zumbro)
Old structure, it will fail. Piggyback with NRCS.
Motioned by Klennert and seconded by Ross to approve Larry Mischke Contract# 2026WAGZ-WC-07 in the amount of \$46,573.00 for Practice 410 Grade Stabilization. Installed by date 6/01/2027.
Affirmative: Ross, Klennert, Knudsen, Zabel
Opposed: None
Motion Carried
- G. Approve Marty Heins Contract# 2026WAGZ-WC-08 in the amount of \$14,481.00 for Practice 410 Grade Stabilization. Installed by date 7/31/2027.
Funding source – FY26 WAGZ (Watershed Alliance for the Greater Zumbro)
Motioned by Klennert and seconded by Ross to approve Marty Heins Contract# 2026WAGZ-WC-08 in the amount of \$14,481.00 for Practice 410 Grade Stabilization. Installed by date 7/31/2027.
Affirmative: Ross, Klennert, Knudsen, Zabel
Opposed: None
Motion Carried
- H. West Indian Creek Rain Barrel Program. Program that provides up to 90% cost share on rain barrel purchase up to \$100 dollars. Program targets a portion of Plainview, in the watershed. Applicants can apply through a survey as well as certify the rain barrel purchase on a survey, making the enrollment process for the program easy for the applicants. – **Informational**
Water comes off urban areas.
- I. Upcoming Events:
- i. Friday June 9, 2026, A7 Resolutions Meeting
 - ii. Friday, June 19, 2026, Juneteenth Holiday – Office Closed
 - iii. Thursday, June 25, 2026, Board Meeting

XII. Board Reports

- A. Zumbro 1W1P – Dag
Policy Advisory Committee for the year. Presented financials for 2024-2025 and 2026-2027. Approved \$250,000.00 that Wabasha had but couldn't use for lack of additional funding, will allocate to others.
Dodge and Olmsted showcased some of their projects.
New equipment that moves across the crops, run by solar that detects weeds and sprays that area. Moves once every 7 days. Savings on herbicide.
Alan Krause, Rice County SWCD demonstration on reducing nitrogen. Collecting data.
- B. WinLaC 1W1P – Lynn
Technical Advisory Meeting.
- C. SE SWCD Technical Support IPB - Dag
- D. County Board Meeting – Sharleen

From Old Business – Letter B – Moved to end of the meeting

Discuss RCPP existing no-till contract# 79-1-05. Funding payback question and options on their 3-year no-till contract & potential no-till policy revision (current policy asks for 3 years of no-till on the same ground) – **Discussion**

Motioned by Knudsen and seconded by Ross to have staff come back next month with a report and recommendations for future policy revisions.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

Note: If meeting is not finished by 10:00 am, we will need to recess the regular meeting and start the Local Work Group meeting at 10:00 am.

Motioned by Klennert and seconded by Ross to recess the regular meeting at 9:51 am. to go into the Local Work Group meeting at 10:00 am.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

Motioned by Klennert and seconded by Ross to Reopen Regular Board Meeting at 11:41 am.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

Adjourn – Board Action

Motioned by Klennert and seconded by Ross to Adjourn the meeting at 11:41 am.

Affirmative: Ross, Klennert, Knudsen, Zabel

Opposed: None

Motion Carried

Respectively Submitted by:

Seth Tentis, Secretary

Wabasha Soil and Water Conservation District

Cash Balances

As of May 31, 2026

	<u>May 31, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
Money Market- Bank of Alma	504,766.69
Money Market WNB Financial	7,498.98
Peoples State Bank Money Market	340,901.36
Petty Cash	130.91
WNB Financial	43,552.42
	<hr/>
Total Checking/Savings	896,850.36
	<hr/>
Total Current Assets	896,850.36
	<hr/>
TOTAL ASSETS	896,850.36
	<hr/> <hr/>
LIABILITIES & EQUITY	0.00

Wabasha Soil and Water Conservation District

Balance Sheet

As of May 31, 2026

	May 31, 26
ASSETS	
Current Assets	
Checking/Savings	
Money Market- Bank of Alma	504,766.69
Money Market WNB Financial	7,498.98
Peoples State Bank Money Market	340,901.36
Petty Cash	130.91
WNB Financial	43,552.42
Total Checking/Savings	896,850.36
Accounts Receivable	
11000 · Accounts Receivable	19,639.45
Total Accounts Receivable	19,639.45
Total Current Assets	916,489.81
Fixed Assets	
15000 · Furniture and Equipment	
Computer	12,406.19
Laptops for Distrcit Techs (2)	3,149.22
Right of Use Asset - Building	91,827.28
Samsung Tablets	1,548.69
15000 · Furniture and Equipment - Other	147,513.54
Total 15000 · Furniture and Equipment	256,444.92
17000 · Accumulated Depreciation	
Accum. Amortization-Building	-9,182.73
17000 · Accumulated Depreciation - Other	-133,075.43
Total 17000 · Accumulated Depreciation	-142,258.16
Total Fixed Assets	114,186.76
Other Assets	
Prepaid Items	
Prepaid Insur-Health & Vision	5,234.34
Total Prepaid Items	5,234.34
Total Other Assets	5,234.34
TOTAL ASSETS	1,035,910.91
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	4,197.73
Total Accounts Payable	4,197.73
Other Current Liabilities	
Compensated Absences Payable	27,036.08
Deferred Revenue	
FY23 CWF - WIC	157.06
FY24 BWSR Soil Health Staffing	186,127.05
FY24 Conservation Contracts	423.00
FY25-26 Easement Delivery (RIM)	-1,053.59
FY25-FY28 Soil Health RCPP Rnd1	106,577.00
FY25-FY28 Soil Health RCPP Rnd2	85,598.00
FY25-FY28 Soil Health RCPP Rnd3	120,000.00
FY25 Buffer Law Implementation	8,526.90
FY25 BWSR Soil Health Delivery	-3,349.69
FY25 Conservation Contracts	866.45
FY26-27 Conservation Contracts	36,380.00
FY26-FY27 Conservation Delivery	19,619.00
FY26-FY29 Soil Health RCPP-Feb.	120,000.00

Wabasha Soil and Water Conservation District

Balance Sheet

As of May 31, 2026

06/23/26

Accrual Basis

	<u>May 31, 26</u>
FY26 Buffer Law Implementation	20,000.00
FY26 BWSR Soil Health Delivery	15,000.00
FY26 LWM	-1,436.76
FY26 WCA	<u>9,584.61</u>
Total Deferred Revenue	723,019.03
24000 · Payroll Liabilities	359.02
25500 · Sales Tax Payable	<u>662.52</u>
Total Other Current Liabilities	<u>751,076.65</u>
Total Current Liabilities	755,274.38
Long Term Liabilities	
Long Term Liability	
Right of Use Asset-Lease Liabil	<u>85,406.87</u>
Total Long Term Liability	<u>85,406.87</u>
Total Long Term Liabilities	<u>85,406.87</u>
Total Liabilities	840,681.25
Equity	
Fund Balance- Unrestricted	196,013.31
Investment in Capital Assets	28,779.89
32000 · Owners Equity	105,371.04
Net Income	<u>-134,934.58</u>
Total Equity	<u>195,229.66</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,035,910.91</u></u>

Wabasha Soil and Water Conservation District

Profit & Loss

May 2026

06/11/26

Cash Basis

	May 26
Ordinary Income/Expense	
Income	
Charges for Services	
Native Seed & Plant Sales	3.29
Tree & Tree Tube Sales	30,224.33
Wetlands	400.00
Total Charges for Services	30,627.62
Intergovernmental Revenues	
Federal	
FY25-29 TTT LSR Project-MN DNR	15,225.00
Total Federal	15,225.00
Local / General Funds	
FY25 Septic Systems Upgrade	2,610.66
Total Local / General Funds	2,610.66
State	
FY23-FY26 SE Landscape - MN DNR	2,125.72
FY23 WinLaC	417.75
FY24 Nutrient Management Staff	10,332.12
FY24 Private Well Mitigatin-MDA	117.96
FY25-FY27 DNR Forestry	7,500.00
MAWQCP	1,038.36
Total State	21,531.91
Total Intergovernmental Revenues	39,367.57
Total Income	69,995.19
Gross Profit	69,995.19
Expense	
District Operations	
Other Services and Charges	
Advertising Expense	100.00
Building Rent	1,650.00
Education and Information	3,383.68
Employee Education and Training	0.00
Employee Expenses	10.68
Employee Mileage	179.08
Internet Expense	105.04
Subs. and Pubs.	360.00
Vehicle Expenses	
Chevrolet Silverado Vehicle Exp	39.21
Hyundia Tucson Vehicle Expense	178.14
Total Vehicle Expenses	217.35
Total Other Services and Charges	6,005.83
Personnel Services	
Employee Salary Permanent	28,279.85
Employer Health Insur (Opt Out)	1,366.30
Employer HSA contributions	375.00
Employer Life and Health	
66000 · Payroll Expenses	55.00
Employer Life and Health - Other	5,089.54
Total Employer Life and Health	5,144.54
Employer Share FICA	1,842.49
Employer Share Medicare	430.91
Employer Share PERA	2,120.99

Wabasha Soil and Water Conservation District
Profit & Loss
 May 2026

	May 26
Employer Vision Insurance	40.40
MN Paid Leave- (No UI) Co	87.46
MSRS (457b) Match Contribution	487.20
Total Personnel Services	40,175.14
Rental Equipment Expenses	
Truax No-Till Drill	56.35
Total Rental Equipment Expenses	56.35
Supplies	
Office Supplies	293.15
Total Supplies	293.15
Total District Operations	46,530.47
Project Expenditures	
District	
Native Seed and Plant Expenses	6.10
Tree & Tree Tube Expenses	21,153.89
Total District	21,159.99
Federal	
FY25-29 TTT LSR Project-MN DNR	8,775.00
FY26 319 Focus Wtrshed-W.Indian	130.54
Total Federal	8,905.54
State	
FY23-FY26-SE Landscape - MN DNR	716.73
FY25-FY27 DNR Forestry	3,300.00
FY25 BWSR Soil Health Delivery	3,570.00
MAWQCP Administration	10,297.03
Total State	17,883.76
Total Project Expenditures	47,949.29
Total Expense	94,479.76
Net Ordinary Income	-24,484.57
Other Income/Expense	
Other Income	
Interest Income	
Interest Earnings MM's	1,429.72
Total Interest Income	1,429.72
Total Other Income	1,429.72
Net Other Income	1,429.72
Net Income	-23,054.85

11:59 AM

06/24/26

Cash Basis

Wabasha Soil and Water Conservation District
Monthly Bills Listing
 June 25, 2026

Jun 25, 26	Type	Date	Num	Name	Memo	Account	Paid Amount
	Liability Check	06/25/2026	EFT	VSP Vision Care	July, 2026 Vision Insurance	WNB Financial	-73.06
	Bill Pmt -Check	06/25/2026	12671	Auditor/Treasurer of Wabasha County	June, 2026 Insurances	WNB Financial	-512.78
	Bill Pmt -Check	06/25/2026	12672	Alan Jostock	2-7111942 Contract	WNB Financial	-506.00
	Bill Pmt -Check	06/25/2026	12673	Chet Ross	Mileage for Meetings and interviews	WNB Financial	-174.00
	Bill Pmt -Check	06/25/2026	12674	Deanna Pomije	Personal Vehicle Mileage / Treats Coff & Conversation	WNB Financial	-189.00
	Bill Pmt -Check	06/25/2026	12675	ESRI	ArcGIS Annual Subscription 8/28/2026 - 8/27/2027	WNB Financial	-70.00
	Bill Pmt -Check	06/25/2026	12676	HBC	Internet 06/02 - 07/01/2026	WNB Financial	-105.04
	Bill Pmt -Check	06/25/2026	12677	Independent School District No. 813	Bussing for 5th Grade Conservation Day	WNB Financial	-287.00
	Bill Pmt -Check	06/25/2026	12678	Jennifer Wahls-C	FFM To ch Absent CD 09, LSR TTT 9,14,875	WNB Financial	-9,768.75
	Bill Pmt -Check	06/25/2026	12679	JJD Land Co LLC	Mileage for 5-6 2026 Envirothon	WNB Financial	-669.12
	Bill Pmt -Check	06/25/2026	12680	Katelyn Abts-b	26-CC-3 Prescribed Burning	WNB Financial	-86.28
	Bill Pmt -Check	06/25/2026	12681	Lawrence H & Eileen M Living Trust	2026WAGZ-WC-06 Partial pymt - Water Control Basin	WNB Financial	-3,825.00
	Bill Pmt -Check	06/25/2026	12682	Lindberg S. Ekola	DNR LSR TTT Work - 9-30-2025 to 6-15-2026	WNB Financial	-10,000.00
	Bill Pmt -Check	06/25/2026	12683	Mark E. Lehnertz	2026-WIC319-1 Nutrient Management	WNB Financial	-1,246.00
	Bill Pmt -Check	06/25/2026	12684	Minnesota Native Landscapes	14,000 Plant Kits and 15 Seed Mixes	WNB Financial	-2,496.90
	Bill Pmt -Check	06/25/2026	12685	Mittel Schule, Inc.	July 2026 Rent	WNB Financial	-1,650.00
	Bill Pmt -Check	06/25/2026	12686	Nate & Tina Schumacher	26-CC-1 Tree/Shrub Establishment	WNB Financial	-106.95
	Bill Pmt -Check	06/25/2026	12687	Office Depot	Post card stock & mouse pad	WNB Financial	-44.55
	Bill Pmt -Check	06/25/2026	12688	Olmsted County Public Works	May - Greg Klinger Expenses	WNB Financial	-8,864.92
	Bill Pmt -Check	06/25/2026	12689	Pine View Dairy Inc.	79-3-14 No-Till 1st year of 3 yr contract	WNB Financial	-2,000.00
	Bill Pmt -Check	06/25/2026	12690	SE MASWCD-1	Avea 7 SE MASWCD 2026 Annual Dues	WNB Financial	-300.00
	Bill Pmt -Check	06/25/2026	12691	Townsquare Media St. Cloud	5/1 - 5/31/2026 Ignite - 2025 MDH Well Inventory	WNB Financial	-1,500.00
	Bill Pmt -Check	06/25/2026	12692	Wabasha-Kellogg Public Schools	Bussing St. Felix & Wabasha 5th Grade to Conservation Day	WNB Financial	-205.65
	Bill Pmt -Check	06/25/2026	12693	Wabasha County Highway Department	June Gas - Hyundai & Silverado	WNB Financial	-184.95

Jun 25, 26

-44,865.95

6/25/2026

Christina Taylor Soil Conservationist

CSP (Conservation Stewardship Program)

- 21 Active CSP contracts worth \$1,091,244; \$612,302 have been paid;
- In the process of going on site visits to certify CSP practices on active contracts and for planning on new applications
- Expecting to have 4 more applications by the end of July; no 2027 sign up deadline has been announced yet
- 6 contracts will expire 12/31/2026; one contract in the process of cancellation

EQIP (Environmental Quality Incentive Program)

- 19 Active EQIP contracts worth \$1,073,402; \$726,905 has been paid.
- 7 eligible applications ; 0 met RPP criteria for EQIP-two are beginning farmers, one application has been approved and is waiting obligation
- practices in this round of applications that were ranked are for erosion control, prescribed grazing and tree planting
- In the process of going on site visits to certify EQIP practices on active contracts and for planning on new applications
- No 2027 sign up deadline has been announced

CRP

- Reviews and conservation plans for new contracts are ongoing

Other notes:

We will be in and out of the field in the next few months, we are encouraging people to make appointments with us because it is becoming more common for both of us to be in the field.

We have placed a customer survey in the FSA office in hopes of getting constructive feedback from producers. Please encourage people to fill them out.

Both Bill and I have to attend Soil Health and Sustainability Training June 22-25 in Pipestone, MN so the NRCS office will be closed during that time.

Katelyn Abts – June 2026 Board Report

Programs

Wabasha Well Inventory

- Working on assigning billion numbers to wells
- Editing mailing list to be more targeted based on MN Well Index data

Conservation Contracts

- 2 Tree & Shrub Planting project in planning
- 1 Forest Stand Improvement project in planning

WinLac

- 1 Well Sealing Contract ready for board approval

RIM

- 2 Riparian RIM applications currently being worked on
- Dave Hager RIM (WinLaC Blufflands) processing complete and payment issued

NRCS

- Assisted NRCS to certify 1 Windbreak Establishment project through EQIP

CRP

- Assisted FSA in certifying CRP seed mixes for CRP planted in 2026

Outreach

- Wrote articles for July-August newsletter
 - Riparian & Floodplain RIM and Wetland Restoration RIM programs accepting applications
 - Poison Hemlock ID and Maintenance

Grant Application

- Worked on grant application for **Managing Invasives for a Resilient Landscape Program**
 - Got in touch with Master Naturalists, Prairie Enthusiasts, Renewing the Landscape

Report to the Wabasha SWCD Board – **June 25, 2026**

Deanna Pomije, Soil Health Nutrient Management Specialist

Nutrient Management Work:

Split Nitrogen (N) within the West Indian Creek Watershed:

- Certified one completed split N contract for 62.3 acres.
- Finalized 2 additional split N contracts, all with a deadline of July 15, 2026.

Plan to do individual targeted outreach to promote Reinvest in MN (RIM) and perennial vegetation or small grain within the Elgin DWSMA instead of an outreach event due to the small size of this targeted area. There are many 3rd crop/ small grain events this summer in and around Olmsted that I plan to promote as well.

Soil Health Work:

Cover Crops:

Continuous landowner planning contacts with 3 existing cover crop contract holders and 4 seeking new contracts. Seeking cover crop plans to be developed on existing contracts by June 30th. Developing contract and seeding plans. Upload RCPP eligibility, design and payment documentation as completed and enter plan details into a shared spreadsheet. Provide information as requested on RCPP spot checks.

No-till Practice:

Working through 1 existing contract to certify their 2026 no-till practices, seeking a JAA sign off from NRCS. Cancelled a 2nd RCPP no-till contract after a couple conversations with the contract holder to verify their decision.

No-till Drill Rental:

Continued the coordination of the drill and crimper rental, lining up renters and scheduling pick-up or delivery. One renter did a minor repair to ensure the drill lifts properly when the hydraulics are lifted. The drill is still in use through about June 15.

Crimper Rental:

- Have had 2 renters using the crimper on 80 acres. One cancelled due to timing, as the demand for the crimper is all at the same time.

2026 RCPP contract planning:

- **June RCPP batching** - no batching for June, planning in development
- May RCPP batching – no batching for May
- April RCPP batching, requested \$13,670
 - 3 cover crop contracts 2 multi-species, 1 multi-year, 164.5 ac.

Outreach & Meetings:

Attended the Basin Alliance for the Lower Mississippi in MN (BALMM) remote meeting 6/10 with 4 presenting on manure management updates, studies and options, presenters from MPCA, DNR and NRCS.

Various facebook posts and email blasts announcing partner events, mostly in Olmsted.

Provided soil samples for 'Renewing the Countryside' partners to demonstrate a soil health slake test.

West Indian Creek (WIC):

From the late spring promotion on split Nitrogen; contracted with 3 producers for this practice on 296 acres at \$20 / acre, totaling \$5,924. From my outreach work, this is a practice some may consider for 2027, given more notice to plan.

Working with Ella on the development of a new lysimeter case study for establishment within the WIC Watershed. Contacted multiple state agency individuals with more experience, seeking their input and assistance. Sought out 1 landowner thus far to see their interest in having this on their land. Developed a draft handout to help in conversation with landowners for seeking a study site.

Developed 2 seeding options for another WIC cover crop program this year. Provided input in the development of a sign-up sheet for 2026 WIC cover crops, headland seeding and reduced tillage options. Sought out services for custom drilling of the WIC cover crops. An ad was placed in the paper as well. (all in coordination with Ella)

Training:

Working through the level 1 conservation planner on-line training in AgLearn

June Board Report

Ella Schams- Conservation Planner and Outreach Tech

Soil Health

- Continue work on new cover crop interest that have come in to the office
- Work on details for WIC cropland program- cover crops, no-till, no-fall till, and headland strips
- Work on new No-Till contract: running RUSLE2 and meeting with landowner to discuss field operations throughout year

WIC Monitoring

- Have been working to find new landowners to participate in a new monitoring project to monitor nitrate and phosphorus in the watershed.
- Doing mapping to find appropriate sites for the project
- Research on monitoring equipment and other projects done in the area relating to this

Outreach

- Worked on postcard to mail out July 8th WIC Gathering notice- then mailed out to 120 landowners/farmers in the WIC watershed
- Attend BALMM Meeting virtually
- Meet with producer to do an interview for newsletter regarding manure pit
- Make July/August Newsletter

Well Inventory

- Work on going through MN Well Index to map homes with no well, we are going to use this new contact list for targeted outreach to homeowners who do not have an inventoried well
- Work on inventorying unverified wells to make a targeted mailing list

West Indian Creek Rainbarrel Program

- Processing applications and making contracts as they come in.
- Talking to homeowners about the program and answering questions as they arise

Training

- Attend Grazing training near spring valley to learn about grazing planning and what goes into it
- Attend 3 sessions for “building farmer networks”, training focused on how to get leadership in the community to start farmer led groups for conservation

June Board Report:

Keaton Tollakson – District Technician

Outreach

- Worked with Matt Kempinger to identify resource concerns in the Beaver Creek watershed to use as a guide to developing outreach materials for landowners.
- Reached out to landowners currently working with NRCS to offer additional cost-share
- Wrote a blurb for the monthly Newsletter

Engineering Practices

- Worked with SE TSA providers (Kate Bruss and Matt Kempinger) to survey several project sites throughout the county
- Sat in with Matt Kempinger to observe transfer of surveyed points into Civil 3D... watched beginning stages of project design using survey information
- Met with several landowners with Lucas Youngsma and Matt Kempinger at two riparian sites to discuss allowable project scope and options.
- Met with landowners to review Contracts, plans and get signatures.
- Completed project stakeout at Jeff Brands, took as-built shots during construction and verified proper construction with Matt Kempinger
- Familiarized myself with eFOTG, and specifications and standards for common engineering practices.

Wetland Conservation Act (WCA)

- Reviewed open projects (Dairyland Power) and received comments from Jed Chestnut to include in the letter of decision.
- Reviewed a site that Star Energy Services is looking to do some work on in Plainview to see if WCA application was necessary.
- Worked through BWSR wetland training videos / reviewed MN Statues (103A-G)

Training

- (Everything above can also be considered part of training)
- Completed MNC3 core competency trainings
- Initial site visits and property walk throughs with SE TSA's
- General onboarding and Federal computer setup, customizing OneDrive and organizing files.

Wabasha SWCD Cost-Share Policy 2026 - DRAFT

NRCS Code	Practice Name	Units	Payment Type	Practice Life	Funding Source(s)	Comments
327	Conservation Cover	Acre	Flat Rate	5 yrs	State Cost-Share, WBIF, BWSR Soil Health Grant	Wabasha SWCD policy: Capped at \$5,000 Flat Rates: Introduced Species \$300/acre Native Species \$400/ acre Pollinator Species \$600/ acre
340	Cover Crop	Acre	Flat Rate	1 to 3 yrs	District State Cost-Share Programs/Grants, WBIF, BWSR Soil Health Grant	Wabasha SWCD Local Policy: 100 acre max contract acres, \$50/acre -single species or \$60/ acre -multiple species, 3yr contracts are encouraged, but 1, 2 or 3 year contracts available to accommodate cropping rotations. WBIF or other C/S contracts may have other requirements defined in their Fund Policies. WBIF policy may be used for contracts funded through other State or local funds based upon professional judgement and available funds.
342	Critical Area Planting	Acre	Percent Based	10 yr.	State Cost-Share, WBIF, BWSR Soil Health Grant	Wabasha SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non state dollars. Stabilize areas where vegetation is difficult to establish. This is used on structural practices after construction or post invasive species removal where bare soil warrants. Capped at 5 acres for native plantings.
362	Diversion	Feet	Percent Based	10 yr.	State Cost-Share, WBIF	Wabasha SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
382	Fence	Feet	Percent Based	20 yr.	State Cost-Share, WBIF, BWSR Soil Health Grant	Wabasha SWCD Local Policy: Fencing Must be part of a Larger Conservation Plan (Grazing Plan, Feedlot Fix, etc.) 75% Max C/S using State Funds alone. Up to 90% when leveraging non state dollars.
393	Filter Strip	Acre	Percent Based	10 yr.	State Cost-Share, WBIF	Wabasha SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
512	Forage & Biomass Planting	Acre	Flat Rate	5 yr.	State Cost-Share, WBIF, BWSR Soil Health Grant	Wabasha SWCD Local Policy: \$50/acre per year in areas where GW Protection is Priority or on HEL Fields. Intended for pasture renovation or converting cropland to less intensive rotation using perennials where the years of hay or pasture in the rotation increase. Used for both cool and warm season grasses.
666	Forest Stand Improvement	Acre	Flat Rate	10 yr.	State Cost-Share, WBIF, BWSR Soil Health Grant	Wabasha SWCD Local Policy: \$600/ acre for Mechanical or Biological Treatments. Contract approved by the SWCD/NRCS/DNR Staff.
410	Grade Stabilization Structure	Number	Percent Based	15 yr.	State Cost-Share, WBIF	Wabasha SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars or according to WBIF policy.
412	Grassed Waterway	Acre	Percent Based	10 yr.	State Cost-Share, WBIF	Wabasha SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
561	Heavy Use Area Protection	Acre	Percent Based	10 yr.	State Cost-Share, WBIF	Wabasha SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
314	Brush Management	Acre	Flat Rate	1 yr.	Conservation Contracts	Wabasha SWCD Local Policy: \$300/acre, \$2,000 max payment. Payment will not exceed 75% of total project cost. Capped at 5 acres
315	Herbaceous Weed Treatment	Acre	Flat Rate	1 yr.	Conservation Contracts	Wabasha SWCD Local Policy: \$300/acre, \$2,000 max payment. Payment will not exceed 75% of total project cost. Capped at 5 acres
528	Prescribed Grazing	Acre	Percent Based	1 yr.	State Cost-Share, WBIF, BWSR Soil Health Grant	Wabasha SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
338	Prescribed Burning	Acre	Flat Rate	1 yr.	Conservation Contracts	Wabasha SWCD Local Policy: Flat rate \$42.81 /acres (EQIP 2026 rate)
329	Residue and Tillage Management, No-till	Acre	Flat Rate	1-3 yr.	State Cost-Share, WBIF, BWSR Soil Health Grant	Wabasha SWCD Local Policy: Capped at 100 acres Rotational no-till - \$15 /acre - 1-3 yr. option (WBIF Funding Policies vary) Continuous no-till - \$20 /acre - on the same land for a min. 2-3 years
578	Stream Crossing	Number	Percent Based	10 yr.		Wabasha SWCD Local Policy: 50% up to \$500 per crossing following MN DNR Low-Ford Rock Crossing Guidelines
580	Streambank and Shoreline Protection	Feet	Percent Based	20 yr.	State Cost-Share, WBIF	Wabasha SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
600	Terrace	Feet	Percent Based	10 yr.	State Cost-Share, WBIF	Wabasha SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
612	Tree/Shrub Establishment	Acre	Percent Based	15 yr.	State Cost-Share, WBIF, BWSR Soil Health Grant	Wabasha SWCD Local Policy: 50% Tree Purchase - \$1.00 per Tree Installed - \$1.00 per tube or mat. Max Contract \$2,500.00. Must follow Forest Stewardship/Practice plan developed by SWCD/NRCS/DNR Staff.
490	Tree/Shrub Site Preparation	Acre	Flat Rate	1 yr.	State Cost-Share, WBIF, BWSR Soil Health Grant	Wabasha SWCD Local Policy: Flat rate \$200 /acres depending on technical evaluation of the site and Board approval. Capped at 5 acres.
645	Upland Wildlife Habitat Management	Acre	Flat Rate	1 yr.	State Cost-Share, WBIF, BWSR Soil Health Grant	Wabasha SWCD Local Policy: \$50/ac Clipping, \$100/ac burning, \$40/ac interseeding, \$10/ac Prescribed Grazing/Bailing. Max contract \$1,500.00
635	Vegetated Treatment Area	Acre	Percent Based	10 yr.	State Cost-Share, WBIF	Wabasha SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
313	Waste Storage Facility	Number	Percent Based	15 yr.	State Cost-Share, WBIF	Wabasha SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
638	Water and Sediment Control Basin	Number	Percent Based	10 yr.	State Cost-Share, WBIF	Wabasha SWCD Local Policy: 75% Max C/S using State Funds alone. Up to 90% when leveraging non-state dollars.
351	Well Decommissioning	Number	Flat Rate	N/A	State Cost-Share, WBIF	Wabasha SWCD Local Policy: 75% C/S up to \$2,000 per well. WBIF Funding Policies vary
380	Windbreak/ Shelterbelt	#/Trees	Percent Based	15 yr.	State Cost-Share, WBIF	Wabasha SWCD Local Policy: 50% Tree Purchase - \$1.00 per Tree Installed - \$1.00 per tube or mat. Max Contract \$2,500.00. Must follow Shelterbelt Plan developed by SWCD/NRCS Staff.

The Wabasha SWCD Board allows District Manager to approve non-controversial and time sensitive cost-share contracts prior to regular SWCD Board meeting to include, but not limited to the following practices

- 340 Cover Crops
- 351 Well Decommissioning
- 329 No-Till/Reduce Till
- 512 Forage/Biomass Planting

All contract disbursements will be approved by the Wabasha SWCD Board

N/A	Pond Cleanout	Number	Percent Based	N/A	SWCD Aid	50% C/S up to \$2,500. Technical Sign off by Wabasha SWCD Staff required.
N/A	Rain Gardens	Number	Percent Based	10 yr.		Wabasha SWCD Aid, State Cost-Share 50% C/S up to \$2,000 per Rain Garden per MN Stormwater Manual Standards
N/A	Goodhue Native Planting Program	Acre	Percent Based	10 yr.	SWCD Aid	50% Seed Expense/Free Drill or Seeder Useage. Max of 10 Acres, Max Contract \$500.00
N/A	New Well Construction	Number	Percent Based	N/A	RSDW Grant	50% up to \$7,200.00

BSWR Soil Health RCPP Process Approval

Eligible practices and payment rates:

Practice	Code	Unit	Max Rate allowed on Soil Health RCPP. Cannot be exceeded	Wabasha SWCD Soil Health RCPP rates and policy
Conservation Cover – introduced species	327	acre	\$1000/acre	\$300.00/acre
Conservation Cover - Native Species	327	acre	\$1000/acre	\$400/acre
Conservation Cover – Pollinator Species	327	acre	\$1000/acre	\$600/acre
Contour Buffer Strips	332	acre	\$610/acre	\$600/acre
Cover Crops – Single Species	340	acre	\$60/acre	\$50.00/acre
Cover Crops Multi-species	340	Acre	\$60/acre	\$60.00/acre
Critical Area Planting	342	Acre	\$700/acre	75%
Field Border	386	acre	\$600/acre	\$600/acre. 10-year lifespan
Filter Strip	393	acre	\$700/acre	75% cost share. 10-year lifespan
Pasture and Hay Planting	512	acre	\$800/acre	\$50/acre per year for 4 years. Must be planted on new acres and plant 5 years all on same acres.
Forest Stand Improvement	666	acre	\$700/acre	Average current EQIP rate for components not to exceed the max allowable per acre.
Prescribed Grazing	528	acre	\$80/acre	75% cost share not to exceed max allowable acre rate.
Residue and Tillage Management (No-Till)	329	acre	\$35/acre	\$20/acre Same acres, minimum 3-year contract, 100-acre max SEE BELOW
Tree and Shrub Establishment	612	each	\$12/each	50% tree purchase +\$1.00 per tree and \$1.00 per tube or mat. Not to exceed the max allowable rate per tree.
Windbreak/Shelterbelt Establishment	380	foot	\$1.85/ft.	\$1.85/ft.

Suggested Revision - Wabasha SWCD Policy:

Residue & Tillage Management, No-till (329) 100 acre cap

Rotational No-Till - \$15 /acre, 1-3 year option

Continuous No-Till - \$20 /acre, on the same land for a min. 2-3 years

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2026WAGZ-WC-11	Amendment <input type="checkbox"/> Date(s):	Canceled <input type="checkbox"/> Date(s):
--------------------------------------	---	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Stelling Farms Inc	Address 62811 305th Ave	City/State Millville, MN	Zip code 55957
---	-----------------------------------	------------------------------------	--------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4,1/4
West Albany	110	12	28	SE 1/4
West Albany	110	12	33	NW 1/4
West Albany	110	12	32	SW 1/4

Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Cover Crop (340) Practice Standard- NRCS - FOTG

- Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
- This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 12-1-2026, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed Flat Rate Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

Tennessen Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

Date	06/02/2026	Land Occupier	<i>Deanna Pomije</i>
Date		Landowner, if different from applicant	
		Address, if different from applicant information:	

Conservation Practice

The primary practice for which assistance is requested is **Cover Crop (340)**

Practice standard(s) or eligible component	Units
Cover Crop (340)	39.6 Acres

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practical and reasonable.

Date	6/4/2026	Technical Assistance Provider	<i>Deanna Pomije</i>
------	----------	-------------------------------	----------------------

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of: 50

This Contract Entails: 39.6 Acres of Multi-Species Cover Crops for 2026, On T-4688, 1367, 3420, 2976

Approval Date	Authorized Signature	Total Amount Authorized	\$1,980.00
---------------	----------------------	-------------------------	-------------------



Completed Document Audit Report
Completed with SignWell.com

Title: 2026WAGZ-WC-11 Stelling Farms Contract

Document ID: ee9a60bd-642a-4ab3-a038-60acc5ab6662





Time Zone: (GMT-06:00) Central Time - Chicago

Files

2026WAGZ-WC-11 Stelling Farms Contract.pdf - 2 pages

Jun 01, 2026 15:31:23 CDT

Activity

 Ella Jurgerson IP: 199.154.79.79	created the document (ella.jurgerson@mn.nacdn.net)	Jun 01, 2026 15:38:46 CDT
 Ella Jurgerson IP: 199.154.79.79	sent the document to stellingfarms@gmail.com	Jun 01, 2026 15:41:05 CDT
 Stelling Farms IP: 8.24.96.161	first viewed document (stellingfarms@gmail.com)	Jun 02, 2026 09:23:41 CDT
 Stelling Farms IP: 8.24.96.161	signed the document (stellingfarms@gmail.com)	Jun 02, 2026 09:25:10 CDT

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2026WAGZ-WC-12	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
---	--	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Gerald and Tami Folkert	Address 29192 County Rd 28	City/State Plainview, MN	Zip Code 55964
---	---	---	---------------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Plainview	Township No.: 108	Range No.: 11	Section No.: 30	1/4,1/4 N1/2 SE1/4
---	------------------------------------	--------------------------------	----------------------------------	-------------------------------------

Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 15 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance Plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to install and establish the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Grade Stabilization Structure (410), Grassed Waterway (412), Mulching (484), Critical Area Planting (342)
 - NRCS - FOTG
5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the financial assistance payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If the practice(s) covered by this contract have not been installed by 11/30/2026, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization as practical and reasonable. The invoices/receipts must include: the name of the vendor; the materials, labor or equipment used; the component unit costs; and the date(s) the work was performed. The organization has the authority to make adjustments to the costs submitted for reimbursement. Reimbursement requests must also be supported by a completed Percent Based Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the installation and establishment of the practice(s) prior to starting construction of the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

5. Not accept financial assistance funds, from state sources in excess of 34.6 percent, or state and non-state sources that when combined are in excess of 90 percent of the total cost to establish the conservation practice(s).
6. provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Tennessee Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

Date 6-15-26	Land Occupier Danni Seckert Greasen Folbert
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which assistance is requested is: **Grade Stabilization (410)**

Practice standard(s) or eligible component(s) Grade Stabilization (410), Grassed Waterway (412) Mulching (484), Critical Area Planting (342)	Total Project Cost Estimate \$48,734.00
---	---

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be installed and deem the practice(s) needed and that the estimated quantities and costs are practical and reasonable.

Date 6-15-26	Technical Assistance Provider 	NRCS Engineered Project with appropriately signed and documented plans, available upon request. A signed asbuilt can be used as the certification on the "voucher and certification".
-----------------	--	---

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed 34.6 percent of the total cost to establish the conservation practice.

Approval Date	Authorized Signature	Total Amount Authorized \$16,838.60
---------------	----------------------	---

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2026WinLaC- Wab003	Other state or non-State funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> No	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
---	--	--	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Kenneth W & Mary C Schumacher Revocable Trust	Address 27857 Co Rd 25	City/State Elgin, MN	Zip Code 55932
---	---	---------------------------------------	---------------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Elgin Twp	Township No: 108	Range No.: 12	Section No. 22	1/4,1/4 NE, NE
---	-----------------------------------	--------------------------------	---------------------------------	---------------------------------

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 20 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

State of MN Plumbing Code (MN Rules, Chapter 4714), by a water contractor licensed under chapter 326B or a plumber licensed under chapter 326B.
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 5/20/2027, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 75%, or state and non-state sources that when combined are in excess of 75% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date	Land Occupier
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is: 351 Well Decommissioning

Eligible Component Standards & Names See attached installation standards and requirements	Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate \$3,140.00
	Ecological Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 5-15-26	Technical Assistance Provider 	<i>Cost estimate provided by licensed well contractor</i>
------------------------	--	---

Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

Amount / Acre (NTE \$150/acre)	Number of Acres (NTE 10 Acres)	Total Amount

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 75.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name	Fiscal Year
\$2,355.00	WinLac 1W1P	2026

Date	Authorized Signature	Total Amount Authorized \$2,355.00
------	----------------------	--

PETERSON WELL DRILLING, INC.
 7210 HWY 14 E
 ROCHESTER, MN 55904
 +15072812840
 sales@petersonwelldrilling.com



BID ESTIMATE

ADDRESS

Hofschulte Well & Pump Service, LLC
 PO Box 198
 Elgin, MN 55932

BID ESTIMATE # 5125
 DATE 06/08/2026

QTY	DESCRIPTION	RATE	AMOUNT
	JOB: Kenny Schumacher Trust - Wabasha County, Elgin Township, Section 22		
1	Wabasha County Sealing Permit	40.00	40.00
1	Labor to remove pump from well and measure well depth	600.00	600.00
1	Seal well with neat cement grout, includes up to 2 yards of grout	2,500.00	2,500.00
1	NOTE: *If well takes more than 2 yards of grout to seal, add \$650/yard plus \$425 for trip and setup charge.	0.00	0.00

Purchaser agrees to pay Contractor the balance within 30 days after completed work on property. An APR of 18% will be charged to all accounts past 30 days. Price on contract is good for 45 days. All electrical wiring, installations and connections and any and all non-drilling work shall be furnished at the expense of the purchaser unless noted otherwise. All agreements and understandings are contained herein and there are no verbal representations or agreements not herein contained.

SUBTOTAL	3,140.00
TAX	0.00
TOTAL	\$3,140.00

Accepted By

Accepted Date

PLEASE NOTE: CONTRACTOR MAKES NO PROMISES, GUARANTEES, OR WARRANTIES AS TO QUALITY OF WATER. IT BEING RECOGNIZED BY BOTH PARTIES THAT HE IS IN NO POSITION TO CONTROL CHARACTER OF WATER SUCH AS HARDNESS AND OTHER SIMILAR FEATURES. ANY FROST OR ROCK DIGGING ENCOUNTERED DURING TRENCHING WILL INCUR EXTRA CHARGES.

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2026WinLaC-Wab002	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
--	--	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Matthew Steffen	Address 52225 230TH AVE	City/State Plainview, MN	Zip Code 55964
--	---------------------------------------	--	------------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Plainview	Township No.: 108	Range No.: 11	Section No. 22	1/4,1/4 NE 1/4 SE 1/4
--	---------------------------------	-----------------------------	------------------------------	------------------------------

Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 15 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance Plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to install and establish the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Grade Stabilization Structure (410), Diversion (362), Grassed Waterway (412) Mulching (484), Critical Area Planting (342), Land Clearing (460) - NRCS - FOTG
--
5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the financial assistance payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If the practice(s) covered by this contract have not been installed by 07/31/2027, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization as practical and reasonable. The invoices/receipts must include: the name of the vendor; the materials, labor or equipment used; the component unit costs; and the date(s) the work was performed. The organization has the authority to make adjustments to the costs submitted for reimbursement. Reimbursement requests must also be supported by a completed Percent Based Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the installation and establishment of the practice(s) prior to starting construction of the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

- 5. Not accept financial assistance funds, from state sources in excess of 90 percent, or state and non-state sources that when combined are in excess of 90 percent of the total cost to establish the conservation practice(s).
- 6. Provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Tennessen Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

Date <i>6-23-2026</i>	Land Occupier <i>Matt Steffen</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which assistance is requested is: **Grade Stabilization (410)**

Practice standard(s) or eligible component(s) Grade Stabilization (410), Diversion (362), Grassed Waterway (412) Mulching (484), Critical Area Planting (342), Land Clearing (460)	Total Project Cost Estimate \$64,728.80
---	---

Technical Assessment and Cost Estimate

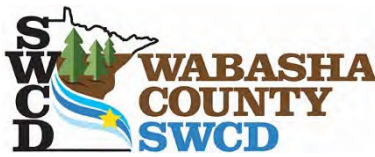
I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be installed and deem the practice(s) needed and that the estimated quantities and costs are practical and reasonable.

Date <i>6/23/26</i>	Technical Assistance Provider <i>Peter [Signature]</i>
------------------------	---

Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed 90 percent of the total cost to establish the conservation practice.

Approval Date	Authorized Signature	Total Amount Authorized \$58,255.92
---------------	----------------------	---



611 Broadway Avenue, Suite 10
Wabasha, MN 55981
Phone: (651) 565-4673

June 25, 2026

Clean Water Council c/o Jen Kader
Clean Water Council Administrator
520 Lafayette Road North
St. Paul, MN 55155
Jen.Kader@state.mn.us

Subject: Letter of Support – Southeast MN Groundwater Protection & Soil Health Initiative

Dear members of the Clean Water Council,

The Wabasha Soil & Water Conservation District (SWCD) appreciates the opportunity to provide stakeholder comments while the Council considers proposals for funding recommendations. The Groundwater Protection and Soil Health Initiative being delivered through Olmsted County will support our work at Wabasha Soil and Water Conservation District as it is expanded regionally. We suggest that its priority in funding recommendations reflects our shared priority of protecting drinking water and soil health in Southeast Minnesota for future generations.

Groundwater is one of Minnesota's most valuable resources and it is the primary source of drinking water for most Minnesotans. This valued resource is susceptible to contamination in our vulnerable, karst region in SE Minnesota, and there is growing concern that nitrate pollution is increasing due to current agricultural land use practices.

In 2023, the Environmental Protection Agency (EPA) declared that nitrate contamination in groundwater in southeast Minnesota is an imminent public health threat and tasked state agencies and local units of government with addressing these concerns.

Minnesota Soil & Water Conservation Districts (SWCDs) are uniquely positioned to work with landowners on private lands to address this issue. We are the “boots on the ground” conservation teams that have a history of relationship building and trust to provide sound conservation-based programming that addresses resource concerns, farm by farm.

Today, SWCDs in Southeast Minnesota are providing short-term solutions to landowners with high nitrate in their private wells by providing free well testing and installing water treatment systems in homes exceeding the safe drinking water standard for nitrate (greater than 10 milligrams per liter).

Olmsted County's Groundwater Protection and Soil Health Initiative is currently being delivered through Olmsted SWCD to local farmers. Wabasha SWCD looks forward to the expansion of Olmsted's model to a regional initiative to address leaching of nitrogen to groundwater. The program provides landowners with technical assistance and financial incentives to adopt soil

health practices which is a proven long-term solution to the migration of nitrate into groundwater. Practices include planting cover crops, growing alternative crops and small grains, adding haying and grazing acres, and improving management of pastures. Implementing these practices reduces nitrate leaching and is supported with robust data collection from different agricultural settings in SE Minnesota including lysimeter samples, tile water testing, spring monitoring, and cave drip sampling.

As agreed at the June 25, 2026 board meeting, the Wabasha Soil and Water Conservation District Board of Supervisors supports this Clean Water Council application and continuing its strong partnership with the Board of Water and Soil Resources (BWSR) to expand the Olmsted County Soil Health Program to the 11-county southeast Minnesota region.

Thank you for supporting conservation in Southeastern Minnesota!

The Wabasha SWCD Board Chair:

Lynn Zabel

Terri Peters
District Manager
Wabasha Soil & Water Conservation District

FW: [External Email]clean water council - Letter od Support

1 message

Peters, Terri - FPAC-NRCS, MN <terri.peters@mn.nacdnet.net>
To: Susan Cerwinske <susan.cerwinske.wabashaswcd@gmail.com>

Wed, Jun 24, 2026 at 9:16 AM

Terri Peters

District Manager/Water Planner

[Wabasha SWCD](#)

(651) 560 -2044



From: Skip Langer <skip.langer@olmstedcounty.gov>**Sent:** Friday, June 5, 2026 10:00 AM**To:** Kennedy, Beau <bkennedy@goodhueswcd.org>; Peters, Terri - FPAC-NRCS, MN <terri.peters@mn.nacdnet.net>; Riley Buley <riley.buley@fillmoreswcd.org>; Wanda Anderson <wanda.anderson@winonaswcd.com>; Dave Walter <goosey10@hotmail.com>; Cody Fox <cody@mowerdistrict.org>; Jessica Klingfus <jessica.klingfus@dodgeswcd.org>; Cornell, Lindsey - FPAC-NRCS, MN <Lindsey.Cornell@mn.nacdnet.net>; Gulbransen, Eric - FPAC-NRCS, MN <Eric.Gulbransen@MN.nacdnet.net>; Steven Pahs <steven.pahs@riceswcd.org>**Subject:** [External Email]clean water council - Letter od Support

[External Email]

If this message comes from an **unexpected sender** or references a **vague/unexpected topic**;

Use caution before clicking links or opening attachments.

Please send any concerns or suspicious messages to: Spam.Abuse@usda.gov

Happy Friday all!

Wanted to send you along a request to see if you or your board would entertain a letter of support for the now, combined BWSR-Se MN Soil Health pplication that is being submitted for funding inFY28-29.

This is money to continue the regional soil health efforts we are undertaking. There is no definitive ask yet, though we are spinning it as a pilot with future expansion possibly statewide through BWSR. It will be millions of dollars I would anticipate though anything can happen as you know.

We are meeting with CWC again at 1 PM today for more discussion, fingers crossed. No decision will be made today but the ask is moving in the right direction.

Attached is the LOS I submitted earlier this week. If you want to craft your own – awesome or use whatever you like from my version.

Thank so much – appreciate the partnership with each of you!!

Questions, please ask! THX

Skip Langer

Soil Conservation Director

Olmsted Soil & Water Conservation District

1188 50th Street SE

Rochester, MN 55904

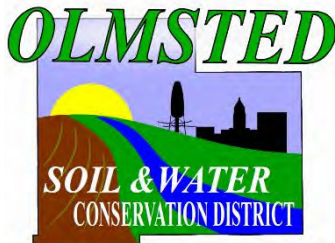
Ph # 328-7070

skip.langer@olmstedcounty.gov



This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this message or the use or disclosure of the information it contains may violate the law and subject the violator to civil or criminal penalties. If you believe you have received this message in error, please notify the sender and delete the email immediately.

 **CWC application_LOS_OSWCD Board_2026_template_DRAFT2.docx**
75K



SOIL AND WATER CONSERVATION DISTRICT

1188 50th Street SE
Rochester, Minnesota 55904
Phone (507) 328-7070

May 28, 2026

TO: Clean Water Council

FROM: Olmsted Soil & Water Conservation District - Board of Supervisors

Re: Letter of Support – Southeast MN Groundwater Protection & Soil Health Initiative

To Whom it May Concern,

Groundwater is one of Minnesota's most valuable resources and it is the primary source of drinking water for most Minnesotans. This valued resource is susceptible to contamination in our vulnerable, karst region in SE Minnesota, and there is growing concern that nitrate pollution is increasing due to current agricultural land use practices.

In 2023, the Environmental Protection Agency (EPA) declared that nitrate contamination in groundwater in southeast Minnesota is an imminent public health threat and tasked state agencies and local units of government with addressing these concerns.

Minnesota Soil & Water Conservation Districts (SWCDs) are uniquely positioned to work with landowners on private lands to address this issue. We are the "boots on the ground" conservation teams that have a history of relationship building and trust to provide sound conservation-based programming that addresses resource concerns, farm by farm.

Today, SWCDs in Southeast Minnesota are providing short-term solutions to landowners with high nitrate in their private wells by providing free well testing and installing water treatment systems in homes exceeding the safe drinking water standard for nitrate (greater than 10 milligrams per liter).

Olmsted County's Groundwater Protection and Soil Health Initiative is being delivered through Olmsted SWCD to local farmers and should be expanded to serve as a regional model to address leaching of nitrogen to groundwater. The program provides landowners with technical assistance and financial incentives to adopt soil health practices which is a proven long-term solution to the migration of nitrate into groundwater. Practices include planting cover crops, growing alternative crops and small grains, adding haying and grazing acres, and improving management of pastures. Implementing these practices reduces nitrate leaching and is supported with robust data collection from different agricultural settings in SE Minnesota including lysimeter samples, tile water testing, spring monitoring, and cave drip sampling.

The Olmsted Soil and Water Conservation District Board of Supervisors supports this Clean Water Council application and continuing its strong partnership with the Board of Water and Soil Resources (BWSR) to expand the Olmsted County Soil Health Program to the 11-county southeast Minnesota region.

Thank you for supporting conservation in Southeastern Minnesota!

The Olmsted SWCD Board of Supervisors:

District 1 – James Rentz

District 2 – Paul Uecker (Chair)

District 3 – Cheryl Winters

District 4 – Joe Himmer

District 5 – Louis Seifert (V. Chair)

FW: Wabasha County Soil & Water Conservation District Budget Request

1 message

Peters, Terri - FPAC-NRCS, MN <terri.peters@mn.nacdnet.net>
To: Susan Cerwinske <susan.cerwinske.wabashaswcd@gmail.com>

Wed, Jun 24, 2026 at 1:40 PM

This had to be submitted before I left on vacation. Had short turnaround. Add to agenda under New Business

Terri Peters

District Manager/Water Planner

[Wabasha SWCD](#)

(651) 560 -2044



From: Peters, Terri - FPAC-NRCS, MN
Sent: Wednesday, June 3, 2026 5:06 PM
To: Bruegger, Gwen <gbruegger@co.wabasha.mn.us>
Subject: Wabasha County Soil & Water Conservation District Budget Request

Hello Gwen,

The document attached is a formal request from the Wabasha Soil & Water Conservation District (SWCD) to the Wabasha County Commissioners and Budget Committee for continued financial support in the year 2027. It outlines the SWCD's role, funding needs, benefits to the community, and the impact of stable funding on conservation efforts within Wabasha County. A summary of the request follows. A very preliminary 2027 budget and our 2024 (most recent) audit is also attached. Please let me know if you need anything further. I will be leaving early tomorrow (June 4) and I won't be returning to the office until June 22nd. Thank you for your consideration.

Request for Support and Funding Overview

The SWCD requests a continued contribution of **\$131,500** from Wabasha County for 2027, maintaining the same budget allocation as in 2026. This local funding is critical as the SWCD does not have levee authority and relies on county partners for levy funding. The requested amount represents approximately 0.7% of the 2026 levy and less than 0.3% of the total 2025 proposed county revenues. Most of the SWCD's funding comes from grants, which require local match funds and qualified staff to manage projects effectively. The SWCD emphasizes the importance of stable, long-term funding to retain professional staff and continue progress on soil erosion mitigation and water quality improvement projects in the county .

In addition to the local funds, the SWCD leverages over **\$4.7 million** in state and federal funds annually for conservation programs benefiting landowners in Wabasha County. This includes technical and administrative assistance resulting in obligated contract funds from federal partners such as the Natural Resource Conservation Service (NRCS) and the Farm Service Agency (FSA). The SWCD also administers popular programs like the AgBMP low-interest loan fund, which

processed over **\$419,789** in loans in 2024 with a waiting list exceeding **\$200,000**. The county allocation thus enables a significant multiplier effect for conservation funding in the region, with a ratio of ~36 to 1 from non-local sources .

Benefits to Wabasha County Residents

The SWCD provides voluntary, incentive-driven conservation programs tailored to local landowners, focusing on soil and water management aligned with comprehensive watershed plans. These programs address multiple resource concerns including surface water, groundwater, forestry, and ecological health, reflecting the diverse landscape of Wabasha County .

Key benefits include:

- **Agricultural land health:** Supporting productive soils for farmers and rural landowners, which aligns with county priorities and stimulates the local economy through construction projects by local contractors .
- **Water quality:** Protecting both groundwater and surface water, including public drinking water supplies, which is a top concern for residents and essential for public health and municipal cost control .
- **Tourism and recreation:** Maintaining clean waterways and healthy forests supports recreational activities such as swimming, boating, fishing, hiking, hunting, and foraging, which attract visitors and enhance residents' quality of life .

SWCD Structure and Staff Expertise

The SWCD operates with an elected board focused exclusively on soil and water conservation in the county. It functions as a non-regulatory entity, encouraging voluntary cooperation from landowners rather than imposing mandates. However, the SWCD also acts in a technical capacity for delegated regulatory programs such as the Wetland Conservation Act, buffers, and soil erosion regulations, working to assist compliance and avoid legal conflicts .

The district employs four field technicians with specialized training and certifications, including USDA Job Approval Authority, planning, drone operation, nutrient management, invasive species management, and wetland delineation. Staff undergo continuous professional development and are regularly in contact with landowners to provide technical assistance. This expertise enables cost-effective implementation of conservation practices such as waterways, stream bank protection, gully control, terraces, feedlot pollution control, manure management, and conservation crop rotations .

Impact of Funding Stability

Stable local funding supports operational balance, staff retention, and the ability to pursue high-performing conservation programs. Without it, the SWCD risks staff turnover, inefficiency, partnership breakdowns, and reduced capacity to initiate and complete projects. Stable funding also enables the district to meet state and federal program requirements, maintain high technical standards, and leverage additional funding sources .

Use of County Levy Funds

County funds are primarily used to:

- Provide required local match dollars for state and federal grants and programs.
- Cover operational costs such as building lease, internet, office supplies, auditing, and administrative functions not fully covered by grants.
- Support technical staff time spent on projects, including those federally funded through NRCS and FSA partnerships.
- Facilitate grant reporting and program management for delegated county programs like the Wetland Conservation Act and Local Water Management .

The SWCD also plans to allocate some funds for public outreach, such as newsletters, to improve communication with county residents .

Mission and Programs

The SWCD's mission is to provide technical, financial, and educational assistance for land and water management to promote a sound economy and enhance natural resources. Its 85+ years of experience focus on preventing all forms of soil erosion and improving water quality through the implementation of best management practices .

Programs and activities include:

- Direct project and cost-share programs.
- Watershed-based funding and Clean Water Fund projects.
- State cost-share for conservation practices.
- Ag Water Quality Certification and AgBMP Loan programs.
- Easement programs like CRP, CREP, and RIM.
- Feedlot grants and EQIP technical assistance.
- Regional drinking water protection initiatives.
- Participation in watershed planning and implementation.
- State-mandated programs such as Local Water Management and Wetland Conservation Act enforcement.
- Educational outreach and contaminant testing for residents .

Administration and Governance

The district is managed by a District Manager with over 16 years of experience and supported by an administrative assistant/bookkeeper. The elected board of supervisors, chosen by county voters, sets policy and oversees implementation. Since 2023, the SWCD has utilized Wabasha County HR services, reflecting integration with county operations .

Financial Statements and Legislative Context

The document references attached current budgets, preliminary estimates for 2025, and recent audits. It notes uncertainties in grant funding and legislative changes that may affect workload and funding levels. The SWCD operates under Minnesota Statutes Chapter 103C, which defines its powers and responsibilities.

In summary, the Wabasha SWCD requests continued county funding of \$130,000 for 2027 to maintain operational stability, support staff, and leverage substantial additional funding for conservation projects that benefit the county's land, water, agriculture, and residents. The district's unique structure, technical expertise, and partnership approach enables efficient and effective natural resource management aligned with county priorities and state mandates .

Terri Peters

District Manager/Water Planner

[Wabasha SWCD](#)

(651) 560 -2044




This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this message or the use or disclosure of the information it contains may violate the law and subject the violator to civil or criminal penalties. If you believe you have received this message in error, please notify the sender and delete the email immediately.

3 attachments

 **2027 Preliminary Budget.pdf**
153K

 **2027 Written Documentation and Request.pdf**
234K

 **2024 Audit.pdf**
1760K



611 Broadway Avenue, Suite 10
Wabasha, MN 55981
Phone: (651) 565-4673

Wabasha Soil & Water Conservation District (*SWCD, the District) –

Request for Support from Wabasha County for 2027: Request continued contribution of \$131,500

Dear Wabasha County Commissioners and Budget Committee,

We at the Wabasha Soil and Water District (SWCD) appreciate the continued support from our Wabasha County partners. With consideration to the statement that Wabasha County will not grant amounts greater than what was budgeted in 2026, The SWCD respectfully requests our budget allocation continue at \$131,500. Information requested by the County is included throughout this submission.

As a local government unit that does not have levee authority, the SWCD relies on our Wabasha County partners to account for local funding through their levy authorities. The SWCD continues to work with local and state partners to pursue stable dedicated funding. Long term, stable funding is necessary to maintain professional staff and achieve a continuance of progress on projects to mitigate soil erosion and protect and improve water quality in Wabasha County and that continues to be a goal. The SWCD recognizes the county faces budget decision challenges. The district faces similar uncertainties with State and Federal funding sources. \$131,500 would be ~0.7% of the total 2026 levy and less than 0.3% of the total 2026 County proposed revenues. County funding is much more impactful to the SWCD budget. The bulk of our funding revolves around grants. The margins of receiving funds are tight and dependent upon staff working on those programs or projects being completed/paid in the budget period. Although some grant funding sources for 2027 are unknown currently, we do know that local match funding is required for almost all grants; it is vital that qualified staff are available to provide technical services and to fiscally manage and track projects. Wabasha County has expressed value and prioritization of maintaining productive agriculture land. Workload demand has increased in southeast Minnesota. The SWCD continues to build efficiency in delivering funding back to County residents providing services and cost share for practices. Implementation of these projects improves land, water, and value, and that benefits all residents of Wabasha County.



In addition to local funds requested to continue providing services and to maintain district operations, the County allocation leverages far more money going out for landowner payments and projects in Wabasha County. 2026 projected State and other partner funds, at mid-year, coming to the SWCD for both project cost share and technical assistance and some administrative time to manage programs and provide required reporting total of just about \$2.7

M. The SWCD also approves AgBMP low interest loans for purchases used for practices that indicate water quality improvement through funding from the Minnesota Department of Ag. This is a popular revolving loan that has had a waiting list of applicants and Wabasha has been successful obtaining extra funds when they are made available. \$419,789.50 in loans were processed in 2024 and there are applications for over \$200,000 waiting for funds currently. The SWCD provided technical and administrative assistance on programs that resulted in ~\$2,121,773 in obligated contract funds federal co-located partner, the Natural Resource Conservation Service (NRCS) in 2025 and \$1,478,808 in direct payments from Farm Service Agency (FSA) for specific programs on which the SWCD assists. The SWCD has direct involvement, input, and partnership State funds that leverage federal partnership programs. Additionally, the district expenditure in 2025 for projects and practices was ~\$698,000 and ~\$1,091,682 was obligated for contracts. **The total funding that was distributed through the Soil & Water Conservation District, Natural Resources Conservation Service and the Farm Service agency for conservation programs that go directly to landowners in Wabasha County from all non-local sources is over \$4.7 million for 2025. That is ~36 to 1 ratio at the requested allocation. SWCD staff have built success in bringing in grants and programs to offer the residents of Wabasha County and that has resulted in further requests for partnership. Some important opportunities to help can be hindered by lack of unrestricted funds.**

Benefits to Wabasha County Residents

The Wabasha County SWCD provides voluntary, incentive driven approaches to landowners to implement best management practices outlined in the District Work Plan that are tied to comprehensive watershed management plans in which Wabasha County Commissioners and Wabasha County SWCD supervisors participate and input on projects and policies. SWCDs are uniquely able to address multiple resource concerns rather than being limited to one specific area and with the varied landscape in Wabasha County, landowners are dealing with surface water, groundwater, forestry, and other ecological concerns.

All Wabasha County residents care about cleaner water, healthier soils, and healthy forests in one or more ways.

-  It's vital that Wabasha County agriculture landowners have healthy soils for continued production and prosperity now and for future generations. The County Board has referenced the prioritization of the agricultural community at County board meetings. Local contractors work with landowners who are using cost share programs through the District to construct best management practices to address soil loss. This funding to landowners significantly benefits farmers and rural landowners in Wabasha County and provides further trickle down to local economy. Local contractors are hired to complete construction projects.
-  Cleaner water includes groundwater and surface water.
 - Implementing practices for groundwater protection benefits both private and public drinking water supplies. Drinkable water is a matter of public health. Addressing public drinking water supply management areas helps control costs for municipalities. Groundwater has risen to the top of importance in recent citizen survey results regarding water resources concerns.

- Tourist industry depends on visitors who come to Wabasha County for swimming, boating and fishing activities on local waterways. Many people choose to live in Wabasha County for the same benefits.
- ✚ Wabasha County residents and visitors benefit from healthier forests for hiking, hunting (local and visitor recreation), foraging, logging industry, and wildlife. Wabasha County has extensive rolling woodlands and bluffs as compared to most of the State. This unique topography is valued by residents and draws guests. The District assists private landowners in managing their woodlands for personal, lease, or commercial use.

Soil and Water Conservation Districts are uniquely structured.

- ✚ An elected board reflects natural resource concerns of County residents and adopts natural resource management policy to change land use practices. This elected board is specifically focused on managing soil and water resources in Wabasha County.
- ✚ Districts are *non-regulatory:
 - Landowners freely cooperate, expanding and exercising their own commitment to stewardship.
 - Avoids political barriers to regulatory coercion.
 - Provides County an attractive “carrot” option to solve natural resource concerns with landowners and residents.
 - *Wabasha SWCD acts in a technical capacity as the Local Government Unit (LGU) for Wetland Conservation Act (WCA) regulation as delegated by Wabasha County and acts in a technical capacity for other regulatory determinations. i.e. Buffer and Soil Erosion regulation. Extensive efforts are made to help become compliant and avoid legal processes if possible. Any regulatory issues are shared with County departments for resolution.

Staff on the land with landowners:

- ✚ District technicians are uniquely trained under USDA job approval authorities to provide engineering assistance to landowners for correcting resource problems. This arrangement is made under license agreements set up with the state society of Professional Engineers.
 - Regardless of background, it takes approximately 2 years for technicians to obtain Job Approval Authority. Resources spent in initial years of employment also lend to building relationships throughout the County that are necessary to achieve outcomes.
- ✚ Technicians are motivated. Staff performance ratings are tied to measurable practices with landowners and increasing their technical credentials.
- ✚ Field staff are regularly in contact with landowners in the field, through in office inquiries, or through targeted outreach. They are discussing landowners’ resource concerns and their needs. They are an “in field” asset.
- ✚ District mission and structure leaves staff free of other “in house” job demands and clear to focus on application of natural resource management practices.
- ✚ Field staff available to assist County staff with various field review needs.

Staff are Qualified and Trained for their Job Description:

- ✚ The Wabasha SWCD currently has 4 field technicians who have different special areas of work. These technicians are primarily grant funded. A contribution agreement states that local contribution of technical and administrative time will be given to NRCS in return for their technology, training, cost share funding options, etc. Administrative functions are managed by the District Manager who has been with the District for 16.5 years and an experienced and qualified bookkeeper/administrative assistant. Not all general administrative and operational costs are covered by grants. Stable local funding is necessary for these costs. Outside of some administrative, staff training, and technical assistance time spent on NRCS projects, positions are covered by grant or program funding from other sources. At times we may contract with parties based on funding guidelines or have volunteers.
- ✚ Staff are trained and certified according to their job descriptions. i.e. Job Approval Authority for best management practices, Planning Certification, Drone Certification, Nutrient Management Certification, Invasive Management job approval, Wetland Delineation Training. Individual development plans are reviewed annually with each employee. These skills are specific to work conducted in the District office and it has taken training time and cost to achieve job certifications.
- ✚ Staff bring experience and an array of technical resources to bear on the many resource problems reviewed annually with County residents.
- ✚ Staff is technically accountable for the standards used. Annual inspections of State or District funded practices are conducted to ensure continued quality.
- ✚ MPCA, BWSR, USDA, USFWS, MNDNR provide standards and specs for implementation of natural resource management practices to the District. The agencies recognize the technical competence of the staff.
- ✚ SWCDs, state-wide, share data on resource protection and initiate new treatment techniques continually testing and improving land treatment solutions to gain more cost-effective means of improving water quality. Recent developments include BWSR's formation of a state-wide training team. Wabasha County SWCD submitted a resolution to the State that sped progress on this initiative. Area 7, of which Wabasha is a part, initiated their own training team prior to the State action.
- ✚ Most natural resource problems are not eye popping 100 ft gullies. Most are combination of sheet and rill erosion and ephemeral and real gully erosion too small to warrant the attention of engineers or consultants, yet, by numbers alone add up to significant sediment sources severely damaging water quality. The District, by mission, structure and expertise are positioned to address these multiple problems:
 - They have design standards.
 - They are on site.
 - They have the technical ability and landowner confidence to successfully address these problems.
 - This adds up to cost effective water plan implementation.
- ✚ The District staff are equipped with the knowledge, skills and ability to work effectively to apply to practices on County lands county wide and/or have partnerships to move these projects, including the following, forward:
 - waterways

- stream bank protection (both bio and non-bio)
- gully head control
- wetland restoration
- terraces
- water and sediment basins
- feedlot pollution control
- manure management plans
- conservation crop rotation systems for sheet erosion control.
- District staff have been on most farms in the county long before they become development proposals; this is a unique bank of site-specific knowledge.

Impact of receiving/not receiving requested funding.

The Wabasha SWCD is a partner to Wabasha County. The biggest contribution the County makes to the SWCD is local funding that provides operational stability and ability. Stable funding contributes to operational balance and provides ability to build a high performing District. Increased funding is an investment in local program opportunities and local input. It also provides an opportunity for an increase in funding from other partners to come into Wabasha County for projects at a much greater ratio. The Wabasha County Comprehensive Local Water Management Plan and watershed-based plans are agreed to by the County and County representatives participate in the planning processes. These drive the District Work Plan. The County shares in the obligation to show that State approved local water management plans are being implemented. Staff are trained in the required practices needed to implement the plan to achieve the desired outcomes. SWCD work is very specific, and staff training is an investment SWCDs must make to fulfill terms of funding through many partnerships. The Wabasha SWCD has 80+ years of dedicated, site-specific experience. Being properly staffed both technically and administratively is crucial to District performance to meet the demands of planning projects, field work and fiscal and program administration. Once staff are trained and, most importantly, have built relationships with landowners throughout the County, the District finds that employee retention is cost-saving and lends to greater work achieved.

More local funding is related to increases in project cost share and implementation funds that address resource concerns on the land. There is a direct correlation given the efforts necessary to bring in the greater project funds necessary to achieve measurable results. Stable local funding and partnerships increase efficiency of implementation.

The effects of this instability:

- Unstable staff retention
- Constant training “hamster wheel”
- Partnership breakdown
- Potential for some staff to work too much overtime just to meet requirements that leads to less productivity
- Less able to strive for and meet high performance standards
- Less able to do upfront work required to get projects on the ground

- Less efficiency
- Less time to pursue Clean Water Funding
- Less time to address landowner requests for assistance ongoing
- More chance for error if workload is not distributed
- More likelihood of “putting out fires” than completing work

County Levy Fund Use

- ✚ As local match dollars are required for grants and programs.
 - Funds will be used to provide local match dollars required for programs, and to leverage project dollars. The Wetland Conservation Act (WCA) and the Local Water Management (LWM) Natural Resource Block Grant are delegated to the SWCD by the County. While a match is no longer required to be reported, the SWCD spends significantly more time on these programs than the dollars provided by the State. In 2024, the time cost to the district over funding provided was ~\$15,875. The District provides detailed reporting for these programs, as well as County delegated NRBG programs.
- ✚ District Operational costs
 - Building lease, internet service, office supplies and equipment, professional services i.e. audit, etc. (estimate \$100,000/yr.)
- ✚ Administration and Accounting not covered by grant or program funding and for general operations.
 - Grant reporting for County administered programs is also coordinated and completed by District staff for the Subsurface Sewage Treatment System (SSTS) and Shoreland block grants.
 - The Wabasha SWCD currently administers and participates in multiple regional grants that require program management time.
- ✚ There are some allowances for general administration of specific grants that include accounting and program management, as well as some State funding. A greater percentage of general office administration, accounting, human resources, budget management, and overall operational management is not covered, and some grants only cover some technical assistance and projects.
 - by grant or program funding.
- ✚ The current board recognizes a need for sharing our work and availability with Wabasha County residents and they would like to dedicate some funding to releasing a publication or newsletter to meet this need.
- ✚ Technical time not covered by grants and programs
 - District technicians spend at least 30% of their time on projects that are NRCS projects. These could be projects that end up being entirely federally funded. More often, the SWCD encourages enrollment in federal programs and “piggy-back” funding to spread district grant funds further. This time spent could have included up-front targeting work required for grant applications. County funds are used for these efforts.
 - The SWCD partnership with the Natural Resources Conservation Service and the Farm Service Agency utilizing district staff technical assistance on federal results in incrementally greater funds coming to Wabasha County (as stated previously).

OUR MISSION:

“The mission statement of the Wabasha Soil & Water Conservation District is to provide technical, financial, and educational assistance for land and water management in a way that promotes a sound economy and sustains and enhances natural resources.”

The 85+-year mission of the SWCD is soil and water conservation, management and/or prevention of all forms of soil erosion: sheet, rill, ephemeral, and gully. Good natural resource management begins with good soil management. Good soil management begins with keeping it in place every time it rains. Recently, extra attention has been on management for protection during increasingly common weather events. The outcome is better quality surface water. Naturally, it follows that the County’s surface and groundwater plan reflect the same goals as the District’s work plan. The annual goals of the SWCD translate to tangible land application of specific practices to improve water quality and reduce erosion.

SWCD Programs and Activities

SWCDs are special purpose units of government that guide natural resource management programs at the local level. Wabasha SWCD works in both urban and rural settings, with landowners and with other units of government to carry out programs for conservation with a focus on use and development of soil, water, and related resources. The SWCD is in a unique position to be able to work with a variety of landowners and County citizens and in many capacities. Wabasha SWCD provides technical assistance, funding and educational services with a focus on conservation of local soil and water resources.

Programs and Activities:

- 🗺️ Direct project and cost share programs through the District as budgeted
 - Watershed-based funding – Funds available regionally to Comprehensive Watershed Management Plans.
 - Clean Water Fund and federal funds for West Indian Creek projects and Practices.
 - State Cost Share – grassed waterways, grade stabilization structures, water and sediment control basins, terraces, well-sealing, sinkholes, contour strip/cropping, cover crops, etc. meeting NRCS practice standards.
 - Ag Water Quality Certification – Minnesota Department of Ag (MDA) partnership. Special initiative EQIP funds available to participants through NRCS application and additional funds provided through the MDA. District staff provide technical assistance.
 - AgBMP Loan program – revolving fund through MDA providing low interest loans (approved by the SWCD) for projects/practices/equipment that benefit water quality.
 - Easement Programs/Partnerships -Conservation Reserve Program (CRP), Conservation Reserve Enhancement Program (CREP), Reinvest in Minnesota (RIM), Minnesota Land Trust. SWCD staff provide technical assistance for implementation and landowner receives direct payment.

- BWSR Feedlot Grant – limited funds for smaller feedlot operations. Funding is for Area 7 (12 Districts in the southeast). Wabasha currently has one project in process. In general, staff have several feedlot project requests annually.
- EQIP – staff provide technical assistance to NRCS on survey, design and implementation of projects.
- Regional Drinking Water Protection – Cover Crops and Nutrient Management. There is a current focus on drinking water in southeast Minnesota and regional SWCDs are called upon by multiple state agencies to be the source of technical assistance and private well owner contacts for planned efforts.
- Participation in watershed-based planning and implementation (Greater Zumbro and WinLac).
- Drinking Water Protection – work with municipalities on wellhead protection, Wabasha will administer continuation of Safe Drinking Water program. Program initiated by Olmsted. Regional partnership will continue with additional tasks.

State Mandated Programs

- The SWCD is the delegated Local Water Management authority for Wabasha County and is instrumental in water planning and implementation.
- The SWCD is the delegated Wetland Conservation Act Local Government Unit. Staff are trained to regulate wetland policy.
- Buffer and Soil Loss Law technical assistance to the County as outlined by legislation.
- Other as needed according to State oversight.

Other Technical

- Participate with Wabasha County Highway Department on targeted area projects.
- Conduct inspections of past cost share and easement on a schedule based on life of the project.
- Address and assess landowner resource concerns upon request.
- Upfront work related to cost share sign-up and research for grant proposals.
- Hold educational field days and events (5th Grade Conservation Day, Forestry Day, school outreach, other planned events and tours as planned).
- Nitrate and other contaminant testing offered to County residents. Follow up with County Public Health and other partners for treatment.
- Annual tree program.
- Annual recognition of Wabasha County Conservationist of the Year and Outstanding Woodland Manager (several nominees have also received State awards).
- Provides input on County Hazard Mitigation Plan

Administrative and Program Management

- District Manager is responsible for overall operational management, human resource management, staff direction, program and contract management and reporting, board relations, and budgeting and oversight.

- Bookkeeper/Administrative Assistant must be capable in day-to-day bookkeeping tasks, payroll and accounting functions for the offices and provides general clerical services as needed.
- Manager and bookkeeper work together to provide necessary documentation for monthly, quarterly and annual reports (both fiscal and programmatic). Reports are provided to grantors in format requested.
- Elected Board of Supervisors are elected by Wabasha County voters. Board members serve staggered 4-year terms. SWCD boards set overall policy and long-term objectives for their district and work with the SWCD staff to see that policies and plans are implemented. Board members receive monetary compensation under a mandated maximum in the form of per diems for attending meetings and reimbursement for their expenses.
- Note that in 2023, the SWCD began using Wabasha County HR services and some of our budget was used to contract with that department.

Current financial statements and projected 2025 Budget

See attached: 3 Current Budget, Estimated Preliminary Budget and most recent audit.

The projected budget is a preliminary estimate. In June, as this budget request is submitted, there are unknowns with competitive grant funding. Applications for grants are still being submitted. There were multiple legislative decisions made, and no final numbers have been given. Overall, we assume that the 2026 budget will be somewhat fluid to reflect changes throughout the year. Recently passed legislation assigns more workload to SWCDs and increased federal funding to NRCS will also impact expectations from SWCD staff.

Wabasha SWCD is established under Minnesota Statutes Chapter 103C - Soil and Water Conservation District Law. See Minn. Stat. § 103C.331 - Powers of District Boards.



2027 Estimated Wabasha SWCD Budget

Based upon District Fund Carryover from 2024 to 2025 (u	District Reserve Fund (meets 6+ month fund balance recommendation)	\$463,231.01	\$0.00
Charges For Services: Income			
	Roller Crimper Rental	\$350.00	
	No Till Drill Rental	\$3,500.00	
	Tree Sales	\$23,000.00	
	Wetland Application Fees	\$1,000.00	
	Nutrient Management Planning	\$500.00	
	Plat Book Sales	\$200.00	
	Total Charges for Services: Income		\$28,550.00
Intergovernmental Revenues anticipated and existing funds for applicable expenses:			
Local/General Funds			
	County Regular Allocation	\$131,500.00	
	FY2026 Dept. of Rev. SWCD Aid	\$128,092.08	\$259,592.08
State - Pass through from County			
	Spent 2024 funds in 2024		
	2027 Local Water Management - Natural Resource Block Grant	\$14,177.00	
	2027 Wetland Conservation Act - Natural Resource Block Grant	\$12,118.00	
	SSTS Low Income Cost Share TA	\$1,500.00	
	Total pass through funds		\$27,795.00
State			
	FY2026-27 Conservation Contracts	\$15,000.00	
	FY2025 Conservation Delivery	\$19,619.00	
	2026 Buffer and Soil Loss Initiative	\$8,000.00	
	2027 Buffer and Soil Loss Initiative	\$20,000.00	
	2025 Soil Health Delivery	\$8,000.00	
	2026 Soil Health Delivery	\$15,000.00	
Received \$180,000, and \$120,000, 3rd round \$120,000 requested	2025-2028 Soil Health RCPP (round 1)	\$85,000.00	
	2025-2028 Soil Health RCPP (round 2)	\$80,000.00	
	2025-2028 Soil Health RCPP (round 3)	\$80,000.00	

		2025-2028 Soil Health RCPP (round 4)	\$100,000.00	
	3.5 year grant \$432,300 total	2025 Soil Health Staffing	\$161,951.00	
	Not yet renewed	MDA Nutrient Management TA	\$25,000.00	
		Easement Delivery (RIM inspections)	\$1,650.00	
	204-26 total \$10,000 (\$1,000 total to SWCD) (\$10,000 added in June 2025)	SE Landscape Committee Fiscal Agent	\$14,000.00	
		DNR Groundwater Well Monitoring	\$480.00	
	2026 Regional admin.	MAWQCP Grant Admin.	\$251,700.00	
	May be completed by 2027	2024-25 WAGZ watershed based	\$50,000.00	
	Includes \$200,000 for a Livestock Waste management system	2026-27 WAGZ watershed based	\$330,000.00	
		BWSR Feedlot Funds - TSA	\$132,000.00	
		2025 WinLac Watershed based funding	\$40,000.00	
	Will commence 2025, 2026, 2027 (\$5,000/yr. reimbursable, but unlikely from TU. Project establishing well and may not be needed)	TU contract placeholder-Gorman Maintenance		
	July 1, 2024 - June 30, 2026	Volunteer Nitrate Monitoring Network (VNMN)	\$1,000.00	
	contractor for work directly through Olmsted. SWCD funds for TA	2024 SE MN Private Well Mitigation	\$500.00	
	120,836 funds available to use through June 30, 2027	MDH Funds for expanded well inventory	\$75,000.00	
		Total State Revenue		\$1,513,900.00
	Other-Partners Federal Dollars			
	covers 4 years-need 40% \$310, 191.44 available	2026 319 Focus Small Watershed-West Indian	\$110,000.00	
	Grant approved for \$230,000	NFWF Conservation Partners	\$60,000.00	
	\$295,000 reimburseable, U.S. Forestry Grant - Balance \$247,593.75	Turkey Trout Timber	\$75,000.00	
		Total Other Revenue		\$245,000.00
	Miscellaneous Revenue:			
		Interest Earnings MM's	\$3,000.00	
		Total Misc. Revenue		\$3,000.00
	TOTALS-Revenue:			
		Total Revenue and Program funds for 2025	\$2,077,837.08	
	Does not include fund balance	Total Budget 2025	\$2,077,837.08	

District Operations: Anticipated Expenses			
	Capital Expenses		\$26,838.38
		Variability accounting for program timing	
		Advertising, Newsletter, Promo, and Posting Expense	\$15,000.00
		Building Rent	\$21,450.00
		Conferences and Conventions	\$6,000.00
		Education and Information	\$10,000.00
		Employee Education and Training	\$15,000.00
	May be charged to specific programs	Employee Expenses	\$3,000.00
	May be charged to specific programs	Employee Mileage	\$5,000.00
		Equipment Maintenance and storage	\$7,000.00
		Fees and Dues	\$23,000.00
		Insurance Expenses (MCIT)	\$6,000.00
		Internet Expenses	\$1,500.00
		Field and Office Supplies	\$10,000.00
		Postage	\$1,000.00
		Professional Expenses	\$3,000.00
		Contracted Services/Other Services	\$8,000.00
		Audit	\$8,000.00
		Subs & Pubs & annual fees for subscriptions	\$7,000.00
		Supervisors Expenses	\$1,500.00
		Supervisors Mileage	\$3,000.00
		Technology/Equipment	\$10,000.00
		Unemployment Payment Budget item	\$2,000.00
		Vehicle Expense	\$5,000.00
		IT upgrades - potential plan for independent server	\$30,000.00
		Additional Personnel Expenses (Intern, staff expense changes, etc.)	\$20,000.00
		Other Services and Charges	\$10,000.00
	Personnel Services	TOTAL	\$258,288.38
	Includes estimate replacing Matt	Employee Salary Permanent	\$452,000.00
		Employer Health, Dental, Life, retirement match	\$134,932.00
	6.200%	Employer Share FICA	\$28,024.00
	1.450%	Employer Share Medicare	\$6,554.00
	7.500%	Employer Share PERA	\$33,900.00
	0.295%	Employer Share PFML	\$1,374.70
		Supervisors Compensation	\$14,000.00
		TOTAL	\$670,784.70
Program Expenditures:			
	District		
		Truax Drill Storage and Fees	\$1,500.00

		Roller Crimper Storage and Trailer fee	\$350.00	
		Tree Expense	\$21,000.00	
	State			
		2026 Wetland Conservation Act - Natural Resource Block Grant	\$12,118.00	
		2026 Local Water Management - Natural Resource Block Grant	\$14,177.00	
		FY2026 Conservation Delivery	\$19,619.00	
		FY2026-27 Conservation Contracts	\$15,000.00	
		2026 Buffer and Soil Loss Initiative	\$8,000.00	
		2027 Buffer and Soil Loss Initiative	\$12,000.00	
		FY2025 Soil Health Delivery	\$8,000.00	
		FY2026 Soil Health Delivery	\$15,000.00	
	Received \$180,000, and \$120,000, 3rd round \$120,000 requested	2025-2028 Soil Health RCPP (round 1)	\$75,000.00	
		2025-2028 Soil Health RCPP (round 2)	\$70,000.00	
		2025-2028 Soil Health RCPP (round 3)	\$70,000.00	
		2025-2028 Soil Health RCPP (round 4)	\$90,000.00	
	3.5 year grant \$432,300 total, we have funds and spend staff time ongoing, expended in staff time and operational	2025 Soil Health Staffing	\$0.00	
	\$84,800, reimburseable. Expended in staff time and operational	MDA Nutrient Management TA	\$1,000.00	
		2024-25WAGZ watershed based	\$50,000.00	
		2026-27WAGZ watershed based	\$320,000.00	
		BWSR Feedlot Funds - TSA	\$130,000.00	
	estimate based on current earmark for Wabasha for biennium	2025-26 WinLac watershed based	\$40,000.00	
	Will commence 2025, 2026, 2027 (\$5,000/yr. reimbursable, but unlikely, general fund if paid, establishing well and may not be	TU contract placeholder-Gorman Maintenance	\$5,000.00	
		Volunteer Nitrate Monitoring Network (VNMN)	\$0.00	
	contractor for work directly through Olmsted. SWCD funds for TA	2024 SE MN Private Well Mitigation	\$0.00	
		SE Landscape Committee Fiscal Agent	\$1,000.00	
	Need work plan, 120,836 funds available to use through June 30, 2027	MDH Funds for expanded well inventory	\$5,000.00	
	Federal			
	covers 4 years-need 40% \$310, 191.44 available	2026 319 Focus Small Watershed-West Indian	\$80,000.00	

	Other Partners			
		NFWF Conservation Partners	\$10,000.00	
	\$295,000 reimburseable, U.S. Forestry Grant, fiscal agent	Turkey Trout Timber	\$75,000.00	
		Total Program Expenses		\$1,148,764.00
		Total Expenditures 2025	\$2,077,837.08	\$2,077,837.08
		Total Revenues 2025	\$2,077,837.08	
		Difference	\$0.00	