

**Wabasha Soil and Water Conservation
District Regular Board Meeting
January 22, 2025
8:15 am
611 Broadway Ave. Suite 10B**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

Mark Miller, DNR

* Doughnut and Door Prize Resolution for 2026 Wabasha County Forestry Day— **Board Action**

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration

- A. 2026 Data Practice Policy for Data Subjects
- B. 2026 Data Practice Policy for Members of the Public
- C. 2026 Request for release of data to government agency
- D. 2026 Request for release of data
- E. 2026 Wabasha County Soil and Water Conservation District Data Practices Policy Fee Schedule

i. Contracts

A.

ii. Contract Amendment

- A. Gary & Mary Lou Hager Amendment# 1 to Contract# 25-CC-10 to change the Install Date to 4/30/2026 from 12/31/2025. Practice 314 Brush Management.

iii. Vouchers

- A. Voucher payment for Richard Heil for Contract# 25-CC-1 in the amount of \$298.70. Practice 314 Brush Management.
(Funding source – FY25 Conservation Contracts)

WAGZ – Continuous CRP Incentives:

- B. Jacob Suckow Contract# 2024-WAGZ-WC-CRP6, \$250.00 and Voucher payment for \$250.00.
(Funding source – FY24-FY25 WAGZ)
- C. Phyllis Sprick Contract# 2024-WAGZ-WC-CRP5, \$250.00 and Voucher payment for \$250.00.
(Funding source – FY24-FY25 WAGZ)

WINLAC – Continuous CRP Incentives:

- D. Gorman Creek LLC Contract# 2025WinLaC-Wab-CRP9, \$1,000.00 and Voucher payment for \$1,000.00.

(Funding source – FY25 WinLaC)

E. Gertrude B. Schurhammer Contract# 2025WinLaC-Wab-CRP4, \$1,000.00 and Voucher payment for \$1,000.00.
(Funding source – FY25 WinLaC)

F. Alan Jostock Voucher payment for Contract# 2024WAGZ-WC-02 in the amount of \$1,237.50 for 27.5 acres Cover Crops.
(Funding source – FY24-FY25 WAGZ)

G. Alan Jostock Voucher payment for Contract# 2024WAGZ-WC-03 in the amount of \$628.00 for 15.7 acres Cover Crops.
(Funding source – FY24 -FY25 WAGZ)

H. Hunter Farms LLC Voucher payment for Contract# 2024WAGZ-WC-13 in the amount of \$500.00 for Woodland Stewardship Plan.
(Funding source – FY24 (WAGZ) Watershed Based Funding)

iv. Grants

A. FY 2026 State of MN BWSR Buffer Implementation Program Grant Agreement. Grant ID P26-0146 2026-Buffer Law (Wabasha SWCD) for \$20,000.00. Expiration date: December 31, 2028.

F. State or MN Joint Powers Agreement between State of Minnesota, acting through its Commissioner of Agriculture (State) and Wabasha Soil & Water Conservation District (Governmental Unit) for MAWQCP. Agreement effective date January 1, 2026, and expiration date December 31, 2027.

G. Wabasha SWCD MAWQCP Building Lease Agreement for Greg Klinger from County of Olmsted to use portion of the building at 1188 50th St. SE Rochester, MN for office space for the MN Dept of Agriculture. Lease period is January 1, 2026, through December 31, 2026. Monthly payment \$129.28

VI. SECRETARY'S REPORT

A. December 18, 2025, Meeting Minutes – **Board Action**

VII. TREASURER'S REPORT – Board Action

A. December District Financial Statements
Included for your review

B. December Program Record

VIII. PAYMENT OF MONTHLY BILLS

A. Monthly Bills in the amount of \$49,285.51- **Board Action**

B. Note: Southeast Service Cooperative – Health Insurance January premium paid 1/2/2026 \$5,234.34 automatic withdrawal.
February 2026 premium, automatic withdrawal on February 1, 2026, \$5,234.34.

IX. DISTRICT REPORTS

A. Chair Report – Lynn Zabel

B. County Commissioner – Bob Walkes

C. District Manager Report – Terri Peters

D. NRCS Report – Christina Taylor –

- E. Natural Resources Technician Report– Katelyn Abts – (In the packet)
- F. Soil Health/Nutrient Management Tech Report – Deanna Pomije (in the packet)
- G. Conservation Planning & Outreach Technician – Ella Jurgeson (In the packet)

- H. BWSR Report –
- I. Other agencies –

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

XI. NEW BUSINESS

- A. Election of SWCD Board Officers for 2026 – **Board Action**
 - i. Chairman -
 - ii. Vice Chairman -
 - iii. Secretary -
 - iv. Treasurer –

- B. 2026 Committee Appointments – **Board Action**
 - i. Personnel Committee (Lynn, Chet)
 - ii. Finance Committee (Sharleen,
 - iii. Whitewater JPB (Lynn)
 - iv. Zumbro 1W1P (Dag)
 - v. WinLac 1W1P (Lynn)
 - vi. SE SWCD Technical Support JPB (Dag)
 - vii. County Board Meeting Representative (Sharleen)
This is a member of our board who will go to county meetings

- C. 2026 Board Policy, Operating Rules, Guidelines and Bylaws – **Board Action/**
Each Sign separate last page attached.
- D. ELink Grant Reporting Signature Authority Resolution 01222026-1 – **Board Action**
- E. Designation of Official Newspaper Resolution 01222026-2 (The Lake City Graphic) – **Board Action**
- F. Designation of Official Bank Depositories Resolution 01222026-3 – **Board Action**
- G. Designation of Signatories for Bank Accounts Resolution 01222026-4 – **Board Action**
- H. Per Diem rates \$125.00 and Mileage .725 for 2026 Resolution 01222026-5 – **Board Action**
- I. Approve Annual Resolutions Authorizing Terri Peters Signature Authority for:
 - i. Resolution 01222026-6 Approve Grant agreements from BWSR as they come in. -**Board Action**
 - ii. Resolution 01222026-7 Approve Contracts and Amendments, including Cover Crops and Well Sealing Contracts and Extension Signature Authority - **Board Action**

 - iii. Resolution 01222026-8 Approve AgBMP Loan Applications up to \$200,000.00 -**Board Action**
 - iv. Resolution 01222026-9 Approve Designating Signature Authority to Terri Peters for RCPP batching before monthly board meeting. -**Board Action**

- J. Resolution to Terminate the Whitewater Joint Powers Board and Terminate and Withdraw from the Whitewater Joint Powers Board Agreement – **Board Action**

- K. Wabasha SWCD Sponsorship for Cow Calf Days February 12, 2026, in Oronoco at Rossman Farm in the amount of \$100.00 payable to the University of Minnesota - **Board Action**
- L. Agreement between the Wabasha County Soil and Water Conservation District and the Olmsted County Soil and Water Conservation District for the Minnesota Agricultural Water Quality Certification Program (MAWQCP) through MDA. Term January 1, 2026, to December 31, 2027 – **Board Action**
- M. Employee Handbook with Updates -**Board Action**
- N. Approve Daniel H. Miller Contract# 2026WinLaC-Wab001 in the amount of \$350.00 for Woodland Stewardship Plan – **Board Action**
(Funding source – FY26 WinLaC)
- O. Approve Allen & Janet Rahman Contract# 2025WAGZ-WC-01 in the amount of \$500.00 for Woodland Stewardship Plan – **Board Action**
(Funding source – FY26 (WAGZ) Watershed Based Funding)
- P. January RCPP Batching – **Board Action**
- Q. Upcoming Events
 - i. Cow Calf Days – Thursday, February 12th
 - ii. Wabasha Forestry Day – Friday, February 13th
 - iii. February 16, Washington's Birthday – Offices Closed
 - iv. February 26th Regular Board Meeting

XII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Dag
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen

XIII. Adjourn – Board Action