Please call office at 651-560-2053 or email <u>susan.cerwinske.wabashaswcd@gmail.com</u> if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#.

Wabasha Soil and Water Conservation District
Regular Board Meeting
July 25, 2024
8:15 am
County Conference Room
625 Jefferson Ave.

- I. CALL MEETING TO ORDER
- II. PLEDGE ALLEGIANCE
- III. AGENDA
- IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.

- A. Ruth M. Pruter Revocable Intervivos Trust, Trissa Wallerich executor, Voucher for Contract# DWP-WS04 in the amount of \$2,000.00 for Practice 351 Well Decommissioning.
 - (Funding source; FY24 Drinking Water Protection in the Karst Region-Fillmore SWCD))
- B. Tom Gerken Contract# 2024WGZ-WC-06 in the amount of \$9,000.00 for Practice 340 Cover Crops
 - (Funding source FY24 Watershed Alliance for the Greater Zumbro (WAGZ)
- C. Anthony Wolf Voucher for Contract# 2024WAGZ-WC-01 in the amount of \$5,790.18 for Practice 410 Grade Stabilization Structure and 412 Grassed Waterway (Funding source FY24 Greater Zumbro Watershed Based Funding (WAGZ)
- D. Margaret Deming Voucher 2 for Contract# 2022WAGZ-WC-005 in the amount of \$2,029.30 for Practice 410 Grade Stabilization Structure. (Partial payment 11/16/2023 \$14,128.49)
 - (Funding source FY22-23 (WAGZ) Watershed Alliance for the Greater Zumbro

VI. SECRETARY'S REPORT – Board Action

A. June 27, 2024 Meeting Minutes

VII. TREASURER'S REPORT - Board Action

- A. June District Financial Statements Included for your review
- B. Program Record June
 The full spreadsheet was sent to the board in advance.

VIII. PAYMENT OF MONTHLY BILLS

A. Monthly Bills in the amount of \$62,068.68 - Board Action

IX. DISTRICT REPORTS

- A. Chair Report Lynn Zabel
- B. County Commissioner Bob Walkes
- C. District Manager Report Terri Peters
- D. NRCS Report Christina Taylor (In the packet)
- E. District Technician Report- Matt Kempinger
- F. Conservation Planning and Outreach Technician Report—Jenna Rasmusson (In the packet)
- G. Natural Resources Technician Report-Katelyn Abts (In the packet)
- H. Bookkeeper/Administrative Assistant Report -Sue Cerwinske (In the packet)
- I. BWSR Report -
- J. Other agencies -

X. OLD BUSINESS

A. Conservation Project - Lynn (open to any Supervisor for ideas)

XI. NEW BUSINES

- A. Approve Gary Timm Contract# 2024WAGZ-WC-07 in the amount of \$500.00 for Woodland Stewardship Plan. Install by date 12/31/24 – Board Action (Funding source - FY24 Watershed Alliance for the Greater Zumbro (WAGZ)
- B. Amendment to add funds to Local Forestry Team grant from DNR-**Discussion** (List of participating foresters)
 - a. Signature authority for Terri to sign contracts with foresters when grant amendment is executed with DNR. **Board Action**
- C. Approve Gerald Vandewalker Contract# 24-CC-3 in the amount of \$1,500.00 for Practice 314 Brush Management. Install by date 12/31/2024 – Board Action (Funding source – FY24 Conservation Contracts)

- D. Resolution Wabasha Soil and Water Conservation District (SWCD)
 2024 Guidelines on use of SWCD Aid Payments Board Action/Signature
- E. 2024 MASWCD Elections and Proposed Bylaws Change Discussion
- F. Upcoming Events:
 - i. Submit farmer of the year and woodland manager of the year to MASWCD.
 - ii. Conservation Field Day: Creating a Soil Health Legacy at the Larry & Ross Greden Family Farm, 16764 County Rd 114, Altura. MN August 1st, 10:00 am-2:30 pm (Not at the main dairy)
 - iii. Regular SWCD Board Meeting August 22, 2024
 - iv. Wells Creek Watershed Annual Picnic, Thursday July 25th 2024 (today) If anyone is interested in going, Terri has more information.
 - v. Minnesota Agroforestry Institute, September 17, 18, 19, 2024 at the National Eagle Center in Wabasha.
- G. WAGZ meetings -- New board representative / backup needed -- Board discussion

XII. Board Reports

- A. Whitewater JPB Lynn
- B. Zumbro 1W1P Dag
- C. WinLaC 1W1P Lynn
- D. SE SWCD Technical Support JPB Dag
- E. County Board Meeting Sharleen

XIII. Adjourn - Board Action

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name:	Ruth Pruter Revoc	able Intervivos Tr	ust	Contract No.:	DWP-WS04	
Address:	32 Garden Ct					
City, State, Zip: Total Amount	Lake City, MN 550	41				
Authorized: (from contract)	\$2,000.00	% Approved:	75%	(state)	75%	(state & non-state)
(Item		Quantity	Unit	Unit Price	Cost
Wabasha Sealing I	Permit		1	1	\$30.00	\$30.00
Hoist Truck/labor		THE PARTY OF THE P	3	3	\$195.00	\$585.00
Air Compressor			1	1	\$225.00	\$225.00
Bags of Neat Cem	ent Grout		24	24	\$38.00	\$912.00
Yards 3/8 Pea Roc	k		1	1	\$60.00	\$60.00
Labor to Pump Ne	at Cement Grout		1	1	\$1,200.00	\$1,200.00
Paprwork and Filir	ng Fees	Control of the contro	1	T TOTAL TOTA	\$95.00	\$95.00
					PROJECT COST:	\$3,107.00
PAYMENT AND C	ERTIFICATION INFO	RMATION				Processing the second s
A. Type of reque	est (partial or final):			Final		
B. Total cost of	practice to date:			\$3,107.00		
C. Eligible amou	int (total cost x % ap	proved):	\$2,000.00	(state)	\$2,000.00	(state & non-state)
D. Total other st	tate payment amour	nt:		\$0.00		
E. Total non-sta	ite payment amoun	t :		\$0.00		
F. Total previous	s partial payments:		Accessor	\$0.00		
G. Pre-Construc	tion Cover payment	amount:		\$0.00	Pre-Con.Cover Ac	Rate/Ac.
H. Maximum pay	ment amount			\$2,000.00		
А	mount Approved for		\$2,	,000.00		
	ccurate and true summa ts included items not use				equipment used on I	the above project. In
Payee Signature	2 Wallo	ruch			7-8 Date	-2024
Payee signature					Date	
and that the items iden this form have been cor	on has been performed a tified under the Cost Info npleted and are in accord dards and specifications.	rmation section of	invoices and pa quantities and		o the best of my kno ments are accurate a	ng information, including wledge and belief, the und are in accordance
Worksheet) can be utilized as t	NRCS-CPA 1245 (Practice Approv he certification of practice comp VA-1245 and as-built can be used and Certification"	oletion. An attached	Sus	a Cri	viske	
Technical Assistance Pr	ovider		Administrative	Sign-off		
7/9/2	024	,		7/9/24		
Date			Date			

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization:			Other state or non-State funds?	Amendment Board Meeting Date(s): 4/25/2024		Canceled Doard Meeting Data(s):	
Wabasha SWCD] yes] no				
"If contract amended, attach amendment form(s) t	o this contract.	### ### ### ### ### ### ### ### ### ##					
Applicant					V		
Land Occupier Name	Addr	255		City/State		Zip Code	
Trissa Wallerich 69				II.		18	
Trissa Wallerich	693	42 Co Rd 4		D	AN	55041	
			ent and the group agreement a		AN	55041	
Trissa Wallerich * If a group contract, this must be filed and signed by the g Conservation Practice Lo	roup spokesperson as designa		ent and the group agreement a		AN	55041	

Contract Information

Lake Twp

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

111

12

26

SW, NW

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria
 applied under this program to ensure that the conservation objective of the practice is met and the effective life, a
 minimum of 20 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described
 in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- 2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- 3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the
- 4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

State of MN Plumbing Code (MN Rules, Chapter 4714), by a water contractor licensed under chapter 326B or a plumber licensed under chapter 326B.

- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- 6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 7/31/2024, this contract will be automatically terminated on that date.
- 7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

- 1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- 2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- 4. Not accept cost-share funds, from state sources in excess of 75.%, or state and non-state sources that when combined are in excess of 75.% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
- To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

4-17.2024	Land Occupier	Waller	uch		
Date	landowner, if different from applicant				
4-17-2024	Address, If different from applicant Indon		iako (.ty me	55041
Conservation Practi The primary practice for	ce which cost-share is requ	ested is: 351 Well	Decomissioning	/	
Eligible Component Standards & N	anes		Engineered Practice:	☑ YES ☐ NO	Total Project Cost Estimate
35	1 Well Decomissioning	5	Ecological Practice:	☐ YES ☐ NO	\$3,910.00
I have the appropriate to	ent and Cost Estimate echnical expertise and ha quantities and costs are p	ve reviewed the site w	e.	sted practice is to be insta	
4/22/24	Technical Assistance Provider Vatla US		licer	t estimate providences well contract	ed by
	rary cover is necessary for			servation practices. A flat r the installation of struct	
Arnount /	/ Acre (NTE \$150/acre)	Number of Acres (I	NTE 10 Acres)	Total Amount	
The organization board		the following for final		otal not to exceed 75.0% on the flat rate payment o	
Amount		Program		ID THE FOR POSITION	Fiscal Year

2024

\$2,000.00

Drinking Water Protection in the Karst Region Grant

Date 4-25-2024 Author zed 5 grature Jalel

\$2,000.00

DC Well Drilling

21705 Ravenna Trail Welch Mn MN 55089 US +16514375040 info@dcwelldrilling.com http://dcwelldnlling.com



INVOICE

BILL TO	INVOICE	3121
The Ruth M Pruter Trust	DATE	06/14/2024
69342 County Road 4	TERMS	Net 30
Lake City, MN 55041	DUE DATE	07/14/2024

DESCRIPTION	QTY	RATE	AMOUNT
Wabasha Sealing Permit	1	30.00	30.00
Hoist Truck/labor	3	195.00	585.00
Air Compressor	1	225.00	225.00
Bags Of Neat Cement Grout	24	38.00	912.00
Yards 3/8 Pea Rock	1	60.00	60.00
Labor to Pump Neat Cement Grout	1	1,200.00	1,200.00
Paperwork and Filing Fees	1	95.00	95.00
			Subtotal: 3,107.00

PAYMENT	3,107.00
---------	----------

PALANCE DUE	\$0.00
	PAID

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization:	Contract Number:	Other state or non-state funds?	Amendment	Canceled
Wabasha SWCD	2024WAGZ-WC- 06		Board Meeting Date(s):	Board Meeting Date(s):

Applicant

Land Occupier Name	Address	City/State	Zip code
Tom Gerken	67549 345th ave	Lake City, MN	55041

^{*} If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4,1/4
Gillford	110	13	3,4	S 1/2 NE 1/4, S1/2 NW 1/4

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- 1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- 2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- 3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- 4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 - Cover Crop

- 5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- 6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, 11/1/2025, this contract will be automatically terminated on that date.
- 7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- 1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- 2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- 3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- 4. Not accept any other state or federal funds for this practice.

^{*}If contract amended, attach amendment form(s) to this contract.

				
Land Occupier	Sehn			
	rent from applicant nt from applicant information:			
nservation Pract primary practice for w		0 - Cover Crop		
ble Component Standard & Na	ame	Engineered Practice:	☐ YES ☑ NO	Total Project Cost Estimate
	340 - Cover Crop	Ecological Practice:	✓ YES NO	\$9,000.00
ave the appropriate t d find it is needed an	technical expertise and have reviewed that the estimated quantities and rechnical Assustance Provider.		*	installed
ave the appropriate to difind it is needed an and a large to the second and a large to the secon	technical expertise and have reviewed that the estimated quantities and	costs are practical and rea	esonable.	
ive the appropriate to a find it is needed an	d for Financial Assistance rd or council has authorized the follo	costs are practical and rea	esonable.	
ave the appropriate to dind it is needed and and all the second and all the second and all the second and all the organization boards.	d for Financial Assistance rd or council has authorized the follo	costs are practical and recosts are practical and reconstruction of the costs are practical assistant and recosts are program Name	esonable.	rate of: \$45/ac
nount Authorized he organization boar	d for Financial Assistance rd or council has authorized the follo	costs are practical and recosts are practical and reconstruction of the costs are practical assistant and recosts are program Name	nce, total not to exceed a	rate of: \$45/ac Fiscal Year

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name:	Anthony Wolf		Contract No.:	2024WAGZ-W	/C-01
Address:	220 4th St SW				
City, State, Zip: Total Amount	Plainview, MN				
Authorized:	\$14,073.78 % Approved:	90%	(state)	90%	(state & non-state)
(from contract)		The state of the s			,
Vanishing University	Item	Quantity	Unit	Unit Price	Cost
Grade Stabilization	ns and Waterway Construction	1	Total	\$33,196.00	\$33,196.00
					\$0.00
					\$0.00
				PROJECT COST:	\$33,196.00
	RTIFICATION INFORMATION				
A. Type of reque	st (partial or final):		Final		
B. Total cost of	oractice to date:		\$33,196.00		
C. Eligible amou	nt (total cost x $\%$ approved):	\$14,073.78	(state)	\$29,876.40 ((state & non-state)
D. Total other state payment amount:			\$0.00		
E. Total non-state payment amount:			\$24,086.22		
F. Total previous	s partial payments:		\$0.00		
G. Pre-Construc	tion Cover payment amount:	\$0.00		Pre-Con.Cover Ac	. Rate/Ac.
H. Maximum pay	ment amount	\$5,790.18			
	Amount Approved for This Voucher:	\$5,7	90.18		
	(cannot exceed Total Amount Authorized)				
there the receipts incl	occurate and true summation of the actual costs uded items not used on the project, I have corre			quipment used on the	a above project. In cases
Payee Signature				Date (/
and that the items iden this form have been co	ion has been performed and as-built received tified under the Cost Information section of mpleted and are in accordance with the idards and specifications.	invoices and paid	receipts, and that t led cost or disburse	o the best of my know	g information, including vledge and belief, the ad are in accordance with
can be utilized as the certificat	NRCS-CPA 1245 (Practice Approval and Payment Worksheet) tion of practice completion. An attached completed and -built can be used as the technical certification on the	Administrative Si	en Cerun 1/17/24	ke	
7-15-202	24	7	1/17/24		
Date	*****	Date			- WARENESS

US DEPARTMENT OF AGRICULTURE NATURAL RESOURCES CONSERVATION SERVICE

EQIP 2018 746322241R5 MRBI West Indian Creek Program and Contract Number Payment Application Number **Fund Code** County and State
WABASHA County, MN ANTHONY WOLF West Indian Creek **Participant** Watershed Information is needed from the Conservation Plan Schedule of Operations to complete this form. PRACTICE APPROVAL AND PAYMENT APPLICATION Penalty for false statement or entries.

CONSERVATION PRACTICES PERFORMED

 	1. CONSERVATION PRACTICES PERFORMED									
Contract	Practice	Inspection Date	Practice Completion	Planned Amount	Applied Amount	Units	Cost Per Unit	Cost Share % Method	Payment Cap	Amount Earned
-	Land Clearing (460)	7/12/2024	Completed	0.10	0.10	Ac			N/A	\$172.62
1a	Heavy Equipment			0.10	0.10	Ac	\$1,726.16	PR¹		\$172.62
2	Land Clearing (460)	7/12/2024	Completed	0.10	0.10	Ac			N/A	\$172.62
2a	Heavy Equipment			0.10	0.10	Ac	\$1,726.16	PR¹		\$172.62
က	Critical Area Planting (342)	7/12/2024	Completed	0.30	05.0	Ac			N/A	\$72.15
10a	Native or Introduced Vegetation - Normal Tillage (Organic and Non-Organic)			0.30	0.30	Ac	\$240.5100	PR¹		\$72.15
4	Critical Area Planting (342)	7/12/2024	Completed	0.30	0:30	Ac			N/A	\$72.15
10a	Native or Introduced Vegetation - Normal Tillage (Organic and Non-Organic)			0.30	0.30	Ac	\$240.5100	PR¹		\$72.15
2	Grade Stabilization Structure (410)	7/12/2024	Completed	0:30	1.00	Ac			N/A	\$12,683.12
10a	Embankment Dam - Drainage Area 10.1 to 40 Acres		2	1.00	1.00	o N	\$12,683.1	PR¹		\$12,683.12
9	Grade Stabilization Structure (410)	7/12/2024	Completed	1.00	1.00	Ac			N/A	\$8,085.31
10a	Embankment Dam - Drainage Area 0 to 10 Acres			1.00	1.00	No No	\$8,085.31	PR¹		\$8,085.31
7	Grassed Waterway (412)	7/12/2024	Completed	1.00	0.30	Ac			N/A	\$1,316.25
10a	Waterway DA between 200 and 600 acres			325.00	325.00	Ξ	\$4.0500	PR¹		\$1,316.25
80	Grassed Waterway (412)	7/12/2024	Completed	0:30	0.20	Ac			N/A	\$858.60
10a	Waterway DA between 200 and 600 acres			212.00	212.00	ıΞ	\$4.0500	PR¹		\$858.60
6	Mulching (484)	7/12/2024	Completed	0.20	0:30	Ac			N/A	\$203.52
10a	Natural Material, Full Coverage			6,784.00	6,784.00	SqFt	\$0.0300	PR¹		\$203.52
10	Mulching (484)	7/12/2024	Completed	0.20	0.20	Ac			N/A	\$449.88
10a	Natural Material, Full Coverage			14,996.00	14,996.00	SqFt	\$0.0300	PR¹		\$449.88

Total Amount Earned: \$24,086.22

NATURAL RESOURCES CONSERVATION SERVICE		03/2019	
PRACTICE APPROVAL AND PAYMENT APPLICATION	Participant ANTHONY WOLF	Program and Contract Number EQIP 2018 746322241R5	
Information is needed from the Conservation Plan Schedule of Operations to complete this form.	County and State WABASHA County, MN	Fund Code MRBI West Indian Creek	80
Penalty for false statement or entries.	Watershed	Payment Application Number	
	West Indian Creek	1	

Notes

1, 2, 3, 4, 5, 6, 7, 8, 9, 10 Payment Rates define the unit cost rate of compensation to be received by the participant.

CIN 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 Practice meets NRCS standards and specifications. Practice certified by Bill Wayne, SCT. Performance Report

7/12/2024 Date USDA electronic signature; manual signature not required. RYAN HYTRY Certification By

PARTICIPANT CERTIFICATION AND SIGNATURE

sources has been disclosed to the NRCŚ Approving Official. I agree to maintain this (these) practice(s) for at least the practice service life beginning with the date the practice was completed. I agree to refund all or part of the amount paid to me, as determined by the NRCS Approving Official, if in violation of the contract terms, I (a) destroy the practice installed, or (b) voluntarity relinquish control or title to the land on which the installed practice has been established and the new owner and/or operator of the land does not agree in writing to properly maintain the practice as required. performed in accordance with the practice specifications and other program requirements. I hereby apply for payment to the extent that the NRCS Approving Official has determined that the practice(s) has CERTIFICATION BY PARTICIPANT(s): I certify that the above information is true and correct. I further certify that the entry in Column Practice Extent and Units shows that the practice(s) was (were) (have) been performed and further certify that this payment is not a duplicate of any other earned by me through another USDA program. Any payment that has or will be received from other USDA

Participant Name, Address, Telephone 55964 ANTHONY WOLF 220 4TH ST SW PLAINVIEW MN

Signature Date

3. NRCS APPROVING OFFICIAL CERTIFICATION

Pursuant to authority vested in me, I certify that the items listed herein are correct and hereby approved for payment from the fund designated on supporting data records.

Date

NRCS Approving Official

4. PAYMENT SUMMARY

Participants with 0% payment shares are not listed.

Payment Amount	\$24,086.22	\$24,086.22
Payment Reductions	\$0.00	\$0.00
Participant Payment Share	100.0000%	100.000%
Account	***7188	Total
SSN or Tax ID	****5166	
Payee Type	۵	
Payees	ANTHONY WOLF	

5. PAYMENT ASSIGNMENTS (Use NRCS-CPA-1236)

EQIP 2018 746322241R5

Program and Contract Number

MRBI West Indian Creek

Fund Code

PRACTICE APPROVAL AND PAYMENT APPLICATION

County and State Information is needed from the Conservation Plan Schedule of Operations to complete this form. Penalty for false statement or entries.

Watershed Vest Indian Creek 1

WABASHA County, MN

ANTHONY WOLF

Participant

Participants with active payment assignments are listed

PRIVACY ACT STATEMENT

The following statements are made in accordance with the Privacy Act of 1974 (5 U.S.C 522a). Furnishing this information is voluntary; however failure to furnish correct, complete information will result in the withholding or withdrawal of such technical or financial assistance. The information may be furnished to other USDA agencies, the Internal Revenue Service, the Department of Justice, or other This information collection is exempted from the Paperwork Reduction Act under 16 U.S.C. 3801 note and 16 U.S.C. 3846. state or federal law enforcement agencies, or in response to orders of a court, magistrate, or administrative tribunal

NON-DISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA or (3) email: program.intake@usda.gov

USDA is an equal opportunity provider, employer and lender.

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization:	Contract Number:	Other state or non-State funds?			Canceled	
Wabasha SWCD	2024WAGZ-WC-01	☑ YES ☐ No	Board Meeting C	Date(s):	Board Meeting Date(s):	
*If contract amended, attach amendment form	n(s) to this contract.			. '		
Applicant						
Land Occupier Name	Address	Address			Zip Code	
Anthony Wolf	220 4th St	220 4th St SW		iew, MN	55964	
• If a group contract, this must be filed and signed by	the group spokesperson as designated in the gro	up agreement and the group agreemen	t attached to this form,			
Conservation Practice	Location					
Township Name:		Township No:	Range No.:	Section No.	1/4,1/4	

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- 1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 15 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- 2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- 3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- 4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

` '	piannea ana n	istanca m ac		*******	moor star	100100 011		
USDA- NRO	20 Et 1106	= 1 1						
IUSDA- NRO	S Field Offic	e Lechnica	al Guide					- 1
1000, 1111	50 i ioia 5 iii							- 1

- 5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- 6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/30/2024, this contract will be automatically terminated on that date.
- 7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- 2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- 3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- 4. Not accept cost-share funds, from state sources in excess of 90.%, or state and non-state sources that when combined are in excess of 90.% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
- 5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

3/21/24	HAThery U	Jolf		
Date	Landowner, If different from applicant	V		
	Address, if different from applicant information:			
Conservation Praction The primary practice for		ade Stabilization St	tructure	
Eligible Component Standards & N	ames	Engineered Practice:	☑ YES □ NO	Total Project Cost Estimate
	ntion Structure, 412 - Grassed Waterway, Inting, 460 - Land Clearing, 484 - Mulching	Ecological Practice:	☑ YES ☐ NO	\$42,400.00
I have the appropriate to	nt and Cost Estimate echnical expertise and have reviewed the site of the control	NRCS engineered project w NRCS-CPA-1245 (Practice A	isted practice is to be insta lith appropriately signed and documented p pproval and Payment Worksheet) can be u impleted, and signed NRCS-CPA-1245 and i	plans available upon request. tilized as the certification of practice
·	over Tary cover is necessary for the future installation Tary cover is necessary for the future installation in the future installation in the future installation in the future installation in the future in the future installation in the future in the futu			
Amount /	Acre (NTE \$150/acre) Number of Acres	(NTE 10 Acres)	Total Amount]
The organization board	for Financial Assistance or council has authorized the following for fina on practice plus the pre-construction cover tot Program	tal amount if utiliz		
	Greater Zumbro Watershed Based Funding	i ivalile		2024
\$14,073.78	Greater Zumbro Watersneu baseu Funuing			2024
3-28-2014	Authorized Signature John John			Total Amount Authorized \$14,073.78

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

Name: Address: City, State, Zip: Total Amount Authorized:	Margaret Deming 823 Mayowood Ro Rochester, MN	I SW #417		Contract No.:	2022WAGZ-V	/VC-003
City, State, Zip: Total Amount		CONTROL ON AMERICAN CONTROL OF CO				
						Address of the second of the s
(from contract)	\$16,752.49	% Approved:	90%	(state)	90%	(state & non-state)
	Item		Quantity	Unit	Unit Price	Cost
Marlin Timm North	Waterways Constr	uction	850	Ft	\$2.50	\$2,125.00
Marlin Timm South	Waterway Constru	ction	548	Ft	\$2.75	\$1,507.00
Isaac Holst - Levelin	g & Fixing Terrace		4.5	Hours	\$150.00	\$675.00
Isaac Holst - Picking	The February State of the State	sh by hand	2	Hours	\$25.00	\$50.00
Isaac Holst - Large S	A 48 HAD NOT WITHOUT HORSES SHOWN HAR VIOLENCE CONTRACTOR		4	Each	\$45.00	\$180.00
Isaac Holst - Shredd			2	Hours	\$150.00	\$300.00
Isaac Holst - Crimpin	AND THE RESERVE OF THE PROPERTY OF THE PROPERT		3	Hours	\$150.00	\$450.00
Isaac Holst Crimper	Rental		1	Total	\$200.00	\$200.00
Isaac Holst - Oats	Water and the second se		5	Bu	\$18.75	\$93.75
Isaac Holst - Grass S		and the second s	1	Bag	\$187.91	\$187.9 1
Isaac Holst - fertilize	er		1	Total	\$300.00	\$300.00
PAYMENT AND CER	TIFICATION INFOR	MATION			PROJECT COST:	\$6,068.66
A. Type of request	(partial or final):			Final		
B. Total cost of pr	actice to date:			\$35,389.66		
C. Eligible amount	t (total cost x % app	proved):	\$16,752.49	(state)	\$31,850.69	(state & non-state)
D. Total other star	te payment amoun	t:		\$0.00		
E. Total non-state	payment amount	1	produced and the second and the seco	\$15,692.90		
F. Total previous p	partial payments:			\$14,128.49		
G. Pre-Construction	on Cover payment	amount:		\$0.00	Pre-Con.Cover A	c. Rate/Ac.
H. Maximum payn	nent amount			\$2,029.30		
A	mount Approved for (cannot exceed Total		\$2,	029.30		

I certify that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.

Maria	rot a. Derning	7-19-2034
Payee Signature	9	Date

I certify that an inspection has been performed and as-built received and that the items identified under the Cost Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

Technical Assistance Provider NRCS-CPA 1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed and signed NRCS-CPA-1245 and as-built can be used as the technical certification on the "Voucher and Certification"

I certify that I have reviewed this voucher and all supporting information, including invoices and paid receipts, and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the contract identified.

7111	
Matt Kem	pinger
Technical Assistance I	roundan

7-18-2024

Administrative Sign-off

Date

A1	В		С	D
2	Deming Vouche	er 1	and 2 Calculat	ions
3				
4		Voi	ucher 1	Fromulas Used
5	Tom Herbst Invoice 7-20-2023	\$	6,080.00	
6	Marlin Timm Invoice 7-2023	\$	23,241.00	
7				
8	Total Cost	\$	29,321.00	=C5+C6
9	90% of Total	\$	26,388.90	=C8*0.9
10	EQIP 1245 11/21/2022	\$	928.80	
11	EQIP 1245 9/19/2023	\$	11,331.61	
12	Total EQIP	\$	12,260.41	=C10+C11
13	SWCD Payment	\$	14,128.49	=C9-C12
14				
15				
16				
17		Vol	ucher 2	
18	Marlin Timm 4-15-2024	\$	3,632.00	
19	Isaac Holst 6-29-2024	\$	2,436.66	
20				
21	Total new Cost	\$	6,068.66	=C18+C19
22	90% of new Cost	\$	5,461.79	=C21*0.9
23	Total Cost	\$	35,389.66	=C21+C8
24	90% of Total	\$	31,850.69	=C23*0.9
25	EQIP 1245 7/9/2024	\$	3,432.49	
26	Total EQIP	\$	15,692.90	=C25+C12
27	Voucher 2 SWCD Payment	\$	2,029.30	=C24-C26-C13

paid 11/16/23 ck 1/949

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/	_				Marie Cale (Canada)	-
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	(C) \$ 2.	(Vaterways) (B) \$ 2,50/6+ (Vater way) (B) \$ 2.75/ F+	(Vaterusys) (BA 250/4+.	(Vaterways) (Caterways) (Caterways) (Vater way) (Cater way) (Cater way)	(Vaterways) (SA 2.50/5+. #) (Vater wry) (BA 2.75/F) (BA 2.75/F)	(Vaterways) (SA 2.50/5+. # 2/25 (Vater wry) (BA 2.75/F). # 1507

Invoice For:

Demming Waterway Project

Isaac Holst

Plainview, MN

20432 590th St. Kellogg, MN 55945

Billing Date: 6/29/2024	Hours	\$/Hour	Tot	:al/Load
ę			\$	=
Leveling & fixing terrace with skid loader	4.5	150	\$	675.00
Picking sticks & small brush by hand	2	25	\$	50.00
Large straw bales	4	45	\$	180.00
Shredding bales with tractor	2	150	\$	300.00
Crimping with skid loader	3	150	\$	450.00
Crimper Rental	1	200	\$	200.00
Oats	5	18.75	\$	93.75
Grass seed mix-50 lbs	1	187.91	\$	187.91
Fertilizer- used roughly 1 ton	1	300	\$	300.00
			\$	-
			\$	
			\$	=
			\$	■8
			\$	9
			\$	= 0
			\$	
			\$	-
š			\$	
			\$	-
Totals:			\$	2,436.66

Thank You! IH Trucking LLC Isaac & Courtney Holst

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name:	Margaret Deming		Contract No.:	2022WAGZ-WC-	005
Address: 8	323 Mayowood Rd SW #417				
ridat cost				Total Amount	
City, State, Zip: F	Rochester, MN 55902			Authorized:	\$16,752.49
Project Cost:	\$36,021.00 % Approved:	90%	(state)	90% (sta	ate & non-state)
(from approved contract of does <u>NOT</u> include Pre- Con			,		
	ltem	Quantity	Unit	Unit Price	Cost
Herbst - SE WW Tree	e Clearing Excavator/Bobcat	5.75	Hours	\$320.00	\$1,840.00
Herbst - Site 1 Tree	Clearing Excavator/Bobcat	8	Hours	\$320.00	\$2,560.00
Herbst - Site 2 Tree	Clearing Excavator/Bobcat	4	Hours	\$320.00	\$1,280.00
Herbst - Moving		1	Job	\$400.00	\$400.00
Timm - Mobilization		1	Job	\$1,000.00	\$1,000.00
Timm - Freight		1	Each	\$200.00	\$200.00
Timm - South - 6" 90) degree elbows	2	Each	\$60.00	\$120.00
Timm - South - 6" SE	OR21 Pipe	80	Ft	\$16.3125	\$1,305.00
Timm - South - Rode	ent Guard	1	Each	\$13.00	\$13.00
Timm - South - 6" N	onperf tile and fittings	10	Ft	\$20.00	\$200.00
Timm - South - Riser		1	Job	\$275.00	\$275.00
Timm - South - Tren	ch cleanup, sloping & compaction	1	dot	\$500.00	\$500.00
	, intake and tile install	1	Job	\$1,300.00	\$1,300.00
Timm - South - Class		1,100	Cu.Yd	\$5,50	\$6,050.00
Timm - South - Finis		1.5	Hours	\$140.00	\$210.00
Timm - North - 6" 90		2	Each	\$60.00	\$120.00
Timm - North - 6" Si		80	Ft	\$16.31	\$1,305.00
Timm - North - Rode		1	each	\$13.00	\$13.00
Timm - North - Rise		1	doL	\$275.00	\$275.00
-	nch Cleanup, Sloping, Compaction	1	Job	\$500.00	\$500.00
	and Intake Installation	1	Job	\$1,200.00	\$1,200.00
Timm - North - Class		1,250	Cu.Yd	\$5.50	\$6,875.00
Timm - North - Finis		2	Hours	\$140.00	\$280.00
	pping and recovering borrow area	1	Job	\$1,500.00	\$1,500.00
Titilit - North - Suit	Thing and recovering borrow area	***************************************			
				PROJECT COST:	\$29,321.00
PAYMENT AND CE	RTIFICATION INFORMATION				
A. Type of reques	t (partial or final):		Partial		
B. Total cost of p	ractice to date:	2000 CO	\$29,321.00		
C. Eligible amour	nt (total cost x % approved + P.C.C):		\$26,388.90	(State Funds)	
D. Total other sta	ate payment amount:				
E. Total non-stat	te payment amount:		\$12,260.41		
F. Total previous	partial payments:				
i.e.	ion Cover payment amount:		\$0.00	Pre-Con-Cover Ac.	Rate/Ac.
H. Maximum pay	ment amount		\$14,128.49		
	Amount Approved for This Voucher:	\$14	,128.49		

(cannot exceed Total Amount Authorized)



PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

I certify that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.

Payee Signature	11-15-23 Date
I certify that an Inspection has been performed and as-built received and that the Items Identified under the Cost Information section of this form have been completed and are in accordance with the requested practice standards and specifications. Technical Assistance Provider NRTS-OPA 1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of greeties completion. An attached completed and algoed NRS-OPA-1245 miletation of greeties completion or the "Venetier and Certification" Whatt Kumpinger	I certify that I have reviewed this voucher and all supporting information, including invoices and paid receipts, and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the contract identified. Aussun Curumke
Technical Assistance Provider	Administrative Sign-off
11-15-2023	11-15-2023
Date	Dete

Contract Amendment Form

Organization:	Contract Number:	Amendment Number:	Amendment Type	
		2	Date	U
Wabasha SWCD	22WAGZ-WC-05	Board Meeting Date:	Amount Land Occupier	
		11/16/2023	Practice Other	
Amendment requests that are received outside program policies BWSR staff must be consulted	in a series and the contract of		nstall date, or gra	nt
State Grant Agreement Expiration Date:	12/31/2024	Original Contract Install Date:	11/30/22	
Amended Contract Install Date (If applicable):	11/30/2024	-		
Original Total Amount Authorized: \$	13,349.89	Amended Total Amount Authorized:	\$16,752.49)
Original Estimated Project Cost: \$	31,600.00	Amended Estimated Project Cost:	\$36,021.00)
The Parties whose names are signed below here follows:	eby agree that the above-referenced (Conservation Practice Assistance Co	intract is amended	d as
authorized is increased from \$13,349.89 to been installed at the time of this amendmen authorized is to ensure there is enough continuous theorem and the continuous theorem are there is enough continuous the continuous theorem are the continuous	t. Costs for those portions came in tracted to reach the targeted 90% on in full force and effect, except for the	n above the estimate. The increas cost share for the remaining port	sed amount ion of the project	
Date Land Occupier		**************************************		
11-15-23 Marepu	Lt Q. Daming			
Date Landowner, if different from aç	pplicant			
Technical Assessment and Cost Estimate				
I have viewed the site where the above list			amended estima	ated
quantities, costs, or completion date descr	ibeo above are practical and reast	mane.		
Date 11-15-2023 Technical Assistance Provider I and eigned NRCS-CPA-1245 ear	RRCS-CPA 1245 [Praction Approved and Payment Worksh d as-built can be used as the technical cestification on th	neet) can be utilized as the certification of practice co the "Voucher and Certification" "Matt"	mpletion. An attached com Kemping	pleted
Organizational Approval			7 0	
Date Authorized Signature				
nov 16-2023 Lynn	Palel			

"Attach this form to the Conservation Practice Assistance Contract

Contract Amendment Form

Organization:		Contract Number:		Amendment Number:	Amendment Type	
				1	Date	Q
					Amount	
Wabasha SWCD		2022WA	GZ-WC-005	Board Meeting Date:	Land Occupier	
				10/27/2022	Practice Other	
			Commence of the Commence of th		Otner	
Amendment requests that are reco	eived outside th	he executed State	grant agreement da	ite, outside the contract practice in	nstall date, or grant	
program pondies o restrates must						
State Grant Agreement Expiration	Date:	12/31/2024		Original Contract Install Date:	11/30/22	
Amended Contract Install Date (If	applicable):	· ·	11/30/2023	•		
Original Total Amount Authorized:	\$1	13,349.89	,	Amended Total Amount Authorize	d:	
Ovielani Estimated Project Costs	ė:	31,600.00		Amended Estimated Project Cos	t: N/A	
Original Estimated Project Cost:		22,000.00				
The Parties whose names are signe	ed below hereb	y agree that the a	above-referenced Co	nservation Practice Assistance Cor	ntract is amended a	s
follows:						
Amendment of the original contra	ct practice inst	all date of 11/30:	/2022 to 11/30/2023	B.		
			2 22		920	
The original contract, as numbered	i, shall remain i	in full force and el	ffect, except for thos	se changes made necessary by the	amendment.	
This Amendment is to take affect of	on the date of t	he last signature	hereto.			
		William Street				-
Oate Land Occup	NEL					
	_					
Date Landowner	r, lf different from app	licant	1			P32811A0
10-19 33 33	¥ 100	- 0	D	•		
10-13-22 M	فحممعط	T (V.	Demu	1		
	0		<	T'		
Technical Assessment and Cos	t Estimate	12 12 12 12 12 12 12 12 12 12 12 12 12 1	701.000 1000 10.000	M		41
I have viewed the site where the	ne above liste	d are to be insta	alled and find that	tney are needed, and that the	amended estimat	ted
quantities, costs, or completion		ed above are p	ractical and reasor	nable.		
Technical I	bealstonen Browlder	4 (1-10 10 March 20 M		mpletion. An attached, and signed NRCS-CPA-1245 and th	s as-built can be used as the Tech	inical
Curtification	-1245 (Practice and Payms on an the "Voucher and Co	entification* / ^	n es ela fordirenos di biaccica co:	Commenter of the second		000000
10-17-22 1		11.1	1 ~			
176			تصا			
Organizational Approval						
Date Authorized	Signature					
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oct 27,222	Lim	R	zh d			

^{*}Attach this form to the Conservation Practice Assistance Contract

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization:	Contract Number:	Other state or non-State funds?	Amendment	Canceled
Wabasha SWCD	22WAGZ-WC- 05	YES HO	Board Meeting Date(s):	Board Meeting Date(s):

"If contract amended, attach amendment form(s) to this contract.

Applicant

Address	City/State	Zip Code
823 Mayowood Rd SW #417	Rochester, MN	55902

^{*} If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4,1/4
Hìghland	109	11	20	SE, NW

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of Installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land-occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 10 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fall to maintain the practice(s) during its effective life, the land occupier is liable to theorganization for the amount up to 150% of the amount of financial assistance received to install and establish the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- 3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- dead in stall and in accordance with technical standards and specifications of the 4. Practic

ice(s) must be planned and installed in accorda	nice with technical standards and	specifications of the:
410 Grade Stabilization Structure		

- 5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- 6. This contract, when approved by the organization board, will remain in effect unless canceled or amended by mutual agreement. If the practice(s) covered by this contract have not been installed by 11/30/22, this contract will be automatically terminated on that date.

 7. Items or cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices/receipts must include: the name of the vendor; the materials, labor or equipment used; the component unit costs and the date(s) the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts. Reimbursement requests must also be supported by a completed Percent Based Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

- 1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
- Obtain any permits required in conjunction with the installation and establishment of the practice(s) prior to starting construction of the practice(s).
- 3. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
- 4. Not accept cost-share funds, from state sources in excess of 90%, or state and non-state sources that when combined are in excess of 90% of the total cost to establish the conservation practice(s). Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the Flat Rate Payment option.
- 5. Provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

14-21-22	Maryaret a. Dennig			
Date	Landowner, if different from applicant			
4-21-22	Martjaret a. Doming			
	Address, if different from applicant information:			
Conservation Practi				
		de Stabilization St	ructures, 412 Grasse	
Practice standard(s) or eligible com	nponent(s)	Engineered Practice:	☑ YES ☐ NO	Total Project Cost Estimate
410 Grade Stabiliza	tion Structures, 412 Grassed Waterways	Ecological Practice:	☐ YES ☑ NO	\$31,600.00
Pre-Construction Co Allowed when temporar per acre, not to exceed: Amount Authorized The organization board	ry cover is necessary for future installation of st 10 acres, is allowed as part of a State Cost-Shar / Acre (NTE \$150/acre) Number of Acres (I for Financial Assistance has authorized the following for financial assist	ctical and reasonable tent Worksheet) can be utilize in be used as the Technical Cer- ructural conservation e contract for the ins NTE 10 Acres}	d as the certification of practice co ification on the Voucher and Cer in practices. A Flat Rate italiation of structural p Total Amount	Payment of up to \$150 practice(s).
conservation practice pi	us the pre-construction cover total amount if u	tilizing the rist hate	гауттеги орцоп.	
Date	Authorized Signature			Total Amount Authorized
4-28-22	Lym Julil 1	chair		\$13,349.89
		· · · · · · · · · · · · · · · · · · ·	*****	<u> </u>
Amount	Program I	Name		Fiscal Year
\$13,349.89	WAGZ - Watershed	based funding		2022
Particular September 1 and 1 a			energia de la companya del companya de la companya del companya de la companya de	

Please call office at 651-560-2053 or email <u>susan.cerwinske.wabashaswcd@gmail.com</u> if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#.

Wabasha Soil and Water Conservation District Regular Board Meeting June 27, 2024 8:15 am County Conference Room 625 Jefferson Ave.

CALL MEETING TO ORDER

Lynn Zabel, Chair called the meeting to order at 8:15 am.

Supervisors Present: Lynn Zabel, Chair, Chet Ross, Co-chair, Sharleen Klennert,

Treasurer.

Staff Present: Terri Peters, District Manager

Others present: Bob Walkes, County Commissioner, Ryan Hytry, NRCS and Frank

Klennert, citizen

On the Phone- Sue Cerwinske, Bookkeeper/Administrative Assistant

II. PLEDGE ALLEGIANCE

III. AGENDA

Motioned by Klennert and seconded by Ross to approve The Agenda as presented.

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.

- A. Lisa Klein AgBMP Loan Application in the amount of \$30,000.00 for a used Weed Zapper. It will help with water quality by not applying herbicide on crops reducing chemical contamination of surface and ground water.
- B. Lars Polson AgBMP Loan Application in the amount of \$9,200.00 for a Large Square Baler and Large Round Bale Trailer for bringing in hay, cover crop forage from field. Harvesting hay & cover crops protect soil from water erosion.

Motioned by Klennert and seconded by Ross to approve the Consent Agenda.

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried

VI. SECRETARY'S REPORT - Board Action

A. May 23, 2024 Meeting Minutes

Motioned by Ross and seconded by Klennert to approve the Secretary's Report.

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried

VII. TREASURER'S REPORT - Board Action

A. May District Financial Statements

Included for your review

Motioned by Klennert and seconded by Ross to approve the Treasurer's Report to the best of our ability.

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried

B. Program Record - May

The full spreadsheet will be sent to the board later.

VIII. PAYMENT OF MONTHLY BILLS

A. Monthly Bills in the amount of \$31,061.51- Board Action

Motioned by Klennert and seconded by Ross to approve Payment of the Monthly Bills in the amount of \$31,061.51.

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried

IX. DISTRICT REPORTS

A. Chair Report - Lynn Zabel

Joint Powers Board report later on agenda.

B. County Commissioner - Bob Walkes

Board of Equalization meeting on Property Tax Valuation and Classification.

Situation where a resident wants to change from Rural Residential to Agricultural for cut flowers. USDA does recognize cut flowers as Ag but the Dept pf Revenue does not, so couldn't change the classification.

C. District Manager Report - Terri Peters

Submitted Wabasha SWCD budget request to the County. Asked for a little more, as we have not had an increase lately. Bob replied that a presentation is not required. Bob also noted that they are bracing for a 30% increase in health insurance and looking at all options to contain cost. Next County Meeting is July 9th.

Flooding issue. Sue is compiling a list of calls for information on impact to crops, livestock and property damage. FSA will then do a loss assessment report. Shawn has job posting on the Wabasha County website. Have gotten a few good applications.

Planning Work Group

State Manager Meeting -focused on HR work group, HR Training. Talked about health care and options like forming a regional group to possibly get a better rate. Job Descriptions for Staff

Policy Committee meeting for Watershed group.

Public Meetings MDH – first one tonight (June 27) at Mazeppa.

Gorman Stream Walk

Closing out SDW and Gorman grants.

Worked with Katelyn to complete and submit a Pollinator Pathway grant.

Pollinator plantings for City of Wabasha, City of Lake City, Hok-Si-La Park, City of Kellogg and the National Eagle Center for education.

Contacted by Gary Wyatt from the U of M Extension, thinks Wabasha would be a good place to hold the Agri Forestry Institute Training Program. Eagle Center training room. Needs to be relevant for our staff to use. This will be 9/17, 9/18. Jenna and Terri attended the Water Sci-con in St. Paul asked by U of WI-River Falls Professor who did a presentation and scientific board. Panel of Co-ops and Farmers talked about how to work together to get scientific info out.

- D. NRCS Report Chrstina Taylor– (in the packet) Ryan Hytry, NRCS gave the report at the meeting.
- E. District Technician Report- Matt Kempinger In the Packet)
- F. Conservation Planning and Outreach Technician Report—Jenna Rasmusson (In the packet)
- G. Natural Resources Technician Report Katelyn Abts (In the packet)
- H. Bookkeeper/Administrative Assistant Report -Sue Cerwinske (In the packet)
- BWSR Report –
- J. Other agencies -

X. OLD BUSINESS

A. Conservation Project – Lynn (open to any Supervisor for ideas)

Used the roller crimper on rye that was planted after November, not large enough to do the job. Had to use herbicide. Left a strip after corn silage. Timing is hard. Would like to roll and then plant in it.

XI. NEW BUSINESS

- A. Approve selection of auditor for 2023 audit Board Action
 - Katie M. Jacobson. CPA (Range between \$4,500 to \$6,500.00 (pending travel costs, if necessary). Her firm has experience with auditing SWCD's - Noble and Murray County's
 - Carlson SC CPA's and Advisors Abby Williamson, CPA \$9,400.00. Have done similar organizations and are familiar with the requirements.

iii. Joseph M. Mahoney, CPA- \$17,500.00 minimum audit nonprofit fee requirement.

Note: Sent out a number of other requests for bids, but no other CPA firm would be available for the audit this year or couldn't meet timeline of October 31 draft.

Motioned by Ross and seconded by Klennert to approve Katie M. Jacobson, CPA for auditor of the 2023 financial statements. (Range between \$4,500.00 to \$6,500.00 (pending travel costs, if necessary)

Opposed: None Motion Carried

Affirmative: Ross, Klennert, Zabel

B. MASWCD – SWCD Governance 101, July 16 & 17 Arrowwood Resort & Conference Center, Alexandria, MN – Discuss interest in attending. Registration extended to July 2nd. Terri also invited board members to July 13 Breakfast on the Farm.

C. Approve Alan Jostock Contract# 2024WAGZ-WC-02 in the amount of \$6,170.00 for Practices - 340 cover Crops, 329 No-Till. Cover Crop 3-year Contract. Install by dates: 11/1/24, 11/1/25, 11/1/26 and No-Till 2-year rotational 11/1/24, 11/1/26 – Board Action

(Funding source - FY24 Watershed Alliance for the Greater Zumbro (WAGZ) Motioned by Klennert and seconded by Ross to approve Alan Jostock Contract# 2024WAGZ-WC-02 in the amount of \$6,170.00 for Practice 340 Cover Crops and Practice 329 No-Till.

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried

D. Approve Alan Jostock Contract# 2024WAGZ-WC-03 in the amount of \$2,720.00 for Practices – 340 Cover Crops, 329 No-Till. Cover Crop 3-year Contract. Install by dates: 11/1/24, 11/1/25, 11/1/26, and No-Till 2-year rotational 11/1/24, 11/1/26 – Board Action

(Funding source - FY24 Watershed Alliance for the Greater Zumbro (WAGZ) Motioned by Klennert and seconded by Ross to approve Alan Jostock Contract# 2024WAGZ-WC-03 in the amount of \$2,720.00 for Practice 340 Cover crops and Practice 329 No-Till.

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried E. Approve George Tesmer Contract# 2024WAGZ-WC-04 in the amount of 3,109.50 for Practice 340 Cover Crops. 1-year Contract. Install by date 11/1/24 – Board Action (Funding source – FY24 Watershed Alliance for the Greater Zumbro (WAGZ) Motioned by Ross and seconded by Klennert to approve George Tesmer Contract# 2024WAGZ-WC-04 in the amount of \$3,109.50 for Practice 340 Cover Crops.

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried

F. Approve George Tesmer Contract# 2024WAGZ-WC-05 in the amount of \$3,240.00 for Practice 340 Cover Crops. 3-year Contract. Install by dates: 11/1/24, 11/1/25, 11/1/26 – Board Action

(Funding source – FY24 Watershed Alliance for the Greater Zumbro (WAGZ)

Motioned by Klennert and seconded by Ross to approve George Tesmer Contract#

2024WAGZ-WC-05 in the amount of \$3,240.00 for Practice 340 Cover Crops.

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried

G. Approve Donnie Dahl Contract# DWP-WS10 in the amount of \$2,000.00 for Practice # 351 Well Decommissioning. Install by date is 12/31/2024—Board Action (Funding source — Karst Drinking Water Protection - Fillmore SWCD)

Motioned by Klennert and seconded by Ross to approve Donnie Dahl Contract#

DWP-WS10 in the amount of \$2,000.00 for Practice# 351 Well Decommissioning.

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried

- H. Upcoming Events:
 - i. Thursday, July 4th Independence Day Office Closed
 - ii. Wed.-Sat., July 17-20 Wabasha County Fair. Anyone can take a shift.
 - iii. Thursday, July 25 Regular Board Meeting
- I. Approve Hampe Properties LLC (John Hampe) Contract# 2024WAGZ-WC-08 in the amount of \$5,431.00 for Practice 410 Grade Stabilization and 342 Critical Area Planting. Install by date 11/30/2024 Board Action (Funding source FY24 Greater Zumbro Watershed Based Funding) (WAGZ) Motioned by Klennert and seconded by Ross to approve Hampe Properties LLC Contract# 2024WAGZ-WC-08 in the amount of \$5,431.00 for Practice 410 Grade Stabilization and 342 Critical Area Planting.

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried

- J. MASWCD Annual Convention Dec. 2-4, 2024 Award Applications due August 30th. Need nominations, suggestions for Outstanding Conservationist of the year, and Woodland Manager of the year. Others, Teacher of the year, Wildlife Habitat Steward or Community Conservationist. Staff will work on suggestions.
- K. Update on hiring process for Soil Health/Nutrient Management Specialist.

 Applications are coming in slowly. Suggestion from Riley at Fillmore to post on
 Texas A&M. Got a couple from there. Shawn had a few from County website.

 Interview with Shawn & Terri. Personnel Committee is Lynn and Chet. They can sit in also if they want to. Will have a list of questions you can ask.
- L. Approve payment to Seth Tentis for Storage space rent for Wabasha SWCD's Truax No-Till Drill from September 1, 2023 December 31, 2024 \$200.00 plus maintenance on the No-Till Drill \$180.00. Total of \$380.00 Board Action Motioned by Ross and seconded by Klennert to approve payment to Seth Tentis for Storage space rent for Wabasha SWCD's Truax No-Till Drill from September 1, 2023 to December 31, 2024 \$200.00 plus maintenance of the No-Till Drill \$180.00 Total \$380.00.

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried

XII. Board Reports

A. Whitewater JPB - Lynn

Lynn read report from meeting. Discussed Clean Water Act. Conservation Field Day Aug 1, 2024 at the Greden Family Farm 16764 County Rd. 114 Altura, MN 55910 10:00 am – 2:30 pm.

- B. Zumbro 1W1P Dag No report
- C. WinLaC 1W1P Lynn No Report
- D. SE SWCD Technical Support JPB Dag No Report
- E. County Board Meeting Sharleen **Bob gave report earlier.**

Note: If meeting is not finished by 10:00 am, we will need to recess and start the Local Work Groug at 10:00 am.

XIII. Adjourn - Board Action

Motioned by Klennert and seconded by Ross to recess the regular meeting at 9:35 am for Local Work Group meeting at 10:00 am.

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried

Agenda for Local Work Group

- 1. Welcome & Review: 10 minutes
- 2. Present SWCD Draft Priorities: 30 minutes
- Discuss Proposed Practices Changes and Technical Practice Recommendations: 15 minutes
- 4. Decision/Action Items: 15 minutes
- 5. Next Steps: 5 minutes
- 6. Adjourn LWG Meeting 11:14 am

Note: Ryan Hytry will be doing the minutes for the Local Work Group meeting.

Then reopen regular meeting, if necessary

Motioned by Klennert and seconded by Ross to reopen Regular meeting at 11:15 am

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried

Motioned by Klennert and seconded by Ross to adjourn the Regular meeting.at 11:15 am

Affirmative: Ross, Klennert, Zabel

Opposed: None Motion Carried

Respectively submitted	by:
Dag Knudsen, Secretary	,

8:45 AM 07/05/24 Cash Basis

Wabasha Soil and Water Conservation District Cash Balances

As of June 30, 2024

	Jun 30, 24
ASSETS	
Current Assets	
Checking/Savings	
Money Market- Bank of Alma	228,864.38
Money Market WNB Financial	7,447.47
Peoples State Bank Money Market	328,315.05
Petty Cash	113.98
WNB Financial	22,737.99
Total Checking/Savings	587,478.87
Total Current Assets	587,478.87
TOTAL ASSETS	587,478.87
LIABILITIES & EQUITY	0.00

Wabasha Soil and Water Conservation District Balance Sheet

As of June 30, 2024

	Jun 30, 24	
ASSETS		
Current Assets		
Checking/Savings Money Market- Bank of Alma	228,864.38	
Money Market WNB Financial	7,447.47	
Peoples State Bank Money Market	328,315.05	
Petty Cash	113.98	
WNB Financial	22,737.99	
Total Checking/Savings	587,478.87	
Accounts Receivable 11000 · Accounts Receivable	23,417.67	
Total Accounts Receivable	23,417.67	
Other Current Assets 12000 · Undeposited Funds	37.57	
Total Other Current Assets	37.57	
Total Current Assets	610,934.11	
Fixed Assets		
15000 · Furniture and Equipment		
Computer	7,523.00	
Laptops for Distrcit Techs (2) Samsung Tablets	3,149.22 1,548.69	
15000 · Furniture and Equipment - Other	109,828.00	
Total 15000 · Furniture and Equipment	122,048.91	
17000 · Accumulated Depreciation	-105,962.59	
Total Fixed Assets	16,086.32	
Other Assets		
Prepaid Items		
Prepaid Rent	920.43	
Total Prepaid Items	920.43	
Total Other Assets	920.43	
TOTAL ASSETS	627,940.86	
LIABILITIES & EQUITY Liabilities		
Current Liabilities		
Accounts Payable		
20000 · Accounts Payable	10,119.48	
Total Accounts Payable	10,119.48	
Other Current Liabilities		
Allowance for Unemployment Reim	1,581.86	
Deferred Revenue		
FY22 Capacity	6,741.52	
FY22 State Cost Share	2,116.00	
FY23 Suffer Law Implementation	2,457.95	
FY23 Capacity FY23 CWF - WIC	15,127.35	
FY23 Soil Health-Cost Share	63,392.63 6,940.00	
FY23 State Cost Share	12,320.80	
FY23 SWCD Aid	48,991.70	
FY24 Buffer Law Implementation	20,000.00	
FY24 BWSR Soil Health Staffing	112,700.00	
FY24 Conservation Contracts	16,268.85	
FY24 Easement Delivery	1,118.33	
FY24 LWM	7,965.09	
	,	

Wabasha Soil and Water Conservation District Balance Sheet

As of June 30, 2024

	Jun 30, 24	
FY24 WCA	8,312.64	
FY25 Conservation Contracts	18,190.00 19,619.00	
FY25 Conservation Delivery		
FY25 LWM	19,354.00	
FY25 WCA	16,543.00	
Total Deferred Revenue	398,158.86	
24000 · Payroll Liabilities	1,192.99	
25500 · Sales Tax Payable	648.54	
Total Other Current Liabilities	401,582.25	
Total Current Liabilities	411,701.73	
Total Liabilities	411,701.73	
Equity		
Fund Balance- Restatement	47,943.10	
Fund Balance Designated	31,934.30	
Investment in Capital Assets	16,086.32	
30000 · Opening Balance Equity	649.89	
32000 · Owners Equity	172,895.23	
Net Income	-53,269.71	
Total Equity	216,239.13	
TOTAL LIABILITIES & EQUITY	627,940.86	

Wabasha Soil and Water Conservation District Profit & Loss

June 2024

	Jun 24		
Ordinary Income/Expense Income			
Charges for Services Plat Book Sales Roller Crimper Rental	35.00 100.00		
·		135.00	
Total Charges for Services		135.00	
Intergovernmental Revenues County	20.422.44		
County Regular Allocation	63,400.11		
Total County	63,40	00.11	
State FY22-23 SDW - Phase 2 MAWQCP Volunteer Nitrate Monitoring Ne	0.00 10,737.62 0.00		
Total State	10,73	37.62	
Total Intergovernmental Revenues		74,137.73	
Total Income		74,272.73	
Gross Profit		74,272.73	
Expense District Operations Other Services and Charges Building Rent Conferences and Conventions	920.43 201.74		
Donations Education and Information	470.50 386.39		
Employee Education and Training Employee Mileage Fees and Dues	176.88 466.32 275.00 91.81		
Internet Expense Vehicle Expenses Chevrolet Silverado Vehicle Exp	2,059.36		
Hyundia Tucson Vehicle Expense	46.17		
Total Vehicle Expenses	2,105.53		
Total Other Services and Charges	5,094.60		
Personnel Services Employee Salary Permanent Employer HSA contributions Employer Life and Health	19,759.28 750.00		
66000 · Payroll Expenses Employer Life and Health - Other	17,882.21 27.50		
Total Employer Life and Health	17,909.71		
Employer Share FICA Employer Share Medicare Employer Share PERA	1,841.02 430.58 2,224.98		
Worker's Comp Insurance	-879.00		
Total Personnel Services	42,03	86.57	
Supplies Office Supplies	119.74		
Total Supplies	11	9.74	
Total District Operations		47,250.91	
Project Expenditures			

Wabasha Soil and Water Conservation District Profit & Loss

June 2024

_	Jun 24
Federal 319 Focus Small Wtrshd-W.Indian	93.71
Total Federal	93.71
State FY20 Gorman Creek Restoration FY22-23 SDW - Phase 2 FY23 Capacity FY23 SE Landscape - MN DNR FY24-FY25 DNR Forestry FY24 TNC - Prairie Strips MAWQCP Administration Total State	358.65 476.00 1,754.26 1,490.42 2,250.00 19.60 10,737.62
l otal State	17,086.55
Total Project Expenditures	17,180.2
Total Expense	64,431.1
Net Ordinary Income	9,841.5
Other Income/Expense Other Income Interest Income Interest Earnings MM's	1,021.49
Total Interest Income	1,021.4
Total Other Income	1,021.4
Net Other Income	1,021.4
Net Income	10,863.0

Red=Mileage
Blue=Billable time Charges
Orange=Adjustment of program to reduce
County Funds
Green=Adjustment of Negative Programs with no

Cash

Balance of all cash on hand checking, savings, and investments.

Date	Doc# / Details	Receipts	Disbursements	Balance
6/1/2024				
9	Beginning Balance			\$463,750.57
				\$463,750.57
	GENERAL LEDGER ACCOUNTS			\$463,750.57
	Sales Tax Liability			\$463,750.57
	CD Cashed			\$463,750.57
	REVENUE ACCOUNTS			\$463,750.57
	Intergov. Rev			
	County/Local/Private	63,400.11		\$527,150.68
	Intergov. Rev State	123,437.62		\$650,588.30
	Intergov. RevFederal			\$650,588.30
	Charges for Goods & Services	\$300.00		\$650,888.30
	Interest - CD's			\$650,888.30
	Interest - Money Market	\$1,021.49		\$651,909.79
	Other	\$879.00		\$652,788.79
	EXPENDITURE ACCOUNTS			\$652,788.79
	Personnel Services		\$42,915.57	\$609,873.22
	District Operations		5,289.52	\$604,583.70
	Supplies		\$2.07	\$604,581.63
	Mileage			\$604,581.63
	Project Expense-Local/Private Part	ners	\$19.60	\$604,562.03
	Project Expense-State		16,989.61	\$587,572.42
	Project Expense-Federal		\$93.71	\$587,478.71
	Distribute Hours Worked			\$587,478.71
 6/30/2024	1 Ending Balance	\$189,038.22	\$65,310.08	\$587,478.71

	District Funds	Petty Cash			
Funds same arimari	ly from fees for services	and trac sales			
Funds come primari	ly from fees for services	, and tree sales.			
Receipts	Disbursements	Balance	Receipts	Disbursements	Balance
		\$317,879.07	\$0.00	\$17.29	\$116.05
		\$317,879.07			
		\$317,879.07			
		\$317,879.07			
		\$317,879.07			
		\$317,879.07			
		¢204 270 40			
		\$381,279.18			
I		\$381,279.18			
\$300.00		\$381,279.18			
\$300.00		\$381,579.18 \$381,579.18			
\$1,021.49		\$382,600.67			
\$879.00		\$382,000.07			
7873.00		\$383,479.67			
	\$42,915.57	\$340,564.10			
	5,289.52	\$335,274.58			
	3,233.32	\$335,274.58		\$2.07	
		\$335,274.58			
		\$335,274.58			
•		\$335,274.58			
		\$335,274.58			
\$48,107.02					
\$50,307.51	\$48,205.09	\$319,981.49	\$0.00	\$2.07	\$113.98

	2024 County Funds			2023 SWCD Aid		FY2024 Conservation Delivery			
	County allocation received in June and December Included LWM Levy and WCA match amounts: Total 2023 allocation \$125,500.			State Aid (Will be replacing Capacity going forward).			P24-0211 \$19,619 grant period 11/14/2023 to 12/31/2025		
Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	
\$0.00	\$18,228.58	(\$73,360.78)	\$0.00	\$10,738.31	\$38,253.39	\$0.00	\$0.00	(\$18,228.58)	
\$63,400.11									
	\$18,108.24			\$10,179.18		\$18,108.24	\$18,108.24		
\$63,400.11	\$18,108.24	(\$28,068.91)	\$0.00	\$10,179.18	\$28,074.21	\$18,108.24	\$0.00	(\$18,228.58)	

25 Conservation De	livery		Easement Deliv	ery	FY 2022 State Cost Share		
grant period 11/14/20	023 to 12/31/2025	Districts rece	ive \$50/easement an	nually. Total \$1650	P22-5741, \$15,401 grant period 11/3 12/31/2024		11/19/2021 to
Disbursements	Balance	Receipts	Disbursements	Balance	Receipts	Disbursements	Balance
\$0.00	\$19,619.00	\$0.00	\$0.00	\$1,118.33	\$0.00	\$0.00	\$2,116.00
\$0.00	\$19,619.00	\$0.00	\$0.00	\$1,118.33	\$0.00	\$0.00	\$2,116.00
	Disbursements \$0.00	\$0.00 \$19,619.00	Disbursements Balance Receipts \$0.00 \$19,619.00 \$0.00	Disbursements Balance Receipts Disbursements \$0.00 \$19,619.00 \$0.00 \$0.00	Disbursements Balance Receipts Disbursements Balance \$0.00 \$19,619.00 \$0.00 \$0.00 \$1,118.33	Disbursements Balance Receipts Disbursements Balance \$0.00 \$19,619.00 \$0.00 \$0.00 \$1,118.33 \$0.00	Disbursements Balance Receipts Disbursements Balance \$0.00 \$19,619.00 \$0.00 \$0.00 \$1,118.33 \$0.00 \$0.00

FY	/ 2023 State Cost S	Share	FY 202	24 Conservation (Contracts	FY 20	25 Conservation C	ontracts
P23-5831, \$	15,401 grant period 12/31/2024	11/19/2021 to	P24-0301 \$:	19,619 grant period 12/31/2025	11/14/2023 to	P25-0172 \$19,619 grant period 11/14/2023 to 12/31/2025		
Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	Receipts	Disbursements	Balance
\$0.00	\$0.00	\$12,320.80	\$0.00	\$315.15	\$15,953.70	\$0.00	\$0.00	\$18,190.00
\$0.00	\$0.00	\$12,320.80	<u> </u>	\$313.13	\$13,333.70	\$0.00	Ş0.00	\$18,190.00
		I						
\$0.00	\$0.00	\$12,320.80	\$0.00	\$0.00	\$15,953.70	\$0.00	\$0.00	\$18,190.00

2022 S\	2022 SWCD Local Capacity Services			VCD Local Capacity	Services	FY24 LWM (NRBG)			
FY2022 \$119,699	FY2022 \$119,699 P22-6251 Grant Period 11/19/2021 to December 31, 2024			P23-2522 Grant Per December 31, 2025		P24-0390 \$19,354 grant period 10/18/23 to 12/31/2027			
Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	
\$0.00	\$0.00	\$6,741.52	\$0.00	\$2,441.05	\$12,686.30	\$0.00	\$3,673.70	\$4,291.39	
I				1754.26					
		_		\$205.16			\$3,090.23		
\$0.00	\$0.00	\$6,741.52	\$0.00	\$1,959.42	\$10,726.88	\$0.00	\$3,090.23	\$1,201.16	

FY24 W	etland Conservation ((NRBG)		FY25 LWM (NRB	G)	FY25 Wetland Conservation (NRBG)			
P24-0477 \$19,35	4 grant period 10/18/23	3 to 12/31/2027	P25-0259 \$19,35	4 grant period 10/1	8/23 to 12/31/2027	7 P25-0346 \$19,354 grant period 10/18/23 to 12/3			
Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	
\$0.00	\$2,460.86	\$5,851.78	\$0.00	\$0.00	\$19,354.00	\$0.00	\$0.00	\$16,543.00	
	\$554.86								
\$0.00	\$554.86	\$5,296.92	\$0.00	\$0.00	\$19,354.00	\$0.00	\$0.00	\$16,543.00	

Vo	olunteer Nitrate Monito	ring	FY2023	Buffer Initiative	(BWSR)	FY2024 Buffer Initiative (BWSR)			
Bill quarterly for	work done - administered	by Olmsted SWCD		23-2612 Grant Perio o December 31, 202		FY2020 \$17,000 P23-2612 Grant Period January 26, 2023 to December 31, 2025			
Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	
¢0.00	¢0.00	(\$405.47)	¢0.00	Ć1C4 10	¢2 202 70	¢o oo	Ċ0.00	¢20,000,00	
\$0.00	\$0.00	(\$195.17)	\$0.00	\$164.19	\$2,293.76	\$0.00	\$0.00	\$20,000.00	
\$0.00	\$0.00	(\$195.17)	\$0.00	\$1,054.96 \$1,054.96	\$1,238.80	\$0.00	\$0.00	\$20,000.00	
ŞU.UU	ŞU.UU	(5130.17)	ŞU.UU	71,004.90	71,230.60	ŞU.UU	30.00	320,000.00	

	CREP/RIM			CRP		Regional MAWQCP			
No funds unless we have easement in process			Payment p	er contract/inspectio	on completed	Administer MAWQCP for Olmsted staff and expenses, Wabasha staff and expenses, and area promo participants. Reimbursable: Total grant \$576,252.00 01/01/24 to 12/31/2025			
Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	
\$0.00	\$168.58	(\$834.93)	\$0.00	\$266.45	(\$266.45)	\$12,266.72	\$12,936.18	(\$3,343.01)	
						10,737.62			
! 		 			į		\$10,737.62		
	\$233.42						\$251.97		
\$0.00	\$233.42	(\$1,068.35)	\$0.00	\$0.00	(\$266.45)	\$10,737.62	\$10,989.59	(\$3,594.98)	

20	020 Gorman Creek		2020 White	ewater Cover Crop	Protection	West Indian Creek 319			
Fiscal agent for stre	Fiscal agent for stream restoration (DNR): Reimbursable through DNR			Managed by Whitewater JPB (we have subagreement)			319 MPCA grant begin January 2022 reimburseable		
Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	
\$4,244.49		\$1,442.87	\$0.00		(\$719.46)	\$0.00		(\$4,837.29)	
	\$281.40								
							\$93.71		
\$0.00	\$3,046.60	(\$1,885.13)	\$0.00		(\$719.46)	\$0.00	\$4,091.63	(\$9,022.63)	

	2022 WAGZ			2024 WAGZ		2022-23 AIG (Safe DW Wabasha)			
Implementation	Implementation funds reimbursable through Goodhue SWCD (fiscal agent)			Implementation funds reimbursable through Goodhue SWCD (fiscal agent)			MDH grant Administer for WAGZ planning area partners. Total grant \$50,000		
Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	
\$0.00		(\$2,228.91)	\$0.00		(\$666.64)	\$10,971.09		(\$1,568.19)	
							\$476.00		
				\$3,179.54			\$597.10		
\$0.00		(\$2,228.91)	\$0.00	γ3,173.3 1	(\$3,846.18)	\$0.00	Ç337.10	(\$2,641.29)	

Nation	nal Wild Turkey Fed	eration	2023 West Indian Creek Watershed Restoration			FEMA Scoping Project-Lower Zumbro			
Ou	Outreach funds fiscal agent			C23-3363 CWF Competitive Award \$178,725 grant period 02/03/2023 to 12/31/2025		Billable to DNR			
Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	
\$5,000.00		\$0.00	\$0.00		\$62,005.65	\$0.00		(\$1,714.32)	
				\$850.47			\$225.71		
\$0.00		\$0.00	\$0.00	, J. J. J.	\$61,155.18	\$0.00	, -	(\$1,940.03)	

202	3 Soil Health Cost S	hare		2023 Zumbro SWA	G		BWSR Feedlot Gran	t
P23-274	P23-2743 Grant expiration 12/31/2024		water sampling - MPCA grant managed by Olmsted			TSA grant for small feedlots.		
Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	Receipts	Disbursements	Balance
\$834.24		\$6,940.00	\$0.00		(\$1,330.12)	\$0.00		(\$138.90)
ı		ı ı			l I			1
1				\$1,186.16				
\$0.00		\$6,940.00	\$0.00		(\$2,516.28)	\$0.00		(\$138.90)

SE	Lancscape Commit	tee		DNR PFM Grant			WinLac	
funds + admin SWCD and \$9000	coordination assistand for SWCD Total of \$10 to SE Landscape Com nd \$4000 for Operatin	0,000 (\$1000 to mittee (\$5000 for	Reimbursa	ble Jen's time + admi	n for SWCD	Watershed bas	ed funding - Root Riv	er SWCD is fiscal
Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	Receipts	Disbursements	Balance
\$2,275.47		(\$2,670.83)	\$0.00		(\$5,937.83)	\$1,635.82		(\$861.39)
1	\$1,490.33			\$2,250.00				
	\$43.22			\$105.72			\$427.93	
\$0.00		(\$4,204.38)	\$0.00		(\$8,293.55)	\$0.00		(\$1,289.32)

	WinLac WRAPS		DW Pr	otection in Karst-F	illmore	TNC Prairie STRIPS		
	scal (sub-agreements with Winona, Olmsted, Root River). Chloride monitoring		Sub-Agreement with Fillmore (reimburseable) funds for well-sealing, pre-plant N and side dress N incentives		TNC \$10,000 to promote CCRP Prairie ST contract with Ron Meiners; \$1500 a			
Receipts	Disbursements	Balance	Receipts	Disbursements	Balance	Receipts	Disbursements	Balance
\$0.00		(\$518.64)	\$0.00		(\$220.45)	\$0.00		(\$64.83)
							\$19.60	
	\$259.32			\$172.90			\$242.70	
\$0.00	ŞZJ3.3Z	(\$777.96)	\$0.00	Ş1/2. 3 0	(\$393.35)	\$0.00	<i>Ş</i> 242./0	(\$327.13)

	DNR Walk-In Access	i	FY	24 Soil Health Staff	ing
Payment	t per enrollment if we I	nave any			
Receipts	Disbursements	Balance	Receipts	Disbursements	Balance
\$0.00		(\$259.32)	\$0.00		
			\$112,700.00		
\$0.00		(\$259.32)	\$112,700.00		\$112,700.00

07/24/24 Cash Basis

Wabasha Soil and Water Conservation District Monthly Bills Listing July 25, 2024

WNB Financial	June gas for Hyundai and Silverado WNB F	Wabasha County Highway Department	12115	07/25/2024	Bill Pmt -Check
WNB Financial	Costs	University of Wisconsin-River Falls	12114	07/25/2024	Bill Pmt -Check
WNB Financial		Terri Peters (Expenses)	12113	07/25/2024	Bill Pmt -Check
WNB Financial		Sharleen Klennert-b	12112	07/25/2024	Bill Pmt -Check
WNB Financial	, Mileage 18.76	Seth Tentis	12111	07/25/2024	Bill Pmt -Check
WNB Financial		SE SWCD Technical Support JPB	12110	07/25/2024	Bill Pmt -Check
WNB Financial	SOA TA MALLONA	Ruth M. Pruter Revocable Intervivos Trust	12109	07/25/2024	Bill Pmt -Check
WNB Financial		Rice-SWCD	12108	07/25/2024	Bill Pmt -Check
WNB Financial	かった	Olmsted SWCD	12107	07/25/2024	Bill Pmt -Check
WNB Financial		Olmsted County Public Works	12106	07/25/2024	Bill Pmt -Check
WNB Financial		Mittel Schule, Inc.	12105	07/25/2024	Bill Pmt -Check
WNB Financial		Matthew Kempinger-c	12104	07/25/2024	Bill Pmt -Check
WNB Financial	2022WAGZ-WC005 Final for 410 Grade Stabilization Structure WNB F	Margaret Deming	12103	07/25/2024	Bill Pmt -Check
WNB Financial	r 8-1 Greden Farm	Kimo's Pumping & Portable Toilets	12102	07/25/2024	Bill Pmt -Check
WNB Financial	Prairie Plants & Habitat Mgmt Training WNB F	Katelyn Abts-b	12101	07/25/2024	Bill Pmt -Check
WNB Financial		Jennifer Wahls-C	12100	07/25/2024	Bill Pmt -Check
WNB Financial	T+1. 13 ABIC	HBC	12099	07/25/2024	Bill Pmt -Check
WNB Financial		Freeborn County SWCD	12098	07/25/2024	Bill Pmt -Check
WNB Financial		Fillmore Soil and Water Conservation Dist	12097	07/25/2024	Bill Pmt -Check
WNB Financial		Dag Knudsen-b	12096	07/25/2024	Bill Pmt -Check
WNB Financial	2nd Qtr -Apr-June Supv Mileage WNB F	Chet Ross	12095	07/25/2024	Bill Pmt -Check
WNB Financial	2024WAGZ-WC-01 Grade Stabilization & Waterway WNB F	Anthony J. Wolf	12094	07/25/2024	Bill Pmt -Check
WNB Financial		Auditor/Treasurer of Wabasha County	12093	07/25/2024	Liability Check
WNB Financial	WIS ON LIGHT TO THE LIGHT WAR	VSP Vision Care	EFT	07/25/2024	Liability Check
	1 Air				Jul 25, 24
Account Paid Amount	Memo	Name	Num	Date	Туре

NRCS WABASHA FIELD OFFICE REPORT

7/25/2024 Christina Taylor Soil Conservationist

.

CSP (Conservation Stewardship Program)

- 14 FY24 CSP classic applications submitted 5 were cancelled, 3 were deferred, 1 was eligible but not pre-approved, leaving 6 applications that were pre-approved
- 3 are currently in Approved status potentially worth approximately \$242,000
- 3 have been obligated and are now contracts worth approximately \$63,000
- 2 of the obligated contracts are IRA funded (\$43,000)
- Contract obligation deadline August 30, 2024

EQIP (Environmental Quality Incentive Program)

- FY24 Obligation deadline was June 28, 2024
- 15 Applications are in pending status for FY 25
- 11 Active contracts
- FY 25 Sign Up 1 deadline is September 6, 2024

CPP-EQIP (Regional Conservation Partnership Program- EQIP)

no applications submitted.

RCPP18 (Regional Conservation Partnership Program)

No changes this month

Land Management Fund through MAWQCP sign up is applicable in this county.

- 1 Active contract
- Sign up deadline Dec 15th
- Ranking deadline January 19

CRP (Conservation Reserve Program)

No changes this month

- 48 FY26 expiring reviews
- 16-20 reviews for a PIP, practice incentive payment,
- Potentially 10 establishment reviews.

Monthly Report - July 2024

Jenna Rasmusson

Programs

- Cover Crops Provided technical assistance for cover crop planning. Contacting operators from last year for reenrollment.
- Lysimeters Collected samples at both locations. Lots of rainwater to be collecting!
- Buffer Law Continued monitoring and field checks. Provided technical assistance and solutions to meet compliance.
- Karst Drinking Water Protection Reviewed maps and fertilizer application rates.
- West Indian Creek Regular team meetings. Working on ideas for outreach event.
- Equipment Rental Program Answered questions and connected producers to resources on the equipment available and strategies for use. Scheduled rentals for late summer/fall. Delivered drill for cover crop in Winona.
- CRP Wrote one CRP plan for

Education and Outreach

- Design and writing SWCD newsletter.
- Social media posts on upcoming field days.
- Attended Wabasha County Breakfast on the Farm in at Ruth and Jeff Lee's farm. Conducted a soil health demonstration.
- Attended Wabasha County Fair and conducted a soil health demonstration.
- Planning for soil health event in the Whitewater with Olmsted and Winona. Save the Date –
 August 1st, 2024. Registration is live at: https://olmsted-soil-health-program-gis-olmsted.hub.arcgis.com/pages/events
 - o If interested I can register you! Call 651-560-2051 or stop by



Other/Training

• Attended SE Area Technical Meeting in Owatonna.



T THE LARRY & ROSS GREDEN FAMILY FARM

16764 County Rd 114 Altura, MN 55910 *FIELD DAY IS NOT AT THE MAIN DAIRY FARM*

THURSDAY, AUGUST 1ST 10:00am - 2:30pm

- FREE RIBEYE SANDWICH
- FARM TOUR
- VERTICAL TILLAGE DEMO
- COVER CROPS
- NATIVE PRAIRIE
- NUTRIENT MANAGEMENT

This is a unique opportunity to connect with other farmers, share your experiences and learn from others, and see practical applications of soil health practices in action. Whether you're just starting out on creating your soil health legacy, or have years of experience, we hope you will join us for this solutions focused event!



Please RSVP online by scanning the QR code, or by visiting: https://arcg.is/05uqSq













Katelyn Abts - July Board Report

Programs

Water Alliance of the Greater Zumbro

1 Forest Stewardship Plan contract

RIM

- Worked on RIM application packages for 2 landowners
- 1 RIM inspection

Olmstead 2024 Tap IN

• Gave out test kits based on landowner eligibility for program

2024 Private Well Mitigation for SE MN (MDA)

 Sent out notification emails to landowners on the timeline to receive RO system installs in Wabasha County

2024 Conservation Contracts

- 1 contract for brush management
- 1 planned contract for brush management

Conservation Reserve Program (NRCS Assistance)

• 1 CRP plan written

West Indian Creek Monitoring

Gathered water samples from lysimeters

Training

Seeding Cohort Meeting

Other

Wabasha County Fair

• Woody Invasive Species presentation

Amendment # 1 for Grant Contract Agreement # 244636

Grant Agreement Start Date:	March 11, 2024	Total Grant Agreement Amount:	\$192,500.00
Original Grant Agreement Expiration Date:	June 30, 2025	Original Grant Agreement Amount:	\$105,000.00
Current Grant Agreement Expiration Date:	June 30, 2025	Previous Amendment(s) Total:	\$NA
Requested Grant Agreement Expiration Date:	June 30, 2026	This Amendment:	\$87,500.00

This amendment is by and between the State of Minnesota, acting through its Commissioner of Department of Natural Resources, Division of Forestry, 500 Lafayette Road, St. Paul, MN 55155 ("STATE") and Wabasha Soil and Water Conservation District (SWCD), 611 Broadway Ave. #10, Wabasha MN 55981. ("GRANTEE")

Recitals

- 1. The State has a grant contract agreement with the Grantee identified as 244636 ("Original Grant Contract") to provide coordination of local forestry team in southeast Minnesota.
- 2. This grant is being amended to add more time and more funds to lengthen the project.
- 3. The State and the Grantee are willing to amend the Original Grant Contract Agreement as stated below.

Grant Contract Agreement Amendment

In this Amendment, changes to pre-existing Agreement language will use strike through for deletions and <u>underlining</u> for insertions.

REVISION 1. Clause 1. "Term of Grant Contract Agreement" is amended as follows:

1.1 Effective date:

March 8, 2024, Per Minn. Stat.§16B.98, Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per Minn.Stat.§16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed.

1.2 Expiration date:

June 30, 2025 June 30, 2026, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 Survival of Terms.

The following clauses survive the expiration or cancellation of this grant contract agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

REVISION 2. Clause 2. "Grantee's Duties" is amended as follows:

The Grantee, who is not a state employee, will:

Comply with required grants management policies and procedures set forth through Minn.Stat.§16B.97, Subd. 4 (a) (1).

See exhibit A, which is attached and incorporated into this grant contract agreement. Exhibit A has been amended and attached and incorporated into this grant amendment.

REVISION 3. Clause 4. "Consideration and Payment" is amended as follows:

4.1 Consideration.

The State will pay for all services performed by the Grantee under this grant contract agreement as follows:

(a) Compensation

The Grantee will be paid One Hundred Five Thousand Dollars (\$105,000.00) One Hundred Ninety Two Thousand and Five Hundred Dollars (\$192,500.00) according to the breakdown of costs contained in Exhibit A, which is attached and incorporated into this grant contract agreement.

(b) Travel Expenses

Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant contract agreement will not exceed \$0.00, provided that the Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

(c) Total Obligation.

The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract agreement will not exceed One Hundred Five Thousand Dollars (\$105,000.00) One Hundred Ninety Two Thousand and Five Hundred Dollars (\$192,500.00)

The Original Grant Contract and any previous amendments are incorporated into this amendment by reference. Except as amended herein, the terms and conditions of the Original Grant Contract and all previous amendments remain in full force and effect.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as

3. STATE AGENCY DocuSigned by:
By: Andrew) Arends
Title: Deputy Director, Division of Forestry
Date: July 24, 2024

Distribution:

Agency Grantee

State's Authorized Representative

Exhibit A Contractor's Responsibilities WinLac 1W1P Forestry Implementation – FY 2024 and 2025 2026

Purpose

This work will be the coordination of private forest management (PFM) and conservation service delivery in Winona-LaCrescent watersheds. This work is to be done in collaboration with the implementation of the Winona-LaCrescent One Watershed One Plan (WinLac 1W1P), DNR Forestry, US Forest Service and NRCS programs. This work will be developed in a holistic manner with the whole farm/forest conservation plan concept and conservation work being done in conjunction with agriculture, water quality, and fish and wildlife habitat initiatives. The project will developed during fiscal years 2024 and 2025, ending on June 30, 2025 2026.

Scope of Work:

Project 1: Local Technical Forestry Team (LFT)

\$35,600 (40%)

- <u>LFT Organization</u>. Convene the team (DNR CFM foresters, SWCD staff, consulting foresters, loggers, vendors, NGOs, landowner organization representatives) on a regular basis to coordinate the delivery of forest management services to private landowners that concurrently supports the implementation of the WinLac 1W1P. Develop and maintain LFT member contact information. Prepare agendas and brief meeting summaries. Clarify roles and responsibilities of services listed in the PFM Implementation Toolbox in delivering conservation services to landowners.
- <u>LFT Meetings</u>. Coordinate team meetings and service delivery work with DNR PFM, BWSR, MPCA, SWCDs, consulting foresters, NRCS, NGO and other local partners.
- <u>Tracking</u>. Develop landowner contact forms to be used by members and coordinated through the LFT that documents outcomes of the interactions
- <u>Prioritization</u>. Prioritize subwatersheds identified in the Landscape Stewardship Plan (LSP) to focus
 outreach and conservation activities. Utilize existing frameworks through the LSPs, Riparian,
 Adjacency, Quality (RAQ) scoring to address 1W1P approach of Prioritized, Targeted and
 Measurable (PTM).
- <u>State and Federal Funding</u>. Promote and support the securing of state and federal funding for private forest management. Work with 1W1P to integrate forestry projects and funding from multiple sources including the Clean Water Watershed Based Implementation Funds (WBIF) and the DNR Private Forest Management (PFM Program) such as cost share to leverage federal funding.
- Assist LFT development. Root, Cannon and Zumbro 1W1P watersheds.

Project 2: PTM Based Landowner Outreach, Education and Conservation \$16,800 (20%)

- Overall Outreach Strategy. Develop a landowner outreach strategy that includes surveys, mailings, phone calls, site visits for small group campaigns (~20 people) using RAQ & PTM methods and approaches developed by the US Forest Service in the Tools for Engaging Landowners Effectively (TELE) program. The strategy will lay out a 3-year program for outreach and education.
- <u>Landowner Education</u>. Coordinate and implement general outreach to landowners including events like annual Wabasha Forestry Committee's Forestry Day, field tours, brochures, etc.

Project 3: PFM Coordination / Technical Assistance

\$25,200 \$87,700 (30%)

- <u>Technical Assistance</u>. Coordinate the delivery of private forest management services to specific landowners with priority parcels within the watershed with the LFT members on an ongoing basis.
- <u>PFM Data Management</u>. Collect and organize results from the landowner outreach campaigns as well as specific landowner interests and requests for service using the eight categories in the PFM Implementation Toolbox.

- <u>Forestry Programs Inventory</u>. Develop and maintain information about cost share and land protection programs for private forest management in the SE region.
- Existing Work Force. Convene a workshop for forest stewardship plan writer working in the region. Develop and convene the workshop with DNR Forestry, MFA and BWSR staff.
- Expanded Workforce. Support efforts by DNR Forestry to grow the PFM workforce including plan writers, loggers, vendors, tree planters, timber buyers, and forest products market interests.
- <u>Service Provider Directory</u>. Work with DNR, MFA and BWSR staff to update the PFM Service Provider Directory.

Project 4: Stewardship Planning

\$16,250

- Closely work with LFT Coordinator, DNR CFM Foresters and Private consultant foresters.
- Contract with private forest consultants to provide woodland stewardship plans to interested private landowners.
- Up to 8 plans/plan writer. Any plans beyond that would need approval from DNR CFM and LFT prior to writing additional plans.
- Remit payments to Contractors

Project 4 5: PFM Accomplishment Reports.

\$8,400 (10%)

- Accomplishment Reports. Develop accomplishment report formats that will document annual accomplishments made towards the goals in the Winona-LaCrescent watersheds. Use the PFM Implementation Toolbox as a framework in which to organize and report private forest management results on an annual basis. Periodically gather PFM related accomplishments from service providers in each watershed. Assist partners in reporting accomplishments. Provide the information to the WinLac 1W1P, Southeast Landscape Committee and DNR Forestry for inclusion into accomplishment reports.
- <u>Project Brochures</u>. Develop a brochure that summarizes the forestry and related natural resource accomplishments implemented in each watershed. Support the enhanced sharing of information on forest management activities and landowner interests by local project partners to be included in the brochure. Recognize accomplishments made by the local team of service providers.

Deliverables by Coordinator:

- Local Forestry Technical Team (LFT) organizing documents and meetings.
- Overall landowner outreach strategy
- Landowner education and outreach materials and products.
- PFM data.
- List of hand-off projects, type, acres and # of completed or contracted
- List and map of stewardship plans prepared
- List and map of cost share projects and timber harvests.
- List and map of forestland protection efforts (2c, SFIA, conservation easements and fee title acquisitions).

Deliverables by the State:

- State agency coordination.
- Formats for project accomplishment reporting and project reports.
- TELE tools and guidance documents.
- PTM based PFM data RAQ scoring, forest stewardship plans, cost share, SFIA, 2c, and conservation easements.
- Comments / feedback on the team meetings, outreach strategy and other draft documents.

Budget:

Project 1: Local Technical Forestry Team (LFT) 40%			\$	35,600
Project 2: PTM Based Landowner Outreach, Education and Conservation -	20%	,	\$	16,800
Project 3: PFM Coordination / Technical Assistance (30%)	\$	25,200	\$	87,700
Project 4: Stewardship Planning			\$	16,250
Project 4 <u>5</u> : PFM Accomplishment Reports — (10%)			\$	8,400
Project support, expenses (bulk mailings, events, projects)			\$	14,000
Administration – fiscal support	\$	5,000	\$	13,750
Total	\$1	05,000	\$1	92,500

Additional Terms:

Contractor and the State agree to the following:

- This money is to fund a Coordinator to develop the LFTs in the WinLac 1W1P and extend to the Zumbro 1W1P, work with partners and leverage resources (fiscal and personnel) for comprehensive, coordinated conservation service delivery.
- Contractor will provide the DNR with a digital copy of all documents prepared for this contract using Microsoft (MS Word, Publisher, Access, Excel, etc.) and ESRI products.

SUE

Monthly Report

Quarterly Invoicing
Quarterly Payroll Returns
16 Personalities Quiz
Payroll for Supervisors
Jen Wahls Contract for Services – Grant Tracker Spreadsheets
Contracts to Pay -Tracker Spreadsheet
Correspondence with Auditor

Normal Monthly Duties:

Payroll and taxes & liabilities reporting/paying
Bank Reconciliations
District Financial Statements
Checks & Deposits Report
Board Minutes
Contact papers for Meeting Public Notice
Agenda
Board Packet
A/P checks – Payment of monthly bills

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Contract Number:	Other state or non-state funds?	Amendment	Canceled 🔲
20 24WAGZ-WC-07	☐ YES ☑ NO	Board Meeting Date(s):	Board Meeting Date(s):
		non-state funds?	non-state funds? D YES Amendment Board Meeting Date(s):

Applicant

Land Occupier Name	Address	City/State	Zlp code
Gary Timm	30387 590th St	Millville, MN	55957

^{*} If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4,1/4
Oakwood Twp	109	12	7	NE, S

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 0 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
 3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the
- landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Plan must be prepared by a Department of Natural Resources (DNR) Certified Plan Writer and registered with the DNR

- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 12/31/24, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of 2.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date Land Occupier Harry M MMM					
	rent from applicant It from applicant information:				
	hich cost-share is requested is				
Eligible Component Standard & Na	ame	Engineered Practice:	☐ YES	□ №	Total Project Cost Estimate
Woodland Stewardship Plan		Ecological Practice:	☑ YES	□ ио	\$500.00
I have the appropriate t	ent and Cost Estimate technical expertise and have reviewed the d that the estimated quantities and costs a Technical Assistance Provider	are practical and rea	sonable.	tice is to be	e installed
		ly signed by Mark Mil 024.07.08 11:53:28 -0			
Amount Authorized for Financial Assistance The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: 500/Plan					
Amount	Progra	m Name			Fiscal Year
\$500.00	WAGZ (watershed based funding)		2024		
Date	Authorized Signature				Total Amount Authorized
					\$500.00

List of foresters who are participating in the DNR SE Watersheds Private Forest Management Implementation Program. Contract agreements have been signed

Kanati Land Management - Chris Nelson
Kanati Land Management - Craig Connelly
Beth Reusch
Zach Reusch
Liam Krause
Landscape Connections LLC - Jennifer Wahls
Donald (Jim) Edgar
Timber Cat Forestry LLC - Andrew Beebe
Mitch Gilbert
Zumbro Valley Forestry - Brad Gatzlaff
Chimney Rock Forestry LLC - Johnny Micheel
Jaden Bjorkland
Jacob Friemel
Kevin O'Brien

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization:	Contract Humber:	Other state or non state funds?	Amendraest	Canceled
Wabasha SWCD	24-CC-3	☐ YES ☑ NO	Board Meeting Date(s):	Soard Meeting Date(s):

Applicant

Land Occupier Name	Address	Gty/State	Zip code
Gerald Vandewalker	58940 415th Ave	Mazeppa, MN	55956

^{*} if a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Mame:	Township No:	Range No.:	Section No.	1/4,1/4
Магерра Тwp	109	14	21	NE, SW

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria
 applied under this program to ensure that the conservation objective of the practice is met and the effective life, a
 minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are
 described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- 2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- provide equivalent protection of the soil and water resources.

 3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- 4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

314 Brush Management

- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost share payments.
- 6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 12/31/24, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an
 operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

[&]quot;If contract amended, attach amendment form(s) to this contract



314 Brush Management

Implementation Requirements

Project or Contract:	
County:	Location:
Tract Number:	Farm Name:



Photo by Minnesota Department of Agriculture **Glossy Buckthorn-Rhamnus** frangula



Gray Alder - Alnus incana (L.) Moench



Photo by USDA-NRCS Japanese Barberry - Berberis thunbergii DC.



Multiflora Rose - Rosa multiflora Thunb.

This practice applies to all lands except active cropland where removal, reduction, or manipulation of woody (nonherbaceous or succulent) plants is desired.

Gopher State One Call Utility Services 651-454-0002 or 800-252-1166

Practice Purpose (check all that apply)

Create the desired plant community consistent with the ecological site or a desired state within the site description.
Restore or release desired vegetative cover to protect soils, control erosion, reduce sediment, improve water quality or enhance hydrology.
Maintain, modify, or enhance fish and wildlife habitat.
Improve forage accessibility, quality, and quantity for livestock and wildlife.
Manage fuel loads to achieve desired results.
Control pervasive plant species to a desired level of treatment that will ultimately contribute to creation or maintenance of an ecological site description "steady state," addressing the need for forage, wildlife habitat and water quality.

Producer's Goals and Objectives

314 – Brush Management Implementation Requirements

Treatment Method(s) and Plan(s) (check all that apply) Site-specific requirements are listed below and are prepared in accordance with the Minnesota NRCS Field Office Technical Guide. Plan map is attached Soil map is attached **Biological Treatment Methods and Plans** ☐ Not Applicable Field(s): Acres: Target species: Pretreatment density of target plants: Posttreatment density of target plants: Biological treatment references: Release date, kind and number of biological agents, insects, plants, diseases or grazing animals to be used: Timing, frequency, duration and intensity of grazing or browsing: Planned % cover or % defoliation of target species: Minimum grazing height of desirable forages: Special mitigation, precautions or requirements:

See CPS 528 Prescribed Grazing Plan (if applicable)

314 – Brush Management Implementation Requirements

Chemical Treatment Methods and Plans Not Applicable				
Field(s):	Acres:			
Target species:				
Pretreatment density of target plants:				
Posttreatment density of target plants:				
Chemical treatment references:				
Dates or plant growth stage for effective treatment:				
Special mitigation, application techniques, timing consideration for safe and effective applications:				
Follow all product label instructions:				
WIN-PST or similar evaluation is attached and valuernatives. Summarize herbicide risks below.	was discussed with landowner in formulating			
Mechanical Treatment M				
(Producer is responsible for making sure all equipment is clean Field(s):	Acres:			
Target species:				
Pretreatment density of target plants:				
Posttreatment density of target plants:				
Types of equipment to be used (mowing, hand clearing, roller chopping, light disking, etc.):				
Dates or plant growth stage for effective treatment:				
Mechanical Treatment Methods	and Plans (continues next page)			

314 – Brush Management Implementation Requirements

Mechanical Treatment Methods and Plans (continued from previous page)					
Opera	ating instructions (if applicable):				
Techi	niques and procedures to be followed:				
Sensit	ive Features Plan				
Opera	tions and Maintenance				
	Monitor growth of target species using monitoring report or equivalent.				
	If chemicals are used, the operator will develop a safety plan for individuals exposed to them. This plan				
	includes the telephone numbers and addresses of emergency treatment centers and the phone number for the nearest poison control center.				
	Mixing and loading setbacks from wells, intermittent streams and rivers, natural or impound ponds and reservoirs follow label instructions.				
	Signage around treated fields and restricted entry intervals comply with label instructions, and/or Federal, State, Tribal, and local laws.				
	Disposing of chemicals and chemical containers is done in accordance with label instructions, and/or				
	Federal, State, Tribal, and local laws.				
	Appropriate herbicide labels and Material Safety Data Sheets (MSDS) will be maintained. These can be accessed on the internet: http://www.greenbook.net.				
	Application equipment will be calibrated according to recommendations before each seasonal use and with each major chemical and site change.				
	Application equipment will be properly maintained, including replacing worn nozzle tips, cracked hoses, and faulty gauges.				
	Maintain plant management and herbicide application records for at least 2 years and in accordance with USDA Agricultural Marketing Service's Pesticide Recordkeeping Program and State-specific requirements.				

314 – Brush Management Implementation Requirements

Practice Specifications Approval and Completion Certification

Provided Practice Cost information Site-specific cost estimate, or specifications for the producer to develop a cost estimate or obtain the bid themselves.									
Job Class Information (List Practice Job Class)									
314 ESJAA Fact Sheet			Job Class:						
Design Installation and Layout Approval									
Designed By:	Layout App			Designer's lok	Approval Authority:				
Designed by.		Date.	Date:		Approval Authority.				
Amount of Devi		Data		A	h Amarana Antharitan				
Approved By:		Date:		Approver \$ Jo	b Approval Authority:				
Record of Completion a	nd Check	Out Certificat	ion						
Treated Acres			I	Contified					
Treated Acres	Date Comp	oleted by Client	Date Certified		Approver's Initials				
Additional documentation to support practice certification is in the Case File.									
Certification Statement									
I certify that implementation		•	•	•	for the stated purpose(s),				
and meets the NRCS conservation practice standard and specifications.									
Printed Name:		Date:							
Title:			Certifier's Job Approval Authority (JAA):						
Signature:									
Notes:									

MN NRCS Page 5 of 5 May 2024

7/19/2 Cf vice tentament & pagess, it am	Algaria Con applicate reformation	De U	dale	the	
Conservation Pra					
ligible Component Standard I		anagement 314	YES	□NO	Total Project Cost Estimate
В	rush Management 314	Ecological Practice	✓ YES	□NO	\$1,500.00
have the appropriated in the find it is needed	ment and Cost Estimate te technical expertise and have reviewed the and that the estimated quantities and costs a fectival Assistance Provider Larged Maler LARED HOLD	are practical and re	asonable.	gned by JAF	RED HOLM (Affiliate)
have the appropriate and find it is needed 7/10/2024	te technical expertise and have reviewed the and that the estimated quantities and costs a	A (Affiliate)	Digitally si Date: 2024	gned by JAF .07.10 11:06	RED HOLM (Affiliate) 5:56 -05'00'
have the appropriate and find it is needed 7/10/2024	te technical expertise and have reviewed the and that the estimated quantities and costs a feetweet Assistance Provider JARED HOLM ared for Financial Assistance pard or council has authorized the following for	A (Affiliate)	Digitally si Date: 2024	gned by JAF .07.10 11:06	RED HOLM (Affiliate) 5:56 -05'00'
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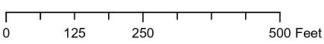


Gerald Vandewalker Project Areas

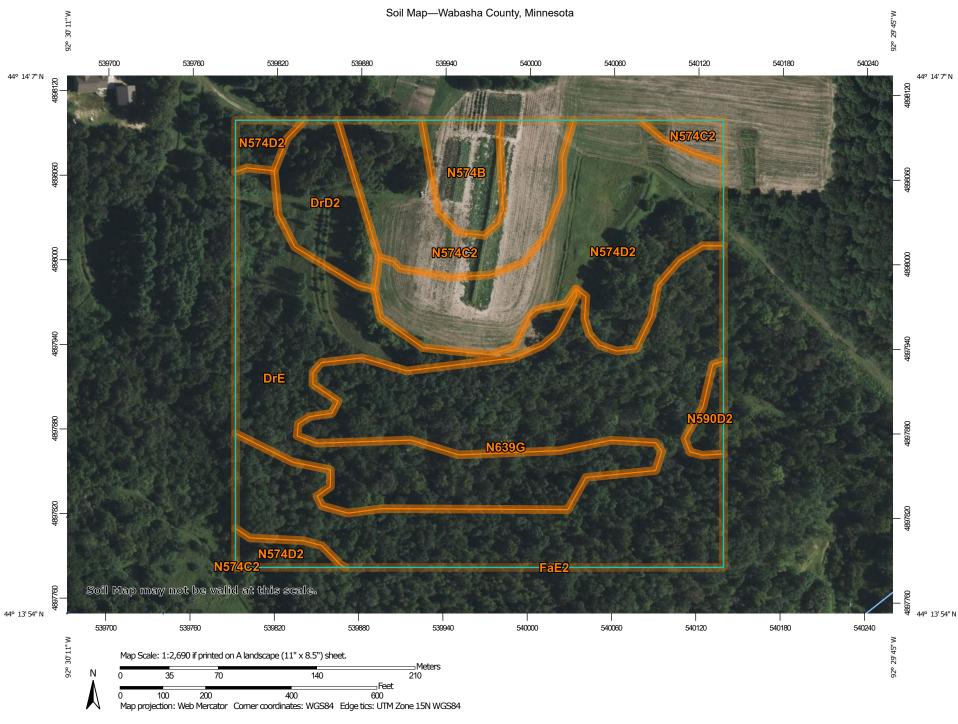




Legend







MAP LEGEND

Area of Interest (AOI)

Area of Interest (AOI)

Soils

Soil Map Unit Polygons



Soil Map Unit Lines



Soil Map Unit Points

Special Point Features

Blowout



Borrow Pit



Clay Spot



Closed Depression



Gravel Pit



Gravelly Spot



Landfill



Lava Flow

Marsh or swamp



Mine or Quarry



Miscellaneous Water



Perennial Water
Rock Outcrop



Saline Spot



Sandy Spot



Severely Eroded Spot



Sinkhole



Slide or Slip



Sodic Spot

__.._



Spoil Area Stony Spot



Very Stony Spot



Wet Spot Other



Special Line Features

Water Features



Streams and Canals

Transportation



Rails



Interstate Highways



US Routes



Major Roads



Local Roads

Background



Aerial Photography

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:12.000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service Web Soil Survey URL:

Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Wabasha County, Minnesota Survey Area Data: Version 20, Sep 9, 2023

Soil map units are labeled (as space allows) for map scales 1:50.000 or larger.

Date(s) aerial images were photographed: Aug 17, 2020—Sep 2, 2020

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

WABASHA SOIL AND WATER CONSERVATION DISTRICT (SWCD) 2024 GUIDELINES ON USE OF SWCD AID PAYMENTS

Minn. Stat. § 477A.23, subd. 4(b)

(effective July 25, 2024)

State SWCD Aid payments will be used by the district board and staff to carry out the following duties as outlined in Minn. Stat. § 103C.332, subd. 1:

- (1) respond to and provide technical and financial assistance to landowners to maintain and improve the quality, quantity, distribution, and sustainability of natural resources, including surface water, groundwater, soil, and ecological resources;
- (2) provide technical assistance in implementing the soil erosion law under sections 103F.401 to 103F.48;
- (3) arrange for employees to serve on technical evaluation panels to implement the wetland laws as required under section 103G.2242;
- (4) locally administer the reinvest in Minnesota reserve program under section 103F.515 and rules adopted thereunder, using knowledge of local resources to manage each easement to maximize environmental benefits;
- (5) participate in administering the Wetland Conservation Act as provided under sections <u>103G.221</u> to <u>103G.2375</u>, either in an advisory capacity or as the designated local government unit administering the program;
- (6) participate in the local water management program under chapter 103B, either in an advisory capacity or as the designated local government unit administering the program;
- (7) participate, as appropriate, in the comprehensive watershed management planning program under section 103B.801;
 - (8) participate in disaster response efforts as provided in chapter 12A;
- (9) provide technical recommendations to the Department of Natural Resources on general permit applications under section <u>103G.301</u>;
- (10) provide technical assistance and local administration of the agricultural water quality certification program under sections 17.9891 to 17.993;
- (11) provide technical assistance for the agricultural land preservation program under chapter 40A, where applicable;
 - (12) maintain compliance with section 15.99 for deadlines for agency action;
- (13) coordinate with appropriate county officials on matters related to electing soil and water conservation district supervisors; and
- (14) cooperate to the extent possible with federal, state, and local agencies and with private organizations to avoid duplicating and to enhance implementing public and private conservation initiatives within the jurisdiction of the district.

In carrying out the above duties, the district board and staff will use state aid payments to deliver the following services as outlined in Minn. Stat. § 103C.332, subd. 2:

- (1) performing administrative services, including comprehensive and annual work planning, administering grants, leveraging outside funding, establishing fiscal accountability measures, reporting accomplishments, human resources management, and staff and supervisor development;
- (2) entering into cooperative agreements with the United States Department of Agriculture, Natural Resources Conservation Service, and other United States Department of Agriculture agencies to leverage federal technical and financial assistance;
- (3) providing technical expertise, including knowledge of local resources, performing technical evaluations and certifications, assessing concerns, and providing oversight in surveying, designing, and constructing conservation practices;
- (4) providing information and education outreach, including increasing landowner awareness and knowledge of soil and water conservation program opportunities to protect soil and water resources and publicizing the benefits of soil and water conservation to the general public;
- (5) facilitating regulatory processes for impacted landowners and providing technical review and comment on regulatory permits and development plans for regulations relating to soil and water conservation;
- (6) administering projects and programs, including but not limited to the nonpoint source pollution abatement program; reinvest in Minnesota reserve conservation easements program; disaster response; local water management and comprehensive watershed management planning programs; and projects related to floodplains, lakes, streams and ditches, wetlands, upland resources, and groundwater resources, to maintain and improve the quality, quantity, distribution, and sustainability of natural resources, including surface water, groundwater, soil, and ecological resources;
- (7) monitoring and inventorying to collect data that provide a baseline understanding of resource conditions and changes to the resources over time and analyzing and interpreting the data to support program implementation; and
- (8) maintaining a modern technology infrastructure that facilitates planning and projects, including geographic information systems, modeling software, mobile workstations, survey and design equipment and software, and other technology for linking landowners with conservation plans.

Lynn Zabel, Chair	Date	
Wabasha Soil and Water Conservation District		



Minnesota Association of Soil and Water Conservation Districts

100 Empire Drive, Suite 205, St. Paul, MN 55103 | 651-690-9028 | www.maswcd.org

July 23, 2024

Soil and Water Conservation Districts:

2024 MASWCD Elections & Proposed Bylaws Change

2024 is an election year for the offices of MASWCD President and Vice President. Any supervisor of a member district is eligible to run for these offices.

<u>Feel free to check-out this link to the 2024 Candidate Prospectus</u>. The document provides basic information about the roles of MASWCD President and MASWCD Vice President.

Supervisors interested in running for one of these offices should send a letter of interest to info@maswcd.org by September 13. The letter should state motivations for seeking MASWCD office and a brief synopsis of background and experience. Profiles of all candidates will be compiled and later distributed to SWCDs. Elections will be conducted during the business meeting at the MASWCD Annual Convention on December 4, 2024.

IMPORTANT NOTE: The 2024 elections process will occur simultaneously with a **proposed bylaws change** to be considered and acted on by the members at the convention. **The proposal is to remove term limits for President and Vice President**. After receiving guidance from an attorney specializing in parliamentary procedure, the MASWCD board voted unanimously at their June meeting to propose this change. Comments shared during that discussion included:

- ⇒ With the growing number and complexity of issues facing SWCDs, MASWCD will benefit from having the opportunity for strong and interested individuals to serve more than two years in these key leadership roles.
- ⇒ The limit of one 2-year term for these important positions often means as soon as someone is getting acclimated to the issues and being a strong spokesperson for the Association, it's already time to step down.
- ⇒ Removal of term limits would not remove the elections process for MASWCD President and Vice President, which would continue every two years and still provide the voting supervisors a voice in who leads the organization.

The **proposed bylaws change** consists of striking-out language as highlighted below:

6.3)QUALIFICATIONS AND TERMS OF OFFICE - The officers of the Board of Directors shall serve as the officers of the Association. Each officer shall serve until the adjournment of the next annual meeting of the State Association, subject to the provisions of paragraph 2.2 of Article 2. The President or Vice President shall not serve more than one two year term.

Because the proposed bylaws change will be up for vote by the members at the same business meeting as the elections, the nominating committee will be tasked with developing two different slates of candidates for MASWCD President and Vice President:

- option A: a slate of candidates that is contingent on the bylaws change being approved, offering the opportunity for current office holders to seek another term if interested; and
- option B: a slate of interested candidates who are eligible to seek office in the event the bylaws change is not approved and term limits are still in effect.

Thank you for your consideration. Please contact MASWCD with questions.

PRESIDENT CHARLES RAU Rice, MN (320) 493-9503 chuck.rau@maswcd.org

VICE PRESIDENT & SW AREA 5 DIRECTOR CLARK LINGBEEK Comfrey, MN (507) 920-9884 clark.lingbeek@maswcd.org

SECRETARY/TREASURER &

SC AREA 6 DIRECTOR MARK SCHNOBRICH Hutchinson, MN (320) 587-3760 mark.schnobrich@maswcd.org

NW AREA 1 DIRECTOR RANDY SCHELLACK Glyndon, MN (701) 238-8121 randy.schellack@maswcd.org

WC AREA 2 DIRECTOR TOM GREGORY Kimball, MN 320-398-7312 tom.gregory@maswcd.org

NE AREA 3 DIRECTOR JAKE JANSKI Milaca, MN (320) 241-0728 jake.janski@maswcd.org

METRO AREA 4 DIRECTOR LAURA ZANMILLER West St. Paul, MN (651) 270-2856 laura.zanmiller@maswcd.org

SE AREA 7 DIRECTOR RANDY SMITH Adams, MN (507) 438-4570 randy.smith@maswcd.org

NC AREA 8 DIRECTOR KEN LAPORTE Pillager, MN (218) 746-3927 ken.laporte@maswcd.org

IMMEDIATE PAST PRESIDENT PAUL KRABBENHOFT Moorhead, MN (701) 799-0369 paul.krabbenhoft@maswcd.org

Executive Di

Executive Director LEANN BUCK

Assistant Director SHEILA VANNEY

Conference & Events Manager MICHELE ASMUSSEN

Office Manager STEFANIE MARTINEZ

2024 MASWCD Elections & Proposed Bylaws Change

July 23, 2024

SWCD Supervisors and Staff:

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a partnership for local stewardship & management of natural resources

Wells Creek Watershed Annual Picnic

Thursday July 25th, 2024

Wells Creek fish shocking demonstration @ the intersection of Co Rd 2 Blvd & Co Rd 45 Blvd <u>@ 6:00 pm</u> by the MN DNR - access via Diercks Ln.

Potluck picnic to follow @ Kathy & Scott Warren residence located @ 27754 Co Rd 2 Blvd

(Sandwiches & tableware provided. Please bring your own beverage and lawn chairs)

What is the Minnesota Agroforestry Institute?

The Minnesota Agroforestry Institute is a two-and-a-half-day training that includes classroom workshops and on-farm visits. It will provide all participants with the opportunity to integrate the concepts learned into a practical farm plan.

What is Agroforestry and why is it important?

Agroforestry is a land management approach that provides opportunities to combine productivity and profitability with environmental stewardship, resulting in healthy and sustainable agricultural systems that can be passed on to future generations. Considering a sustainable agriculture practice and a continuous living cover strategy, agroforestry can be used to bring trees or perennial plants into the landscape where they are most appropriate for environmental protection.

Agroforestry practices can benefit farmers and woodland owners. Participants will learn about agroforestry options and how to apply agroforestry practices in their educational and technical assistance programs. Participants will also be able to discuss agroforestry options with colleagues and policymakers.

Contacts

Gary Wyatt wyatt@umn.edu 507-381-3092

Terri Peters <u>terri.peters@mn.nacdnet.net</u> 651-560-2044

Event Sponsors

- Minnesota Sustainable Agriculture Research Education (SARE)
- Natural Resources Conservation Service (NRCS)
- Soil & Water Conservation District (SWCD)
- Board of Water and Soil Resources (BWSR)
- University of Minnesota Extension



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AGROFORESTRY AND BIOENERGY PROGRAM

Minnesota Agroforestry Institute

September 17, 18, and 19, 2024 National Eagle Center Wabasha, MN







Clockwise from lower left:

Riparian forest buffers, Hybrid poplarhazelnut-pumpkin alley cropping system, and forest farming – mushroom production (photo credit: UMCA)

Selected Topics

Presentation: Agroforestry Practices

- Alley Cropping
- Forest farming
- Riparian forest buffers
- Silvopasture
- Windbreaks

Tour Agroforestry Field Sites

Agroforestry Planning and Design

- Case study exercises
- Keyline design a technique used to conserve water in agricultural landscapes

Role of Agroforestry on Bioenergy

Enterprise Development of Agroforestry

Ecosystem Services from Agroforestry

- Wildlife habitats
- Pollinator/Beneficial insects
- Invasive species control
- Water quality, soil conservation, reducing non-point source pollution
- Carbon sequestration
- Climate change mitigation

Hands-On Practice

The cornerstone of this event will be an applied planning and design exercise. Agroforestry Institute participants will work in small groups to gain hands-on practice in agroforestry design based on the needs of a working farm. As a result of this event, participants will help to enhance Minnesota landowner adoption of agroforestry practices.

Instructors and resources from:

- University of Minnesota Extension
- University of Minnesota Center for Integrated Natural Resources and Agricultural Management (CINRAM)
- US Department of Agriculture National Agroforestry Center (USDA NAC)
- Natural Resources Conservation Service (NRCS)
- Soil and Water Conservation District (SWCD)
- Board of Water and Soil Resources (BWSR)
- Selected agroforestry experts, farmer educators, and agroforestry practitioners





Alley Cropping Systems: A) Black Walnut and Soybeans, B) Willow and native polycultures

Event Location

National Eagle Center 50 Pembroke Ave. S. Wabasha, MN 55981

Event Schedule

Tuesday, September 17, 2024 8:00 a.m. – 7:00 p.m.

Wednesday, September 18, 2024 8:00 a.m. – 7:00 p.m.

Thursday, September 19, 2024 8:00 a.m. - 12:00 p.m.

Registration

Registration can be completed online:

https://z.umn.edu/Agroforestry2024

The event organizers hope participants can attend all two and a half days of the event.

Registration for this training is \$100, which includes room, bus, and speaker travel/hotel expenses. Institute sponsors will cover meal expenses which include: three light breakfasts, three lunches, two dinners, and refreshments. Participants are responsible for their own lodging and transportation costs.

This training is approved for 2.5 CEUs.