

**Wabasha Soil and Water Conservation
District Regular Board Meeting
July 24, 2025
8:15 am
611 Broadway Ave, Suite 10B**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration

i. Contract Amendments

- A. Kenneth Heise Amendment# 1 for Contract# 25-CC-8 to change the authorized amount to \$1,909.06 for 380 Windbreak / Shelterbelt Establishment and Renovation and 490 Tree/Shrub Site Preparation. (Funding source – FY24 Conservation Contracts \$150.99 and FY25 Conservation Contracts \$1,758.07)

ii. Vouchers

- A. Kenneth Heise Voucher in the amount of \$1,909.06 for Contract# 25-CC-8 for 380 Windbreak / Shelterbelt Establishment and Renovation and 490 Tree/Shrub Site Preparation. (Funding source – FY24 Conservation Contracts \$150.99 and FY25 Conservation Contracts \$1,758.07)
- B. Steve Evers Voucher in the amount of \$14,832.37 for Contract# 23-CWF-WIC-04 for NRCS (FOTG) 410 Grade Stabilization Structure. (Funding source – FY23 West Indian Creek Watershed Restoration and Protection)
- C. Richard Oeckler Voucher in the amount of \$500.00 for Contract# 2024WAGZ-WC-14 for Forest Stewardship Plan. (Funding source - FY24 Watershed Based Funding (WAGZ))
- D. Gary Stoning Voucher in the amount of \$1,320.00 for Contract# 25-CC-9 for 327 Conservation Cover. (Funding source – FY25 Conservation Contracts)

VI. SECRETARY'S REPORT

- A. June 26, 2025, Meeting Minutes – **Board Action**

VII. TREASURER'S REPORT – Board Action

- A. June District Financial Statements
Included for your review
B. June Program Record

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$86,867.22 - **Board Action**

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
B. County Commissioner – Bob Walkes
C. District Manager Report – Terri Peters
D. NRCS Report – Christina Taylor – (In the packet)
E. District Technician Report- Matt Kempinger – (In the packet)
F. Natural Resources Technician Report– Katelyn Abts – (In the packet)
G. Soil Health/Nutrient Management Tech Report – Deanna Pomije – (In the packet)
H. Bookkeeper/Administrative Assistant Report -Sue Cerwinske -
I. BWSR Report –
J. FSA Agency Report – Colleen Pawlenty

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

XI. NEW BUSINESS

- A. Approve Craig Breuer Contract# 2025WAGZ-WC-04 in the amount of \$2,000.00 for Practice 351 Well Decommissioning. Install by date 5/30/26-**Board Action**
(Funding source – FY25 Watershed Alliance for the Greater Zumbro (WAGZ))
B. Approve Jary Holst Contract# 2025Winc-Wab-001 in the amount of \$13,222.14 for a NRCS (FOTG) 410 Grade Stabilization Structure. Installed by date 11/30/2025-**Board Action**
(Funding source – FY25 WinLac 1W1P)
C. Approve 1864 Joseph Roemer Farm LLC Amendment# 1 to Contract# 2025WAGZ-WC-05 to change address to 22205 699th St. Wabasha, MN 55981- **Board Action**
D. Approve 1864 Joseph Roemer LLC Voucher payment for Contract# 2025WAGZ-WC-05 in the amount of \$3,768.10 for NRCS (FOTG) 410 Grade Stabilization Structure –**Board Action**
(Funding source – FY24-FY25 Greater Zumbro Watershed Based Funding (WAGZ))
E. Nominations for Outstanding Conservation Farmer of the Year. – **Discussion**
F. List of potential 2025 RCPP Soil Health cover crop contracts. Pending grant execution

- G. Resolution 07242025-1 - Signature Authority for Terri Peters to sign the list of RCPP cover crop contracts once the grant is executed. – **Board Action**
- H. Approve Reiter Living Trust/William Reiter Amendment# 1 to change Total Amount Authorized to \$43,950.59 for Contract# 2024WinLac-WAB-008 NRCS (FOTG) 410 Grade Stabilization & 412 Grassed Waterway – **Board Action**
- I. Approve Partial Payment Voucher for Reiter Living Trust/William Reiter for Contract# 2024WinLac-WAB-008 in the amount of \$1,857.59 – **Board Action** (Funding source – FY23-FY24 WinLac)
- J. 2025 Soil Health RCPP
 - i. Final policy and cost share rates – decision
 - ii. Authority for Terri to sign grant agreement and cost share contracts that are batched and ranked – decision – **Board Action**
 - iii. Current batched and ranked 2025 RCPP contracts pending grant execution – **Board Action**
- K. Approve Alan Jostock Voucher in the amount of \$339.50 for Contract# 2024WAGZ-WC-02 for 327 Reduced Tillage, No-Till – 1st year payment of 2-year contract Contingent upon Technical Assistance sign-off. – **Board Action** (Funding source – FY24 Watershed Alliance for the Greater Zumbro)
- L. Approve Alan Jostock Voucher in the amount of \$204.00 for Contract# 2024WAGZ-WC-03 for 329 Residue Management, No Till – 1st year payment of 2-year contract. Contingent upon Technical Assistance sign-off. – **Board Action** (Funding source – FY24 Watershed Alliance for the Greater Zumbro)
- M. Upcoming Events
 - i. August 5, 2025, Southeast MN Forage Field Day & Dairy Tour at Hyde Park Holsteins – Kevin Siewert. 61944 Wabasha Cty Rd 6, Zumbro Falls. 9:45 am – 2:00 pm. RSVP at mfa@midwestforage.org Flyer on website.
 - ii. Terri will be on vacation from August 23 – August 27th.
 - iii. August 28, 2025, Regular Board Meeting
 - iv. September 10 & 11, 2025, MASWCD – Stewardship Summit: SWCD Governance & Leadership Essentials. Registration Deadline – August 22
 - v. County Fair dates July 30 – August 2 (We'll have Tap-In staff doing nitrate testing August 1st from 12 p.m. to 3 p.m.)
 - vi. July 31st We are part of a BWSR Board Conservationist Tour at the Hager RIM site.

XII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Dag
Greater Zumbro Watershed Policy Committee (1W1P) August
21st. (Oronoco start and bus tour)
- C. WinLaC 1W1P – Lynn
WinLaC Policy Committee Meeting – August 11
- D. SE SWCD Technical Support JPB – Dag
Just had a meeting on July 17th, and they meet 2x/year
- E. County Board Meeting – Sharleen

XIII. Adjourn

Contract Amendment Form

| | | | | | | |
|--|---|---|--|---|------------------------------------|--|
| Organization: <p style="text-align: center;">Wabasha SWCD</p> | Contract Number: <p style="text-align: center;">25-CC-B</p> | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> Amendment Number: <p style="text-align: center;">1</p> </td> <td style="width: 50%; vertical-align: top;"> Amendment Type Date <input type="checkbox"/> Amount <input checked="" type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/> </td> </tr> <tr> <td colspan="2"> Board Meeting Date: </td> </tr> </table> | Amendment Number: <p style="text-align: center;">1</p> | Amendment Type Date <input type="checkbox"/> Amount <input checked="" type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/> | Board Meeting Date: | |
| Amendment Number: <p style="text-align: center;">1</p> | Amendment Type Date <input type="checkbox"/> Amount <input checked="" type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/> | | | | | |
| Board Meeting Date: | | | | | | |

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: _____ Original Contract Install Date: 6/30/25

Amended Contract Install Date (If applicable): _____

Original Total Amount Authorized: \$1,743.61 Amended Total Amount Authorized: \$1,909.06

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

The total amount authorized has been changed from \$1,743.61 to \$1,909.06.

The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take effect on the date of the last signature hereto.

| | |
|---|---|
| Date <p style="font-size: 1.5em;">6-24-25</p> | Land Occupier |
| Date | Landowner, if different from applicant |

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

| | |
|---|--|
| Date <p style="text-align: center;">6/26/2025</p> | Technical Assistance Provider <p style="text-align: center; font-size: 1.2em;">JARED HOLM (Affiliate)</p> <p style="font-size: 0.8em;">Digitally signed by JARED HOLM (Affiliate) Date: 2025.06.26 09:21:09 -05'00'</p> |
|---|--|

Organizational Approval

| | |
|-----------------|---------------------------------|
| Date | Authorized Signature |
|-----------------|---------------------------------|

*Attach this form to the Conservation Practice Assistance Contract

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Kenneth Heise

Contract No.: 25-CC-8

Address: 3626B Co Rd 7B

City, State, Zip: Lake City, MN

Total Amount

Authorized: \$1,909.06 % Approved: 50% (state) 50% (state & non-state)
(from contract)

| Item | Quantity | Unit | Unit Price | Cost |
|-----------------------------------|----------|------|------------|------------|
| Eastern White Pine - 6 gallon pot | 22 | 22 | \$71.99 | \$1,583.78 |
| Techny Arborvitae - 5 gallon pot | 37 | 37 | \$44.99 | \$1,664.63 |
| Tree/Shrub Site Prep (490) | 0.93 | Acre | \$242.85 | \$225.85 |
| | | | | \$0.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |

PROJECT COST: \$3,474.26

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):

Final

B. Total cost of practice to date:

\$3,474.26

C. Eligible amount (total cost x % approved):

\$1,909.06 (state)

\$1,909.06 (state & non-state)

D. Total other state payment amount:

\$0.00

E. Total non-state payment amount:

\$0.00

F. Total previous partial payments:

\$0.00

G. Pre-Construction Cover payment amount:

\$1,909.06

H. Maximum payment amount

| Pre-Con.Cover Ac. | Rate/Ac. |
|-------------------|----------|
| | |

Amount Approved for This Voucher:

\$1,909.06

(cannot exceed Total Amount Authorized)

I certify that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.

Payee Signature

Date

I certify that an inspection has been performed and as-built received and that the items identified under the Cost Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

I certify that I have reviewed this voucher and all supporting information, including invoices and paid receipts, and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the contract identified.

Technical Assistance Provider NRES-CFA 3145 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed and signed NRES-CFA 3145 and as-built can be used as the technical certification as the "Voucher and Certification".

JARED HOLM
(Affiliate)

Digitally signed by JARED HOLM
(Affiliate)
Date: 2025.06.26 09:23:17 -0500

Jared Holm

Technical Assistance Provider

Administrative Sign-off

6/26/2025

Date

Date

7/24/2025



5500 Blaine Ave | Inver Grove Heights, MN 55076
651.450.1501 | gertens.com

| | | | | | | |
|----------|---------|-----------------|------------|---------------------|--------|--------------|
| CUST NO: | JOB NO: | PURCHASE ORDER: | REFERENCE: | TERMS: | CLERK: | DATE / TIME: |
| *55969 | 000 | NRPO PLANTING | | CASH/CHECK/BANKCARD | 2419 | 6/3/25 4:50 |

SOLD TO:
NICOLE HINSCH
36268 COUNTY ROAD 78

LAKE CITY MN 55041
651-764-0020

SHIP TO:
NICOLE HINSCH
36268 COUNTY ROAD 78

LAKE CITY MN 55041

TERMINAL: 353

DEL. DATE: 6/15/25

SALESPERSON: XX ZZRETAIL
TAX: WAB WABASHA COUNTY

ORDER: 890934/1

| LINE | SHIPPED | ORDERED | UM | SKU | DESCRIPTION | LOCATION | UNITS | PRICE/ | PER | EXTENSION |
|------|---------|---------|----|-------|---------------------------------|----------|-------|--------|-----|-----------|
| 1 | | 22 | EA | E2516 | PINUS STR EASTERN WHITE PINE #6 | | 22 | 71.991 | /EA | 1,583.80 |
| 2 | | | | | ^10% | | | | | |
| 3 | | 37 | EA | E3550 | THUJA OCC TECHNY #5 R6 | | 37 | 44.99 | /EA | 1,664.63 |
| 4 | | | | | ^10% | | | | | |
| 5 | | | | | ** | | | | | |
| 6 | | | | | DELIVERY & PLANTING ON ORDER | | | | | |

REPRINT

TAXABLE 3248.43
NON-TAXABLE 0.00

SUBTOTAL 3248.43

SUBTOTAL 3248.43

DEPOSIT AMT 0.00
BALANCE DUE 3488.00

TAX AMOUNT 239.57



TOTAL 3488.00

TOT WT: 0.00

X
Received By

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--|--|--|--|---|
| Organization: Wabasha SWCD | Contract Number: 25-CC-B | Other state or non-State funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> No | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--|--|--|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|--|--------------------------------------|--|------------------------------|
| Land Occupier Name Kenneth Heise | Address 36268 Co Rd 78 | City/State Lake City, MN | Zip Code 55041 |
|--|--------------------------------------|--|------------------------------|

*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|--|--------------------------------|----------------------------|------------------------------|-------------------------------|
| Township Name: Mt Pleasant Twp | Township No: 111 | Range No: 13 | Section No: 29 | 1/4, 1/4 NE, SW |
|--|--------------------------------|----------------------------|------------------------------|-------------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Windbreak/Shelterbelt Establishment and Renovation (380), Tree/Shrub Site Preparation (490)

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 6/30/25, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 50%, or state and non-state sources that when combined are in excess of 50% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

| | |
|-----------------|--|
| Date 4-10-25 | Land Occupier Kenneth Hemo |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information |

Conservation Practice

The primary practice for which cost-share is requested is: Windbreak/Shelterbelt Establishment and Renovation (380), Tree/Shrub Site Preparation (490)

| Eligible Component Standards & Names | Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO | Total Project Cost Estimate |
|--|--|-----------------------------|
| Windbreak/Shelterbelt Establishment and Renovation (380), Tree/Shrub Site Preparation (490) | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | \$3,404.21 |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | |
|-------------------|--|
| Date 4/17/2025 | Technical Assistance Provider JARED HOLM (Affiliate) Digitally signed by JARED HOLM (Affiliate) Date: 2025.04.17 07:54:49 -05'00' |
|-------------------|--|

Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

| Amount / Acre (NTE \$150/acre) | Number of Acres (NTE 10 Acres) | Total Amount |
|--------------------------------|--------------------------------|--------------|
| | | |

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 50.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

| Amount | Program Name | Fiscal Year |
|------------|------------------------|-------------|
| \$150.99 | Conservation Contracts | 2024 |
| \$1,592.62 | Conservation Contracts | 2025 |
| | | |

| | | |
|-------------------|--------------------------------------|---------------------------------------|
| Date 4/17/2025 | Authorized Signature Jenni Peters | Total Amount Authorized \$1,743.61 |
|-------------------|--------------------------------------|---------------------------------------|

[Type here]

**490– Tree/Shrub Site Preparation
Implementation Requirements**

[Type here]

Practice Specifications Approval and Completion Certification

Provided Practice Cost information

- ☐ Site-specific cost estimate, or specifications for the producer to develop a cost estimate or obtain the bid themselves.

Job Class Information (List Practice Job Class)

| | | |
|----------------------|---------------|---|
| 490 ESJAA Fact Sheet | Job Class: II |  |
|----------------------|---------------|---|

Design Installation and Layout Approval

| | | |
|------------------------------|--------------------|--|
| Designed By: Katelyn Abts | Date: 4/3/2025 | Designer's Job Approval Authority: |
| Approved By: Jared Holm | Date: 4/17/2025 | Approver's Job Approval Authority: IV |

Record of Completion and Check Out Certification

| Treated Acres | Date Completed by Client | Date Certified | Approver's Initials |
|---------------|--------------------------|----------------|---------------------|
| 0.93 | 6/18/2025 | 6/20/2025 | JDH |
| | | | |
| | | | |
| | | | |

- ☐ Additional documentation to support practice certification is in the Case File.

Certification Statement

I certify that implementation of this conservation practice is complete, meets criteria for the stated purpose(s), and meets the NRCS conservation practice standard and specifications.

| | |
|--|---|
| Printed Name: Jared Holm | Date: 6/26/2025 |
| Title: Forester | Certifier's Job Approval Authority (JAA): IV |
| Signature: JARED HOLM (Affiliate) Digitally signed by JARED HOLM (Affiliate) Date: 2025.06.26 09:22:08 -05'00' | |

Notes:

| |
|--|
| |
|--|

[Type here]

380 – Windbreak Shelterbelt Establishment and Renovation Implementation Requirements

[Type here]

Practice Specifications Approval and Completion Certification



Provided Practice Cost information

- ☐ Site-specific cost estimate, or specifications for the producer to develop a cost estimate or obtain the bid themselves.

Job Class Information (List Practice Job Class)

| | |
|----------------------|---|
| 380 ESJAA Fact Sheet | Job Class: II  |
|----------------------|---|

Design Installation and Layout Approval

| | | |
|------------------------------|-------------------|--|
| Designed By: Katelyn Abts | Date: 4/2/2025 | Designer's Job Approval Authority: II  |
| Approved By: Katelyn Abts | Date: 4/2/2025 | Approver's Job Approval Authority: II  |



Record of Completion and Check Out Certification

| Treated Acres | Date Completed by Client | Date Certified | Approver's Initials |
|---------------|--------------------------|----------------|---------------------|
| 1 | 6/18/2025 | 6/20/2025 | KA |
| | | | |
| | | | |
| | | | |

- ☐ Additional documentation to support practice certification is in the Case File.

Certification Statement

I certify that implementation of this conservation practice is complete, meets criteria for the stated purpose(s), and meets the NRCS conservation practice standard and specifications.

| | |
|---|--|
| Printed Name: Katelyn Abts | Date: 6/24/2025 |
| Title: Natural Resource Technician | Certifier's Job Approval Authority (JAA): II  |
| Signature:  | |

Notes:

I visited the site on 6/20/25 and confirmed that trees were planted according to plan and NRCS standards and specifications for practice code 380.

25-CC-8, Kenneth Heise – Windbreak Renovation and Establishment (380) and Tree/Shrub Site Prep (490)

3/27/2025



6/23/25



PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Steven Evers Contract No.: 23-CWF-WIC-07

Address: 24943 624TH ST

City, State, Zip: Theilman, MN

Total Amount Authorized: \$17,155.23 % Approved: 90% (state) 90% (state & non-state)

(from contract)

| Item | Quantity | Unit | Unit Price | Cost |
|--|----------|-------|-------------|-------------|
| Griffin Construction Co. Inc - Embankment Construction | 1 | Total | \$42,097.00 | \$42,097.00 |
| Plainview Milk Seed House - BLM#4 Seed | 75 | Lb | \$2.9484 | \$221.13 |
| Zabel Seeds - Oats 50lb Bags | 4 | Bags | \$15.50 | \$62.00 |
| Ag Partners - Fertilizer | 1 | Total | \$268.33 | \$268.33 |
| Steve Evers - Corn Stalk Bales | 80 | Each | \$3.00 | \$240.00 |
| Steve Evers - Straw Bales | 10 | Each | \$5.00 | \$50.00 |
| Steve Evers - Ford 6610 72 HP Tractor Use (Seed / Mulch) | 10 | Hours | \$25.20 | \$252.00 |
| Steve Evers - General Labor (Seed / Mulch) | 10 | Hours | \$22.00 | \$220.00 |

PROJECT COST: **\$43,410.46**

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final): Final

B. Total cost of practice to date: \$43,410.46

C. Eligible amount (total cost x % approved): \$17,155.23 (state) \$39,069.41 (state & non-state)

D. Total other state payment amount: \$0.00

E. Total non-state payment amount: \$24,237.04

F. Total previous partial payments: \$0.00

G. Pre-Construction Cover payment amount: \$0.00

H. Maximum payment amount: \$14,832.37

| Pre-Con.Cover Ac. | Rate/Ac. |
|-------------------|----------|
| | |

Amount Approved for This Voucher:

\$14,832.37

(cannot exceed Total Amount Authorized)

I certify that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.

Steven Evers
Payee Signature

7-2-25
Date

I certify that an inspection has been performed and as-built received and that the items identified under the Cost Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

I certify that I have reviewed this voucher and all supporting information, including invoices and paid receipts, and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the contract identified.

Technical Assistance Provider NRCS-CPA 1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed and signed NRCS-CPA-1245 and as-built can be used as the technical certification on the "Voucher and Certification"

Matt Kempinger
Technical Assistance Provider

Susan Cerwinke
Administrative Sign-off

7-1-2025

Date

7/2/2025

Date

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|--|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 23-CWF-WIC-07 | Other state or non-State funds? <input checked="" type="checkbox"/> YES <input type="checkbox"/> No | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|--|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---|----------------------------------|-----------------------------------|--------------------------|
| Land Occupier Name Steven Evers | Address 24943 624TH ST | City/State Theilman, MN | Zip Code 55945 |
|---|----------------------------------|-----------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|----------------------------------|-----------------------------|-------------------------|---------------------------|-----------------------------------|
| Township Name: Glasgow | Township No.: 110 | Range No.: 11 | Section No.: 32 | 1/4, 1/4 SW 1/4, SW 1/4 |
|----------------------------------|-----------------------------|-------------------------|---------------------------|-----------------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a **minimum of 15 years**, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS Field Office Technical Guide (FOTG)

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been **installed by 11/30/2025**, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of **90.0%**, or state and non-state sources that when combined are in excess of **90.0%** of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

| | |
|------------------------|--|
| Date 5-15-25 | Land Occupier Steven Evers |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information |

Conservation Practice

The primary practice for which cost share is requested is: **410 - Grade Stabilization Structure**

| | | |
|---|--|---|
| Eligible Component Standards & Names 362 - Diversion, 460 - Land Clearing, 342 - Critical Area Planting | Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Total Project Cost Estimate \$45,994.70 |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | | |
|------------------------|---|---|
| Date 5-15-25 | Technical Assistance Provider Mark Herpin | NRCS engineered project with appropriately signed and documented plans available upon request. NRCS CPA 1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed, and signed NRCS CPA 1245 and the as-built can be used as the Technical Certification on the Voucher and Certification. |
|------------------------|---|---|

Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost share contract for the installation of structural practice(s).

| Amount / Acre (NTE \$150/acre) | Number of Acres (NTE 10 Acres) | Total Amount |
|--------------------------------|--------------------------------|--------------|
| | | |

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 90.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

| Amount | Program Name | Fiscal Year |
|-------------|---|-------------|
| \$17,155.23 | 2023 West Indian Creek Watershed Restoration and Protection | 2023 |
| | | |
| | | |

| | | |
|-----------------------------|---|---|
| Date May 22, 2025 | Authorized Signature Lynn Zabel | Total Amount Authorized \$17,155.23 |
|-----------------------------|---|---|

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: **Richard Oeckler**

Address: **56727 395th Ave**

City, State, Zip: **Zumbro Falls, MN 55991**

Contract No.: **2024WAGZ-WC-14**

Total Amount Authorized: **\$500.00**

(from contract)

| Practice | Quantity | Unit | Unit Rate | Total |
|-------------------------|----------|------|-----------|----------|
| Forest Stewardship Plan | 1.000 | 1 | \$500.00 | \$500.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

PAYMENT REQUEST:

\$500.00

I certify that this is an accurate and true summation of the above project, which was completed on:

3/15/2025

Payee Signature

Date

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):

Final

B. Payment amount requested:

\$500.00

C. Total Amount Authorized:

\$500.00

D. Total previous partial payments:

E. Amount available (C - D)

\$500.00

Amount Approved for This Voucher:

\$500.00

(cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

Mark Miller

Digitally signed by Mark Miller
Date: 2025.07.08 11:17:31
-05'00'

Technical Assistance Provider

Date

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

Administrative Sign-off

7/18/2025

Date

WOODLAND STEWARDSHIP PLAN

Prepared for:

Richard Oeckler and Crystal Bonnichsen
56727 395th Avenue
Zumbro Falls, MN 55991
(507) 250-7229

Located:

Parts of the NW1/4 of Section 35
All in Township 109N, Range 014W

Parcel ID:

170030200
170030242

Total Property Acres: 104

Total Stewardship Acres: 72

Estimated 2C-Eligible Acres: 72

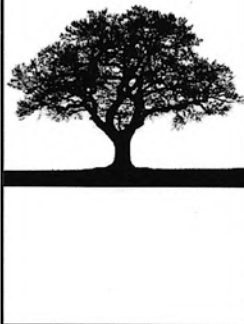
Estimated Sustainable Forest Incentive Act (SFIA) Acres: 72

Prepared by:

Liam Krause
501 E. 5th Street
Winona, MN
(507) 312-4508
ID #3106
4/10/2025

Forest stewardship goals for this property are:

- *Improve and maintain the ecological health of the property**
- *Manage for outdoor recreation**



FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|-----------------------------------|--|--|--|---|
| Organization: Wabasha SWCD | Contract Number: 2024WAGZ-WC-14 | Other state or non-state funds? <input type="checkbox"/> YES <input type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|-----------------------------------|--|--|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---|--------------------------------|------------------------------------|-----------------------|
| Land Occupier Name Richard Oeckler | Address 56727 395th Ave | City/State Zumbro Falls, MN | Zip code 55991 |
|---|--------------------------------|------------------------------------|-----------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|------------------------------|-------------------------|----------------------|-----------------------|-----------------------|
| Township Name: Zumbro | Township No: 109 | Range No.: 14 | Section No. 35 | 1/4,1/4 NW, NW |
|------------------------------|-------------------------|----------------------|-----------------------|-----------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:


1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Plan must be prepared by a Department of Natural Resources (DNR) Certified Plan Writer and registered with the DNR.
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 6/30/25, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

| | |
|------------|---|
| Date | Land Occupier |
| 11/25/2024 | Richard Oeckler  |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information: |

Conservation Practice

The primary practice for which cost-share is requested is

| | | |
|------------------------------------|--|-----------------------------|
| Eligible Component Standard & Name | Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Total Project Cost Estimate |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |
| Woodland Stewardship Plan | | \$500.00 |

Technical Assessment and Cost Estimate

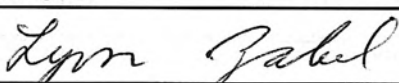
I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | | |
|------|-------------------------------|--|
| Date | Technical Assistance Provider | Digitally signed by Mark Miller Date: 2024.11.27 13:58:52 -06'00' |
| | Mark Miller | |

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of:

| Amount | Program Name | Fiscal Year |
|----------|--------------------------------|-------------|
| \$500.00 | WAGZ (watershed based funding) | 2024 |
| | | |
| | | |

| | | |
|------------|---|-------------------------|
| Date | Authorized Signature | Total Amount Authorized |
| 12-19-2024 |  | \$500.00 |

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: **Gary Stoning**

Address: **18073 75th St**

City, State, Zip: **Plainview, MN 55964**

Contract No.: **25-CC-9**

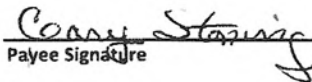
Total Amount Authorized: **\$1,320.00**
(from contract)

| Practice | Quantity | Unit | Unit Rate | Total |
|------------------------|----------|------|-----------|------------|
| Conservation Cover 327 | 4.400 | Acre | \$300.00 | \$1,320.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

PAYMENT REQUEST: **\$1,320.00**

I certify that this is an accurate and true summation of the above project, which was completed on:

6/10/2025


Payee Signature

7/17/25
Date

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):

Final

B. Payment amount requested:

\$1,320.00

C. Total Amount Authorized:

\$1,320.00

D. Total previous partial payments:

E. Amount available (C - D)

\$1,320.00

Amount Approved for This Voucher:
(cannot exceed Total Amount Authorized)


\$1,320.00

Technical Certification

I certify that an inspection has been performed and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.


Technical Assistance Provider **Amanda Gentry**
Winona SWCD

Date

7/14/25


Administrative Sign-off

Date

7/21/2025

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|------------------------------------|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 25-CC-9 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|------------------------------------|---|--|---|

* If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---|---------------------------------|------------------------------------|--------------------------|
| Land Occupier Name Gary Stoning | Address 18073 75th St | City/State Plainview, MN | Zip code 55964 |
|---|---------------------------------|------------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|--|----------------------------|-------------------------|--------------------------|----------------------------------|
| Township Name: Plainview Twp | Township No: 108 | Range No.: 11 | Section No. 35 | 1/4, 1/4 SW, SW |
|--|----------------------------|-------------------------|--------------------------|----------------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 5 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Conservation Cover (327)

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 7/30/25, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

| | |
|-----------------|---|
| Date 5-16-25 | Land Occupier Gay Stang |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information: |

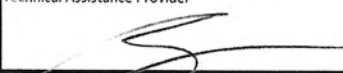
Conservation Practice

The primary practice for which cost-share is requested is Conservation Cover (327)

| | | |
|--|--|---|
| Eligible Component Standard & Name Conservation Cover (327) | Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO | Total Project Cost Estimate \$1,320.00 |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

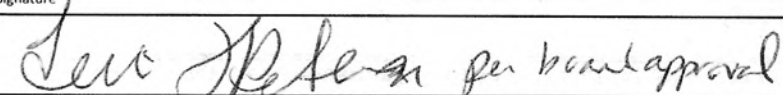
I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | |
|-------------------|---|
| Date 5/15/2025 | Technical Assistance Provider  Amanda Gentry - Winona County SWCD, JAA Level IV |
|-------------------|---|

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$300/acre

| Amount | Program Name | Fiscal Year |
|------------|------------------------|-------------|
| \$1,320.00 | Conservation Contracts | 2025 |
| | | |
| | | |

| | | |
|-------------------|--|---------------------------------------|
| Date 5/16/2025 | Authorized Signature  Steve Peterson per board approval | Total Amount Authorized \$1,320.00 |
|-------------------|--|---------------------------------------|

[Type here]

**327– Conservation Cover
Implementation Requirements**


[Type here]

Practice Specifications Approval and Completion Certification

Provided Practice Cost information

- ☐ Site-specific cost estimate, or specifications for the producer to develop a cost estimate or obtain the bid themselves.

Job Class Information (List Practice Job Class)

| | |
|----------------------|---|
| 327 ESJAA Fact Sheet | Job Class: II  |
|----------------------|---|

Design Installation and Layout Approval

| | | |
|-------------------------------|--------------------|--|
| Designed By: Katelyn Abts | Date: 5/13/2025 | Designer's Job Approval Authority: |
| Approved By: Amanda Gentry | Date: 5/15/2025 | Approver's Job Approval Authority: IV |


Record of Completion and Check Out Certification

| Treated Acres | Date Completed by Client | Date Certified | Approver's Initials |
|---------------|--------------------------|----------------|---------------------|
| 4.4 | 6/10/2025 | 7/14/2025 | ASG |
| | | | |
| | | | |
| | | | |

- ☒ Additional documentation to support practice certification is in the Case File.

Certification Statement

I certify that implementation of this conservation practice is complete, meets criteria for the stated purpose(s), and meets the NRCS conservation practice standard and specifications.

| | |
|---|---|
| Printed Name: Amanda Gentry | Date: 7/14/2025 |
| Title: Resource Conservationist (Winona SWCD) | Certifier's Job Approval Authority (JAA): IV |
| Signature:  | |

Notes:

| |
|--|
| |
|--|

Gary Stoning, 25-CC-9 Conservation Cover-327

7/10/25



**Wabasha Soil and Water Conservation
District Regular Board Meeting
June 26, 2025
8:15 am
County Conference Room
625 Jefferson Ave.**

I. CALL MEETING TO ORDER

Lynn Zabel, Chair called the meeting to order at 8:15 am

Supervisors Present: Lynn Zabel, Chair, Chet Ross, Co-Chair, Sharleen Klennert, Treasurer, Seth Tentis, Secretary, Dag Knudsen, Member

Staff Present: Terri Peters, District Manager, Matt Kempinger, District Technician

Others Present: Christina Taylor, NRCS, Sheila Harmes, Winona County Water Planner, Whitewater Watershed Coordinator, Pete Fryer, SE SWCD Technical Support JPB and Frank Klennert, Citizen

II. PLEDGE ALLEGIANCE

III. AGENDA

Add Letter G under New Business. Approve Hiring Ella Jurgerson for Conservation Outreach & Planning Technician.

Motioned by Klennert and seconded by Ross to approve The Agenda with the addition of Letter G under New Business.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration

i. Contracts

A.

ii. Contract Amendments

A. Hunter Farms LLC Amendment# 1 for Contract# 2024WAGZ-WC-13 to change the installation date to 10/31/2025.

(Woodland Stewardship Plan)

(Funding source – FY24 Watershed Based Funding (WAGZ))

B. Greg Speedling Amendment# 1 for Contract# 25-CC-2 to change the installation date to 8/31/2025.

(Funding source – FY25 Conservation Contracts)

- C. Benjamin Klein Amendment# 1 for Contract# 25-CC-3 to change the Installation date to 6/30/2025.

(Funding source – FY25 Conservation Contracts)

Motioned by Ross and seconded by Klennert to approve the Consent Agenda Contract Amendments.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

iii. Vouchers

- A. Warren Craig Beighley Voucher in the amount of \$105.50 for Contract# 25-SHD-1 for NRCS (FOTG) Practice 612 Tree and Shrub Establishment.
(Funding source – FY25 Soil Health Delivery)
- B. Warren Craig Beighley Voucher in the amount of \$105.50 for Contract# 24-CC-13 for NRCS (FOTG) Practice 380 Windbreak/Shelterbelt Establishment and Renovation.
(Funding source – FY24 Conservation Contracts)
- C. Mike Rahman Voucher payment in the amount of \$1,670.00 for Contract# 23-CS-3. NRCS (FOTG) Practice 340 Cover Crops.
33.4 acres at \$50.00/acre.
(Funding source -FY23 State Cost Share)
- D. Allen John & Melody Revocable Living Trust in the amount of \$1,260.00 for Contract# 23-CS-1. NRCS (FOTG) Practice 314 Brush Management.
(Funding source – FY24 Conservation Contracts)
- E. Benjamin Klein Voucher payment in the amount of \$712.36 for Contract# 25-CC-3. NRCS (FOTG) Practice 380 Windbreak/Shelterbelt Establishment and Renovation.
(Funding source – FY25 Conservation Contracts)
- F. Valyn Adler Voucher payment in the amount of \$53,599.50 for Contract# 2025WAGZ-WC-02. NRCS (FOTG) Practice 410 Grade Stabilization Structure.
(Funding source FY24-FY25 Greater Zumbro Watershed-WAGZ)

Motioned by Ross and seconded by Klennert to approve the Consent Agenda Vouchers.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

iv. Grant Amendment

- A. Amendment # 3 for Grant Contract Agreement # 229585 between the State of MN through its Commissioner of Natural Resources, Division of Forestry and Wabasha SWCD. Adding \$10,000.00 to SE Landscape funding. Grant Agreement Expiration Date 6-30-2026

Motioned by Klennert and seconded by Knudsen to approve the Grant Amendment#3 for the Grant Contract Agreement #229585 between the State of MN through its Commissioner of Natural Resources, Division of Forestry and Wabasha SWCD. Adding \$10,000.00 to SE Landscape funding. Grant Agreement Expiration Date 6-30-2026.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

v. AgBMP Loan Applications

VI. SECRETARY'S REPORT

A. May 22, 2025, Meeting Minutes – Board Action

Motioned by Knudsen and seconded by Ross to approve the Secretary's Report with the spelling correction for Dag Knudsen under Supervisors present.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

VII. TREASURER'S REPORT – Board Action

A. May District Financial Statements

Included for your review

B. May Program Record

Motioned by Klennert and seconded by Ross to approve the Treasure's Report to the best of our ability.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

VIII. PAYMENT OF MONTHLY BILLS

A. Monthly Bills in the amount of \$107,643.37 - Board Action

Motioned by Klennert and seconded by Knudsen to approve Payment of the Monthly Bills in the amount of \$107,643.37.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
***Area 7 meeting. Lynn, Terri, Sharleen, and Frank attended.
Talked about how to work around managing funds, get done what we can.
Terri added that there aren't any resolutions in our area this year.
SWCD Aid was 15 million from state for the year. Cut back to \$12 million.***
- B. County Commissioner – Bob Walkes
2026 Budget. The State session is over. Getting clarity on Federal funds.
- C. District Manager Report – Terri Peters
***Projects, construction going on.
Hiring process. Interviews along with Lynn, Chet and Shawn.
Watershed Group planning report
BALMM Group meeting
Resolution meeting
Legislative session – funding.***
- D. NRCS Report – Christina Taylor – (In the packet)
***Christina was at the meeting and gave her report.
2026 EQIP Deadline is 8/1/2025.***
- E. District Technician Report- Matt Kempinger – (In the packet)
***Matt was at the meeting and went over the Valyn Adler project.
Construction was all done this spring.***
- F. Natural Resources Technician Report– Katelyn Abts – (In the packet)
- G. Soil Health/Nutrient Management Tech Report – Deanna Pomije – (In the packet)
- H. Bookkeeper/Administrative Assistant Report -Sue Cerwinske -
- I. BWSR Report –
- J. Other agencies – Sheila Harmes, Winona County Water Planner, Whitewater Watershed Coordinator
***Whitewater meeting June 27th. Changing meetings to Quarterly. Selected an Auditor. Well Sealing Grants – funding cost share 2 wells.
Landowner timeline could wait. Between meetings, sub-agreement fund.
After the Olmsted meeting, another well-sealing contract was funded with Whitewater funds.***

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

XI. NEW BUSINESS

- A. Approve DKKA LLC Contract# 2025WAGZ-WC-03 in the amount of \$8,775.00 for NRCS (FOTG)- Practice 638 Water and Sediment Control Basin – **Board Action**
(Funding source – FY24-FY25 Greater Zumbro Watershed Based Funding - WAGZ)
Motioned by Klennert and seconded by Tentis to approve DKKA LLC)
Contract# 2025WAGZ-WC-03 in the amount of \$8,775.00 for NRCS (FOTG) – Practice 638 Water and Sediment Control Basin.
Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel
Opposed: None
Motion Carried

Note: B. Daniel Miller Contract# 2025-WinLaC-Wab002 two versions up for discussion on which version to approve. 92% or 100% cost share. – **Board Action**

- B. Approve Daniel Miller Contract# 2025WinLaC-Wab002 in the amount of \$7,853.86 for NRCS (FOTG)- (Diversion) 92% cost share.
(Funding sources – WinLaC 1W1P \$6,440.25 and Local funds \$1,413.61)
or
Approve Daniel Miller Contract# 2025-WinLaC-Wab002 in the amount of \$8,587.00 for NRCS (FOTG)–(Diversion) 100% cost share.
(Funding sources – WinLaC 1W1P \$4,293.50 and Local funds \$4,293.50)

Matt and Peter Fryer discussed payment options with the board for Dan Miller's contract:

After the Gorman Creek project was done, Bill noticed that in the spring that the pasture by the tributary was wet. The diversion should have been part of the original Gorman Creek restoration project. Also, added stream crossing to the contract. Pete designed a diversion to get water out of pasture. Something we didn't see at the beginning.

**Pete and Matt's recommendations were Option 1, 92% cost share.
(100% diversion and 75% stream crossing). Contract total of \$7,853.86.**

**Motioned by Knudsen and seconded by Tentis to approve Daniel Miller Contract# 2025WinLaC-Wab002 in the amount of \$7,853.86 for NRCS (FOTG) – Diversion. 92% cost share
(Funding sources – WinLaC 1W1P \$6,440.25 and Local funds \$1,413.61)
Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel
Opposed: None
Motion Carried**

- C. Approve Dennis P & Denise M Probst Contract# 25-CC-6 in the amount of \$1,500.00 for NRCS (FOTG) Practice 314 Brush Management – **Board Action**
(Funding source – FY25 Conservation Contracts)
Motioned by Klennert and seconded by Ross to approve Dennis P & Denise M Probst Contract# 25-CC-6 in the amount of \$1,500.00 for NRCS (FOTG) Practice 314 Brush Management.
Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel
Opposed: None
Motion Carried
- D. Approve Kathy Henderson Contract# 23-CWF-WIC-06 in the amount of \$59,227.20 for NCRS (FOTG) Practice 410 Grade Stabilization Structure, Install by 11/30/2025 – **Board Action**
(Funding source – FY23 West Indian Creek Watershed Restoration and Protection)
Motioned by Klennert and seconded by Ross to approve Kathy Henderson Contract# 23-CWF-WIC-06 in the amount of \$59,227.20 for NRCS (FOTG) Practice 410 Grade Stabilization Structure. Install by date 11/30/2025.
Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel
Opposed: None
Motion Carried
- E. Whitewater Joint Powers Board Well Sealing (2025) Sub-agreement between Whitewater Joint Power Board and Wabasha SWCD. Grant agreement for \$21,600.00 for May 27, 2025, to December 31, 2025 – **Board Action**
Motioned by Klennert and seconded by Ross to approve the Whitewater Joint Powers Board Well Sealing (2025) Sub-agreement between Whitewater Joint Power Board and Wabasha SWCD. Grant agreement for \$21,600.00 for May 27, 2025, to December 31, 2025.
Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel
Opposed: None
Motion Carried
- F. Upcoming Events
- i. Friday, July 4, 2025, Independence Day – Offices Closed
 - ii. Wednesday, July 16th, West Indian Creek Get Together
Terri added that Mark Kruger is doing outreach in the West Indian watershed. We can use 319 funds.
Almost 2,000 acres, people are interested in doing drone cover crop seeding. Dean Thomas will be doing seeding rates. Broadcast rate.
The seed dealer is Midwest Cover Crop Council. We would pay the seed dealer and the drone operator.
Meet in BJ's parking lot. WIC Gathering, July 16 from 5:00 to 7:00 pm.
5:00 pm DNR doing fish shocking. 5:30 pm Drone seeding demo.

- iii. Thursday, July 24th, Regular Meeting
- iv. Wednesday July 30 – Saturday, August 2, Wabasha County Fair
Schedule with a staff person for a shift to cover our booth.
Let us know what days/times you can help.
***Morning and afternoon of July 31 and August 1, staff will be doing demos.
8/1 Olmsted doing nitrate testing. Borrowing the root pull display.
Dag available Thursday or Friday evening.***

- G. Approve the hiring of Ella Jurgerson as a Conservation Outreach & Planning Technician.

Terri commented that there were 2 people interviewed out of the 4-5 applications that Shawn had received. Both were good candidates. Ella Jurgerson fit the position better. She will finish up Ameri Corps 7/9 and she will start with us on 7/14/2025. A message had been sent to all board members that Ella was chosen and if there were no objections, we would move forward with the offer. I would like to make the offer today to hire Ella.

Motioned by Klennert and seconded by Knudsen to approve hiring Ella Jurgerson as the Conservation Outreach & Planning Technician.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

XII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Dag
- C. WinLaC 1W1P – Lynn

Sheila said the Policy meeting is in August.

8-11-2025 Work group meeting at the St. Charles Community Room/City Hall.

Will have a field day to look at stream restoration. Will be coordinating park and ride. Walking up and down the stream.

- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen

Note: If meeting is not finished by 10:00 am, we will need to recess the regular meeting and start the Local Work Group meeting at 10:00 am.

Motioned by Zabel to recess the regular meeting to go into the Local Work Group meeting.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

Motioned by Zabel to come out of recess and resume the regular meeting.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

XIII. Adjourn

Motioned by Klennert and seconded by Ross to Adjourn the meeting at 12:00 pm.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

Respectively Submitted By:

Seth Tentis, Secretary

Agenda for Local Work Group

1. Welcome & Review: 10 minutes
2. Present SWCD Draft Priorities: 30 minutes
3. Discuss Proposed Practices Changes and Technical Practice Recommendations: 15 minutes
4. Decision/Action Items: 15 minutes
5. Next Steps: 5 minutes
6. Adjourn LWG Meeting –

Then reopen the regular meeting, if necessary

Wabasha Soil and Water Conservation District

Balance Sheet

As of June 30, 2025

| | Jun 30, 25 |
|--|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Money Market- Bank of Alma | 62,192.60 |
| Money Market WNB Financial | 7,476.80 |
| Peoples State Bank Money Market | 335,308.46 |
| Petty Cash | 110.03 |
| WNB Financial | 36,957.44 |
| Total Checking/Savings | 442,045.33 |
| Accounts Receivable | |
| 11000 · Accounts Receivable | 609.00 |
| Total Accounts Receivable | 609.00 |
| Total Current Assets | 442,654.33 |
| Fixed Assets | |
| 15000 · Furniture and Equipment | |
| Computer | 7,523.00 |
| Laptops for Distrcit Techs (2) | 3,149.22 |
| Right of Use Asset - Building | 94,217.00 |
| Samsung Tablets | 1,548.69 |
| 15000 · Furniture and Equipment - Other | 147,513.54 |
| Total 15000 · Furniture and Equipment | 253,951.45 |
| 17000 · Accumulated Depreciation | |
| Accum. Amortization-Building | -34,547.00 |
| 17000 · Accumulated Depreciation - Other | -117,761.78 |
| Total 17000 · Accumulated Depreciation | -152,308.78 |
| Total Fixed Assets | 101,642.67 |
| Other Assets | |
| Prepaid Items | |
| Prepaid Rent | 920.43 |
| Prepaid Items - Other | 831.25 |
| Total Prepaid Items | 1,751.68 |
| Total Other Assets | 1,751.68 |
| TOTAL ASSETS | 546,048.68 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 20000 · Accounts Payable | 18,578.40 |
| Total Accounts Payable | 18,578.40 |
| Other Current Liabilities | |
| Compensated Absences Payable | 21,653.68 |
| Deferred Revenue | |
| FY23 Capacity | 4,746.00 |
| FY23 CWF - WIC | 51,599.94 |
| FY24 BWSR Soil Health Staffing | 142,368.20 |
| FY24 Conservation Contracts | 2,406.89 |
| FY24 Dept of Rev SWCD Allocatio | -1,333.81 |
| FY25 Buffer Law Implementation | 18,929.88 |
| FY25 BWSR Soil Health Delivery | 29,679.11 |
| FY25 Conservation Contracts | 12,862.69 |
| FY25 Easement Delivery (RIM) | 379.58 |
| FY25 LWM | 2,864.71 |
| FY25 WCA | 2,839.72 |

Wabasha Soil and Water Conservation District

Balance Sheet

As of June 30, 2025

| | Jun 30, 25 |
|---------------------------------------|-------------------|
| Total Deferred Revenue | 267,342.91 |
| 24000 · Payroll Liabilities | 448.62 |
| 25500 · Sales Tax Payable | 97.61 |
| Total Other Current Liabilities | 289,542.82 |
| Total Current Liabilities | 308,121.22 |
| Long Term Liabilities | |
| Long Term Liability | |
| Right of Use Asset-Lease Liabil | 62,828.00 |
| Total Long Term Liability | 62,828.00 |
| Total Long Term Liabilities | 62,828.00 |
| Total Liabilities | 370,949.22 |
| Equity | |
| Fund Balance- Unrestricted | 201,395.71 |
| Investment in Capital Assets | 38,814.67 |
| 32000 · Owners Equity | 89,270.83 |
| Net Income | -154,381.75 |
| Total Equity | 175,099.46 |
| TOTAL LIABILITIES & EQUITY | 546,048.68 |

Wabasha Soil and Water Conservation District

Profit & Loss

June 2025

| | Jun 25 |
|----------------------------------|------------|
| Ordinary Income/Expense | |
| Income | |
| Charges for Services | |
| Tree Sales | 20.00 |
| Truax No-Till Drill Rental | 487.60 |
| Wetlands | 200.00 |
| Total Charges for Services | 707.60 |
| Intergovernmental Revenues | |
| County | |
| County Regular Allocation | 64,361.15 |
| Total County | 64,361.15 |
| State | |
| FY23 CWF - WIC | 882.37 |
| FY23 State Cost Share | 2,930.00 |
| FY23 WinLaC | |
| Urban · Urban Stormwater | |
| Make Your Own Rain Barrel | 680.88 |
| Total Urban · Urban Stormwater | 680.88 |
| Total FY23 WinLaC | 680.88 |
| FY24-FY25 DNR Forestry | 16,287.50 |
| FY24-FY25 DWP Karst (TKR) | 180.00 |
| FY24 Conservation Contracts | -2,634.37 |
| FY24 Buffer Law Implementation | 1,440.84 |
| FY24 BWSR Soil Health Staffing | 16,367.29 |
| FY24 Dept of Rev SWCD Allocatio | 34,445.57 |
| FY25 Buffer Law Implementation | 1,070.12 |
| FY25 BWSR Soil Health Delivery | 320.89 |
| FY25 Conservation Contracts | 3,485.98 |
| FY25 Easement Delivery (RIM) | 799.57 |
| FY25 LWM | 6,895.83 |
| FY25 WCA | 2,529.94 |
| MAWQCP | 12,285.48 |
| Total State | 97,967.89 |
| Total Intergovernmental Revenues | 162,329.04 |
| Total Income | 163,036.64 |
| Gross Profit | 163,036.64 |
| Expense | |
| District Operations | |
| Other Services and Charges | |
| Advertising Expense | 100.00 |
| Building Rent | 1,650.00 |
| Education and Information | 2,304.40 |
| Employee Expenses | 10.47 |
| Employee Mileage | 137.73 |
| Internet Expense | 105.04 |
| Vehicle Expenses | |
| Chevrolet Silverado Vehicle Exp | 154.36 |
| Hyundia Tucson Vehicle Expense | 55.57 |
| Total Vehicle Expenses | 209.93 |
| Total Other Services and Charges | 4,517.57 |
| Personnel Services | |
| Employee Salary Permanent | 26,400.01 |
| Employer Health Insur (Opt Out) | 960.19 |
| Employer HSA contributions | 625.00 |
| Employer Life and Health | |

10:15 AM

07/23/25

Cash Basis

Wabasha Soil and Water Conservation District

Profit & Loss

June 2025

| | Jun 25 |
|--------------------------------------|------------|
| 66000 · Payroll Expenses | 50.00 |
| Employer Life and Health - Other | 7,800.40 |
| Total Employer Life and Health | 7,850.40 |
| Employer Share FICA | 1,641.07 |
| Employer Share Medicare | 383.80 |
| Employer Share PERA | 1,980.00 |
| Total Personnel Services | 39,840.47 |
| Supplies | |
| Office Supplies | 135.87 |
| Total Supplies | 135.87 |
| Total District Operations | 44,493.91 |
| Project Expenditures | |
| Federal | |
| 319 Focus Small Wtrshd-W.Indian | 5,078.40 |
| Total Federal | 5,078.40 |
| State | |
| FY23 SE Landscape - MN DNR | 580.01 |
| FY24-FY25 DNR Forestry | 11,550.00 |
| FY24-FY25 WAGZ | 53,599.50 |
| FY24 Conservation Contracts | 105.50 |
| FY25 BWSR Soil Health Delivery | 105.50 |
| FY25 Conservation Contracts | 712.36 |
| FY25 PRAP | 7,500.00 |
| MAWQCP Administration | 12,285.48 |
| State Cost Share Proj. Expense | |
| FY23 State Cost Share | 2,930.00 |
| Total State Cost Share Proj. Expense | 2,930.00 |
| Total State | 89,368.35 |
| Total Project Expenditures | 94,446.75 |
| Total Expense | 138,940.66 |
| Net Ordinary Income | 24,095.98 |
| Other Income/Expense | |
| Other Income | |
| Interest Income | |
| Interest Earnings MM's | 764.88 |
| Total Interest Income | 764.88 |
| Total Other Income | 764.88 |
| Net Other Income | 764.88 |
| Net Income | 24,860.86 |

1:22 PM
07/23/25

Cash Basis

Wabasha Soil and Water Conservation District Monthly Bills Listing

July 24, 2025

| Type | Date | Num | Name | Memo | Account | Paid Amount |
|-----------------|------------|-------|--|--|---------------|-------------|
| Liability Check | 07/24/2025 | 12390 | Auditor/Treasurer of Wabasha County | July Insurance | WNB Financial | -8,877.65 |
| Liability Check | 07/24/2025 | EFT | VSP Vision Care | August Vision Insurance | WNB Financial | -74.31 |
| Bill Pmt -Check | 07/24/2025 | 12391 | 1864 Joseph Roemer Farm LLC | 2025WAGZ-WC-05 410 Grade Stabilization Structure | WNB Financial | -3,766.10 |
| Bill Pmt -Check | 07/24/2025 | 12392 | Alan Jostock | 2024 WAGZ-WC-02, 2024 WAGZ-WC-02 | WNB Financial | -543.50 |
| Bill Pmt -Check | 07/24/2025 | 12393 | Chet Ross | April - June Meetings - Mileage | WNB Financial | -168.00 |
| Bill Pmt -Check | 07/24/2025 | 12394 | Chimney Rock Forestry LLC | Tech Assistance Project Plan - 1 | WNB Financial | -600.00 |
| Bill Pmt -Check | 07/24/2025 | 12395 | Dag Knudsen-b | 2nd qtr mileage for Meetings | WNB Financial | -107.10 |
| Bill Pmt -Check | 07/24/2025 | 12396 | Filimore Soil and Water Conservation Dist | SE Landscape support of Forestry Field Day 7/30 | WNB Financial | -350.00 |
| Bill Pmt -Check | 07/24/2025 | 12397 | Gary Stoning-a | 25-CC-9 Conservation Cover | WNB Financial | -1,320.00 |
| Bill Pmt -Check | 07/24/2025 | 12398 | HBC | Internet 7-02 to 8-01-2025 | WNB Financial | -105.04 |
| Bill Pmt -Check | 07/24/2025 | 12399 | Insty-Prints of Winona | July / August Newsletter - 2209 printed/folded/labled | WNB Financial | -1,877.11 |
| Bill Pmt -Check | 07/24/2025 | 12400 | Jennifer Wahls-C | FFM, DNRF, SCLC | WNB Financial | -11,110.37 |
| Bill Pmt -Check | 07/24/2025 | 12401 | Kanati Land Management LLC | 1 - Project Plan Technical Assistance | WNB Financial | -600.00 |
| Bill Pmt -Check | 07/24/2025 | 12402 | Kenneth Heise | 25-CC-8 Windbreak, Tree Shrub Site Prep | WNB Financial | -1,908.06 |
| Bill Pmt -Check | 07/24/2025 | 12403 | Lindberg S. Ekola | Wlnlac Project#3 5/19 - 6/30/2025 time | WNB Financial | -7,500.00 |
| Bill Pmt -Check | 07/24/2025 | 12404 | Mittel Schule, Inc. | August 2025 Rent | WNB Financial | -1,650.00 |
| Bill Pmt -Check | 07/24/2025 | 12405 | Office Depot | HP61 XL Black Ink | WNB Financial | -64.31 |
| Bill Pmt -Check | 07/24/2025 | 12406 | Olmsted County Public Works | June Greg Klinger MAWQCP Expenses | WNB Financial | -12,191.67 |
| Bill Pmt -Check | 07/24/2025 | 12407 | Olmsted SWCD | Wlnlac WRAFS - Tile sampling in Whitewater | WNB Financial | -500.00 |
| Bill Pmt -Check | 07/24/2025 | 12408 | Reiter Living Trust-a | Partial Pymt of Contract 2024Wlnlac-WAB-008 | WNB Financial | -1,857.59 |
| Bill Pmt -Check | 07/24/2025 | 12409 | Richard Oeckler | 2024WAGZ-WC-14 Forest Stewardship Plan | WNB Financial | -500.00 |
| Bill Pmt -Check | 07/24/2025 | 12410 | SE SWCD Technical Support JPB | 2nd Qtr MAWQCP Tech Assistance Exp. | WNB Financial | -11,579.94 |
| Bill Pmt -Check | 07/24/2025 | 12411 | Sharielen Klennert-b | April - June Meetings, Papernock - mileage | WNB Financial | -162.40 |
| Bill Pmt -Check | 07/24/2025 | 12412 | Steve Evers | 23-CWF-WC-07 - Grade Stabilization Structure | WNB Financial | -14,832.37 |
| Bill Pmt -Check | 07/24/2025 | 12413 | Terri Peters (Expenses) | Mileage - LaCrossed, Winona, Theilman and Olmsted | WNB Financial | -227.43 |
| Bill Pmt -Check | 07/24/2025 | 12414 | Townsquare Media St. Cloud | FY24 MDH Well Inventory - Media Plan MIN Well Index 6/10-6/30/2025 | WNB Financial | -1,500.00 |
| Bill Pmt -Check | 07/24/2025 | 12415 | Wabasha County-v | Employment Background check - Ella Jurgerson | WNB Financial | -93.82 |
| Bill Pmt -Check | 07/24/2025 | 12416 | Wabasha County Highway Department | June gas for Hyundai & Silverado | WNB Financial | -138.45 |
| Bill Pmt -Check | 07/24/2025 | 12417 | Winona City Planning & Environmental Serv. | Wlnlac WRAFS - May June hours | WNB Financial | -2,660.00 |
| | | | | | | -86,867.22 |

7/24/2025

Christina Taylor Soil Conservationist

CSP (Conservation Stewardship Program)

- 20 Active CSP contracts with an obligated amount of over \$1,068,713 of which \$386,100 has been paid
- Currently in contact with contract holders to ensure they are on schedule for practice certification so payments can be processed in a timely manner after 1 Oct
- Currently taking new applications and beginning the planning process, but there isn't a sign-up deadline yet

EQIP (Environmental Quality Incentive Program)

- 23 Active EQIP contracts to include FY 25 contracts, worth \$1,119,070 with over \$682,035.00 already paid
- 24 Applications are in a pending status for FY 26; some are carry-over from previous sign-ups. It is expected that several will cancel due to program timelines and funding
- **Sign up deadline for FY26 is 1 August 2025**

RCPP-EQIP (Regional Conservation Partnership Program- EQIP)

- No applications submitted.
- One active contract

CRP

- CRP Sign up was May 12-June 6, 2025.
- Acceptance/Rejection date was 27 June. There are 24 plans that need to be written

Other Notes

Most requested technical assistance topic continues to be soil erosion control and prevention on HEL fields. Producers are trying to find better ways to mitigate soil erosion both from wind and from heavy rain events.

Brush management is also a resource concern that people request both technical and financial assistance for.

Monthly Report – July 2025

Matt Kempinger

Projects

- As-built documentation for 1 grade stabilization structure project
- Prepare contract for 1 grade stabilization structure project
- Prepare vouchers for 3 structural projects
- Prepare amendment for 1 grade stabilization structure contract
- Review designs with landowner for 1 grade stabilization structure
- Reporting for 2 structural projects
- Visit 3 new farms for assistance with resource concerns

Others

- Equipment Rental Program management and drill deliveries
- Assist 1 landowner with MAWQCP application
- West Indian Creek outreach event
- CRP Prairie Strips Program signup assistance
- Coordinate extension of review period for 1 large scale WCA application
- Investigate 1 potential WCA violation
- General project and contract management
- Answered general resource questions from the public and assisted where possible



Katelyn Abts – July 2025 Board Report

Programs

Conservation Contracts

- 1 Brush Management project in planning stages
- 1 Conservation Cover project finished and certified

WAGZ (Watershed Alliance for the Greater Zumbro)

- 1 Forest Stewardship Plan finished – payment voucher ready

MN Department of Health Wabasha County Well Inventory

- 246 wells inventoried
- Answered phone calls and emails from landowners with questions

RIM (Reinvest in Minnesota)

- 2 RIM inspections

RIM – Blufflands Program

- Dave Hager RIM – working on attaining title insurance
- Working with Dave Copeland to plan a site visit to the Hager RIM with BWSR staff members
- 1 RIM application in the process

Buffer Law

- Conducted aerial photo reviews as part of the 1/3 of parcels that need to be checked for 2025

Report to the Wabasha SWCD Board – July 24, 2025

Deanna Pomije, Soil Health Nutrient Management Specialist

Nutrient Management Work:

- Work on Adam Graner's 2026 manure management plan (1,200 acres) – using MPCAs new online planner. Lately this work has been put on hold with other work pressing.
- Finalized revisions on the Comprehensive Nutrient Management Plan (CNMP) 390 acres for Ted Mehrkens for EQIP, collaborating with Kate Bruss, TSA and reviewer Aaron Janz, NRCS. I plan to also complete a Manure Management Plan for them as required by MPCA & their annual 2026 manure management plan.
 - NRCS staff finished their review of the plan. Need to set aside time for these revisions, mostly mapping updates needed.

Soil Health Work:

- No-till drill rental season for warm season grass seeding has passed with three producers using renting it. A couple have already signed rental contracts for cool season grass planting for Aug./ Sept. We are bringing Ella up-to-speed on lending out our rental equipment. To date for this year the drill has been used on 82 acres, 8 producers.
- Working through the certification of no-till under two contracts, two farms with Alan Jostock. The payment voucher has been sent to NRCS staff for JAA approval. His contracts also include cover crops.

Cover Crops:

- The latter part of this month was spent talking with cover crop interests and processing their applications. Signing them up involves FSA and NRCS eligibility checks. Developing a contract and seeding plan. Requesting job approval sign off on the seeding plans by TSA staff. Discussions with producers on their operation specifics and how cover crops fit into it for improving their soil health. Completing an NRCS environmental review form for each contract. We have 9 preliminary batched RCPP applications in process. This entails 398 acres and a request for \$78,775 with \$71,225 remaining in the current pending contract. There are ~26 additional potential interests for cover crops yet to contact or work through for possible contracts. In Aug. I plan to complete some soil health field assessments and Haney test soil collections.

Outreach & Client Contacts:

Breakfast on the Farm at Lehnertz 7/12:

Set up a booth/tent for this event with Matt. Demonstrated the soil stability test and had activity sheets for children. This was a very well attended event (1,100+) with many families visiting the farm.

West Indian Creek Gathering 7/16:

Had a great WIC Gathering on the 16th with about 25 people attending. I helped other staff in preparing for this event. Put together the sign-up sheet with seed mix option for the offered drone cover crop planting for those in the watershed. TJ Kartes, the agronomy salesman helped present on the agronomy aspects of the drone cover crop planting. His input was quite helpful. To-date we have 4 producers signed up for the WIC drone cover crop planting, totaling 209 acres.

- Ideas for soil health demos (soil stability test) at the county fair – planning to present around characteristics of our end goal; good health soil, what it looks like and how to test for it.

Coffee 'n Conservation:

- Next planned event will be in August – yet to be determined.
- June 25 the 'Coffee & Conservation' returned to the Legion in Plainview with a guest speaker, John Rosenow with a dairy operation in WI. He shared his story on how he composts his dairy manure. This was a great informal Q & A session with 5 people attending.
 - 21 total to-date producers / landowners in attendance
 - Great conversation around a variety of conservation topics: erosion, nutrient management, cover crops, tillage, weed control & manure composting.
 - Flyer prep., email – call – text producers for attendance
- Plan to transition these events to every other month to do a better job at outreach, getting people to attend and allowing enough time for cover crop and nutrient management work.

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|---------------|------------------|--|------------------------------------|-----------------------------------|
| Organization: | Contract Number: | Other state or non-State funds? | Amendment <input type="checkbox"/> | Canceled <input type="checkbox"/> |
| Wabasha SWCD | 2025WAGZ-WC-04 | <input type="checkbox"/> YES <input checked="" type="checkbox"/> No | Board Meeting Date(s): | Board Meeting Date(s): |

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|--------------------|-----------------|---------------|----------|
| Land Occupier Name | Address | City/State | Zip Code |
| Craig Breuer | 29844 Co 9 Blvd | Lake City, MN | 55041 |

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|----------------|--------------|------------|-------------|---------|
| Township Name: | Township No: | Range No.: | Section No. | 1/4,1/4 |
| Gillford Twp | 110 | 13 | 11 | NW, SE |

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 20 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

State of MN Plumbing Code (MN Rules, Chapter 4714), by a water contractor licensed under chapter 326B or a plumber licensed under chapter 326B.

- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 5/30/26, this contract will be automatically terminated on that date.
- Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept cost-share funds, from state sources in excess of 75%, or state and non-state sources that when combined are in excess of 75% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
- To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

| | |
|-------------------|--|
| Date 6-27-25 | Land Occupier Craig J - Brenn |
| Date 6/27/2025 | Landowner, if different from applicant Edouble LLC by Ellyn Kohnhoffer |
| | Address, if different from applicant information: 35559 County 45 BLVD, Lake City, MN 55041 |

Conservation Practice

The primary practice for which cost-share is requested is:

State of MN Plumbing Code (MN Rules, Chapter 4714), by a water contractor licensed under chapter 326B or a plumber licensed under chapter 326B.

| | | |
|--|--|---|
| Eligible Component Standards & Names See attached installation standards and requirements | Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Total Project Cost Estimate \$8,195.00 |
| | Ecological Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | | |
|----------------|---|---|
| Date 7/7/25 | Technical Assistance Provider Kathryn Abbott | Cost estimate provided by licensed well contractor |
|----------------|---|---|

Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

| Amount / Acre (NTE \$150/acre) | Number of Acres (NTE 10 Acres) | Total Amount |
|--------------------------------|--------------------------------|--------------|
| | | |

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 75.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

| Amount | Program Name | Fiscal Year |
|------------|---|-------------|
| \$2,000.00 | Watershed Alliance for the Greater Zumbro | 2025 |
| | | |
| | | |

| | | |
|------|----------------------|---------------------------------------|
| Date | Authorized Signature | Total Amount Authorized \$2,000.00 |
|------|----------------------|---------------------------------------|

DC Well Drilling

21705 Ravenna Trl
Welch, MN 55089 US
(651) 437-5040
info@dcwelldrilling.com
http://dcwelldrilling.com



Estimate

ADDRESS

Craig Breuer
33664 County Rd 31
Lake City, MN 55041

ESTIMATE 3580
DATE 06/17/2025
EXPIRATION DATE 09/01/2025

| DESCRIPTION | QTY | RATE | AMOUNT |
|--|-----|----------|--------------------|
| Over drill well pump/remove then seal. | | | |
| Wabasha sealing permit | 1 | 30.00 | 30.00 |
| Drill rig with operators | 1 | 4,000.00 | 4,000.00 |
| Bags of neat cement grout | 40 | 35.00 | 1,400.00 |
| Yards 3/8" pea rock | 2 | 60.00 | 120.00 |
| Labor to pump neat cement grout | 1 | 1,050.00 | 1,050.00 |
| Paperwork & submittal fees | 1 | 95.00 | 95.00 |
| | | | Subtotal: 6,695.00 |
| Mark Thorton | 1 | 1,500.00 | 1,500.00 |
| Dig up and remove tank pitless | | | |

TERMS: ALL ACCOUNTS ARE DUE UPON COMPLETION OR MORTGAGE CLOSE. 1.5% WILL BE CHARGED PER MONTH ON ALL ACCOUNTS NOT PAID IN FULL WITHIN 30 DAYS UNLESS SPECIFIC ARRANGEMENTS HAVE BEEN MADE. PERSONS OR COMPANIES FURNISHING LABOR FOR THE IMPROVEMENTS OF REAL PROPERTY MAY ENFORCE A LIEN UPON THE IMPROVED LAND IF THEY ARE NOT PAID FOR THEIR CONTRIBUTION, EVEN IF SUCH PARTIES HAVE NO DIRECT CONTRACTUAL RELATIONSHIP WITH THE OWNER.

TOTAL

\$8,195.00

Accepted By

Accepted Date

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|-----------------------------------|--|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 2025Winc-Wab-001 | Other state or non-State funds? <input checked="" type="checkbox"/> YES <input type="checkbox"/> No | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|-----------------------------------|--|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|--------------------------------------|-------------------------------|-------------------------------|-----------------------|
| Land Occupier Name Jary Holst | Address 20514 590TH ST | City/State Kellogg, MN | Zip Code 55945 |
|--------------------------------------|-------------------------------|-------------------------------|-----------------------|

*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|--------------------------------|-------------------------|----------------------|-----------------------|--------------------------------|
| Township Name: Highland | Township No: 109 | Range No.: 11 | Section No. 13 | 1/4, 1/4 NE 1/4, NE 1/4 |
|--------------------------------|-------------------------|----------------------|-----------------------|--------------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 15 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

USDA- NRCS Field Office Technical Guide (FOTG)

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11-30-2025, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 90%, or state and non-state sources that when combined are in excess of 90% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.

5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

| | |
|-----------------------|---|
| Date 7-8-25 | Land Occupier <i>Joy Hdr</i> |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information: |

Conservation Practice

The primary practice for which cost-share is requested is: **410 - Grade Stabilization Structure**

| | | |
|--|--|---|
| Eligible Component Standards & Names 620 - Underground Outlet, 460 - Land Clearing, 342 - Critical Area Planting, 484 - Mulching | Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Total Project Cost Estimate \$33,750.15 |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | | |
|-------------------------|--|---|
| Date 7-1-2025 | Technical Assistance Provider <i>Matt Kempinger</i> | <small>NRCS approved project with appropriately signed and documented plans available upon request NRCS CPA-1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed, and signed NRCS CPA-1245 and the asbuilt can be used as the Technical Certification on the "Voucher and Certification"</small> |
|-------------------------|--|---|

Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

| Amount / Acre (NTE \$150/acre) | Number of Acres (NTE 10 Acres) | Total Amount |
|--------------------------------|--------------------------------|--------------|
| | | |

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 90.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

| Amount | Program Name | Fiscal Year |
|-------------|------------------|-------------|
| \$13,222.14 | WinLac 1W1P 2025 | 2025 |
| | | |
| | | |

| | | |
|------|----------------------|---|
| Date | Authorized Signature | Total Amount Authorized \$13,222.14 |
|------|----------------------|---|

Contract Amendment Form

| | | | |
|---|---|---|---|
| Organization: <div style="text-align: center; font-weight: bold;">Wabasha SWCD</div> | Contract Number: <div style="text-align: center; font-weight: bold;">2025WAGZ-WC-05</div> | Amendment Number: <div style="text-align: center; font-weight: bold;">1</div> | Amendment Type Date <input type="checkbox"/> Amount <input type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input checked="" type="checkbox"/> |
| Board Meeting Date: <div style="text-align: center; font-weight: bold;">7/24/2025</div> | | | |

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: 12/31/2025 Original Contract Install Date: 11/30/2025

Amended Contract Install Date (If applicable): _____

Original Total Amount Authorized: \$5,301.00 Amended Total Amount Authorized: _____

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

The Landowners address is being change to reflect an error on the contract. The address used was a family member but not the best address for this project. The amended address is "22205 699th St Wabasha, MN 55981".

The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take affect on the date of the last signature hereto.

| | |
|--|--|
| Date <div style="font-size: 1.2em; font-family: cursive;">7/8/2025</div> | Land Occupier <div style="font-size: 1.2em; font-family: cursive;">Judy Leckler for 1864 Joseph Koerner Farm LLC</div> |
| Date | Landowner, if different from applicant |

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

| | | |
|--|--|---|
| Date <div style="font-size: 1.2em; font-family: cursive;">7/8/2025</div> | Technical Assistance Provider <div style="font-size: 1.2em; font-family: cursive;">Matti Kengjunga</div> | NRCS engineered project with appropriately signed and documented plans available upon request. NRCS CPA-1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed, and signed NRCS-CPA-1245 and the asbuilt can be used as the Technical Certification on the "Voucher and Certification" |
|--|--|---|

Organizational Approval

| | |
|-------------|-----------------------------|
| Date | Authorized Signature |
|-------------|-----------------------------|

*Attach this form to the Conservation Practice Assistance Contract

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: 1864 Joseph Roemer Farm LLC

Contract No.: 2025WAGZ-WC-05

Address: 22205 699th St

City, State, Zip: Wabasha, MN

Total Amount

Authorized: \$5,301.00 % Approved: 90% (state) 90% (state & non-state)
(from contract)

| Item | Quantity | Unit | Unit Price | Cost |
|--|----------|-------|-------------|-------------|
| Tom Herbst Excavating - Structure Construction | 1 | Total | \$11,060.00 | \$11,060.00 |
| Gerken - Seed And Fertilized Invoice 1 | 1 | Total | \$404.44 | \$404.44 |
| Gerken - Seed And Fertilized Invoice 2 | 1 | Total | \$236.15 | \$236.15 |
| Self Invoice - Seeding labor for 3 people | 4.5 | Hours | \$66.00 | \$297.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |

PROJECT COST: \$11,997.59

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):

Final

B. Total cost of practice to date:

\$11,997.59

C. Eligible amount (total cost x % approved):

\$5,301.00 (state)

\$10,797.83 (state & non-state)

D. Total other state payment amount:

\$0.00

E. Total non-state payment amount:

\$7,029.73

F. Total previous partial payments:

\$0.00

G. Pre-Construction Cover payment amount:

\$0.00

H. Maximum payment amount

\$3,768.10

| | |
|-------------------|----------|
| Pre-Con.Cover Ac. | Rate/Ac. |
| | |

Amount Approved for This Voucher:

\$3,768.10

(cannot exceed Total Amount Authorized)

I certify that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.

Judy Loechler for 1864 Joseph Roemer Farm LLC
Payee Signature

7/8/2025
Date

I certify that an inspection has been performed and as-built received and that the items identified under the Cost Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

I certify that I have reviewed this voucher and all supporting information, including invoices and paid receipts, and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the contract identified.

Technical Assistance Provider NRCS-CPA 1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed and signed NRCS-CPA-1245 and as-built can be used as the technical certification on the "Voucher and Certification"

Mark Koenig
Technical Assistance Provider

7/8/2025
Date

Susan Grimske
Administrative Sign-off

7/8/2025
Date

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|---|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 2025WAGZ-WC-05 | Other state or non-State funds? <input checked="" type="checkbox"/> YES <input type="checkbox"/> No | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|---|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|--|--|----------------------------------|--------------------------|
| Land Occupier Name 1864 Joseph Roemer Farm LLC | Address 68656 County Road 20 | City/State Wabasha, MN | Zip Code 55981 |
|--|--|----------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|--------------------------------|----------------------------|-------------------------|--------------------------|----------------------------------|
| Township Name: Pepin | Township No: 111 | Range No.: 11 | Section No. 27 | 1/4,1/4 SE 1/4, SW 1/4 |
|--------------------------------|----------------------------|-------------------------|--------------------------|----------------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the **effective life, a minimum of 15 years**, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS Field Office Technical Guide (FOTG)

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been **installed by 11/30/2025**, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 90%, or state and non-state sources that when combined are in excess of **90% of the total cost to establish** the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.

5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

| | |
|---------------|---|
| Date: 5/21/25 | Land Occupier: Judy Leckler manager for 1864 Joseph Loemer Farm LLC |
| Date: | Landowner, if different from applicant: |
| | Address, if different from applicant information: |

Conservation Practice

The primary practice for which cost-share is requested is: 410 - Grade Stabilization Structure

| | | |
|--|--|-----------------------------|
| Eligible Component Standards & Names | Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Total Project Cost Estimate |
| 362 - Diversion, 460 - Land Clearing, 342 - Critical Area Planting | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | \$13,700.00 |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | | |
|-----------------|---|---|
| Date: 5-21-2025 | Technical Assistance Provider: <i>Matthew Koenigsmann</i> | NRCS engineered project with appropriately signed and documented plans available upon request. NRCS CPA 1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed, and signed NRCS CPA-1245 and the asbuilt can be used as the Technical Certification on the "Voucher and Certification" |
|-----------------|---|---|

Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

| Amount / Acre (NTE \$150/acre) | Number of Acres (NTE 10 Acres) | Total Amount |
|--------------------------------|--------------------------------|--------------|
| | | |

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 90.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

| Amount | Program Name | Fiscal Year |
|------------|--|-------------|
| \$5,301.00 | Greater Zumbro Watershed Based Funding | 2024-2025 |
| | | |
| | | |

| | | |
|--------------------|---|-------------------------------------|
| Date: May 22, 2025 | Authorized Signature: <i>Lynn Zabel</i> | Total Amount Authorized: \$5,301.00 |
|--------------------|---|-------------------------------------|

Contract Amendment Form

| | | | |
|--|---|---|--|
| Organization: Wabasha SWCD | Contract Number: 2024WinLac-WAB-008 | Amendment Number: 1 | Amendment Type Date <input type="checkbox"/> Amount <input checked="" type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/> |
| | | Board Meeting Date: 7/24/2025 | |

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: 12/31/2025

Original Contract Install Date: 11-30-2025

Amended Contract Install Date (If applicable): _____

Original Total Amount Authorized: \$35,412.30


Amended Total Amount Authorized: \$43,950.59

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

The contracted amount authorized is being amended. The original amount authorized was based on a preliminary cost estimate. The final cost estimate was higher than the preliminary. The landowner also received three bids that all came in above the final estimate. The lowest of the three bids was close to the final estimate and determined by the designer to be a reasonable cost for the project. This ammendment reflects the total costs incurred so far and the amount remaining in the lowest bid to get the new amount authorized, \$43,950.59. This is an increase of \$8,538.29.

The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take affect on the date of the last signature hereto.

| | |
|------------------------|--|
| Date 7/18/25 | Land Occupier  |
| Date | Landowner, if different from applicant |

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

| | | |
|------------------------|--|---|
| Date 7-18-25 | Technical Assistance Provider  | NRCS engineered project with appropriately signed and documented plans available upon request. A signed asbuilt can be used as the Technical Certification on the "Voucher and Certification" |
|------------------------|--|---|

Organizational Approval

| | |
|------|----------------------|
| Date | Authorized Signature |
|------|----------------------|

*Attach this form to the Conservation Practice Assistance Contract

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Reiter Living Trust / William Reiter Contract No.: 2024WinLac-WAB-008

Address: 16004 75th ST NE

City, State, Zip: Plainview, MN

Total Amount Authorized: \$43,950.59 % Approved: 90% (state) 90% (state & non-state)

(from contract)

| Item | Quantity | Unit | Unit Price | Cost |
|--|----------|-------|------------|------------|
| Marlin Timm - Mobilization for Waterway Construction | 1 | Job | \$150.00 | \$150.00 |
| Marlin Timm - Construction of Grassed Waterway | 500 | Ft | \$2.60 | \$1,300.00 |
| Meyers Seed - BLM#4 | 1 | Bag | \$148.50 | \$148.50 |
| Self Invoice - Alfalfa Bales for Mulch | 3 | Each | \$33.33 | \$99.99 |
| Self Invoice - Use of 165HP John Deere 7810 | 2 | Hours | \$57.75 | \$115.50 |
| Self Invoice - Crimping | 1 | Job | \$50.00 | \$50.00 |
| Self Invoice - Mulch Chopping | 1 | Job | \$100.00 | \$100.00 |
| Self Invoice - Seed Drill Rental | 1 | Day | \$100.00 | \$100.00 |

PROJECT COST: **\$2,063.99**

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final): Partial

B. Total cost of practice to date: \$2,063.99

C. Eligible amount (total cost x % approved): \$1,857.59 (state) \$1,857.59 (state & non-state)

D. Total other state payment amount: \$0.00

E. Total non-state payment amount: \$0.00

F. Total previous partial payments: \$0.00

G. Pre-Construction Cover payment amount: \$0.00

H. Maximum payment amount: \$1,857.59

| | |
|-------------------|----------|
| Pre-Con.Cover Ac. | Rate/Ac. |
| | |

Amount Approved for This Voucher:

\$1,857.59

(cannot exceed Total Amount Authorized)

I certify that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.

William Reiter
Payee Signature

7/18/25
Date

I certify that an inspection has been performed and as-built received and that the items identified under the Cost Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

I certify that I have reviewed this voucher and all supporting information, including invoices and paid receipts, and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the contract identified.

NRCS engineered project with appropriately signed and documented plans available upon request. A signed asbuilt can be used as the Technical Certification on the "Voucher and Certification"

Matthew J. Kemper
Technical Assistance Provider

Date

7-18-2025

Susan Cerwinske
Administrative Sign-off

Date

7/18/2025

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|---|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 2024WinLac-WAB-008 | Other state or non-State funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> No | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|---|---|--|---|

*If contract amended, attach amendment form(s) to this contract

Applicant

| | | | |
|---|------------------------------------|------------------------------------|--------------------------|
| Land Occupier Name Reiter-Living Trust / William Reiter | Address 16004 75th ST NE | City/State Plainview, MN | Zip Code 55964 |
|---|------------------------------------|------------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

| | | | | |
|------------------------------------|----------------------------|-------------------------|--------------------------|----------------------------------|
| Township Name: Plainview | Township No: 109 | Range No.: 11 | Section No. 33 | 1/4, 1/4 SW 1/4 |
|------------------------------------|----------------------------|-------------------------|--------------------------|----------------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 15 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

USDA NRCS Field Office Technical Guide (FOTG)

- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11-30-2025, this contract will be automatically terminated on that date.
- Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept cost-share funds, from state sources in excess of 90%, or state and non-state sources that when combined are in excess of 90% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
- To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

| | |
|------------------------|---|
| Date 3/14/25 | Land Occupier William Beto |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information: |

Conservation Practice

The primary practice for which cost-share is requested is: **410 - Grade Stabilization Structure**

| | | |
|---|--|---|
| Eligible Component Standards & Names 460 - Land Clearing, 362 Diversion, 342 - Critical Area Planting, 412 - Grassed Waterway, 484 - Mulching | Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Total Project Cost Estimate \$39,347.00 |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | | |
|------------------------|--|---|
| Date 3-13-25 | Technical Assistance Provider Matt Kempinger | NRCS engineered project with appropriately signed and documented plans available upon request. A signed asbuilt can be used as the Technical Certification on the "Voucher and Certification" |
|------------------------|--|---|

Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

| Amount / Acre (NTE \$150/acre) | Number of Acres (NTE 10 Acres) | Total Amount |
|--------------------------------|--------------------------------|--------------|
| | | |

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 90.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

| Amount | Program Name | Fiscal Year |
|-------------|----------------|-------------|
| \$35,412.30 | 2023-24 WinLac | 2023-2024 |
| | | |
| | | |

| | | |
|-------------------------------|---|---|
| Date March 27, 2025 | Authorized Signature Lynn Zabel | Total Amount Authorized \$35,412.30 |
|-------------------------------|---|---|

BSWR Soil Health RCPP Process Approval

Outreach and conservation delivery

- Outreach will occur by Wabasha SWCD staff

Contract length

- Program ends Dec 31st 2028. Yearly Contracts can be:

| 2025 | 2026 | 2027 | 2028 |
|-----------------|-----------------|-----------------|-----------------|
| 4 Year Contract | 3 Year Contract | 2 Year Contract | 1 Year Contract |

Contract Batching

- Applicant batching will occur monthly, coinciding with the Wabasha SWCD Board meeting.

Ranking

- Ranking will take place monthly prior to monthly Wabasha SWCD board meeting.

| Ranking Criteria | Answer | Points |
|--|---------------------|--------|
| Does this project address at least one required resource concern? | Yes / No | N/A |
| 1. Does the applicant identify as a Historically Underserved Farmer/Rancher? (15 pts) | Yes / No | |
| 2. Is this the first time the applicant has utilized the proposed practice? (10 pts) | Yes / No | |
| 3. Does the proposed project fall within a Drinking Water Supply Management Area? (10 pts) | Yes / No | |
| 4. Is the proposed project located in a high priority area within a CWMP? (20 pts) | Yes / No | |
| 5. Does the proposed project fall within a sensitive ground water area? (5pts) | Yes / No | |
| Total Available Points = 60 | Total Points | |

Tier 1 = 50-60, Tier 2 = 30-49, and Tier 3 = <29.

- Ranking will occur between the contracts within a batching period. The contracts with the greatest total points will be awarded first. Should a tie exist, the contract submitted to the district first, with all relevant information supplied and signed, will be awarded first.

| Soil Health RCPP 2025 Ranking / Batching | | | | | July 2025 | | |
|--|----------------------|--------------------------|--------------|------------------|-------------|-------------|---|
| Contract # | Total Ranking Points | Funding Request | Acres | Contracted Years | Rate | Township | Comments |
| 79-25RCPP-06 | 5 | \$11,400 | 19 | 4 | \$50 | Elgin | |
| 79-25RCPP-10 | 25 | \$2,070 | 41.4 | 1 | \$50 | Chester | |
| 79-25RCPP-01 | 25 | \$5,320 | 31.4 & 25 | 4 | \$50 | Watopa | |
| 79-25RCPP-09 | 25 | \$1,980 | 39.6 | 1 | \$50 | Elgin | |
| 79-25RCPP-08 | 5 | \$24,000 | 100 | 4 | \$60 | West Albany | |
| 79-25RCPP-11 | 30 | \$2,865 | 19.1 | 3 | \$50 | Chester | 1st time using cover crops |
| 79-25RCPP-12 | 40 | \$6,400 | 38 & 30 | 4 | \$50 | Watopa | HU producer |
| 79-25RCPP-07 | 0 | \$2,000 | 10 | 4 | \$50 | Plainview | |
| 79-25RCPP-13 | 25 | \$22,740 | 100 & 79 | 3 | \$60 & \$20 | Highland | cover crops & no-till, 1st time using cover crops |
| | 0 | \$78,775 | 398.5 | | | | |
| | 0 | Funds Remaining \$71,225 | | | | | |

Pending contract signatures, technical sign off & eligibility review

BSWR Soil Health RCPP Process Approval

List of Allowable Resource Concerns

| General Program Overview | | Resource Concerns |
|---|--|-------------------|
| Category | Resource Concern | |
| Soil quality limitations | Subsidence | |
| | Compaction | |
| | Organic matter depletion | |
| | Concentration of salts or other chemicals | |
| | Soil organism habitat loss or degradation | |
| | Aggregate instability | |
| Field sediment, nutrient, and pathogen loss | Nutrients transported to surface water (P&N) | |
| | Nutrients transported to groundwater (P&N) | |
| | Pathogens and chemicals from manure, biosolids or compost applications transported to surface waters | |
| | Pathogens and chemicals from manure, biosolids or compost applications transported to groundwater | |
| | Sediment transported to surface water (Erosion sources) | |
| Source Water Depletion | Surface water depletion | |
| | Inefficient irrigation water use | |
| | Groundwater depletion | |

Eligible practices and payment rates:

BSWR Soil Health RCPP Process Approval

| Practice | Cod e | Uni t | Max Rate allowed on Soil Health RCPP. Cannot be exceeded | Wabasha SWCD Soil Health RCPP rates and policy |
|---|----------|----------|--|---|
| Conservation Cover – introduced species | 327 | acr e | \$1000/acre | \$300.00/acre |
| Conservation Cover - Native Species | 327 | acr e | \$1000/acre | \$400/acre |
| Conservation Cover – Pollinator Species | 327 | acr e | \$1000/acre | \$600/acre |
| Contour Buffer Strips | 332 | acr e | \$610/acre | \$600/acre |
| Cover Crops – Single Species | 340 | acr e | \$60/acre | \$50.00/acre |
| Cover Crops Multi-species | 340 | Acr e | \$60/acre | \$60.00/acre |
| Critical Area Planting | 342 | Acr e | \$700/acre | 75% |
| Field Border | 386 | acr e | \$600/acre | \$600/acre. 10-year lifespan |
| Filter Strip | 393 | acr e | \$700/acre | 75% cost share. 10-year lifespan |
| Pasture and Hay Planting | 512 | acr e | \$800/acre | \$50/acre per year for 4 years. Must be planted on new acres and plant 5 years all on same acres. |
| Forest Stand Improvement | 666 | acr e | \$700/acre | Average current EQIP rate for components not to exceed the max allowable per acre. |
| Prescribed Grazing | 528 | acr e | \$80/acre | 75% cost share not to exceed max allowable acre rate. |
| Residue and Tillage Management (No- Till) | 329 | acr e | \$35/acre | \$20/acre – Same acres, minimum 3-year contract, 100-acre max |
| Tree and Shrub Establishment | 612 | eac h | \$12/each | 50% tree purchase +\$1.00 per tree and \$1.00 per tube or mat. Not to exceed the max allowable rate per tree. |
| Windbreak/Shelterb elt Establishment | 380 | foot | \$1.85/ft. | \$1.85/ft. |

BSWR Soil Health RCPP Process Approval

Outreach and conservation delivery

- Outreach will occur by Wabasha SWCD staff

Contract length

- Program ends Dec 31st 2028. Yearly Contracts can be:

| 2025 | 2026 | 2027 | 2028 |
|-----------------|-----------------|-----------------|-----------------|
| 4 Year Contract | 3 Year Contract | 2 Year Contract | 1 Year Contract |

Contract Batching

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| Ranking Criteria | Answer | Points |
|--|---------------------|--------|
| Does this project address at least one required resource concern? | Yes / No | N/A |
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| 2. Is this the first time the applicant has utilized the proposed practice? (10 pts) | Yes / No | |
| 3. Does the proposed project fall within a Drinking Water Supply Management Area? (10 pts) | Yes / No | |
| 4. Is the proposed project located in a high priority area within a CWMP? (20 pts) | Yes / No | |
| 5. Does the proposed project fall within a sensitive ground water area? (5pts) | Yes / No | |
| Total Available Points = 60 | Total Points | |

Tier 1 = 50-60, Tier 2 = 30-49, and Tier 3 = <29.

- Ranking will occur between the contracts within a batching period. The contracts with the greatest total points will be awarded first. Should a tie exist, the contract submitted to the district first, with all relevant information supplied and signed, will be awarded first.

BSWR Soil Health RCPP Process Approval

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| General Program Overview | | Resource Concerns |
|---|--|-------------------|
| Category | Resource Concern | |
| Soil quality limitations | Subsidence | |
| | Compaction | |
| | Organic matter depletion | |
| | Concentration of salts or other chemicals | |
| | Soil organism habitat loss or degradation | |
| | Aggregate instability | |
| Field sediment, nutrient, and pathogen loss | Nutrients transported to surface water (P&N) | |
| | Nutrients transported to groundwater (P&N) | |
| | Pathogens and chemicals from manure, biosolids or compost applications transported to surface waters | |
| | Pathogens and chemicals from manure, biosolids or compost applications transported to groundwater | |
| | Sediment transported to surface water (Erosion sources) | |
| Source Water Depletion | Surface water depletion | |
| | Inefficient irrigation water use | |
| | Groundwater depletion | |

Eligible practices and payment rates:

BSWR Soil Health RCPP Process Approval

| Practice | Cod e | Uni t | Max Rate allowed on Soil Health RCPP. Cannot be exceeded | Wabasha SWCD Soil Health RCPP rates and policy |
|---|----------|----------|--|---|
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| Conservation Cover - Native Species | 327 | acr e | \$1000/acre | \$400/acre |
| Conservation Cover – Pollinator Species | 327 | acr e | \$1000/acre | \$600/acre |
| Contour Buffer Strips | 332 | acr e | \$610/acre | \$600/acre |
| Cover Crops – Single Species | 340 | acr e | \$60/acre | \$50.00/acre |
| Cover Crops Multi-species | 340 | Acr e | \$60/acre | \$60.00/acre |
| Critical Area Planting | 342 | Acr e | \$700/acre | 75% |
| Field Border | 386 | acr e | \$600/acre | \$600/acre. 10-year lifespan |
| Filter Strip | 393 | acr e | \$700/acre | 75% cost share. 10-year lifespan |
| Pasture and Hay Planting | 512 | acr e | \$800/acre | \$50/acre per year for 4 years. Must be planted on new acres and plant 5 years all on same acres. |
| Forest Stand Improvement | 666 | acr e | \$700/acre | Average current EQIP rate for components not to exceed the max allowable per acre. |
| Prescribed Grazing | 528 | acr e | \$80/acre | 75% cost share not to exceed max allowable acre rate. |
| Residue and Tillage Management (No- Till) | 329 | acr e | \$35/acre | \$20/acre – Same acres, minimum 3-year contract, 100-acre max |
| Tree and Shrub Establishment | 612 | eac h | \$12/each | 50% tree purchase +\$1.00 per tree and \$1.00 per tube or mat. Not to exceed the max allowable rate per tree. |
| Windbreak/Shelterb elt Establishment | 380 | foot | \$1.85/ft. | \$1.85/ft. |

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: **Alan Jostock**

Address: **326 Hill St E**

City, State, Zip: **Hammond, MN**

55991

Contract No.: **2024WAGZ-WC-02**

Total Amount Authorized:
(from contract)


\$6,170.00

| Practice | Quantity | Unit | Unit Rate | Total |
|------------------------------|----------|------|-----------|----------|
| 329 Reduced Tillage, no-till | 67.9 | ac | \$5.00 | \$339.50 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

PAYMENT REQUEST:

\$339.50

I certify that this is an accurate and true summation of the above project.


Payee Signature

7-11-2025
Date

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):

Partial

B. Payment amount requested:

\$339.50

C. Total Amount Authorized:

\$6,170.00

D. Total previous partial payments:

\$1,800.00

E. Amount available (C - D)

\$4,370.00

Amount Approved for This Voucher:

\$339.50

(cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and as built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

Technical Assistance Provider

Administrative Sign-off

Date

Date

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|---|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 2024WAGZ-WC-02 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|---|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---|---------------------------------|----------------------------------|--------------------------|
| Land Occupier Name Alan Jostock | Address 326 Hill St E | City/State Hammond, MN | Zip code 55991 |
|---|---------------------------------|----------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

| | | | | |
|------------------------------------|-----------------------------|-------------------------|---------------------------|--------------------------|
| Township Name: Hyde Park | Township No.: 109 | Range No.: 13 | Section No.: 14 | 1/4,1/4 SW 1/4 |
|------------------------------------|-----------------------------|-------------------------|---------------------------|--------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops, 329 No Till

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/24, 11/1/25, 11/1/26, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

| | |
|-----------------|--|
| Date 6-17-24 | Land Occupier <i>Alan Jortoft</i> |
| Date 6-17-24 | Landowner, if different from applicant <i>Merle Melcher</i> |
| | Address, if different from applicant information 33958 590 St, Zumbro Falls, MN 55991 |

Conservation Practice

The primary practice for which cost-share is requested is 340 Cover Crops, 329 No Till

| | | |
|--|--|---|
| Eligible Component Standard & Name 340 Cover Crops, 329 No Till | Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Total Project Cost Estimate \$6,170.00 |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

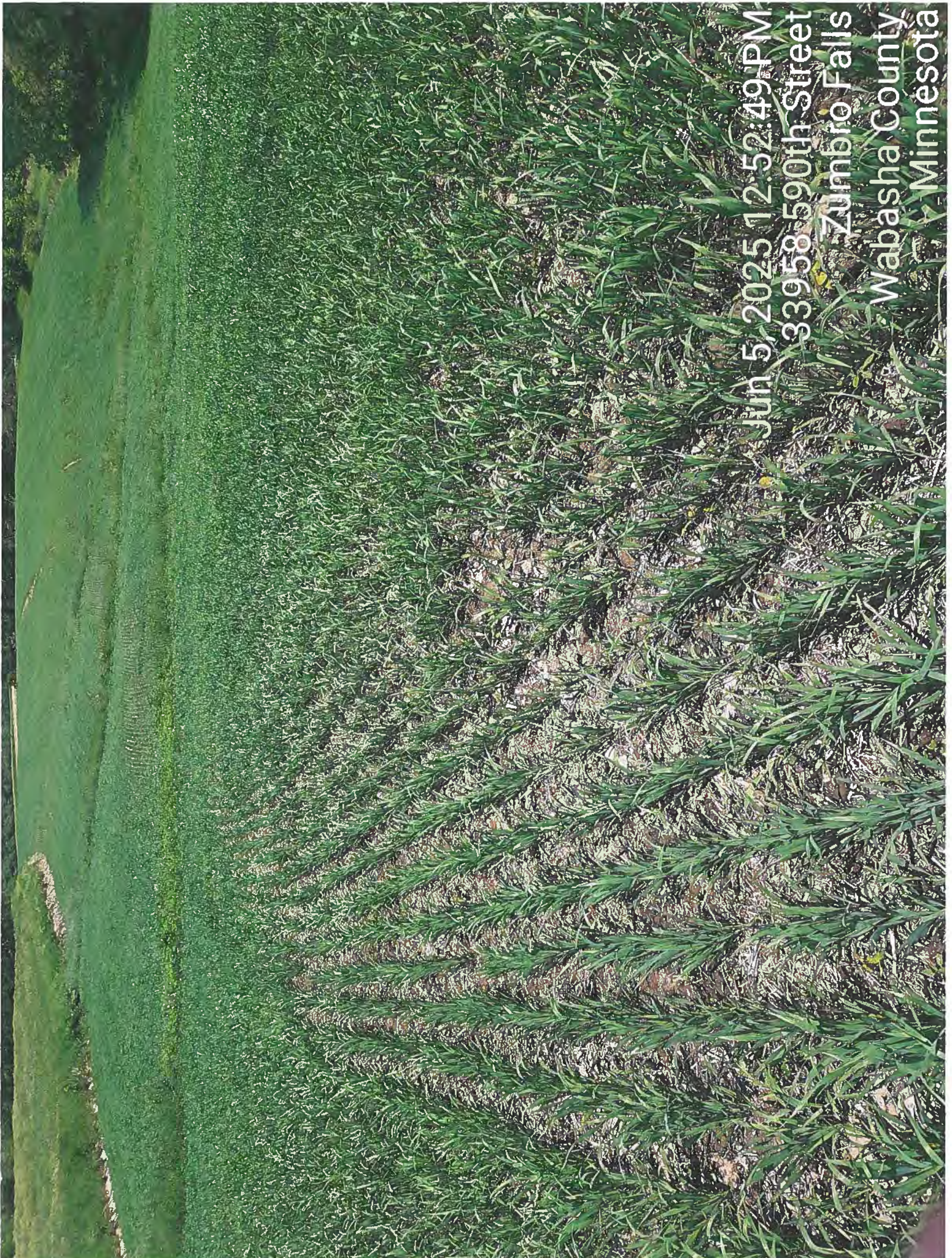
| | |
|-------------------|---|
| Date 6/24/2024 | Technical Assistance Provider <i>[Signature]</i> |
|-------------------|---|

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac and \$5/ac

| Amount | Program Name | Fiscal Year |
|------------|---|-------------|
| \$6,170.00 | Watershed Alliance for the Greater Zumbro | 2024 |
| | | |
| | | |

| | | |
|-------------------|---|---------------------------------------|
| Date 6-27-2024 | Authorized Signature <i>Lynn Zabel</i> | Total Amount Authorized \$6,170.00 |
|-------------------|---|---------------------------------------|



Jun 5, 2025 12:52:49 PM
33958 590th Street
Zumbro Falls
Wabasha County
Minnesota

ALAN JOSTOCK

2024-WAGZ-WC-02

COVER CROP

Rank = 71

Rate = \$45/ac

Fall cover crop acres 35

Early cover crop acres 5

Total acres 40

COVER CROP PAYMENT

40 ac * \$45/ac = \$1,800

\$1,800 * 3 years = **\$5,400**

NO TILL FIELDS

Rank = 59

Rate = \$5/ac

NO TILL PAYMENT (rotational)

77 ac * \$5/ac = \$385

\$385 * 2 years = **\$770**

TOTAL AMOUNT \$6,170

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: **Alan Jostock**

Address: **326 Hill St E**

City, State, Zip: **Hammond, MN**

55991

Contract No.: **2024WAGZ-WC-03**

Total Amount Authorized:

\$2,720.00

(from contract)

| Practice | Quantity | Unit | Unit Rate | Total |
|--------------------------------|----------|------|-----------|----------|
| 329 Residue Management No Till | 40.8 | ac | \$5.00 | \$204.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

PAYMENT REQUEST:

\$204.00

I certify that this is an accurate and true summation of the above project.


Payee Signature

7-10-2025
Date

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):

Partial

B. Payment amount requested:

\$204.00

C. Total Amount Authorized:

\$2,720.00

D. Total previous partial payments:

\$800.00

E. Amount available (C - D)

\$1,920.00

Amount Approved for This Voucher:

\$204.00

(cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and as-built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

Technical Assistance Provider

Administrative Sign-off

Date

Date

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|---|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 2024WAGZ-WC-03 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|---|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---|---------------------------------|----------------------------------|--------------------------|
| Land Occupier Name Alan Jostock | Address 326 Hill St E | City/State Hammond, MN | Zip code 55991 |
|---|---------------------------------|----------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

| | | | | |
|---------------------------------|----------------------------|-------------------------|--------------------------|----------------------------------|
| Township Name: Zumbro | Township No: 109 | Range No.: 13 | Section No. 27 | 1/4, 1/4 NW 1/4 |
|---------------------------------|----------------------------|-------------------------|--------------------------|----------------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops, 329 No Till

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
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7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

| | |
|--|---|
| Date 6-17-24 | Land Occupier Alan Jostock |
| Date 6-17-24 | Landowner, if different from applicant Edwin Jostock |
| Address, if different from applicant information: 34051 514 th St Rochester Minn 55906 | |

Conservation Practice

The primary practice for which cost-share is requested is 340 Cover Crops, 329 No Till

| | | |
|--|---|---|
| Eligible Component Standard & Name 340 Cover Crops, 329 No Till | Engineered Practice <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Total Project Cost Estimate \$2,720.00 |
| | Ecological Practice <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate


I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

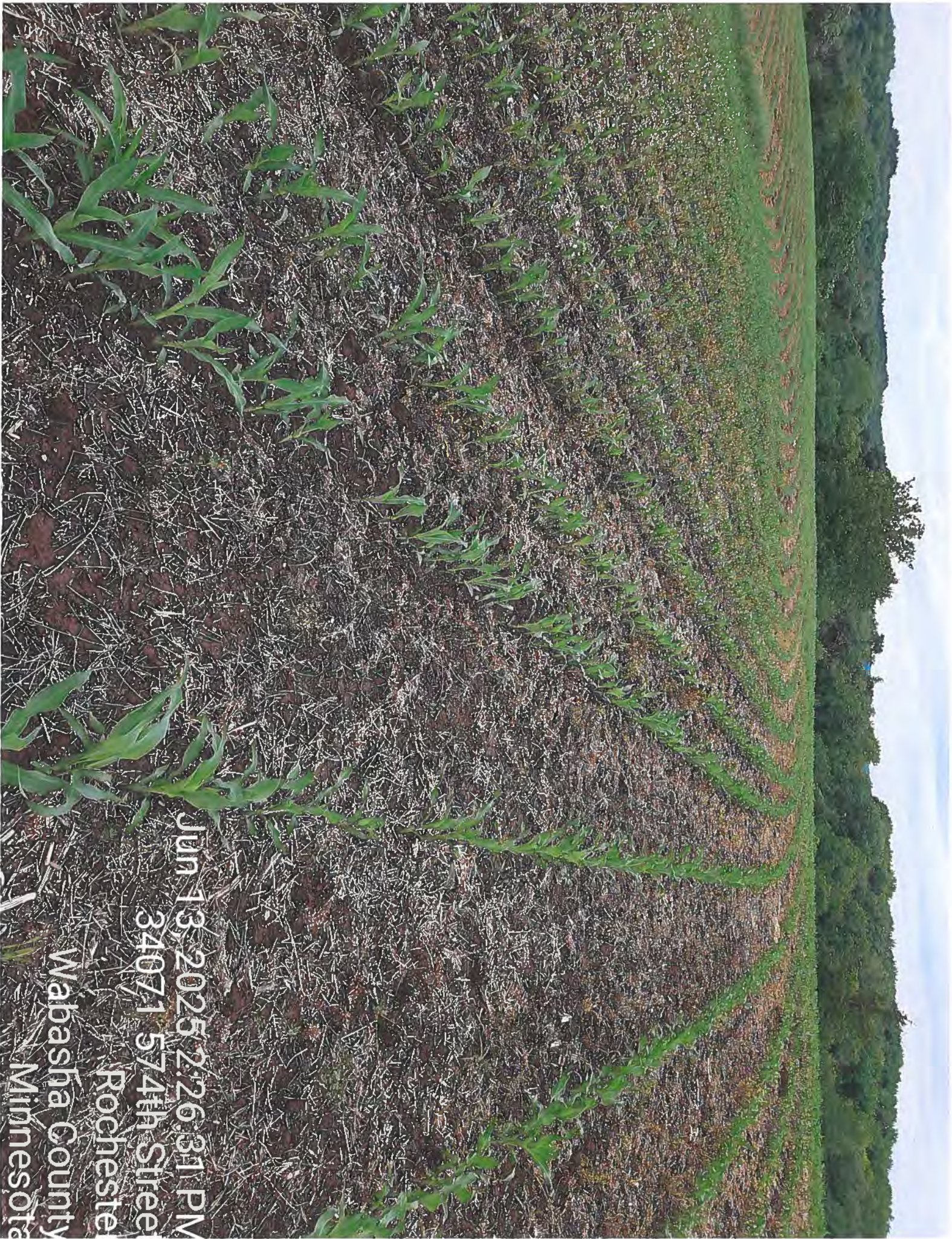
| | |
|-------------------|--|
| Date 6/24/2024 | Technical Assistance Provider  |
|-------------------|--|

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$40/ac and \$5/ac

| Amount | Program Name | Fiscal Year |
|------------|---|-------------|
| \$2,720.00 | Watershed Alliance for the Greater Zumbro | 2024 |
| | | |
| | | |

| | | |
|-------------------|---|---------------------------------------|
| Date 6-27-2024 | Authorized Signature  | Total Amount Authorized \$2,720.00 |
|-------------------|---|---------------------------------------|



Jun 13, 2025 2:26:31 PM

34071 574th Street

Rochester

Wabasha County

Minnesota

ALAN JOSTOCK

2024-WAGZ-WC-03

COVER CROP

Rank = 66

Rate = \$40/ac

Fall cover crop acres 10

Early cover crop acres 10

Total acres 20

COVER CROP PAYMENT

20 ac * \$40/ac = \$800

\$800 * 3 years = \$2,400

NO TILL FIELDS

Rank = 54

Rate = \$5/ac

NO TILL PAYMENT (rotational)

32 ac * \$5/ac = \$160

\$160 * 2 years = \$320

TOTAL AMOUNT \$2,720

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SE MN Forage Field Day & Dairy Tour
C/O Midwest Forage Association
4630 Churchill St. #1
St. Paul, MN 55126

SOUTHEAST MINNESOTA FORAGE FIELD DAY & DAIRY TOUR

Tuesday, August 5

Host Farm:
Hyde Park Holsteins
61944 Wabasha County Rd 6
Zumbro Falls, MN 55041

EVENT ORGANIZERS



The event is free and open to all.
RSVP requested via email or
phone by **July 28:**
mfa@midwestforage.org
651.484.3888

THANKS TO OUR SPONSORS FOR MAKING THIS A FREE EVENT

**FARM LOCATION: 61944 WABASHA COUNTY RD 6,
ZUMBRO FALLS, MN 55041**



If coming from Plainview, head west on MN-247, turn right onto Wabasha Co Rd 2, left onto Division St/Wabasha Co Rd 2, left onto MN-60 W, left onto Wabasha Co Rd 6, then left to the farm.

If coming from Rochester, take N Broadway Ave to US-63. In Zumbro Falls turn right onto MN-60 E/Main St., turn right onto Wabasha Co Rd 6, then left at the farm.



Event Organizers:

Midwest Forage Association
Minnesota Dairy Initiative
Southeast Minnesota Forage Council

SOUTHEAST MINNESOTA FORAGE FIELD DAY & DAIRY TOUR TUESDAY, AUGUST 5 • 9:45 A.M. - 2:00 P.M.

HYDE PARK HOLSTEINS: 61944 WABASHA COUNTY RD 6, ZUMBRO FALLS, MN 55041

FORAGE FIELD DAY & DAIRY TOUR AGENDA

9:45 a.m. Arrival and Welcome

10:00 a.m. Farm Overview

- The Siewerts' high production herd performance reflects top-tier genetics, nutrition, and management; the farm overview gives a glimpse at what goes into their farm management.
 - Chelsea Russell, Midwest Forage Association, St Paul, MN
 - Kevin Siewert, Hyde Park Holsteins, Zumbro Falls, MN

10:15 a.m. Overcoming the Diseases Challenging Alfalfa

- An overview of the most damaging alfalfa diseases, how to identify them, and strategies for reducing diseases from establishment to harvest; with current research on emerging diseases.
 - Debby Samac, USDA – ARS, St. Paul, MN

10:45 a.m. Alfalfa and Corn Silage Management Considerations

- A discussion on considerations for alfalfa and corn silage management and a look at how alfalfa is managed at Hyde Park Holsteins.
 - Luke Daninger, Ag Partners Coop, Goodhue, MN
 - Kevin Siewert, Hyde Park Holsteins, Zumbro Falls, MN

11:15 a.m. Field Walk, HarvXtra® Alfalfa Field (Planted Fall 2024)

- Kate Meyer, CROPLAN, Winona, MN
- Randy Welch, Forage Genetics International, Madison, WI

11:45 p.m. MFA and MDI Updates

- Chelsea Russell, Midwest Forage Association, St Paul, MN
- Dale Heintz, Minnesota Dairy Initiative, Eyota, MN
- Makenzie Alberts, Minnesota Dairy Initiative, Pine Island, MN

12:15 p.m. Lunch

1:00 p.m. Alfalfa Quality Trends, Targeted Cutting Strategy, and Ration Forage Inclusion

- A look at the alfalfa quality trends and cutting strategy at Hyde Park Holsteins that targets different animal groups while allowing regrowth. Includes highlights of their high-alfalfa feeding strategy, which helped them achieve production levels averaging 8.5 lbs of milk fat and protein per cow/day in 2024.
 - Ben Flueger, Ag Partners Coop, Goodhue, MN

1:20 p.m. Sand Separation Lane Discussion and Tour

- Using sand lanes is a way to reclaim bedding and improve cow comfort. Discussion and tour to show how it works at Hyde Park Holsteins.
 - Dale Heintz, Minnesota Dairy Initiative, Eyota, MN
 - Kevin Siewert, Hyde Park Holsteins, Zumbro Falls, MN

While the event is free, you are encouraged to RSVP by July 28 for meal planning and communication on weather changes.

RSVP at mfa@midwestforage.org or 651.484.3888



Susan Cerwinske <susan.cerwinske.wabashaswcd@gmail.com>

FW: [External Email]MASWCD TRAINING HIGHLIGHT: SWCD Governance & Leadership Essentials - Sept. 10 & 11

2 messages

Peters, Terri - FPAC-NRCS, MN <terri.peters@mn.nacdn.net>
 To: Susan Cerwinske <susan.cerwinske.wabashaswcd@gmail.com>

Wed, Jul 23, 2025 at 1:19 PM

Terri Peters

District Manager/Water Planner

Wabasha SWCD

(651) 560 -2044



From: michele.asmussen@maswcd.org <michele.asmussen@maswcd.org>

Sent: Monday, July 21, 2025 11:15 AM

To: michele.asmussen@maswcd.org

Subject: [External Email]MASWCD TRAINING HIGHLIGHT: SWCD Governance & Leadership Essentials - Sept. 10 & 11

[External Email]

If this message comes from an **unexpected sender** or references a **vague/unexpected topic**;
 Use caution before clicking links or opening attachments.

Please send any concerns or suspicious messages to: Spam.Abuse@usda.gov**To all supervisors & employees:**

*Please share as necessary; MASWCD does not have all SWCD emails in its data directory.

**September 10 & 11, 2025**

Whether you are a new supervisor or employee—or a veteran board member or employee looking to refine your expertise—this training offers valuable insights to drive success in your role!

TRAINING HIGHLIGHT



William Doherty, Ph.D., Co-Founder, Braver Angels



Braver Angels is leading the nation's largest cross-partisan, volunteer-led movement to bridge the partisan divide and strengthen our democratic republic.

When all voices are heard, civic renewal grows. This session explores the causes of political polarization and its impact at the local level. It will also focus on the skills necessary to build trust and collaborate effectively with individuals who hold opposing views. SWCD participants will learn strategies for fostering constructive dialogue, understanding differing perspectives, and bridging divides to strengthen community cohesion and trust in local government.

*Read more about Bill Doherty [HERE](#).

**REGISTER
HERE**



Registration Deadline: **August 22**

HOTEL

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<https://www.holidayinnstcloud.com/>

AGENDA

Wednesday, September 10

| | |
|-----------|-----------------------|
| 8:30 am | Registration |
| 9:00 am | Welcome & Program |
| Noon | Lunch |
| 1-2:30 pm | Break Out Sessions |
| 3-4:30 pm | Break Out Sessions |
| 4:30 pm | Cash Bar & Networking |
| 5:30 pm | Casual Dinner |

TRAINING HIGHLIGHTS

- Social Trust in Local Government: *William J. Doherty, Ph.D., Co-Founder, Braver Angels*
- SWCD Statutory & Funding Authorities
- Enhancing Board-Staff Relationships
- Data Security & Records Management
- Open Meeting Law
- Creating Collaborative Meetings
- Establishing Collaborative Arrangements with Local Government
- SWCD Essential Services
- Advocacy in Action
- Fostering Deliberations in Your SWCD
- Parliamentary Procedure 101
- *and more!*

Thursday, September 11

| | |
|---------------|--|
| 7 am | Continental Breakfast w/croissant sandwich |
| 8-9:30 am | Break Out Sessions |
| 9:45-12:30 pm | General Sessions |
| 12:30 pm | Depart |

**View the full agenda attached.*

***MASWCD is a nonprofit organization providing leadership, educational opportunities,
and a common voice for Minnesota's soil and water conservation districts.***
www.maswcd.org

Minnesota Association of Soil and Water Conservation Districts (MASWCD)


100 Empire Drive, Suite 205, St. Paul, MN 55103


P: 651-690-9028


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6 attachments

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 **Agenda_Governance_Leadership_Essentials.final.pdf**
304K

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Susan Cerwinske <susan.cerwinske.wabashawcd@gmail.com>
To: "Cerwinske, Susan - FPAC-NRCS, MN" <susan.cerwinske@mn.nacdn.net>

Wed, Jul 23, 2025 at 1:27 PM

Sue Cerwinske
Bookkeeper/Admin. Asst.
Wabasha SWCD
611 Broadway Ave. Ste 10
Wabasha, MN 55981
651-560-2053

[Quoted text hidden]

6 attachments



Stewardship Summit: SWCD Governance & Leadership Essentials

September 10 & 11, 2025

Holiday Inn, 75 South 37th Avenue, St. Cloud, MN

Join us for an engaging and practical conference designed to equip supervisors and staff with the essential knowledge and skills needed for effective SWCD governance and leadership. This event will provide foundational instruction that strengthens leadership capabilities, enhances decision-making, and reinforces your district's mission.

Wednesday, September 10

- | | |
|------------------|---|
| 8:30 – 9:00 am | <i>Check In - Registration</i> |
| 9:00 – 9:10 am | Welcome – Chuck Rau, MASWCD Board President. |
| 9:10 – 10:00 am | <p>SWCDs: Our Origins, Milestones, and the Mission of Locally Led Conservation – LeAnn Buck, Executive Director, MASWCD. The history of how the Soil and Water Conservation District (SWCD) movement has shaped the core values and culture of local conservation efforts. This session will explore the evolution of SWCDs, tracing their origins, key milestones, and the impact of locally led conservation. We'll highlight Minnesota's conservation delivery partnership and discuss how collaborative efforts continue to strengthen conservation stewardship. By reflecting on the legacy of SWCDs and understanding the principles that have driven past conservation milestones, participants will gain insight that will inspire effective conservation strategies for the future.</p> <p>Defining the Essential Services of a Modern Soil and Water Conservation District – LeAnn Buck, Executive Director, MASWCD. The MASWCD defines "local district capacity" as the readiness of SWCDs to plan, identify, and successfully implement district statutory obligations and private lands conservation. This session will provide a holistic and integrated essential services approach to execute the SWCD mission.</p> |
| 10:00 – 10:30 am | <i>Break</i> |

| | |
|-----------------|---|
| 10:30 am – Noon | <p>Social Trust in Local Government – William Doherty, Ph.D., Co-Founder, Braver Angels. When all voices are heard, civic renewal grows. This session explores the causes of political polarization and its impact at the local level. It will also focus on the skills necessary to build trust and collaborate effectively with individuals who hold opposing views. SWCD participants will learn strategies for fostering constructive dialogue, understanding differing perspectives, and bridging divides to strengthen community cohesion and trust in local government.</p> |
| 12:00 – 1:00 pm | <i>Lunch</i> |
| 1:00 – 2:30 pm | <p><i>Breakout Sessions (please select one)</i></p> <p>SWCD Statutory and Funding Authorities – Sheila Vanney, Assistant Director, MASWCD. This session will focus on SWCD governance and authorities as outlined in Minnesota State Statutes. Participants will deepen their understanding of SWCD law, supervisor compensation, elections, reporting requirements, and the district conservation contract program. In addition to district authorities, we will also explore current state funding mechanisms for SWCDs, providing a comprehensive overview that supports district’s conservation work.</p> <p>Enhancing Your Board-Staff Relationship – Lisa Hinz and Jody Horntvedt, Extension Educators, University of Minnesota Extension. Good district board-staff relationships don’t just happen – they get created and sustained through effort. In this session, we will explore public board-staff roles and share tools to build good relationships for a more effective public organization and support for local conservation outcomes.</p> <p>Data Security: How SWCD Records Management Plays a Key Role – Richard Mieke, Risk Management Consultant, and Karen Clayton Ebert, Senior Staff Council for Risk Control, MN Counties Intergovernmental Trust (MCIT): The enormous volume of data that SWCDs collect to conduct their mission means their data security threat landscape is just as large. This session:</p> <ul style="list-style-type: none"> • provides an overview of the laws related to a public entity’s data management, including the Minnesota Official Records Act, Records Retention Act and Minnesota Government Data Practices Act; • explains how deliberately managing SWCD’s data can help reduce the potential adverse consequences from a data security incident; and • explores best practices tips for reducing the amount of information the SWCD maintains and how to ensure the information they need to keep is secure. |

2:30 – 3:00 pm **Break**

3:00 - 4:30 pm **Breakout Sessions (please select one)**

Minnesota’s Open Meeting Law – Sonya Guggemos, Senior Staff Counsel for Risk Control, MN Counties Intergovernmental Trust (MCIT). The Minnesota Open Meeting Law is a key component for transparency in government operations. A violation of the law can affect the credibility of the SWCD and its leaders, as well as expose them to litigation and fines. This session will review the most recent changes to the Open Meeting Law including:

- What constitutes a “meeting” under the law;
- When the SWCD governing body can legally close a meeting;
- How to properly notice, close and record meetings;
- Provisions that allow elected officials to participate through a virtual, remote connection; and
- How MCIT coverage responds to claims that allege a violation of the Open Meeting law.

Beyond the Agenda; Creating Collaborative Meetings – Lisa Hinz and Jody Horntvedt, Extension Educators, University of Minnesota Extension.

Meetings don’t have to feel like routine reports! In this interactive workshop, you’ll discover strategies to enhance engagement and encourage active participation – ensuring that meetings are a space for meaningful discussion and collaborative problem solving. Whether you’re leading the conversation or simply attending, you’ll learn techniques on how to foster a more inclusive environment where individuals feel comfortable sharing their ideas and contributing to meaningful discussions.

The ABC’s of Establishing Successful Collaborative Arrangements with other Local Units of Government - Karen Clayton Ebert, Senior Staff Counsel for Risk Control, MN Counties Intergovernmental Trust (MCIT)

Collaborative arrangements can be a useful way to address operational needs or for watershed management activities that cross multiple jurisdictional boundaries. A sound collaboration is built on a solid foundation. This session explains the building blocks of a successful arrangement, whether it is a collaborative agreement or a standalone joint powers entity (JPE).

4:30 – 5:30 pm **Reception & Cash Bar ~ an opportunity for SWCD officials and resource professionals to network with peers and partners.**

5:30 pm

Casual Dinner

Thursday, September 11 (DAY 2)

7:00 – 8:00 am

Breakfast

8:00 – 9:30 am

Breakout Sessions (please select one)

SWCD Advocacy in Action: Understanding the State Legislative Process – Sheila Vanney, Assistant Director, MASWCD. SWCDs rely on state laws and funding to support conservation programs and provide technical assistance across Minnesota. This session covers a comprehensive range of topics, from understanding the legislative and executive branch processes to engaging with decision-makers. SWCD members will enhance their skills and knowledge to effectively advocate for district programs and policy.

Fostering Deliberation in Your SWCD – Lisa Hinz and Jody Horntvedt, Extension Educators, University of Minnesota Extension. Fostering deliberation involves creating spaces for thoughtful discussion, open-minded engagement, and collaborative decision-making. This workshop will focus on strategic questioning that encourages people to consider different perspectives, weigh options, and work together to find common solutions. Attendees will also learn techniques and tools for building understanding that encourage disagreement without being disagreeable, which will strengthen your SWCD's ability to make a difference in conservation.

'I Move That'... Parliamentary Procedure 101 – Kevin Dahlman, Parliamentarian. Parliamentary procedure is a useful tool for conducting meetings, assuring fairness, and completing business in an orderly manner. Through this engaging session, you'll gain the skills to navigate parliamentary procedure and how to confidently make motions, handle nominations, and conduct voting. Don't miss this opportunity to boost your governance expertise!

Enhancing SWCD Technical Assistance Through Credentialing & Job Approval Authority – Kelly Voigt, Regional Training Conservationist and Amanda Deans, Training Engineer, MN Board of Water and Soil Minnesota's Soil and Water Conservation Districts (SWCDs) play a vital role in helping landowners voluntarily conserve and enhance natural resources. This session will explore how Conservation Planner

Certification and Job Approval Authority (JAA)—credentialing systems supported by NRCS, MASWCD, and BWSR—strengthen the technical expertise of local staff. We'll outline the responsibilities of both SWCD employees and Board Supervisors in utilizing these tools to build a skilled, responsive conservation workforce equipped to meet Minnesota's growing resource challenges.

9:30 – 9:45 am

Break

9:45 – 10:45 am

General Sessions

Minnesota's Conservation Delivery Partnership – Troy Daniell, State Conservationist, NRCS, and John Jaschke, Executive Director, BWSR.

Minnesota SWCDs have a rich history of partnering to help people and communities address their conservation goals. This session will focus on how and why SWCDs, the USDA's Natural Resources Conservation Service (NRCS), and the Minnesota Board of Water and Soil Resources (BWSR) work together to conserve natural resources on private lands. We will discuss the partnership's unique roles and collective work including:

- NRCS Farm Bill Conservation Programs
- BWSR/SWCD Grants, Programs & Initiatives
- Conservation Practice Standards & the Field Office Technical Guide
- Local Working Groups & the SWCD Role
- Economics of Locally Led Conservation

10:45 – 11:00

Break

11:00 – 11:45

Clean Water Fund, Comprehensive Watershed Management and the SWCDs Role – Jen Kader, Administrator, MN Clean Water Council and LeAnn Buck, Executive Director, MASWCD.

Minnesotans value their drinking water, streams, and groundwater. On November 4, 2008, voters approved the Clean Water, Land and Legacy Amendment to the state constitution. The Clean Water Fund (CWF), supported by the Amendment, plays a crucial role in protecting and restoring the state's water resources. Participants will

- discover the history and drivers for the creation of the Clean Water Legacy Act;
- learn about the Clean Water Council and their role in developing budget recommendations to the legislature on CWF spending, current budget priorities and goals;
- review the critical role of SWCDs through collaborative and collective watershed implementation efforts; and

- look ahead to the current and future challenges to ensure water is safe and healthy for future generations.

11:45 am–12:30 pm **MASWCD Essential Services and Closing Remarks LeAnn Buck, Executive Director, MASWCD** - MASWCD provides leadership and a common voice for Minnesota's SWCDs. Hear how MASWCD members collaborate with the legislative and executive branches to support Minnesota's SWCDs through policy analysis and advocacy. We will also explore the Association's educational and professional development training resources to help district resource professionals and officials better serve their communities.

MASWCD is a nonprofit organization providing leadership, educational opportunities, and a common voice for Minnesota's Soil and Water Conservation Districts.
www.maswcd.org