

**Vouchers Wabasha Soil and Water
Conservation District Regular Board
Meeting
August 27, 2026
8:15 am
611 Broadway Ave. Suite 10B**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration

i. Contracts

- A. Contract between Wabasha SWCD and WSB LLC to provide professional services by the Consultant in connection with the project: West Indian Creek 319, MPCA 2026-2027 Ground Water Monitoring, located in Wabasha County, MN
- B. Emerald Spring Dairy Inc/Maurice Young Contract# 2026-WIC319-5 in the amount of \$21,457.20 for Practice 340 Cover Crops for one year, install by date 12/1/2026.
(Funding source – 319 Focus Watershed – West Indian Creek)

ii. Contract Agreement

- A. Olmsted SWCD additional \$12,500.00 funds for MAWQCP sub-agreement. Total funds with addition are \$15,000.00.
Contract 01/01/2026 – 12/31/2027.

iii. Amendment:

- A. Amendment to attachment A between Minnesota Dept. of Agriculture and Wabasha Soil and Water Conservation District AgBMP Loan Program – Multiple Lender System-Agreement # M7717 to add \$100,000.00 to our funds available.

iv. Vouchers:

- A. Vicki Arendt Voucher for Contract# 2026WAGZ-WC-09 in the amount of \$1,762.50 for MN Rules, Chapter 4714)
(Funding source – FY26-FY27 WAGZ)
- B. Jodi Flynn Voucher for Contract# 2026WAGZ-WC-10 in the amount of \$1,987.50 for MN Rules, Chapter 4714)
(Funding source – FY26-FY27 WAGZ)

- C. Marty Heins Voucher for Contract# 2026WAGZ-WC-08 in the amount of \$13,055.61 for Practice 410 Grade Stabilization.
(Funding source – FY26-FY27 WAGZ)

VI. SECRETARY'S REPORT

- A. July 23, 2026, Meeting Minutes – **Board Action**

VII. TREASURER'S REPORT – Board Action

- A. July District Financial Statements
Included for your review
- B. July Program Record

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$32,635.76 - **Board Action**
- B. Note: Southeast Service Cooperative – Health Insurance August premium will be paid on 9/1/2026 in the amount of \$6,368.96 by automatic withdrawal.

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – Christina Taylor – (in the packet)
- E. Natural Resources Technician Report– Katelyn Abts – (In the packet)
- F. Soil Health/Nutrient Management Technician Report– Deanna Pomije (in the packet)
- G. Conservation Planning & Outreach Technician Report – Ella Schams (In the packet)
- H. District Technician Report – Keaton Tollakson (In the packet)
- I. BWSR Report –
- J. Turkey Trout and Timber Grant Update – Jen Wahls – (In the packet)

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Nominations by staff for 2026 MASWCD awards – (Closes 9/4/2026)
Outstanding Conservationist Award – Dan Wagner – **Board Action**
Forest Steward Award – Richard Oeckler - **Board Action**

XI. NEW BUSINESS

- A. Approve IRS mileage rate change effective 7/1/2026 to .76 per mile for business purposes – **Board Action**
- B. Medical insurance renewal information for 2027 has been received and the VSP toolkit is here. Once all information has been received and when compiled, a personnel committee meeting or treasurer and 1 personnel member date will need to be set. – **Informational**
- C. Approve David Brennan JR Contract# 26-CC-5 in the amount of \$420.00 for Practice 315 Herbaceous Weed Treatment – Installed by date 7/30/2027 – **Board Action**
(Funding source – FY26 Conservation Contracts)

- D. Soil Health RCPP 2026 Ranking / Batching – **Board Action**
- E. Approve Contract# 79-3-52 in the amount of \$5,000.00 for Practice 340 Cover Crops. Completed by date 12/1/2026.
(Funding source – FY25-FY28 Soi Health RCPP–Round 3)
- F. Approve Gerald and Tami Folkert Amendment#1 to Contract# 2026WAGZ-WC-12 to change the amount to \$17,933.18 from \$16,838.60 and change install by date from 11/30/2026 to 12/1/2027 for Practice 410 Grade Stabilization.
(Funding source – FY26-FY27 WAGZ)
- G. 2024 Economic Impacts of the Minnesota Conservation Delivery Partners –
The 2024 IMPLAN Report - **Informational**

XII. Board Reports

- A. Zumbro 1W1P – Dag
- B. WinLaC 1W1P – Lynn
- C. SE SWCD Technical Support JPB - Dag
- D. County Board Meeting – Sharleen
- E. Upcoming Events:
 - i. Monday, September 7, 2026, Labor Day – Office Closed
 - ii. Wednesday, September 23, 2026, - Area 7 Fall Meeting at
Owatonna Eagles/Owatonna. 9:00 am – 3:00 pm.
This is for Supervisors and Employees.
 - iii. Thursday, September 24, 2026, Board Meeting

XIII. Motion to Recess Regular Meeting and go in to Closed Session – Board Action

XIV. Closed Session – Board Action

- A. Minnesota Healthcare Consortium (Medica) 2027 Health Insurance Renewal -
Statewide Pool Rates and Benefits Confirmation for Wabasha Soil & Water
Conservation District effective 1/1/2027.

XV. Motion to Reopen Regular Meeting – Board Action

XVI. Approval of the following – Board Action

- A. Minnesota Healthcare Consortium (Medica) 2027 Health Insurance Renewal -
Statewide Pool Rates and Benefits Confirmation for Wabasha Soil & Water
Conservation District effective 1/1/2027.

XVII. Adjourn – Board Action

PROFESSIONAL SERVICES AGREEMENT

This Agreement ("Agreement") is made as of August 7, 2026 (Effective Date), by and between Wabasha County Soil & Waters Conservation District, 611 Broadway Avenue, Suite 10, Wabasha, Minnesota 55981, United States, herein referred to as ("Client") and WSB LLC, 701 Xenia Avenue South, Suite 300, Minneapolis, Minnesota 55416, United States, herein referred to as ("Consultant") to provide professional services ("Services") by Consultant in connection with the following project: West Indian Creek MPCA 2026-2027 Ground Water Monitoring, located in Wabasha County, MN ("Project").

ARTICLE 1 - SCOPE AND DESCRIPTION OF SERVICES ("SCOPE OF SERVICES")

Please see the attached Scope of Services and Compensation ("Exhibit A").

ARTICLE 2 - PERIOD OF SERVICE

The Services described under Scope of Services shall be completed expeditiously and professionally so as to maintain the agreed upon schedule. The schedule may be modified by the parties by agreement or as a result of an excusable delay caused by Force Majeure, a Client Delay, Change in Law or unforeseen conditions at the Project site.

ARTICLE 3 - COMPENSATION

Unless otherwise stated in the Scope of Services, Consultant shall perform the work on a time and materials basis and invoice for its work monthly. If not stated in Exhibit A, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Each invoice shall include details for the time and reimbursable expenses incurred the previous month. Reimbursable expenses shall include but are not limited to, travel and lodging, mileage, print and plotting charges, shipping charges, messenger delivery charges, plus all taxes (including sales taxes), fees, including but not limited to permit, application, testing, and recording fees, imposts, or stamps required by State, Federal, Municipal, or other government agencies in the providing of Services.

Client agrees to pay all invoices within thirty (30) days of receiving same. Any invoice not paid within thirty (30) days of the original invoice date shall bear interest at the lower of 1.5% per month or the highest rate permitted by applicable law on the unpaid balance.

If Client fails to pay any amount by the applicable due date, Consultant shall have the right to suspend work and withhold Instruments of Service (as defined below) until payment in full, including interest, is received. Consultant shall have no liability whatsoever to Client for any costs or damages that result from such suspension or withholding of Instruments of Service, and Consultant shall be entitled to reimbursement of all costs incurred while work is suspended. If Consultant resumes services after payment by Client, the time schedule and fees for remaining Services shall be equitably adjusted.

If Client fails to pay any amount by the applicable due date, Consultant shall have the right to commence collection efforts, and all collection costs incurred by Consultant shall become immediately due and payable to Consultant as such collection costs are incurred. Collection costs include, but are not limited to, legal fees, collection agency fees, court costs, and reasonable staff costs for Consultant's staff time spent in efforts to collect the overdue balance.

Client's failure to pay Consultant in accordance with this Agreement shall constitute a material breach of this Agreement and shall be cause for Consultant to suspend performance or terminate this Agreement.

If the Services are suspended by Client for more than thirty (30) calendar days, consecutive or aggregate, Consultant shall be compensated for Services performed prior to such suspension. When the Services are resumed, Consultant shall be compensated for time and expenses incurred in the interruption and resumption of Services. Consultant's fees for the remaining Services and the time schedules shall be equitably adjusted.

ARTICLE 4 – ADDITIONAL SERVICES

In the event of any changes in the Scope of Services, Client Delay, changed or unforeseen conditions, Change in Law or event of Force Majeure, Client agrees to issue an Amendment for Additional Services ("AAS") to equitably adjust Consultant's fees and the time of performance. If Consultant is caused to increase its Scope of Services and Client does not issue an AAS that is acceptable to Consultant, compensation for the expanded Scope of Services shall be on an hourly basis according to Consultant's then-current standard rate schedule ("Rate Schedule"), plus reimbursable expenses.

A "Client Delay" shall include a delay caused by the Client failing to make timely decisions, a delay in the delivery of Client ordered equipment or supplies, or a delay by a Client-hired contractor or consultant not timely completing work upon which Consultant's work is dependent. "Force Majeure" is defined below in Article 13. A "Change in Law" is a change in the applicable laws or regulations applicable to the Project when the change occurs after the date of this Agreement.

ARTICLE 5 - CLIENT'S RESPONSIBILITIES

Client agrees to provide to Consultant in a timely manner all available information, requirements, and limitations relevant to Consultant's performance of its Scope of Services, including, but not limited to, objectives, schedule, constraints and criteria, space requirements, flexibility, expandability, special equipment, systems, and site requirements. Client furnished information shall also include data (and professional interpretations thereof) prepared by or services performed by others, including where applicable, but not limited to, previous reports, core borings, sub-surface explorations, hydrographic and hydrogeologic surveys, laboratory tests and inspection of samples, materials and equipment; appropriate professional interpretations of the foregoing data; environmental assessment and impact statements; property, boundary, easement, right-of-way, topographic and utility surveys; property description; zoning, deed and other

land use restrictions; and other special data. Consultant may rely on the accuracy of the Client's supplied information and use such information in the development of Consultant's Scope of Services. The accuracy of the Client's information is the Client's responsibility. Client shall update any information it provides if Client becomes aware of any changes in circumstances. Consultant shall endeavor to verify the information provided and shall promptly notify the Client if the Consultant discovers that any information or services furnished by the Client is in error or is inadequate for its purpose. Client shall also notify the Consultant whenever the Client observes or otherwise becomes aware of any defect in construction or design.

Client shall furnish right-of-way entry and continuous unimpaired access to the Project site for Consultant to perform its Scope of Services. Client shall also require all Utilities with facilities in the Client's right of way to locate and mark said utilities upon request, relocate and/or protect said utilities as determined necessary to accommodate work, submit a schedule of the necessary relocation/protection activities to the Client for review and comply with agreed upon schedule.

Where appropriate, Client shall endeavor to identify, remove and/or encapsulate asbestos products or materials or pollutants located in the project area prior to accomplishment by the Consultant of any work.

Client shall render decisions in a timely manner pertaining to documents submitted by Consultant to avoid unreasonable delay in the orderly and sequential progress of the Services, including acting promptly to approve all pay requests or requests for information by Consultant. Client shall furnish the services of other consultants when such services are requested by Consultant and are reasonably required by the scope of the Project.

Client shall designate a Client Representative with authority to transmit and receive instructions and information, interpret and define the Client's policies with respect to services rendered by the Consultant, and authority to make decisions as required for Consultant to complete services.

Client shall provide such legal, accounting and insurance counseling services as may be required and bear all costs incidental to compliance with the requirements of this article.

ARTICLE 6 - INDEMNIFICATION

To the fullest extent permitted by law, subject to the limitations set forth below in this Agreement, Client and Consultant shall indemnify and hold harmless the other and its respective directors, officers, employees, and representatives from and against all legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by the indemnitor's negligent acts, errors, or omissions. Neither party shall have a duty to defend the other party and no duty to defend is created by this Agreement.

ARTICLE 7 - LIABILITY LIMITATION

Client and Consultant have evaluated the parties' relative risks and benefits associated with this Project, including Consultant's fee relative to the risks assumed, and agree to allocate certain of the associated risks. To the fullest extent permitted by law, the total aggregate liability of Consultant (and its employees and sub-consultants) to Client for all injuries, damages, claims, losses, or expenses (including attorney fees and expert fees) arising out of Consultant's services or this Agreement is limited to the greater of Consultant's project fee or \$50,000, and Client agrees to hold Consultant harmless for any liability more than such amount. This limitation shall apply regardless of available insurance coverage, cause(s), or the theories of liability, including, but not limited to, breach of contract, negligence, contribution, indemnity, or other remedies.

ARTICLE 8 - STANDARD OF CARE

Consultant will perform the Services in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant's profession currently practicing under similar conditions in the same locale. EXCEPT AS SPECIFICALLY STATED HEREIN, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES, AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

ARTICLE 9 - CONSEQUENTIAL DAMAGES

NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.

ARTICLE 10 - DISPUTE RESOLUTION

If a claim or dispute arises out of or relates to Consultant's Services or this Agreement, the parties shall attempt in good faith to settle such claim or dispute through direct discussions.

Any claim or dispute arising out of or related to Consultant's Services or this Agreement (except for collection procedures employed by Consultant and those waived or barred as provided elsewhere in this Agreement) that is not resolved by direct discussions shall be submitted to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. Either party may file a request for mediation. Mediation shall be pursuant to the Construction Industry Mediation Rules of the American Arbitration Association. The Mediator shall be selected by the parties within fifteen (15) days of the request for mediation. Mediation shall proceed in advance of legal or equitable proceedings, which shall be stayed pending the conclusion of mediation for a period of sixty (60) days from the date of

filing, unless stayed for a longer period by agreement of the parties or by court order. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in Minneapolis, Minnesota.

Notwithstanding the foregoing, if a claim or dispute between the parties involves, relates to, or is the subject of a mechanic's lien or construction lien arising out of Consultant's Services, Consultant may proceed in accordance with applicable law to comply with all statutory requirements, including those related to lien notice and filing deadlines, prior to the commencement or conclusion of mediation or other form of alternative dispute resolution agreed to by the parties.

ARTICLE 11 - TERMINATION

Either party may terminate this Agreement for convenience and without cause upon twenty-one (21) calendar days written notice.

Either party may terminate this Agreement for cause upon ten (10) calendar days written notice for one or more of the following reasons:

1. The other party's material breach of this Agreement;
2. Assignment of this Agreement without the written consent of the other party;
3. Suspension of the Project or Consultant's Services for more than thirty (30) calendar days, consecutive or aggregate; or
4. Material changes in the conditions under which this Agreement was executed, the Scope of Services, the nature of the Project, or the failure of the parties to reach an agreement on compensation and/or scheduling adjustments necessitated by such changes.

In the event of termination of this Agreement by either party, regardless of the reason for termination, Client shall, within fifteen (15) days of termination, pay Consultant in full for all services rendered and costs incurred by Consultant up to the date of termination. Additionally, and notwithstanding any language in this Agreement to the contrary, within sixty (60) days of termination, Client shall reimburse Consultant for all expenses incurred by Consultant in connection with the orderly termination of this Agreement, including, but not limited to, demobilization, reassignment of personnel, associated overhead costs, and all other expenses resulting from the termination.

ARTICLE 12 - INSURANCE

Consultant shall carry the following insurance:

Workers Compensation	Statutory
Employers Liability	\$1,000,000
General Liability	\$1,000,000 Each Occurrence/ \$1,000,000 Aggregate
Automobile Liability	\$1,000,000 Combined Single Limit
Professional Liability	\$3,000,000 Per Claim/ \$3,000,000 Annual Aggregate

General Liability shall name the Client as an additional insured. The insurer agrees to give thirty (30) days written notice in the event of cancellation by the insurer.

ARTICLE 13 - MISCELLANEOUS

A. WORK PRODUCT / DOCUMENT OWNERSHIP

Except as otherwise provided in Exhibit B (if applicable), the following shall apply to the ownership of documents and work product:

Unless Client requests otherwise, Consultant will provide its documents and materials both in a hard copy and in an electronic format. Because electronic documents may be modified intentionally or inadvertently, Client agrees that Consultant will not be liable for any losses or damages resulting from any change in an electronic document after Consultant transmits it to Client. All documents, including reports, drawings, calculations, specifications, CADD materials, computers software or hardware or other work product prepared by Consultant pursuant to this Agreement are Consultant's Instruments of Services for use solely with respect to this Project and, unless otherwise provided, Consultant shall be deemed the owner of these Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyright. If Client has paid Consultant in full for its Services, Client shall be permitted to retain copies, including reproducible copies, of Consultant's Instruments of Service for Client's information, reference and use in connection with the Project. Consultant's Instruments of Service shall not be used by the Client or others on other projects, for additions for this Project or for completion of this Project by others, except with Consultant's agreement in writing and with appropriate compensation to Consultant. In consideration of Client's use of Consultant's Instruments of Service, Client shall, to the fullest extent permitted by law, indemnify and hold harmless Consultant, its directors, officers, agents, and employees from all claims arising out of the reuse or misuse of such Instruments of Service. Under no circumstances shall transfer of the Consultant's Instruments of Service be deemed a sale by the Consultant, and the Consultant makes no warranties, either express or implied, of merchantability and fitness for any particular purpose.

Copies of documents that may be relied upon by Client are limited to the printed copies (also known as hard copies) that are signed or sealed by Consultant. Files in electronic format furnished to Client are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. Consultant makes no representations as to long term compatibility, usability or readability of electronic files.

B. HAZARDOUS MATERIALS

Client represents to Consultant that no hazardous materials exist at the Project site. If there are hazardous materials at the Project site, the Client must inform Consultant of the type, quantity, and location of such hazardous materials. If hazardous materials are discovered at the Project site then Consultant will notify the Client and, to the extent required by law, notify the appropriate governmental authority. If Consultant or any other entity encounters hazardous materials at the Project site then Consultant may without any liability to Client or any other entity suspend services until such time as Client retains the appropriate entities to identify and (as appropriate) abate, remediate, or remove the hazardous material. Client agrees that Consultant has been retained to perform professional services and shall not be required to become an arranger, operator, generator, or transporter of hazardous material (as defined by law). Client hereby agrees to indemnify and hold harmless Consultant for all claims losses and damages arising out of the existence of hazardous materials on the Project site.

C. UNDERGROUND UTILITY AND STRUCTURE CLEARANCE

Where requested by Client, Consultant will perform customary research to assist Client in locating and identifying subterranean structures or utilities. However, Consultant may reasonably rely on information from the Client and information provided by local utilities related to structures or utilities and will not be liable for damages incurred where Consultant has complied with the standard of care and acted in reliance on that information. The Client agrees to waive all claims and causes of action against the Consultant for claims by Client or its contractors relating to the identification, removal, relocation, or restoration of utilities, or damages to underground improvements resulting from subsurface penetration locations established by the Consultant.

D. THIRD-PARTY RELIANCE

All Services provided by Consultant are for Client's and Consultant's sole benefit and exclusive use with no third-party beneficiaries intended. Reliance upon the Services and any work product is limited to Client and is not intended to benefit any third party.

E. CONSTRUCTION SERVICES

If requested by Client in the Scope of Services or AAS, Consultant shall visit the project during construction to become familiar with the progress and quality of the contractors' work and to determine if the work is proceeding, in general, in accordance with plans, specifications or other contract documents prepared by Consultant for the Client. The Client has not retained the Consultant to make detailed inspections or to provide exhaustive or continuous project review and observation services. Consultant does not guarantee the performance of, and shall have no responsibility for, the acts, errors or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the project.

Client acknowledges Consultant will not direct, supervise or control the work of contractors or their subcontractors, nor shall Consultant have authority over or responsibility for the contractors' means, methods, or procedures of construction. Consultant's services do not include review or evaluation of the Client's, contractor's or subcontractor's safety measures, or job site safety. Job site safety shall be the sole responsibility of the contractor who is performing the work.

For Client-observed projects, the Consultant shall be entitled to rely upon and accept representations of the Client's observer. If the Client desires more extensive project observation or full-time project representation, the Client shall request such services be provided by the Consultant as an additional service. Consultant and Client shall then enter into an AAS detailing the terms and conditions of the requested project observation.

F. SUBMITTALS AND PAY APPLICATIONS

If the Scope of Services includes the Consultant reviewing and certifying the amounts due the contractor, the Consultant's certification for payment shall constitute a representation to the Client, that to the best of the Consultant's knowledge, information and belief, the contractor's work has progressed to the point indicated and that the quality of the work is in general accordance with the documents issued by the Consultant. The issuance of a certificate for payment shall not be a representation that the Consultant has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from subcontractors and material suppliers and other data requested by the Client to substantiate the contractor's right to payment, or (4) ascertained how or for what purpose the contractor has used money previously paid on account of the contract sum. Contractor shall remain exclusively responsible for its work.

If the Scope of Services includes Consultant's review and approval of submittals from the contractor, such review shall be for the limited purpose of checking for conformance with the information given and the design concept. The review of submittals is not intended to determine the accuracy of all components, the accuracy of the quantities or dimensions, or the safety procedures, means or methods to be used in construction, and those responsibilities remain exclusively with the Client's contractor.

G. JOB SITE SAFETY

Neither the Services of Consultant, nor the presence of Consultant at the construction/Project site, shall relieve Client, general contractor(s), or subcontractor(s) of any of their responsibilities or duties to perform the work in strict accordance with the contract documents and to comply with all health and safety precautions required by any regulatory agency. Consultant does not have authority or responsibility to control any construction contractor or its employees in connection with their work or any health or safety programs or procedures. Client agrees that contractors and subcontractors are solely responsible for job site safety and warrants that this intent shall be carried out in Client's contracts with contractors. Client also agrees that Client and its contractor(s), jointly and severally and to the fullest extent permitted by law, shall indemnify and hold harmless Consultant and its employees against any liability related to health, injury, or job site safety.

H. OPINIONS OF PROBABLE COST

Opinions, if any, of probable cost, construction cost, financial evaluations, feasibility studies, economic analyses of alternate solutions and utilitarian considerations of operations and maintenance costs provided for are made or to be made on the basis of the Consultant's experience and qualifications and represent the Consultant's best judgment as an experienced and qualified professional design firm. The parties acknowledge, however, that the Consultant does not have control over the cost of labor, material, equipment or services furnished by others or over market conditions or contractor's methods of determining their prices, and any evaluation of any facility to be constructed or acquired, or work to be performed must, of necessity, be viewed as simply preliminary. Accordingly, the Consultant and Client agree that that proposals, bids or actual costs may vary from opinions, evaluations or studies submitted by the Consultant and that Consultant assumes no responsibility for the accuracy of opinions of probable construction costs and Client expressly waives any claims related to the accuracy of opinions of probable construction costs. If Client wishes greater assurance as to probable construction cost, Client shall employ an independent cost estimator as part of its Project responsibilities.

I. FORCE MAJEURE

To the extent any time for performance applies, the affected party shall not be responsible for any delays due to federal, state or municipal actions or regulations, acts of foreign governments, strikes or other labor shortages, equipment or material delays or shortages, delays in issuing applicable permits, acts or omissions of the other party, inclement weather, pandemic, acts of the public enemy, fires, floods, riots, embargos, other acts of God, government shutdown, unforeseen site conditions or any other events or causes beyond the control of Consultant.

J. HEADINGS

The headings used in this Agreement are for convenience only and shall in no way define, limit, or describe the scope or intent of this Agreement or any part hereof.

K. ASSIGNMENT

Client may not assign this Agreement without the written consent of Consultant.

L. ENTIRE AGREEMENT

This Agreement represents and contains the entire agreement and understanding between the parties with respect to the subject matter of this Agreement and supersedes all prior oral and written agreements and understandings.

M. GOVERNING LAW

The Agreement shall be construed, interpreted, and enforced in accordance with the laws of the state in which the Project is located.

N. MODIFICATIONS

This Agreement may be modified only by a written instrument executed by both parties.

O. WAIVER

No delay or failure by either party to exercise any right or remedy under this Agreement, and no partial or single exercise of a right or remedy, will waive that or any other right or remedy.

P. SEVERABILITY

Any invalidity or unenforceability of all or part of a provision of this Agreement shall be severable and shall not affect the validity or enforceability of the remaining part of that provision or other provisions.

Q. EXECUTION

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and together which shall constitute one and the same agreement. Signatures on this Agreement that are transmitted by fax, email or other electronic means shall be valid and binding.

R. NO PERSONAL LIABILITY

It is intended by the parties to this Agreement that Consultant's services shall not subject Consultant's employees, officers or directors to any personal legal exposure for the risks associated with this Agreement. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy for any claim, demand or suit shall be directed and/or asserted only against Consultant, and not against any of Consultant's individual employees, officers or directors.

S. LIEN NOTICE – APPLICABLE TO PRIVATE PROJECTS IN MINNESOTA

ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.

UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN

WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

- T. **GENERAL LIEN NOTICE - APPLICABLE TO PRIVATE PROJECTS IN LOCATIONS OTHER THAN MINNESOTA TO THE EXTENT PERMITTED BY APPLICABLE LAW, AS A PARTY SUPPLYING LABOR OR MATERIALS FOR IMPROVEMENT TO PROPERTY, WE MAY FILE A LIEN AGAINST YOUR PROPERTY IF WE ARE NOT PAID IN ACCORDANCE WITH THIS AGREEMENT.**

IN WITNESS WHEREOF, the parties hereto have made and executed the Agreement as of the day and year first above written.

**WABASHA COUNTY SOIL & WATERS CONSERVATION
DISTRICT**

WSB LLC

By: *Terri Peters*

By: *Jake Newhall*

Name: Terri Peters

Name: Jake Newhall

Title: District Manager

Title: Director of Water Resources

Exhibit A**WEST INDIAN CREEK MPCA 2026-2027 GROUND WATER MONITORING
WABASHA COUNTY, MN****I. Scope of Services**

1. GROUND WATER MONITORING PLAN
 1. Monitoring Plan Summary Report
 - 1) *Monitoring plan summary report includes GIS based monitoring plan figures, lysimeter installation methods, sample procedures, lysimeter locations and sampling schedule.*
 2. Wabasha SWCD Review Meetings
 - 1) *Project schedule, monitoring report review and lysimeter location correspondence and meetings.*
2. LYSIMETER INSTALLATION
 1. Lysimeter Installation
 - 1) *Installation of Lysimeter monitoring wells (12), well casings (12), and well caps (12).*
 - 2) *Landowner and SWCD meeting.*
3. 2027 LYSIMETER SAMPLE COLLECTION MONITORING
 1. Bi-Monthly Lysimeter Sample Collection
 - 1) *Bi-Monthly Lysimeter monitoring well sample collection during growing season (April 1-November 1) a total of 14 sampling days after precipitation events (12 Lysimeter Monitoring Well Samples per Sampling Day).*
 - 2) *Bi-Monthly water sample submission forms to laboratory for testing (Nitrate, Nitrite and Orthophosphate) of 24 monitoring samples per month).*
 2. Wabasha SWCD Review Meetings
 - 1) *Project schedule and monthly monitoring test result review.*
4. 2027 MONITORING REPORT
 1. 2027 Monitoring Summary Report
 - 1) *Monitoring summary report includes GIS based monitoring plan figures, lysimeter installation methods, sample procedures, lysimeter locations sampling schedule, summary table of water sample test results and graphs.*
5. 2027 PUBLIC OUTREACH
 1. SWCD Correspondence
 - 1) *Project correspondence and meetings regarding public outreach.*
 2. 2027 Monitoring Report Summary Handouts
 - 1) *2027 Monitoring Report Results Summary handout for submittal to public by Wabasha SWCD.*
6. EXPENSES
 1. Monitoring Expenses
 - 1) *12 IRROMETER Suction Lysimeters (48" length)*
 - 2) *IRROMETER Suction lysimeter Hand Vacuum Pump*
 - 3) *IRROMETER Extraction Syringe*
 - 4) *12 Monitoring Well Casings and Caps*
 - 5) *2027 Lab Testing for Nitrate, Nitrite and Orthophosphate (24 Samples/Month) for 7 Months a total of 168 samples. Testing costs from MVTL include; Nitrate (\$16/water sample), Nitrite (\$16/water sample), orthophosphate (\$16/water sample).*
 - 6) *Monthly Mileage*

II. Compensation**LUMP SUM – no rate schedule**

Compensation for the scope of services will be rendered on a lump sum basis in the amount of \$82,510 [as detailed below].

1. MONITORING PLAN SUMMARY REPORT	\$9,010
2. LYSIMETER INSTALLATION	\$5,430
3. 2027 LYSIMETER SAMPLE COLLECTION MONITORING	\$27,700
4. 2027 MONITORING REPORT	\$13,000
5. 2027 PUBLIC OUTREACH	\$12,670
6. EXPENSES.....	\$14,700
TOTAL.....	\$82,510

III. Assumptions

1. All groundwater monitoring sites will be selected by Wabasha County SWCD.
2. Minnesota Valley Testing Lab (MVTL) will complete Water Sample Testing for Nitrate, Nitrite and Orthophosphate. Testing costs from MVTL include; Nitrate (\$16/water sample), Nitrite (\$16/water sample), orthophosphate (\$16/water sample).
3. A project schedule will be provided to Wabasha County SWCD after contract is executed.

IV. Exclusions

1. The following items are excluded from this Agreement; however, Consultant can provide these services for additional compensation by an Amendment for Additional Services (AAS).
 1. Landowner access authorization.

2026 Rate Schedule



	Billing Rate/Hour
ASSOCIATE SR. ASSOCIATE PRINCIPAL SR. PRINCIPAL	\$202 - \$291
SR. PROJECT ENGINEER SR. PROJECT MANAGER	\$202 - \$263
PROJECT MANAGER	\$178 - \$199
GRADUATE ENGINEER PROJECT ENGINEER	\$120 - \$198
PROJECT MANAGER ASSISTANT	\$98 - \$161
ENGINEERING TECHNICIAN ENGINEERING SPECIALIST	\$79 - \$197
LANDSCAPE ARCHITECT SR. LANDSCAPE ARCHITECT	\$89 - \$189
ENVIRONMENTAL SCIENTIST SR. ENVIRONMENTAL SCIENTIST	\$80 - \$187
PLANNER SR. PLANNER	\$92 - \$195
GIS SPECIALIST SR. GIS SPECIALIST	\$89 - \$195
CONSTRUCTION OBSERVER	\$121 - \$158
SURVEY	
Survey Office Technician	\$141 - \$176
Drone Pilot	\$204
One-Person Crew	\$204
Two-Person Crew	\$275
OFFICE TECHNICIAN	\$70 - \$152

Costs associated with word processing, cell phones, reproduction of common correspondence, and mailing are included in the above hourly rates. Vehicle mileage is included in our billing rates [excluding geotechnical and construction materials testing (CMT) service rates]. Mileage can be charged separately, if specifically outlined by contract. | Reimbursable expenses include costs associated with plan, specification, and report reproduction; permit fees; delivery costs; etc. | Multiple rates illustrate the varying levels of experience within each category. | Rate Schedule is adjusted annually.



SSAT SUCTION LYSIMETERS

SOIL SOLUTION ACCESS TUBES (SSAT)

SSAT's are suction lysimeters designed to allow easy extraction of soil water directly from the root zone for analysis. Constructed from similar materials to our IRROMETER tensiometers, the SSAT is installed in the soil at the desired sample depth. After an irrigation, a vacuum is applied using a syringe or hand pump, allowing the SSAT to collect water from the soil. A syringe is then used to extract the collected sample, to be analyzed in the field or lab for accurate information about available soil nutrients.

Options:

- Standard ceramic tip (most soils)
- Low Tension (LT) tip for sandy soils and other media
- Double suction line for longer tubes (48" (120cm) and longer)
- Available in standard lengths of 6, 12, 18, 24, 36, 48, 60 & 72 inches (15, 30, 45, 60, 90, 120, 150, 180 cm)

Specifications:

MATERIALS: C.A.B. body, Ceramic tip, EPDM stopper, FPVC tubing, PVDF fittings

TIP: SR (white), LT (blue)

WARRANTY: One year

WEIGHT: 12" (30cm)- 0.254 lb. (0.115kg). Weight increases 0.252 lb. (0.114kg) per ft.

DIMENSIONS: 6" (15cm) to 72" (180 cm) len, .875" (22 mm) dia

Accessories:

DS-50CC	Extraction Syringe - can be used to generate vacuum on 12" or shorter SSAT
1002-SSAT	Hand Vacuum Pump - Pump with gauge for generating required vacuum
SLA	Replacement suction line assembly with stopper and and valve
SLT	Replacement suction line

Ordering Information:

PN: A (length in inches)-C-(LT Option)-(DBL Option)

Examples:

A12C	Standard 12" (15cm) SSAT
A18C-LT	Low Tension 18" (30 cm) SSAT
A48C-DBL	Standard 48" (120cm) with double suction line



FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2026-WIC319-5	Amendment ☐ Date(s):	Canceled ☐ Date(s):
-----------------------------------	---------------------------------------	--	---

* If contract amended, attach amendment form(s) to this contract.

Applicant (Landowner or Authorized Agent)

Name Emerald Spring Dairy Inc/ Maurice Young	Address 10229 Co Rd 41	City/State Plainview MN	Zip code 55964
---	-------------------------------	--------------------------------	-----------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4,1/4
Highland	109	11	8	SE 1/4
Plainview	108	11	11	N 1/2, NW 1/4
Plainview	108	11	1	W 1/2 SW 1/4
Highland	109	11	8,9,4,5	intersecting corners
Highland	109	11	8,5	S 1/2 of S5, N 1/2 of S8

Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The landowner and/or authorized agent is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met, and the effective life is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the Operation and Maintenance Plan prepared for this contract by the technical assistance provider.

2. Should the landowner and/or authorized agent fail to complete or maintain the practice(s) during the effective life, they are liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond their control or if conservation practices are applied at their expense that provide equivalent protection of the soil and water resources.

3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS - FOTG - Cover Crop Standard 340

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.

6. This contract, when approved by the organization, will remain in effect until the effective life of the practice(s) is achieved as described in Conservation Practices Table below, unless canceled or amended by mutual agreement or if the practice(s) covered by this contract have not been installed by 12/1/2026, in which case the organization may immediately terminate the contract.

7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.
8. If applicable, based on Minnesota Statutes 177.41 to 177.44 and corresponding Minnesota Rules 5200.1000 to 5200.1120, this contract may be subject to the prevailing wages as established by the Minnesota Department of Labor and Industry. Specifically, all contractors and subcontractors may be required to pay all laborers and mechanics the established prevailing wages for work performed towards this contract. Failure to comply with the aforementioned, when required, may result in civil or criminal penalties.
9. The landowner and/or authorized agent must:
- Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
 - Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
 - Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work of the practice(s).
 - Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

Tennessen Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

The applicant's signature indicates agreement to abide by all terms of the contract.

Date 07/27/2026	Applicant <i>Emerald Spring Dairy Inc./ Maurice Young</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information:

This contract entails: Tracts 244, 816, 4033, 4660, 4661, 5293, 5294, 5295 all within the West Indian Creek Watershed Multi-species cover crops for 2026

Conservation Practice(s)

The practice(s) for which assistance is requested:

Practice(s)	Effective Life (years)	Duration (years) [only if annual practice]	Rate per Unit	Number of Units	Total Practice Cost
Cover Crops 340	1	1	60	357.62	\$21,457.20
			\$		\$

Technical Assessment

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practicle and reasonable.

Date	Technical Assistance Provider
07/28/2026	Deanna Pomije

Amount Authorized for Financial Assistance

The organization has authorized the practice(s), rate(s), and Total Practice Cost(s) listed in the Conservation Practice section.

Approval Date	Authorized Signature	Total Amount Authorized
8/11/2026	Jew Hefen per board resolution	21,457.20



Completed Document Audit Report

Completed with SignWell.com

Title: Contract Workbook M Young WIC319 CC 2026 _0726

Document ID: cc590837-16ea-471f-ba2c-ee308341f38e

Time Zone: (GMT+00:00) Coordinated Universal Time

Files

Contract Workbook M Young WIC319 CC 2026 _0726.pdf - 3 pages

Jul 24, 2026 17:08:28 UTC

Activity

 Deanna Pomije	created the document (deanna.pomije@mn.nacdnet.net)	Jul 24, 2026 17:09:51 UTC
IP: 2600:129e:2f23:64:149e:d01d:ff1:ae55		
 Deanna Pomije	sent the document to deanna.pomije@mn.nacdnet.net and young.maurie@gmail.com	Jul 24, 2026 17:16:11 UTC
IP: 2600:129e:2f23:64:149e:d01d:ff1:ae55		
 Emerald Spring Dairy Inc / Maurice Young	first viewed document (young.maurie@gmail.com)	Jul 26, 2026 22:31:22 UTC
IP: 140.190.39.90		
 Deanna Pomije	first viewed document (deanna.pomije@mn.nacdnet.net)	Jul 27, 2026 13:06:43 UTC
IP: 2a01:111:f400:7d05::100		
 Emerald Spring Dairy Inc / Maurice Young	signed the document (young.maurie@gmail.com)	Jul 28, 2026 00:45:30 UTC
IP: 140.190.39.90		
 Deanna Pomije	signed the document (deanna.pomije@mn.nacdnet.net)	Jul 28, 2026 12:47:16 UTC
IP: 2600:129e:2f23:64:e8b2:ce6b:ace8:3cae		

Emerald Spring Dairy 2026 Cover Crop Lands within WIC 2026-WIC319-5

Program	Farm / Tract	Field #	FSA Acres	ww acres	Total Acres	2027 Crop	cover crop multi-species
New Contract							\$60
CC - WIC							
2026 only	S Toms/ T244	1	33.6	0.77	32.83	C	\$1,969.80
Rye /	Plainview 11						
w. camelina	S Garys/ T4033	1	13.8	NA	13.8	C	\$828.00
	Plainview 1	2	12.2		12.2	C	\$732.00
		3	17.2		17.2	C	\$1,032.00
		4	14		14	C	\$840.00
		8	0.4		0.4	C	\$24.00
		11	1.6		1.6	C	\$96.00
	N Melvins/T816	23	22.2		22.2	C	\$1,332.00
	Highland 8						
	N Meyers/T5294	85a	19.8	0.94	18.86	C	\$1,131.60
	Highland 5,8	58	6.6		6.6	C	\$396.00
		85c	0.9		0.9	C	\$54.00
		80	1		1	C	\$60.00
		78	0.5		0.5	C	\$30.00
		82	0.9		0.9	C	\$54.00
	N Meyers/T5293	79	10	0.04	9.96	C	\$597.60
	Highland 5,8	81	20.9	0.19	20.71	C	\$1,242.60
		73	3.3	0.18	3.12	C	\$187.20
		74b	0.1	0.01	0.09	C	\$5.40
	N Meyers/T5295	84a	27.1	0.6	26.5	C	\$1,590.00
	Highland 5,8	71	9.6	0.07	9.53	C	\$571.80
	N Taubels/T4660	11	16		16	C	\$960.00
	Highland 4,5,8,9	26	1.8		1.8	C	\$108.00
		28	14.1		14.1	C	\$846.00
		13	0.6		0.6	C	\$36.00
		6	8.1		8.1	C	\$486.00
		7	6.6		6.6	C	\$396.00
		30	9		9	C	\$540.00
		1	3.5		3.5	C	\$210.00
		21	10.8		10.8	C	\$648.00
		22	12.7	0.22	12.48	C	\$748.80
		3	17.1	0.66	16.44	C	\$986.40
		2	15.6		15.6	C	\$936.00
	N Taubels/T4661	11	29.2		29.2	C	\$1,752.00
	Highland 4,5,8,9	12	0.5		0.5	C	\$30.00
				total ac.	357.62		\$21,457.20

Minnesota Cover Crop Design Worksheet									
Note: Yellow areas indicate required data. Blue areas indicate optional data.									
Name:		Emerald Spring Dairy Inc / Maunce Young		Program:		319			
Address:		10229 Co Rd 41 Plainview MN 55964		Contract #:		2026-WIC319-5			
Field No.:		see spreadsheet		Contract Item No.:					
Section:		vary		Township:		vary		Range: see spreadsheet	
						Acres:		357.6	

Name:	Emerald Spring Dairy Inc / Maunce Young		Program:	319
Address:	10229 Co Rd 41 Plainview MN 55964		Contract #:	2026-WIC319-5
Field No.:	see spreadsheet		Contract item No.:	
Section:	vary	Township: vary	Range:	see spreadsheet
			Acres:	357.6

Reduce Erosion from Wind & Water	Suppress excessive weed pressures & break pest cycles.
Improve Soil Moisture use efficiency	Maintain or increase soil health & organic matter content.
Minimize Soil Compaction	Reduce water quality degradation by utilizing excessive soil nutrients.

Seeding Method:		☒ Incorporated Seed	☐ Non-Incorporated Seed
Seeding Window:		July 15 - Nov 1	
Fertilizer Applied:	NA		
Termination Method:	Herbicide		
Primary Crop Planted	corn		
Management Considerations:	Weeds will be controlled with clipping or proper herbicides as needed following product label directions and current U of M Use recommendations. Species marked with an asterisk (*) require <i>Rhizobium</i> inoculation.		

Fertilizer Applied:	NA	Primary Crop Planted	corn
Management Considerations:	Weeds will be controlled with clipping or proper herbicides as needed following product label directions and current U of M Use recommendations. Species marked with an asterisk (*) require <i>Rhizobium</i> inoculation.		

[illegible]

Estimated 120 occupancy rate (percentage): _____ %

Notes: _____

I warrant occupancy began (month): _____ 9,000

Planned By:	Deanna Pomije	Date:	7/24/2026
Approved By:	Deanna Pomije	Date:	7/24/2026
		JAA:	3

WABASHA COUNTY SWCD
MINNESOTA AGRICULTURAL WATER QUALITY CERTIFICATION PROGRAM
REQUEST FOR TECHNICAL ASSISTANCE AND PROMOTION FUNDS

General Information

Governmental unit Olmsted SWCD	Contact name Skip Langer	Requested amount of funding ☒ \$2,500.00
Address 2122 Campus Dr. SE #200	City/State Rochester, MN	Zip code 55904

Contract Information

I (we), the undersigned, do hereby agree to participate in the Minnesota Agricultural Water Quality Certification Program by providing technical assistance and/or local promotional outreach. The Governmental Unit will administer the project under the guidance of the Area Certification Specialist and in accordance with the duties described and specified as follows:

- Assist Area Certification Specialist (ACS) by obtaining applications and gathering necessary farm data needed by landowners to complete certification.
- Provide technical assistance to help landowners achieve certification, if no other cost share is available for Governmental Unit staff time.
- Attend program and assessment tool training provided by the ASC or other MAWQCP approved trainer, for staff to better deliver the MAWQCP in this region.
- Attend site visits with ACS to landowners interested in MAWQCP certification, as needed.
- Coordination and associated costs of MAWQCP promotion through activities pre-approved by the Wabasha SWCD and ACS. These activities can include general producer contacts, newsletters, local advertising related only to the MAWQCP, and events to promote MAWQCP.
- Other activities pre-approved by the Wabasha County SWCD and ACS that directly increase landowner participation in the MAWQCP.

Effective date period

Funds may be requested after the Report of Work Completion has been submitted and approved by the ACS, Greg Klinger. Submit Invoices to Wabasha SWCD to be reimbursed after the ACS has approved the Report of Work Completion.

611 Broadway Ave., Suite 10
Wabasha, MN 55981

Or

Email: terri.peters@mn.nacdn.net and/or susan.cerwinske.wabashaswcd@gmail.com

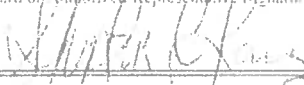
Contract Date 01-01-2026 to 12-31-2027. The Governmental Unit may neither assign nor transfer any rights or obligations under this agreement. This agreement may be terminated by either party with or without cause, upon (30) thirty days' written notice directed to the other party. This is a Reimbursable Fund and funds will not be distributed until expended.

WABASHA COUNTY SWCD
MINNESOTA AGRICULTURAL WATER QUALITY CERTIFICATION PROGRAM
REQUEST FOR TECHNICAL ASSISTANCE AND PROMOTION FUNDS

Reporting

I (we), the undersigned, do hereby agree to submit, upon expenditure to Wabasha SWCD a Completion Report Form, signed by the ACS and in the format provided by the board to obtain funds. The funds will be reimbursed when the Invoice is submitted. The undersigned Governmental Unit agrees to maintain all supporting documents related to the Completion Report Form and to furnish all required documentation should an audit occur.

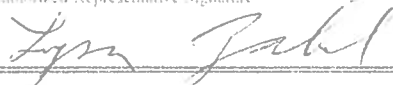
Applicant Signatures

Board or Authorized Representative Signature 	Board meeting date	Total Amount Requested ☒ \$2,500.00
---	--------------------	--

Southeast Area Certification Specialist

Name 	Date 01/01/2026
---	--------------------

Wabasha SWCD Authorization

Board or Authorized Representative Signature 	Board Meeting Date 4-23-2026	Total Amount Authorized \$ 2,500.00
--	---------------------------------	--

(Starting with \$2,500.00 for funding with additional funds that can be added.)

Amount Added: \$ 12,500

Skipper Langer 8/17/2026

Signed by: Approved by:

Gregory S. Klinger

Len Jahl 8/5/26
 8/17/2026 | 3:09 PM CDT

FA713D5C569C4CF...

Amount Added: \$ _____

Approved by: _____

Amount Added: \$ _____

Approved by: _____

**AMENDMENT TO ATTACHMENT A BETWEEN THE
MINNESOTA DEPT. OF AGRICULTURE AND WABASHA SOIL AND WATER CONSERVATION DISTRICT
AgBMP Loan Program -- Multiple Lender System -- AGREEMENT # M7717**

LOCAL GOVERNMENT UNIT Name and Address:

Wabasha Soil and Water Conservation District 1088

LOCAL GOVERNMENT UNIT Contact and Phone Number:

Terri Peters Phone: (651) 560 2044
Wabasha Soil and Water Conservation District email: terri.peters@mn.nacdnet.net
611 Broadway
Suite 10
Wabasha, MN 55981-1600

LOCAL GOVERNMENT UNIT AUTHORIZED REPRESENTATIVE:
Board Chair

INSTRUCTIONS: Please enter your revised budget under Changes to Proposed Budget (column 5) shown in Table 1 below **OR simply mark the yellow highlighted check box to keep the highlighted budget** (column 4).

Table 1. Summary of the proposed work plan, projects completed and the 2026 allocation amount.

Column (2) shows the current category budget of all funds in your account. Column (3) shows the outstanding balance owed by your borrowers for each category. The initial proposed budget for this amendment is shown in column (4). You may request changes by entering your new values under column 5. Any changes made MUST at minimum include the outstanding balance of projects (shown in column 3) and must be the total the amount shown in the Total row.

(1)	(2)	(3)	(4)	(5)
Category	Current Budget	Outstanding	Proposed Budget	Changes to Proposed Budget
Ag Waste Management	\$1,295,582.86	\$1,129,554.46	\$1,395,582.86	
Structural Erosion Control	\$6,295.00	\$6,295.00	\$6,295.00	
Conservation Tillage Equipment	\$272,526.70	\$176,110.20	\$272,526.70	
Septic Systems	\$37,033.94	\$36,117.94	\$37,033.94	
Other Practices	\$138,561.50	\$119,527.50	\$138,561.50	
Total	\$1,750,000.00	\$1,467,605.10	\$1,850,000.00	\$1,850,000.00

☒ Please keep the proposed budget as shown in Column 4.

Funds carried over from prior years that are not used or committed to projects by 12/31/2026 may be rescinded.

Initial
DS

LGU Initials: LP

Board Chair

Date: DS 8/6/2026

MDA: AV

Date: 8/7/2026

8/12/2026

AMENDMENT TO ATTACHMENT A ALLOCATION AGREEMENT M7717

LOCAL GOVERNMENT UNIT: **Wabasha Soil and Water Conservation District**

1088

DEPARTMENT: Minnesota Department of Agriculture

I. ALLOCATION AMOUNT and BUDGET

- A. The amount in the LOCAL GOVERNMENT UNITs AgBMP Loan Program account is shown in Table 1, column 2. All prior allocations are hereby rescinded. The total amount of disbursements under contract Wabasha Soil and Water Conservation District by the DEPARTMENT shall not exceed the "Total" amount shown in Table 1, column 2.
- B. The DEPARTMENT may amend the category line amounts shown in Table 1, column 2, to reflect the amount of funds actually disbursed. The dollar amounts assigned to each category line item shown in Table 1 may be changed by the LGU in accordance with section IX or section XVII.H of this agreement.
- C. The LOCAL GOVERNMENT UNIT has one year to use or commit funds carried over from prior calendar years, as reported in the LOCAL GOVERNMENT UNITS annual report to the DEPARTMENT. All or part of the uncommitted funds held for more than one year may be subject to rescission at the DEPARTMENT's discretion.

II. Additional Conditions and Limitations on the Use of Funds through This Program

All projects funded under this contract must comply with the following restrictions:

- A. The LOCAL GOVERNMENT UNIT shall determine borrower eligibility, project eligibility, and eligible costs related to the implementation of the projects. In addition, only those costs associated with components that have a direct effect of preventing, containing, collecting, abating, or treating pollution sources are eligible.
- B. Projects may be approved for financing any time before the project is determined by the LOCAL GOVERNMENT UNIT to be complete. A project is considered complete when all expenses related to the project's implementation have been incurred, final conventional finance has been issued by traditional financial institutions, and all expenses have been paid. Bridge loans, construction loans, and dealer financing are not considered final conventional financing.
- C. The LENDER certifies that they have maintained all covenants and eligibility requirements of the Agreement and pledge to maintain those covenants as required in the agreement. The LOCAL GOVERNMENT UNIT certifies that they have maintained all covenants and eligibility requirements of the Agreement and pledge to maintain those covenants as required in the agreement.

III. Coordination of Consolidated Contracts with Multiple Lender System Allocation Agreement

This Multiple Lender System Allocation Agreement shall coordinate with any Consolidated Contracts with the LOCAL GOVERNMENT UNIT and the use of all funds under any contract with the AgBMP Loan Program shall comply with Section II of this amendment. This agreement shall award funds to be used for eligible projects, approved by the LOCAL GOVERNMENT UNIT, to implement the local comprehensive water management plan or other local planning documents. Eligible local lenders participating in the program may draw upon the funds awarded by this agreement within the provisions of their applicable agreements with the DEPARTMENT.

IV. Prior Disbursements of Funds

The total amount of funds by funding source under this agreement as of 8/3/2026 is shown in Table 2. This does not include any new awards that have not been executed.

Table 2. Summary of amount by fund source currently under this contract.

Fund	Amount
State SSTS	\$20,576.94
Federal SRF	\$1,496,150.06
State Air-WQ	\$87,249.00
State Leg	\$0.00
State CWF	\$146,024.00
	\$1,750,000.00



V. Approvals and Signatures

The DEPARTMENT and LOCAL GOVERNMENT UNIT accept and agree to comply with all terms, provisions, conditions and commitments of the agreement and attachments, including all incorporated documents, and to fulfill all assurances, declarations, representations and commitments made in the application, and accompanying documents and communications filed in support of the request for these funds. The terms of Minn. Stat. 17.117, other applicable Minnesota statute and rules, and rules and guidelines of the appropriation authority shall supersede any conflicting language in this agreement, attachments, and amendments. Minnesota statutes, this agreement, attachments, and amendments supersede any conflicting language that may appear in the application, accompanying documents and communications filed in support of the request for these funds. The Additional Conditions and Limitations of this amendment shall apply to the respective provisions all multi-lender and consolidated lender agreements between the DEPARTMENT and the LOCAL GOVERNMENT UNIT. The DEPARTMENT and the LOCAL GOVERNMENT UNIT acknowledge their assent to this agreement and agree to be bound by its terms through their signatures entered below.

APPROVED:

FOR THE LOCAL GOVERNMENT UNIT:

LOCAL GOVERNMENT UNIT certifies that the appropriate person(s) have executed the Contract on behalf of the LOCAL GOVERNMENT UNIT as required by applicable articles, by-laws, resolutions, or ordinances.

Signed by:
By: Lynn Ebel
42033F7AE61446F...
Board Chair, Authorized Representative

Date: 8/6/2026

APPROVED:

Commissioner of Administration

DocuSigned by:
By: Doug Spanier
4C9AF80F5E6441A...

Date: 8/12/2026

APPROVED:

Commissioner of Agriculture

DocuSigned by:
By: Andrea Vaukel
A052B92710EE430...
Date: 8/7/2026

This instrument drafted by: Minnesota Department of Agriculture, St. Paul, Minnesota 55155

Certificate Of Completion

Envelope Id: 57A33ACF-4FCF-851A-8239-858C1158192D

Status: Completed

Subject: AgBMP - Wabasha County SWCD AgBMP Proposed budget increase

Source Envelope:

Document Pages: 3

Signatures: 3

Envelope Originator:

Certificate Pages: 2

Initials: 3

Richard Gruenes

AutoNav: Enabled

625 Robert Street North

Envelopeld Stamping: Enabled

Saint Paul, MN 55155

Time Zone: (UTC-06:00) Central Time (US & Canada)

Richard.Gruenes@state.mn.us

IP Address: 156.98.51.15

Record Tracking

Status: Original

Holder: Richard Gruenes

Location: DocuSign

8/3/2026 2:00:01 PM

Richard.Gruenes@state.mn.us

Security Appliance Status: Connected

Pool: StateLocal

Signer Events

Signature

Timestamp

Lynn Zabel

lynn.zabel.wabashawcd@gmail.com

Wabasha county SWCD board chair

Security Level: Email, Account Authentication (None)

Signed by:

Signature Adoption: Pre-selected Style

Using IP Address:

2600:1014:a024:8e41:2d11:1c47:8175:c854

Sent: 8/3/2026 2:09:22 PM

Viewed: 8/6/2026 5:31:28 PM

Signed: 8/6/2026 5:32:50 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Andrea Vaubel

andrea.vaubel@state.mn.us

Deputy Commissioner

CarahSoft OBO MN - Dept of Agriculture

Security Level: Email, Account Authentication (None)

DocuSigned by:

Signature Adoption: Pre-selected Style

Using IP Address: 72.58.81.230

Sent: 8/6/2026 5:32:51 PM

Viewed: 8/7/2026 6:55:26 AM

Signed: 8/7/2026 6:55:31 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Doug Spanier

douglas.spanier@state.mn.us

General Counsel

CarahSoft OBO MN - Dept of Agriculture

Security Level: Email, Account Authentication (None)

DocuSigned by:

Signature Adoption: Pre-selected Style

Using IP Address: 156.98.51.15

Sent: 8/7/2026 6:55:32 AM

Viewed: 8/12/2026 9:37:51 AM

Signed: 8/12/2026 9:38:02 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events	Status	Timestamp
Richard Gruenes richard.gruenes@state.mn.us Program Manager CarahSoft OBO MN - Dept of Agriculture Security Level: Email, Account Authentication (None)	COPIED	Sent: 8/12/2026 9:38:03 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Terri Peters terri.peters@mn.nacdnet.net District Manager Wabasha Soil & Water Conservation District Security Level: Email, Account Authentication (None)	COPIED	Sent: 8/12/2026 9:38:04 AM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/3/2026 2:09:22 PM
Certified Delivered	Security Checked	8/12/2026 9:37:51 AM
Signing Complete	Security Checked	8/12/2026 9:38:02 AM
Completed	Security Checked	8/12/2026 9:38:04 AM

Payment Events	Status	Timestamps
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PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Vicki Arendt Contract No.: 2026WAGZ-WC-09
Address: 568 Oak St NE
City, State, Zip: Mazeppa, MN 55956
Total Amount
Authorized: \$75.00 % Approved: 75% (state) 75% (state & non-state)
(from contract)

Item	Quantity	Unit	Unit Price	Cost
Labor to Pull Pump	1.000	1	\$100.00	\$100.00
Yards of Neat Cement Grout	1.500	1.5	\$400.00	\$600.00
Labor to Pump Neat Cement Grout	1.000	1	\$1,200.00	\$1,200.00
Well Abandonment Permit	1.000	1	\$325.00	\$325.00
Paperwork & Filing Fee	1.000	1	\$125.00	\$125.00
				\$0.00
				\$0.00

PROJECT COST: **\$2,350.00**

I certify I have received and reviewed the operation and maintenance plan and that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.

Vicki Arendt 8/11/26
Payee Signature Date

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final): Final
B. Total cost of practice to date: \$2,350.00
C. Total cost x % approved: \$1,762.50 (state) \$1,762.50 (state & non-state)
D. Total other state payment amount: \$0.00
E. Total non-state payment amount: \$0.00
F. Maximum payment amount: \$1,762.50
G. Total previous partial payments: \$0.00

Amount Approved for This Voucher:
(cannot exceed Total Amount Authorized)

\$1,762.50

Technical Certification

I certify that an inspection has been performed and the practice was completed according to the standards and specifications.

Kate Oster
Technical Assistance Provider

8-25-26
Date

Organization Certification

I certify that I have reviewed this voucher and all supporting information, including invoices/receipts. The quantities and billed cost or disbursements are accurate and in accordance with terms of the agreement.

Susan Grunike
Organization Sign-off

8/25/2026
Date

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2026WAGZ-WC-09	Other state or non-State funds? ☐ YES ☒ No	Amendment ☐ Board Meeting Date(s):	Canceled ☐ Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Vicki Arendt	Address 568 Oak St NE	City/State Mazeppa, MN	Zip Code 55956
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Mazeppa Twp	Township No: 109	Range No.: 14	Section No. 6	1/4,1/4 NE, NW
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 20 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

State of MN Plumbing Code (MN Rules, Chapter 4714), by a water contractor licensed under chapter 326B or a plumber licensed under chapter 326B.

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 4/30/27, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 75%, or state and non-state sources that when combined are in excess of 75% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date 5/20/26	Land Occupier Vechi Onondt
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is: 351 Well Decommissioning

Eligible Component Standards & Names See attached installation standards and requirements	Engineered Practice: ☒ YES ☐ NO	Total Project Cost Estimate \$2,325.00
	Ecological Practice: ☐ YES ☐ NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 4-30-26	Technical Assistance Provider Kathleen	Cost estimate provided by licensed well contractor
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Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

Amount / Acre (NTE \$150/acre)	Number of Acres (NTE 10 Acres)	Total Amount

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 75.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name	Fiscal Year
\$1,743.75	WAGZ	2026

Date 5-28-26	Authorized Signature Lynn Zankel	Total Amount Authorized \$1,743.75
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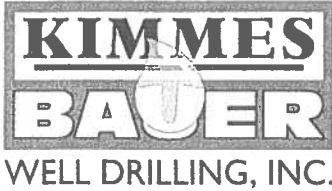
651-565-3062 ♦ Fax: 651-565-2774

36 # Series #: 300002301

➤➤Note: Permits are valid for one year from the date of approval. Permits may be renewed for an additional year by sending in a request and \$75.00 prior to the permit's expiration.

3000002301

11/19R



Kimmes-Bauer Well Drilling, Inc.
22100 Lillehei Avenue
Hastings, Minnesota 55033
(651) 437-1973

Invoice

Date	Invoice #
07/09/2026	57516

Bill To
Vicki Arendt 568 Oak Street NE Mazeppa, MN 55956

PAID
07/20/2026

Ship To
Sealing No. 3000002301

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due Upon Receipt	DS	07/09/2026			

Quantity	Item Code	Description	Price Each	Amount
1	L4	Labor to Pull Pump	100.00	100.00
1.5	CG	Yd. Neat Cement Grout	400.00	600.00
1	L3	Labor to Pump Neat Cement Grout	1,200.00	1,200.00
1	APR	Well Abandonment Permit	325.00	325.00
1	SU	Paperwork & Filing Fee	125.00	125.00

Thank you for your business!	Total	\$2,350.00
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PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Jodi Flynn Contract No.: 2026WAGZ-WC-10

Address: PO Box 43

City, State, Zip: Mazeppa, MN 55956

Total Amount

Authorized: \$2,118.75 % Approved: 75% (state) 75% (state & non-state)
(from contract)

Item	Quantity	Unit	Unit Price	Cost
Labor to Pull Pump	2.000	2	\$200.00	\$400.00
Yards of Neat Cement Grout	1.500	1.5	\$400.00	\$600.00
Labor to Pump Neat Cement Grout	1.000	1	\$1,200.00	\$1,200.00
Well Abandonment Permit	1.000	1	\$325.00	\$325.00
Paperwork & Filing Fee	1.000	1	\$125.00	\$125.00
				\$0.00
				\$0.00

PROJECT COST: \$2,650.00

I certify I have received and reviewed the operation and maintenance plan and that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.


Payee Signature

8-11-26
Date

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final): Final

B. Total cost of practice to date: \$2,650.00

C. Total cost x % approved: \$1,987.50 (state) \$1,987.50 (state & non-state)

D. Total other state payment amount: \$0.00

E. Total non-state payment amount: \$0.00

F. Maximum payment amount: \$1,987.50

G. Total previous partial payments: \$0.00

Amount Approved for This Voucher:
(cannot exceed Total Amount Authorized)

\$1,987.50

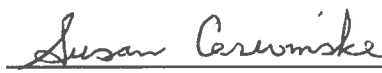
Technical Certification

I certify that an inspection has been performed and the practice was completed according to the standards and specifications.


Technical Assistance Provider
8-25-26
Date

Organization Certification

I certify that I have reviewed this voucher and all supporting information, including invoices/receipts. The quantities and billed cost or disbursements are accurate and in accordance with terms of the agreement.


Organization Sign-off
8/25/2026
Date

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2026WAGZ-WC-10	Other state or non-State funds? ☐ YES ☒ No	Amendment ☐ Board Meeting Date(s):	Canceled ☐ Board Meeting Date(s):
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* If a contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Jodi Flynn	Address PO Box 43	City/State Mazeppa, MN	Zip Code 55956
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Mazeppa Twp	Township No.: 109	Range No.: 14	Section No.: 6	1/4,1/4 SW, NE
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 20 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

State of MN Plumbing Code (MN Rules, Chapter 4714), by a water contractor licensed under chapter 326B or a plumber licensed under chapter 326B.

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 4/30/2027, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 75%, or state and non-state sources that when combined are in excess of 75% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date 4/22/26	Land Occupier <i>Joe Fly</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is: 351 Well Decommissioning

Eligible Component Standards & Names See attached installation standards and requirements	Engineered Practice: ☒ YES ☐ NO	Total Project Cost Estimate \$2,825.00
	Ecological Practice: ☐ YES ☐ NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 4-30-26	Technical Assistance Provider <i>Kate Abbott</i>	Cost estimate provided by licensed well contractor
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Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

Amount / Acre (NTE \$150/acre)	Number of Acres (NTE 10 Acres)	Total Amount

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 75.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name	Fiscal Year
\$2,118.75	WAGZ	2026

Date 5-28-2026	Authorized Signature <i>Lynn J. Abel</i>	Total Amount Authorized \$2,118.75
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Well Sealing Permit Application

JUN 29 2026

License #: 1540

Wabasha County Zoning Department

Unique #: _____

-ENVIRONMENTAL SERVICES-

625 Jefferson Avenue • Wabasha, MN 55981

36 #Series #: 3000002300

651-565-3062 • Fax: 651-565-2774

Plat/Parcel #: R23.00026.00		Legal: T: 109 R: 14 W S: 6 SW 1/4 NW 1/4 SW 1/4	
Contractor's Name: Kimmes-Bauer Well Drilling, Inc.		Contractor's Email: kimmesbauer@gmail.com	Phone: 651-437-1973
Address: 22100 Lillehei Avenue		City/State/Zip: Hastings, MN 55033	
Owner's Name: Jodi Flynn		Owner's Email:	Phone: 507-696-1207
Address: 327 Walnut Street NE		City/State/Zip: Mazeppa, MN 55956	
Location of the Well: same (in driveway)			

Sealing Geology		
Thickness		Formation
From:	To:	
0	22	drift
22	59	lime

Nearest Source of Contamination		
Type:	Feet:	Direction:

Well Information

Well Depth: 59'	Casing Depth: 22'	Diameter of Well: 5"
Type of Well: ☐ Dug Well ☐ Drilled Well ☒ Driven Well		
Type of Casing: ☐ Plastic Casing ☒ Steel Casing ☐ Tin Casing		
Perforation Required: ☐ Yes ☒ No	Static Water Level: 47'	
Well Obstructed: ☐ Yes ☒ No	If Yes, Obstruction Removed: ☐ Yes ☒ No	
Outer casing-Nominal Diameter: 5"	Inner casing-nominal diameter:	
Outer casing depth: 22	Inner casing depth:	
Are there any other well(s) on the property? ☐ Yes ☒ No		
If yes, how many?		
Grouting: ☐ Bentonite ☒ Neat Cement ☐ Concrete Grout ☐ Native Material		

Office Use Only

Permit #: 26-005 A

Approved by: Dm

Date Approved: 7/2/26

Receipt #: 2557 Amount: 40.00

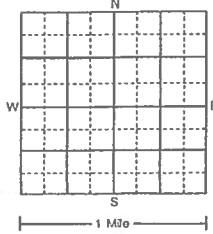
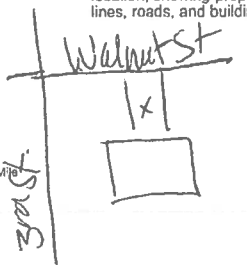
Comments: Fee pd by contractor

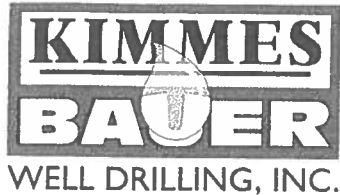
2991

Notice and Signature: I declare that the above information is correct and all materials, design of equipment, construction and workmanship will be supplied in accordance with the Standards adopted by Wabasha County. The permit and these specifications will be at the work site during its progress. If any modification is proposed, approval of Environmental Health shall be obtained prior to sealing. I shall notify Environmental Health one working day preceding the day inspection is desired for sealing and will provide the permit number and directions to the work site. All copies of the Minnesota Department of Health Water Well Sealing Record will be submitted to Public Health Authority within 60 days of completion of sealing the well.

Signature of Licensed Contractor:  Date: 6/24/26

>>>Note: Permits are valid for one year from the date of approval. Permits may be renewed for an additional year by sending in a request and \$75.00 prior to the permit's expiration.

MINNESOTA DEPARTMENT OF HEALTH WELL AND BORING SEALING RECORD <i>Minnesota Statutes, chapter 103I</i>					Minnesota Unique Well No. or W-series No. (Leave blank if not known)	
WELL OR BORING LOCATION County Name WABASHA 3000002300						
Township Name MAZEPPA	Township No. 109	Range No. 14	Section No. 6	Fraction (sq. — lg.) sw ¼ e ¼ sw ¼	Date Sealed 7/9/26	Date Well or Boring Constructed
GPS LOCATION — decimal degrees (to four decimal places) Latitude _____ Longitude _____					Depth at Time of Sealing 59 ft. Original Depth 59 ft.	
Numerical Street Address or Fire Number and City of Well or Boring Location 327 WALNUT STREET NE MAZEPPA, MN 55956					AQUIFER(S) ☒ Single Aquifer ☐ Multiaquifer WELL/BORING ☒ Water-Supply Well ☐ Env. Well ☐ Temp. Boring ☐ Other _____	
Show exact location of well or boring in section grid with "X." 					STATIC WATER LEVEL ☒ Measured Date Measured 7/9/26 ☐ Estimated 47 ft. ☐ below ☐ above land surface	
Sketch map of well or boring location, showing property lines, roads, and buildings. 					CASING TYPE(S) ☒ Steel ☐ Plastic ☐ Tile ☐ Other _____	
For temporary borings, provide additional location information, a site sketch, and geology on a separate page.					WELLHEAD COMPLETION Outside: ☐ Pileless Adapter/Unit ☒ At Grade ☐ Well Pit ☐ Other _____ ☐ Buried Inside: ☐ Basement Offset ☐ Well House ☐ Well Pit ☐ Buried ☐ Other _____	
PROPERTY OWNER'S NAME/COMPANY NAME JODI FLYNN Property owner's mailing address if different than well location address indicated above					CASING(S) Diameter 5 in. from 0 to 22 ft. Set in oversize hole? ☐ Yes ☐ No Annular space initially grouted? ☐ Yes ☐ No ☐ Unknown _____ in. from _____ to _____ ft. ☐ Yes ☐ No ☐ Yes ☐ No ☐ Unknown _____ in. from _____ to _____ ft. ☐ Yes ☐ No ☐ Yes ☐ No ☐ Unknown	
WELL OWNER'S NAME/COMPANY NAME JODI FLYNN Well owner's mailing address if different than property owner's address indicated above					SCREEN/OPEN HOLE Screen from _____ to _____ ft. Open Hole from 22 to 59 ft.	
GEOLOGICAL MATERIAL COLOR HARDNESS OR FORMATION FROM TO If not known, indicate estimated formation log from nearby well or boring.					OBSTRUCTIONS ☐ Rods/Drop Pipe ☐ Check Valve(s) ☐ Debris ☐ Fill ☒ No Obstruction Type of Obstructions (Describe) _____ Obstructions removed? ☐ Yes ☐ No Describe _____	
DRIFT _____ _____ 0 22 LIME _____ _____ 22 59					PUMP ☐ Not Present ☒ Present, Removed Prior to Sealing ☐ Other _____ Type STROKE	
METHOD USED TO SEAL ANNULAR SPACE BETWEEN 2 CASINGS, OR CASING AND BORE HOLE ☐ No Annular Space Exists ☐ Annular Space Grouted with Tremie Pipe ☐ Casing Perforation/Removal Casing Diameter _____ in. from _____ to _____ ft. ☐ Perforated ☐ Removed _____ in. from _____ to _____ ft. ☐ Perforated ☐ Removed Type of Perforator _____					VARIANCE Was a variance granted from the MDH for this well? ☐ Yes ☒ No TN# _____	
GROUTING MATERIAL(S) Grouting Material NEAT CEMENT from 0 to 59 ft. 1.5 yards _____ bags _____ from _____ to _____ ft. _____ yards _____ bags _____ from _____ to _____ ft. _____ yards _____ bags					OTHER WELLS AND BORINGS Other unsealed and unused well or boring on property? ☐ Yes ☒ No How many? _____	
REMARKS, SOURCE OF DATA, DIFFICULTIES IN SEALING					LICENSED OR REGISTERED CONTRACTOR CERTIFICATION This well or boring was sealed in accordance with Minnesota Rules, Chapter 4725. The information contained in this report is true to the best of my knowledge.	
					KIMMES-BAUER WELL DRILLING, INC. 1540 Licensee Business Name License or Registration No.  7040 7/9/26 Certified Representative Signature Certified Rep. No. Date CHAD ILLA & ANDREW LANDRY Name of Person Sealing Well or Boring	



Kimmes-Bauer Well Drilling, Inc.
22100 Lillehei Avenue
Hastings, Minnesota 55033
(651) 437-1973

Invoice

Date	Invoice #
07/09/2026	57987

Bill To
Jodi Flynn PO Box 43 Mazeppa, MN 55956

PAID
07/20/2026

Ship To
Sealing No. 3000002300 327 Walnut Street NE Mazeppa, MN 55956

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due Upon Receipt	DS	07/09/2026			

Quantity	Item Code	Description	Price Each	Amount
2	L4	Labor to Pull Pump	200.00	400.00
1.5	CG	Yd. Neat Cement Grout	400.00	600.00
1	L3	Labor to Pump Neat Cement Grout	1,200.00	1,200.00
1	APR	Well Abandonment Permit	325.00	325.00
1	SU	Paperwork & Filing Fee	125.00	125.00

Thank you for your business!

Total

\$2,650.00

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Marty Heins Contract No.: 2026WAGZ-WC-08

Address: 58321 250TH AVE

City, State, Zip: THEILMAN, MN 55945

Total Amount Authorized: \$14,481.00 % Approved: 90% (state) 90% (state & non-state)
(from contract)

Item	Quantity	Unit	Unit Price	Cost
Straw, mulching and seeding	1.00	Acres	\$1,200.00	\$1,200.00
SDR21 PVC with 6 elbows (materials & delivery)	220.00	ft	\$13.18	\$2,900.00
SDR 26 PVC	20.00	ft	\$10.00	\$200.00
Tractor and Scraper	40.00	hrs	\$320.00	\$12,800.00
Mobilization	1.00	job	\$1,200.00	\$1,200.00
Track hoe	26.00	hrs	\$190.00	\$4,940.00
D-6 H	32.00	hrs	\$255.00	\$8,160.00
Bobcat	21.00	hrs	\$165.00	\$3,465.00
Labor, Riser construction and packing pipe.	30.00	hrs	\$50.00	\$1,500.00
CRP Mix, MN CP25, CP38	5.00	Acres	\$90.00	\$450.00
Oats, Cover Crop/Jerry/Morton - Bag	3.00	Bags	\$19.00	\$57.00
Freight (Albert Lea seed for Oats and CRP mix)	1.00	Job	\$119.23	\$119.23
Lawn 19-19-19 fertilizer	5.00	Bags	\$29.11	\$145.55
Fertilizer application - Dry Bulk	5.00	Acres	\$8.15	\$40.75
Conventional Cultivation	5.00	Acres	\$17.45	\$87.25
Roll Pack / Land rolling	5.00	Acres	\$9.75	\$48.75

PROJECT COST: **\$37,313.53**

I certify that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.

Marty Heins

Payee Signature

8/25/2026

Date

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):	Final
B. Total cost of practice to date:	\$37,313.53
C. Total cost x % approved:	\$13,055.61 (state) \$33,582.17 (state & non-state)
D. Total other state payment amount:	\$0.00
E. Total non-state payment amount:	\$20,526.56
F. Maximum payment amount	\$13,055.61
G. Total previous partial payments:	\$0.00

Amount Approved for This Voucher:

\$13,055.61

(cannot exceed Total Amount Authorized)

Technical Certification

Administrative Certification

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

I certify that an inspection has been performed and as-built received and that the items identified under the Cost Information section of this form have been completed and are in accordance with the requested practice standards and specifications.



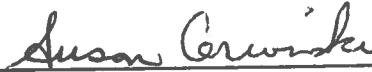
Technical Assistance Provider

08/25/2026

Date

NRC's Engineered Project with appropriately signed and documented plans available upon request. A signed as-built can be used as the certification on the "Voucher and certification"

I certify that I have reviewed this voucher and all supporting information, including invoices and paid receipts, and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the contract identified.



Administrative Sign-off

8/25/2026

Date



Completed Document Audit Report

Completed with SignWell.com

Title: Voucher

Document ID: 5134c3fe-1d4e-4d5e-a9b1-49a7ccc65272

Time Zone: (GMT-06:00) Central Time - Chicago

Files

Voucher.pdf - 2 pages

Aug 25, 2026 09:10:58 CDT

Activity

	Ella Schams	created the document (ella.schams@mn.nacdn.net)	Aug 25, 2026 09:11:18 CDT
IP: 2600:129e:2f23:64:a51c:a094:de2:82de			
	Ella Schams	sent the document to mdheins5@icloud.com	Aug 25, 2026 09:12:08 CDT
IP: 2600:129e:2f23:64:a51c:a094:de2:82de			
	Marty Heins	first viewed document (mdheins5@icloud.com)	Aug 25, 2026 09:14:00 CDT
IP: 2605:59ca:1333:b508:a5a3:e7c3:93ae:25ae			
	Marty Heins	signed the document (mdheins5@icloud.com)	Aug 25, 2026 09:16:11 CDT
IP: 2605:59ca:1333:b508:a5a3:e7c3:93ae:25ae			

7-27-2026

Marth Heins

7-19-2026	Fertilize 5 acres	25.00
7-19-2026	Cultivate 5 acres	100.00
7-21-2026	Rollpack 5 acres	50.00

Marth Heins

* Prices Adjusted based on 2026 Iowa farm
Custom Rate Survey:

Fertilizer - Dry Bulk $\$8.15/\text{acre} \times 5 \text{ acres} = \40.75

Cultivate - Conventional $\$17.45/\text{acre} \times 5 \text{ acres} = \87.25

Rollpack / limb rolling $\$9.75/\text{acre} \times 5 \text{ acres} = \48.75

Keaton Tollaksen

Keaton Tollaksen



TOM HERBST EXCAVATING

TOM HERBST, Owner

25067 Hwy. 60, Wabasha, MN 55981

651-565-2731

Date 7-23 20 26

Name Marty Heins

Address _____

City _____ State _____ Zip _____

DATE	DESCRIPTION	AMOUNT
	Construction of 3 grade	
	stabilization structures	
	Straw & mulching seeding	1,200 ⁰⁰
+6Ebows	220' 220' SDR 21 & Delivery	2,900 ⁰⁰
	20' SDR 26 pvc	200 ⁰⁰
	Tractor & Sump 40 hours at 320 ⁰⁰	12,800 ⁰⁰
	moving	1,200 ⁰⁰
	truck hoe 26 hours at 190 ⁰⁰	4,940 ⁰⁰
	D-6H 32 hours at 255 ⁰⁰	8,160 ⁰⁰
	Bobcat 21 at 165 ⁰⁰	3,465 ⁰⁰
	Labor 30 hours at 50 ⁰⁰	
	Construction of risers and	
	packing pipe	1,500 ⁰⁰

Thank You

TOTAL

36,356⁰⁰

36,365.00



Albert Lea Seed House
1414 W Main Street
Albert Lea, MN, 56007
Phone: (800) 352-5247

Invoice

Reference No.: 033765
Date: 30-Jun-2026
Due Date: 30-Jun-2026
Customer ID: C0026458

BILL TO:

Martin Heins
58321 250th Ave
Kellog MN 55945
Phone: (507) 951-5369

SHIP TO:

Martin Heins
58321 250th Ave
Kellog MN 55945
Phone: (507) 951-5369

CUSTOMER REF. NBR.**TERMS**

Paid In Advance

ITEM	ORDER NUMBER	QTY.	UOM	UNIT PRICE	DISC.	EXTENDED PRICE	TAX
END USER							
Martin Heins	037070						
CRP Mix, MN CP25, CP38		5.00	ACRE	90.00	0%	450.00	
Lot: ALSHx2630	5.0000						
Oats, Cover Crop / Jerry / Morton - Bag		3.00	50LB	19.00	0%	57.00	
Lot: 25RP-03MO	3.0000						

NOTE:

Sales Total: 507.00
Freight: 119.23
Less EP Discount: (0.00)
Less other Discounts: (0.00)
Tax Total: 0.00
Total (USD): 626.23
AMOUNT PAID: (626.23)
BALANCE DUE: 0.00



BOX 218
GOODHUE, MN 55027
(651) 923-4496
(800) 732-1439

1

Invoice	405977
Invoice Date	07/17/26
Due Date	07/17/26
Invoice Total	145.55

SOLD TO: MARTIN HEINS
58321 250TH AVE
THEILMAN, MN 55945

Acct. No.		Sold By		Type	Terms		
206922		BRIAN WOLF		CREDIT CARD	REGULAR ACCOUNT		
					LOC: 40		
Prod. No.	Description			U/M	Quantity	Unit Price	Amount
68610	LAWN 19-19-19 FERTILIZER 50#			LB	5.0000	27.1100	135.55
1	MN SALES TAX					.0738	10.00

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2026WAGZ-WC-08	Amendment ☐ Board Meeting Date(s):	Canceled ☐ Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Marty Heins	Address 58321 250TH AVE	City/State THEILMAN, MN	Zip Code 55945
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: Highland	Township No: 109	Range No.: 11	Section No. 19	1/4, 1/4 SE 1/4
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Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 15 years, is achieved.
The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance Plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to install and establish the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Grade Stabilization (410), Land Clearing (460), Water & Sediment Control Basin (638), Underground Outlet (620), Mulching (484), Critical Area Planting (342)- NRCS - FOTG
- Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the financial assistance payments.
- This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If the practice(s) covered by this contract have not been installed by 07-31-2027, this contract will be automatically terminated on that date.
- Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization as practical and reasonable. The invoices/receipts must include: the name of the vendor; the materials, labor or equipment used; the component unit costs; and the date(s) the work was performed. The organization has the authority to make adjustments to the costs submitted for reimbursement. Reimbursement requests must also be supported by a completed Percent Based Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
- Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
- Obtain any permits required in conjunction with the installation and establishment of the practice(s) prior to starting construction of the practice(s).
- Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
- Not accept financial assistance funds, from state sources in excess of 90 percent, or state and non-state sources that when combined are in excess of 90 percent of the total cost to establish the conservation practice(s).

6. provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Tennessen Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

Date 5-26-2026	Land Occupier Gm auto Care
Date	Landowner, if different from applicant
	Address, if different from applicant information

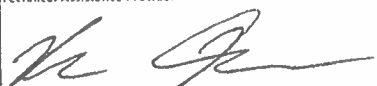
Conservation Practice

The primary practice for which assistance is requested is: **Grade Stabilization (410)**

Practice standard(s) or eligible component(s) Land Clearing (460), Water & Sediment Control Basin (638), Underground Outlet (620), Mulching (484), Critical Area Planting (342)	Total Project Cost Estimate \$38,900.00
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Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be installed and deem the practice(s) needed and that the estimated quantities and costs are practical and reasonable.

Date 05/26/2026	Technical Assistance Provider 	NRCS Engineered Project with appropriately signed and documented plans available upon request. A signed asbuilt can be used as the certification on the "voucher and certification".
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Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed 90 percent of the total cost to establish the conservation practice.

Approval Date 5-28-2026	Authorized Signature 	Total Amount Authorized \$14,481.00
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Vouchers Wabasha Soil and Water
Conservation District Regular Board
Meeting
July 23, 2026
8:15 am
611 Broadway Ave. Suite 10B

I. CALL MEETING TO ORDER

Meeting called to order at 8:15 am by Lynn Zabel, Chair

*Supervisors Present: Lynn Zabel, Chair, Chet Ross, Co-Chair, Seth Tentis, Secretary,
Dag Knudsen, Member.*

Staff Present: Terri Peters, District Manager

*Others Present: Bob Walkes, County Commissioner, Chris Schmidt, NRCS Team Lead,
Christina Taylor, NRCS Soil Conservationist.*

II. PLEDGE ALLEGIANCE

III. AGENDA

*Add Reiter Living Trust/William Reiter Contract Amendment# 3 to Contract#
2024WinLaC-Wab-008 to Old Business Letter B. for Board approval.*

Motioned by Ross and seconded by Tentis to approve Agenda as corrected.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

*Items on the Consent Agenda are considered to be routine by the Board and may be
enacted through one motion. Any item on the Consent Agenda may be removed by any
of the Board members for separate consideration*

i. Contracts

A. Contract# 79-4-26 in the amount of \$7,200.00 for Practice 340 Cover
Crops. 3-year contract. Installed by dates 12/1/2026, 12/1/2027 and
12/1/2028.

(Funding source – FY25–FY28 Soil Heath RCPP – Round 4)

B. Contract# 79-2-41 in the amount of \$9,000.00 for Practice 340 Cover
Crops. 3-year contract. Installed by dates 12/1/2026, 12/1/2027 and
12/1/2028.

(Funding source – FY25-FY28 Soil Health RCPP – Round 2)

*Motioned by Ross and seconded by Tentis to approve the Consent Agenda -
Contracts.*

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

ii. Canceled Contracts:

- A. Canceled Contract# 79-25RCPP-07 in the amount of \$2,000.00 for Practice# 340 Cover Crops. FY25-FY28 Soil Health RCPP.
Reason for cancellation: Following the standard on fall grazing cover crops did not fit their operation's objectives.

Motioned by Ross and seconded by Tentis to approve the Consent Agenda - Canceled Contracts.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

iii. Vouchers

- A. Daniel H Miller voucher for Contract# 2026WinLaC-Wab001 in the amount of \$350.00 for Woodland Stewardship Plan.
(Funding source – FY23 WinLaC)
- B. Allen & Janet Rahman voucher for Contract# 2026WAGZ-WC-01 in the amount of \$500.00 for Woodland Stewardship Plan.
(Funding source – FY26 WAGZ)
- C. Richard Heil voucher for Contract# 26-CC-2 in the amount of \$454.42 for Practice 314 Brush Management and Practice 612 Tree/Shrub Establishment.
(Funding source – FY26 Conservation Contracts)
- D. Emerald Spring Dairy Inc (Maurice Young) voucher for Contract# 2026-WIC319-2 in the amount of \$1,262.00 for Practice 590 Nutrient Management.
(Funding source – FY26 319 Focus Watershed-West Indian Creek)
- E. Contract# 79-3-11 voucher in the amount of \$5,058.09 for Practice 327 Conservation Cover and Practice 612 Tree & Shrub Establishment.
(Funding source – FY25-FY28 Soil Health RCPP – Round 3)
- F. Stephanie Rivery voucher for Contract# 25-SHD-6 in the amount of \$2,400.00 for Practice 327 Conservation Cover.
(Funding source – FY25 Soil Health Delivery)
- G. Michael Kenneth Graner voucher for Contract# 2026-WIC319-3 in the amount of \$3,390.00 for Practice 590 Nutrient Management -split Nitrogen.
(Funding source – FY26 319 Focus Watershed -West Indian Creek)
- H. Isaac Holst voucher for Contract# 2026-WIC319-4 in the amount of \$1,648.00 for Practice 590 Nutrient Management- - split Nitrogen.
(Funding source – FY26 319 Focus Watershed-West Indian Creek)

Motioned by Ross and seconded by Tentis to approve the Consent Agenda - Vouchers.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

iv. Grant

- A. State of MN Joint Powers Agreement Swift Contract No. 292015 between State of MN, acting through its Commissioner of Natural Resources and Wabasha SWCD.

Groundwater level monitoring of four observation wells located within the district. Effective Date 7/1/2026 and Expiration Date 6/30/2027.
Total grant \$960.00.

- B. State of Minnesota Joint Powers Agreement Amendment 1 to SWIFT Contract No. 249117 adding \$61,883.00 funds and changing expiration date to 6/30/2028. (Nutrient Management Staff Grant)

Motioned by Ross and seconded by Tentis to approve the Consent Agenda - Grants.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

VI. SECRETARY'S REPORT

- A. June 25, 2026, Meeting Minutes – **Board Action**

Motioned by Ross and seconded by Knudsen to approve the Secretary's Report as written.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

VII. TREASURER'S REPORT – Board Action

- A. June District Financial Statements
Included for your review

- B. Program Record for June.

Motioned by Ross and seconded by Tentis to approve the Treasurer's Report to the best of our ability until Auditor review.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$39,939.55 - **Board Action**

- B. Note: Southeast Service Cooperative – Health Insurance August premium will be paid on 8/1/2026 in the amount of \$6,368.96 by automatic withdrawal.

Motioned by Ross and seconded by Tentis to approve Payment of the Monthly Bills in the amount of \$39,939.55 and the 8/1/2026 payment of \$6,368.96 to Southeast Service Corporation.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
Wabasha County Fair – Soils display. Difference in how water infiltrates in conventional soil and in no-till soil.
- B. County Commissioner – Bob Walkes
*New staff, one IT and a new Recorder.
Working on budget, which is challenging.
Working on getting \$3,900.00 funds that Whitewater Joint Powers Board used to receive and get it added to SWCD support funds.*
- C. District Manager Report – Terri Peters
Program records. Quarterly billings. End of year State and Federal reporting. Grant application with Jen Walhs to request grant for Strengthening Forest Economy. From TNC – using NRCS funding, RCPP eligibility. TSA signs off. First round of West Indian Creek funding needs to be spent by August. May not be able to bill for all funds left. Looking at monitoring options. West Indian Creek, 2nd round of funding planning to sign people up for no-till cover crops and hiring a contractor to custom drill. 1,200 acres. WSB - Environmental Consulting Company, assist setup of new monitoring system. Organize Fair table schedule.
- D. NRCS Report – Christina Taylor – (in the packet) *Report given at meeting. Sign-Up deadline for Sign-up 1 for 2027 for both CSP and EQIP is September 11, 2026. NRCS office will be closed August 11th and 20th.*
- E. NRCS Team Lead – Chris Schmidt
Based out of Faribault office, covering four offices. There are 5 vacant District Technician positions. Potentially will fill two of those. Working as a team concept now, if one office has more to do, one of the other offices can help, digitally. Eleonor Berg with Pheasant Forever has left. Hope to fill that position. NRCS Producers Round Table in Zumbrota. 17 attended. Local producers, landowners. Good discussions and feedback. Recording sent to National office. 13 CSP Contracts funded for the team this year. Received EQIP third round funding. 1 additional EQIP funded. Total of 21 for the team. More Ag Waste funded. Some of the projects have been in the works for years State Conservationist had submitted an application to request \$40 million and received \$40 million. Already spent. Possibly more funding this year. Staff working on CRP plans, annual status reviews for FSA. Starting Forestry Cohort. TTCP, BWSR district, NRCS cohort. Brush Management, Forest Stand Improvement and Woody Residue Treatment. Lost two Foresters that helped with Forestry plans. Lots of training will be coming up. CSP and EQIP will be doing more Forestry. Cohorts Christina and John from Goodhue will be attending on different issues, such as: Prep/Trees, Windbreak/Shelterbelt Building issues- replaced women's and men's toilets, follow up on other items.
- F. Natural Resources Technician Report– Katelyn Abts – (In the packet)
- G. Report on 2024 Well Inventory Grant Progress and Status of Well Inventory – Katelyn Abts will present her report at the Board meeting. (Report is in packet)
Katelyn went through report on well inventory at the meeting.

- H. Soil Health/Nutrient Management Technician Report– Deanna Pomije (in the packet)
- I. Conservation Planning & Outreach Technician Report – Ella Schams (In the packet)
- J. District Technician Report – Keaton Tollakson (In the packet)
- K. BWSR Report –

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Approve Reiter Living Trust (William Reiter) Amendment# 3 to Contract# 2024WinLaC-Wab-008 to change the completion date from 10/31/2026 to 12/1/2026 – **Board Action**
(Funding source – FY23-FY24 WinLac)
Motioned by Ross and seconded by Tentis to approve Reiter Living Trust (William Reiter) Amendment# 3 to Contract# 2024WinLaC-Wab-008 to change the completion date from 10/31/2026 to 12/1/2026.
Affirmative: Ross, Tentis, Knudsen, Zabel
Opposed: None
Motion Carried

XI. NEW BUSINESS

- A. Nominations for Outstanding Conservationist/Farmer of the Year Award – **Discussion**
- B. Nomination for Forest Steward Award – **Discussion** (Bill Baxter)
Nominations Due September 4, 2026
Staff will bring in some nominations to the next board meeting. Ella and Deanna have ideas.
- C. 2026 Candidate Prospectus for MASWCD President and Vice President –
Informational
- D. July RCPP Batching – **Board Action**
Motioned by Ross and seconded by Tentis to approve the July RCPP batching.
Affirmative: Ross, Tentis, Knudsen, Zabel
Opposed: None
Motion Carried
- E. Contract# 79-4-50 in the amount of \$18,000.00 for Practice 340 Cover Crops.
3-year contract. Installed by dates 12/1/2026, 12/1/2027, 12/1/2028.
(Funding source – FY25-FY28 Soil Health RCPP – Round 4) – **Board Action**
Motioned by Ross and seconded by Tentis to approve Contract# 79-4-50 in the amount of \$18,000.00 for Practice 340 Cover Crops. 3-year contract. Installed by dates 12/1/2026, 12/1/2027, 12/1/2028.
Affirmative: Ross, Tentis, Knudsen, Zabel
Opposed: None
Motion Carried
- F. Estimate from seed vendors for West Indian Creek 2026 Cover Crop Seeding Cost-\$25,120.37. Seeking approval to pay the actual billings from Seed Vendors when received. We will need to pay this expense before the August SWCD meeting -**Board Action**
Pilot Program – Drilling has better success than drone application.

Motioned by Ross and seconded by Tentis to approve paying actual billings from seed vendors when received. Payment will be before August board meeting. This is for West Indian Creek 2026 Cover Crop Seeding Costs

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

- G. MDH Accelerated Implementation Grant Sub-Agreement Between Fillmore SWCD and Wabasha SWCD (sub-recipient) – **Board Action**
Project: Expanding Private Well Nitrate Screening and Tap-In Outreach in Southeast Minnesota. Grant Period: July 17, 2026, to January 31, 2028. Payments will be reimbursement. Grant funding is \$20,000.00 plus events. This will cover some of our staff time.

Motioned by ross and seconded by Tentis to approve the MDH Accelerated Implementation Grant Sub-Agreement between Fillmore SWCD and Wabasha SWCD.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

- H. Upcoming Events:

- i. Thursday, August 27, 2026, Board Meeting

XII. Board Reports

- A. Zumbro 1W1P – Dag
B. WinLaC 1W1P – Lynn
C. SE SWCD Technical Support JPB – Dag

Meeting talked about how budget expenses are on track. Good for next six months. Draft 2027 budget. Staff presented three of their projects.

- D. County Board Meeting – Sharleen

XIII. Adjourn – Board Action

Motioned by Ross and seconded by Tentis to adjourn the meeting at 9:56 am.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

Respectively Submitted By:

Seth Tentis, Secretary

Wabasha Soil and Water Conservation District

Balance Sheet

As of July 31, 2026

	Jul 31, 26
ASSETS	
Current Assets	
Checking/Savings	
Money Market- Bank of Alma	571,371.70
Money Market WNB Financial	7,506.22
Peoples State Bank Money Market	341,931.85
Petty Cash	85.91
WNB Financial	33,635.17
Total Checking/Savings	954,530.85
Accounts Receivable	
11000 · Accounts Receivable	67,371.46
Total Accounts Receivable	67,371.46
Other Current Assets	
12000 · Undeposited Funds	8,656.62
Total Other Current Assets	8,656.62
Total Current Assets	1,030,558.93
Fixed Assets	
15000 · Furniture and Equipment	
Computer	12,406.19
Laptops for Distrcit Techs (2)	3,149.22
Right of Use Asset - Building	91,827.28
Samsung Tablets	1,548.69
15000 · Furniture and Equipment - Other	147,513.54
Total 15000 · Furniture and Equipment	256,444.92
17000 · Accumulated Depreciation	
Accum. Amortization-Building	-9,182.73
17000 · Accumulated Depreciation - Other	-133,075.43
Total 17000 · Accumulated Depreciation	-142,258.16
Total Fixed Assets	114,186.76
TOTAL ASSETS	1,144,745.69
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	5,860.95
Total Accounts Payable	5,860.95
Other Current Liabilities	
Compensated Absences Payable	27,036.08
Deferred Revenue	
FY23 CWF - WIC	-1,587.18
FY24 BWSR Soil Health Staffing	151,854.15
FY24 Conservation Contracts	-17.38
FY25-26 Easement Delivery (RIM)	771.18
FY25-FY28 Soil Health RCPP Rnd1	104,424.87
FY25-FY28 Soil Health RCPP Rnd2	79,783.41
FY25-FY28 Soil Health RCPP Rnd3	112,941.91
FY25 Buffer Law Implementation	4,591.36
FY25 BWSR Soil Health Delivery	14,517.33
FY25 Conservation Contracts	104.57
FY26-27 Conservation Contracts	31,898.59
FY26-FY27 Conservation Delivery	19,619.00
FY26-FY29 Soil Health RCPP-Feb.	120,000.00
FY26 Buffer Law Implementation	20,000.00
FY26 BWSR Soil Health Delivery	14,641.45
FY26 LWM	-18,381.59

Wabasha Soil and Water Conservation District

Balance Sheet

As of July 31, 2026

	Jul 31, 26
FY26 WCA	4,962.39
Total Deferred Revenue	660,124.06
24000 · Payroll Liabilities	301.36
25500 · Sales Tax Payable	110.17
Total Other Current Liabilities	687,571.67
Total Current Liabilities	693,432.62
Long Term Liabilities	
Long Term Liability	
Right of Use Asset-Lease Liabil	85,406.87
Total Long Term Liability	85,406.87
Total Long Term Liabilities	85,406.87
Total Liabilities	778,839.49
Equity	
Fund Balance- Unrestricted	196,013.31
Investment in Capital Assets	28,779.89
32000 · Owners Equity	105,371.04
Net Income	35,741.96
Total Equity	365,906.20
TOTAL LIABILITIES & EQUITY	1,144,745.69

Wabasha Soil and Water Conservation District

Profit & Loss

July 2026

	Jul 26
Ordinary Income/Expense	
Income	
Charges for Services	
Plat Book Sales	35.03
Truax No-Till Drill Rental	291.00
Total Charges for Services	326.03
Intergovernmental Revenues	
Federal	
319 Focus Small Wtrshd-W.Indian	9,837.69
FY25-29 TTT LSR Project-MN DNR	19,168.75
FY25 NFWF	0.00
Total Federal	29,006.44
Local / General Funds	
FY26 Septtic Systems Upgrade	75.31
SWCD General Aid Funds	64,046.01
Total Local / General Funds	64,121.32
State	
FY24-FY25 WAGZ	506.00
FY24 BWSR Soil Health Staffing	8,680.97
FY24 MDH - Well Inventory	12,665.48
FY25-26 Easement Delivery (RIM)	97.79
FY25-FY27 Well Inventory -MDH	1,527.82
FY25-FY28 Soil Health RCPP Rnd2	2,468.87
FY25-FY28 Soil Health RCPP Rnd3	5,058.09
FY25 Buffer Law Implementation	668.20
FY25 BWSR Soil Health Delivery	2,432.60
FY26-27 Conservation Contracts	3,167.52
FY26-FY27 WAGZ	8,113.02
FY26 LWM	1,781.57
FY26 WCA	2,452.34
MAWQCP	15,627.43
Total State	65,247.70
Total Intergovernmental Revenues	158,375.46
Total Income	158,701.49
Gross Profit	158,701.49
Expense	
District Operations	
Other Services and Charges	
Advertising Expense	116.00
Building Rent	1,650.00
Education and Information	1,239.33
Employee Education and Training	623.93
Employee Mileage	108.03
Fees and Dues	437.17
Internet Expense	105.04
Postage	123.24
Supervisor's Expenses	0.00
Supervisor's Mileage	594.97
Vehicle Expenses	
Chevrolet Silverado Vehicle Exp	192.92
Hyundia Tucson Vehicle Expense	60.94
Total Vehicle Expenses	253.86
Total Other Services and Charges	5,251.57
Personnel Services	
Employee Salary Permanent	47,584.81

Wabasha Soil and Water Conservation District

Profit & Loss

July 2026

	Jul 26
Employer Health Insur (Opt Out)	1,366.30
Employer HSA contributions	250.00
Employer Life and Health	
66000 - Payroll Expenses	115.00
Employer Life and Health - Other	6,483.46
Total Employer Life and Health	6,598.46
Employer Share FICA	3,186.25
Employer Share Medicare	745.17
Employer Share PERA	3,568.86
Employer Vision Insurance	50.50
MN Paid Leave- (No UI) Co	150.68
MSRS (457b) Match Contribution	730.80
Supervisor's Compensation	2,125.00
Total Personnel Services	66,356.83
Rental Equipment Expenses	
Truax No-Till Drill	449.22
Total Rental Equipment Expenses	449.22
Supplies	
Office Supplies	30.04
Total Supplies	30.04
Total District Operations	72,087.66
Project Expenditures	
District	
Tree & Tree Tube Expenses	1.36
Total District	1.36
Federal	
319 Focus Small Wtrshd-W.Indian	6,637.97
FY25-29 TTT LSR Project-MN DNR	6,900.00
Total Federal	13,537.97
State	
FY23 WinLaC	350.00
FY24 Nutrient Management Staff	32.76
FY25-FY28 Soil Health RCPP Rnd3	5,058.09
FY25 BWSR Soil Health Delivery	2,400.00
FY26-27 Conservation Contracts	454.42
FY26-FY27 WAGZ	500.00
MAWQCP Administration	13,107.47
Total State	21,902.74
Total Project Expenditures	35,442.07
Total Expense	107,529.73
Net Ordinary Income	51,171.76
Other Income/Expense	
Other Income	
Interest Income	
Interest Earnings MM's	1,439.94
Total Interest Income	1,439.94
Total Other Income	1,439.94
Net Other Income	1,439.94

Wabasha Soil and Water Conservation District
Profit & Loss
July 2026

	Jul 26
Net Income	52,611.70

11:03 AM

08/26/26

Cash Basis

Wabasha Soil and Water Conservation District
Monthly Bills Listing
August 27, 2026

Type	Date	Num	Name	Memo	Account	Paid Amount
Aug 27, 26						
Liability Check	08/27/2026		QuickBooks Payroll Service	Created by Payroll Service on 08/25/2026	WNB Financial	-10,729.70
Bill Pmt -Check	08/27/2026	12723	Auditor/Treasurer of Wabasha County	August Insurances	WNB Financial	-548.28
Bill Pmt -Check	08/27/2026	12724	HBC	Internet 8-02 to 9-01-2026	WNB Financial	-105.04
Bill Pmt -Check	08/27/2026	12725	Insty-Prints of Winona	3143 Well Inventory Post cards addressed	WNB Financial	-651.58
Bill Pmt -Check	08/27/2026	12726	Jennifer Wahls-C	DNR & Islet, Seid, M FRC LSR TT	WNB Financial	-7,309.64
Bill Pmt -Check	08/27/2026	12727	Jodi L. Flynn	MN Rules, Chapter 4714, 2026WAGZ-WC-10	WNB Financial	-1,987.50
Bill Pmt -Check	08/27/2026	12728	Keaton Tollakson-a	Lunch/Dinner - Engineering Bootcamp-St. Cloud	WNB Financial	-27.46
Bill Pmt -Check	08/27/2026	12729	Marty Heins	2026WAGZ-WC-08 410 Grade Stab	WNB Financial	-13,055.61
Bill Pmt -Check	08/27/2026	12730	Mittel Schule, Inc.	September 2026 Rent	WNB Financial	-1,650.00
Bill Pmt -Check	08/27/2026	12731	Office Depot	Fordays, Nore pad 5, Classified Fordays	WNB Financial	-117.21
Bill Pmt -Check	08/27/2026	12732	Olmsted SWCD	Fall Meeting Registration for 6 staff to attend	WNB Financial	-4,993.74
Bill Pmt -Check	08/27/2026	12733	SE MASWCD-1	1W1P, WinLAC meetings - mileage	WNB Financial	-120.00
Bill Pmt -Check	08/27/2026	12734	Terri Peters (Expenses)	MN Rules, Chapter 4714, 2026WAGZ-WC-09	WNB Financial	-116.28
Bill Pmt -Check	08/27/2026	12735	Vicki L. Arendt	July gas - Hyundai & Silverado	WNB Financial	-1,762.50
Bill Pmt -Check	08/27/2026	12736	Wabasha County Highway Department		WNB Financial	-190.92

Aug 27, 26

~~43,908.46~~

32,635.76

8/27/2026

Christina Taylor Soil Conservationist

CSP (Conservation Stewardship Program)

- 21 Active CSP contracts worth \$1,091,244; \$612,302 have been paid; these payments are issued in December and January
- 6 of the active contracts will expire on 12/31/2026
- In the process of going on site visits to certify CSP practices on active contracts and for planning on new applications
- 8 pending applications, some cannot be ranked until next sign up. Several are for cover crops on new ground or producers who want to rank in the Regenerative Pilot Program (RPP) fund pool, 2 are for forestry/wildlife practices

EQIP (Environmental Quality Incentive Program)

- 16 Active EQIP contracts worth \$982,513; \$698,594 has been paid.
- 3 are expected to be complete by the end of the month
- 14 pending applications. 5 are for forestry practices, 2 for cover crops, 2 for planning for manure pit related issues (CEMA 101), 1 for construction of pit, 1 high tunnel request, 3 for grade stabilization structures
- One cover crop applicant would like to rank in the Regenerative Pilot Program (RPP)

A sign-up deadline for Sign-up 1 for 2027 has been announced. The deadline for both CSP and EQIP is September 11, 2026.

CRP

- In the process of writing 35 conservation plans for new and renewed offers

- Site visits are ongoing for reviews of 76 contracts that will expire in 2027 and 2028.

Other notes:

- Job openings are expected to start for critical vacancies in the state in September.

Katelyn Abts – August 2026 Board Report

Programs

Wabasha Well Inventory

- Mailed out 3,143 postcards
- Answered over 70 phone calls from well owners
- Working on assigning billion numbers to wells
- Assisted over 10 well owners in ordering a free well test kit

Conservation Contracts

- 1 herbaceous weed management project ready for implementation
- 1 windbreak project in planning stage
- 1 tree and shrub establishment project in planning stage
- 1 brush management project in planning stage

RIM (Reinvest in Minnesota)

- 3 RIM inspections conducted

WAGZ

- 2 well sealing projects implemented and ready for payment

Report to the Wabasha SWCD Board – **Aug. 27, 2026**

Deanna Pomije, Soil Health Nutrient Management Specialist

Nutrient Management Work:

Completed B. Gilsdorf's 2026 Manure Management Plan on 155.4 acres with MPCA. Generated the reports through the online tool and sent them to Bill. Would still like to provide him with a more user-friendly sheet for tracking manure and spreading set-back maps. A few fields require a Phosphorus plan.

Start work again on A. Miller's online Manure Management Plan on 573 acres. This is a complex plan with many fields high in Phosphorus, needing a Phosphorus (P) based plan, which documents back 6 years of P applications to ensure levels are trending down.

Soil Health Work:

Cover Crops:

Our sign-up deadline for cover crops is Aug. 31. Continuous landowner planning contacts with 3 existing cover crop contract holders and 5 seeking new contracts. Develop contracts and seeding plans as clients provide details. Process eligibility paperwork and environmental review worksheets. Upload RCPP eligibility, design and payment documentation as completed and enter plan details into a shared spreadsheet. Respond to payment spot check to clarify details.

No-till:

Did planning for 3 potential no-till contracts. This involves gathering their rotation and tillage details and running soil loss calculations to verify that they meet the no-till standard. One may not qualify.

No-till Drill Rental:

One inquiry on renting the drill, may actually need a true grain drill. Requests will pick up again in the fall.

2026 RCPP contract planning:

(final grant #4 - \$33,760 remaining to encumber for non-structural projects)

Aug. RCPP batching – 11 contracts, 9 cover crops (1 multi-species), 2 no-till, 1 rotational no-till, requesting \$64,228

July RCPP batching – 4 contracts for cover crops, 200+ acres, 2- multi-year, 1- multi-species, planning in development

2nd Quarter RCPP batching: Requested \$13,670

3 cover crop contracts 2 multi-species, 1 multi-year, 164.5 ac.

West Indian Creek (WIC):

Results to date from the WIC 2026 Program sign-up:

Cover Crops: 1404 acres total using a custom driller to plant

Rye mix – 1349.4 acres

Oat mix – 53.9 acres

Reduced tillage options: (total cost \$32,399)

No Fall Tillage (\$10/acre)	1,448 acres
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Reduced Till / vertical till (\$15/acre)	415.5 acres
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No-till (\$35/acre)	333.9 acres
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Our sign-up deadline was 7/20. Plan to allow reduced tillage to continue to sign-up.

Ordered our 2026 cover crop seed (2 mixes) from Kartes Seeds for 1,404 acres, cost \$30,921.43. They are providing the seed delivery to our custom driller.

Training:

Working through the level 1 conservation planner on-line training in AgLearn.

Attending 8 hours of online training in July on various aspects of sustainability to maintain my Certified Crop Advisor (CCA) certification. This included topics such as agroforestry, economics, irrigation, agrivoltaics (solar grazing), soil testing and technology in agronomic decision-making.

Outreach:

Wrote a news article on Fall Nitrogen Application Restrictions, in effect now Sept. 1.

August Board Report

Ella Schams- Conservation Planner and Outreach Tech

Soil Health

- Continue work on new cover crop interest that have come in to the office- Signing folks up for WAGZ as well as remaining RCPP funds
- Work on two new no-till contracts with RCPP
- Work with a producer on grazing interest

Outreach

- Work on September/October Newsletter
- Make updates to website
- Make various facebook post for cover crop reminders

Well Inventory

- Work on going through MN Well Index to identify potential locations of unverified wells, we are going to use this new contact list for targeted outreach to homeowners
- Take phone calls for mailing that went out on well inventory

June Board Report:

Keaton Tollakson – District Technician

Outreach

- Wrote Article on Jeff Brand's property for the September newsletter.
- Researched Drones and new drone options... worked on getting current drone working.

Engineering Practices

- Worked on design for David Theel's grassed waterway: finished CAD prelim design and drafted supporting documents. Took soil borings and surveyed additional area on neighbors.
- Amended contract for Folkerts and put together Voucher for Marty Heins
- Site Visit with Kate Bruss for terrace project on Brady Meyers – Watershed tool on Arc for Brady Meyer to determine effect of removing terraces from field.
- Site Visits with Pete Fryer at Cyril Bensons (grade stabilization) and with the City of Lake City (shoreline restoration)
- Soil Borings with Bill Wayne and Stewart at Gene Schnell's
- Surveyed new site at Marty Heins for future Grade Stabilization with Bill Wayne.
- Inspected progress on Ted Mehrkens manure pit with Kate Bruss.

Wetland Conservation Act (WCA)

- Application 26-3: sent out notice of decision for DairyLand Power's 26-3 application (Exemption) with conditional approval
- Application 26-4: Received Dairyland Power's Q-34 Wabaco Transmission Line application (No-Loss), sent out notice of application and notice of decision with approval
- Application 26-5: received Levan Subdivision application (Boundary/Type) and sent out notice of application

Training

- Engineering Bootcamp in Waite Park (St. Cloud) 8/18-8/19
- Wetland Restoration and Arc GIS tech talks

2026 Progress Report

Date: August 26th, 2026

Project Description: Protecting Working Forestlands in the Driftless Area for Multiple Benefits: Trout Turkey Timber (TTT)

MFRC Region: Southeast Landscape

Presenter: Jen Wahls, SE Local Forestry Teams Coordinator

Part 1 – Accomplishments/Progress Report

Phase 1 – Watershed Based Private Forest Management Priorities/Coordination

Completed Activities/Tasks:

- Project Coordination: 2 LFTs have been established, 1 in the WinLaC 1W1P and 1 in the Root 1W1P. These planning areas align with the Mississippi River-Winona Landscape Stewardship Plan and Root River Landscape Stewardship Plan (LSPS).
- PTM Methodology Applied. Prioritization for PTM methodology applied to watersheds in the Conservation Opportunity Areas (COAs) identified in the LSPs. The team identified the following watersheds to prioritize:
 - o East Indian Creek (WinLaC)
 - o Beaver Creek (WinLaC)
 - o Pleasant Valley (WinLaC)
 - o Torkelson Creek (Root)
 - o Lower Crooked Creek (Root)
 - o Riparian Adjacency Quality (RAQ) scoring is another tool used to prioritize parcels for protection and restoration.
- Project Metrics. Tracking project accomplishment metrics consistent with the LSR quantitative measures. See table on the following page.

Overall Project Outcomes

FY 24 US FS LSR – Turkey Trout Timber (TTT)

This project will provide technical assistance to 500 landowners over the 5-year timeframe. It will increase collaborative capacity of partners in the Blufflands of Southeast Minnesota resulting in:

Quantitative Accomplishment Measures	Output (planned)	Unit	Output (completed)	Unit
Acres of rural forest land treated to enhance wildlife habitat, water quality and improve forest health*	1,000	Acres	5,352	Acres
Miles of rural riparian forest treated to enhance wildlife habitat & water quality	1.0	Miles	1.15	Miles
Acres of trees and seedlings planted to enhance habitat and water quality	120	Acres	42	Acres
Acres of rural forest land under forest management plans	15,000	Acres	2,432	Acres
Number of forest landowners reached through technical assistance in more than one interaction and benefited in a significant and lasting way	500	# of people	309	# of people
Board feet of forest products produced (timber)	80,000	Board feet	123,000	Board feet
Service provider training workshops	3	Number	5	Number
Lands enrolled in Sustainable Forest Incentive Act or 2c tax program	14,000	Acres	2,282	Acres
Coordinate securing/investing of funding for conservation easements	2,000	Acres	1,516	Acres
Coordinate securing/investing of funding for public land acquisitions	400	Acres	149	Acres

Phase 2 – Forester/Logger Capacity Development

Completed Activities/Tasks:

- Service Provider Directory.
 - o Update the SE MN Forester-Logger Directory on a biannual basis.
 - o Next update will be in FY2027
- Service Provider Workshops.
 - o 1 of 3 completed to date with St. Charles High School Careers Class with 32 9th graders.
 - o Developed network with Consulting Foresters (CNS) to write project plans following DNR Docket, increased high level technical assistance to landowners

- CNS and DNR wrote 100% of Forest Stewardship Plans
- CNS and DNR wrote 94% of the Project Plans
 - 15.5 acres is the average size project
 - \$4,264 average payment to landowner
 - \$275 is the average cost-share/acre*rates are averaged e.g. Brush Management pays up to \$400/acre
 - \$625 is the average cost/project plan to get it to completion
 - 7 hours is the average time to get a project to completion
- SWCDs wrote 3% of the Project Plans
 - 4 acres is the average size project
 - Payment information not reported
 - Rates vary by county, difficult to average and not reported
 - \$1,350 + is the average cost/project plan it to completion
 - 13 hours is the average time to get a project to completion
- NRCS wrote 3% of the Project Plans
 - 15.4 acres is the average size project
 - Payment information not reported
 - 314 Brush Management currently pays up to \$325
 - \$2,000+ is the average cost/project plan to get to completion
 - 14.6 hours is the average time to get a project to completion
- Annual Field Tours.
 - o Wabasha County Forestry Day (MFA Chapter) – annual event
 - o Fillmore SWCD Forestry Committee (MFA Chapter) annual event
 - o Kvanli Field Day (Fillmore SWCD/Root LFT)
 - o Root River Woodland Council (MFA Chapter) – annual event
 - o Prescribed Burn Association+Root River Woodland Council – 2 events
- Four-State Approach.
 - o Contracted work with Lindberg Ekola.
 - o Completed June 2026
 - o Surveyed PFM state staff in the Driftless Area of WI, MN, IA and IL
 - o Convened an online workshop to share service delivery approaches, progress made and lessons learned

Phase 3 – Strategic Landowner Outreach & Technical Assistance

- LFT Meetings.
 - o 6 WinLaC meetings convened 2024-March 2025
 - o 1 Root meeting convened in March 2025
 - o 4 combined meetings (much overlap in team members) 2025-present
 - o An agreed upon landowner outreach strategy has been developed and is being implemented combining watershed and parcel rankings (RAQ score)
 - Targeted mailing then a follow up phone call or email contact and site visit in that order

- Track and maintain landowner contacts and attempts to contact, projects, interests and time encumbered
 - Hand-off to the appropriate partner/service provider
- Develop handouts (adopt/modify from others doing similar work) for communications with landowners
- Recommend to align with DNR rates to be consistent across counties and watersheds
- FSPs/Practice Plans
 - 37 out of 60 FSPs created for priority watersheds
 - Additional FSPs completed outside of the priority watersheds
 - Over 60 forest project plans completed in the priority watersheds

Phase 4 – Strategic Forestland Protection

- Public Awareness for Forestland Protection
 - Being done with the LFT through 1W1Ps
 - Increase awareness around State Forest Legacy dollars
 - Update/create handouts as needed with input from organizations in the LFT***
- Funding Development
 - \$555,000 DNR Funds allocated just for the SE Watershed, 75% for landowner payments for project implementation
 - \$610,000 BWSR RIM Funding for Bluffland RIM easements
 - \$8M request from DNR to Lessard Sams Outdoor Heritage Fund for State Forest Legacy that includes
 - 3,326 acres total
 - 830 acres in the SE
 - Recommendation during Root 1W1P update to provide cost-share for FSPs, align rates with other 1W1Ps as recommended by the LFT
 - \$25,000 in education and project dollars leveraged from MN Chapter National Wild Turkey Federation
 - \$325,000 request for funding submitted by the LFT to The Nature Conservancy for forest management activities
 - \$275,000 is for project implementation
 - \$50,000 is for technical assistance and administration
- 2C/SFIA enrollment
 - CNS and DNR take care of this
 - LFT members provide information on the programs
- Conservation Easements
 - See Table on page 2
 - Coordinate with MN Land Trust, DNR, CNS and SWCDs
- Public Land Acquisitions
 - See Table on page 2
 - LFT members share options with landowners and coordinate with DNR, The Nature Conservancy and Trust for Public Land.

Project Photos:

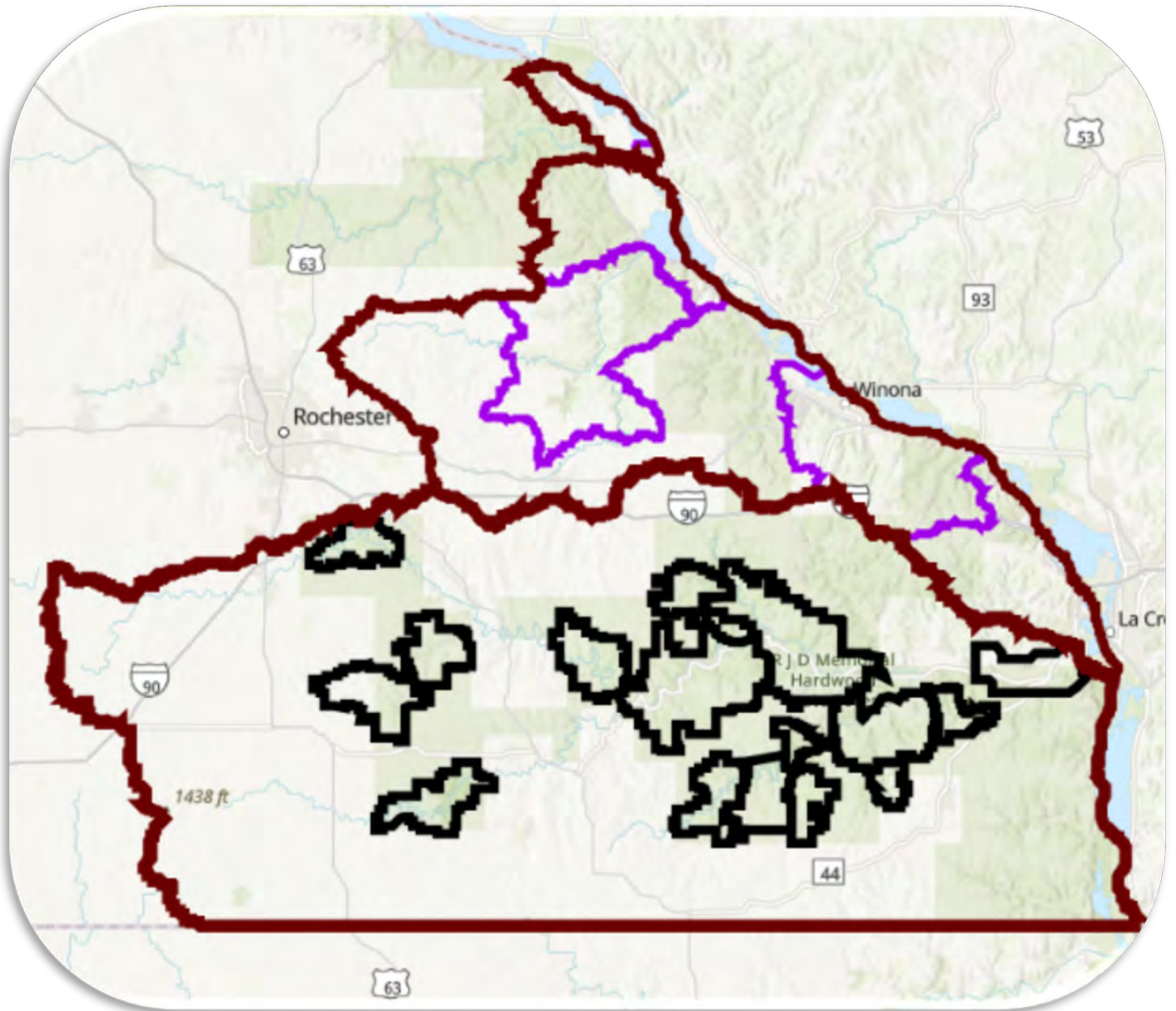


Geographic Area of the WinLaC and the Root River One Watershed One Plan

Brown outlines the watershed boundary

Purple outlines the Conservation Opportunity Areas in the Mississippi River-Winona LSP/WinLaC 1W1P

Black outlines the Conservation Opportunity Areas in the Root LSP/1W1P



IRS approved standard mileage rate

1 message

Sheila Vanney <sheila.vanney@maswcd.org>

Mon, Jul 27, 2026 at 11:21 AM



SWCD Supervisors and Staff,

Effective July 1, 2026, the IRS approved standard mileage rate for business purposes is 76 cents per mile.

<https://www.irs.gov/tax-professionals/standard-mileage-rates>

The mileage rate is referenced in SWCD law, Minn. Stat. 103C.315 Supervisors, Subd. 4. *...A supervisor may be reimbursed for the use of the supervisor's own automobile in the performance of official duties at a rate up to the maximum tax-deductible mileage rate permitted under the federal Internal Revenue Code.*

Minnesota Association of Soil & Water Conservation Districts (MASWCD)
100 Empire Drive, Suite 205, St. Paul, MN 55103
www.maswcd.org

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 26-CC-5	Amendment ☐ Date(s):	Canceled ☐ Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant (Landowner or Authorized Agent)

Name David Brennan JR	Address 50946 315th Ave	City/State Elgin, MN	Zip code 55932
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Elgin	Township No: 108	Range No.: 12	Section No. 32	1/4,1/4 NW, NW
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Contract Information

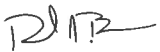
I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The landowner and/or authorized agent is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met, and the effective life is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the Operation and Maintenance Plan prepared for this contract by the technical assistance provider.
2. Should the landowner and/or authorized agent fail to complete or maintain the practice(s) during the effective life, they are liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond their control or if conservation practices are applied at their expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS FOTG
5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization, will remain in effect until the effective life of the practice(s) is achieved as described in Conservation Practices Table below, unless canceled or amended by mutual agreement or if the practice(s) covered by this contract have not been installed by 7/30/2027, in which case the organization may immediately terminate the contract.
7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.
8. If applicable, based on Minnesota Statutes 177.41 to 177.44 and corresponding Minnesota Rules 5200.1000 to 5200.1120, this contract may be subject to the prevailing wages as established by the Minnesota Department of Labor and Industry. Specifically, all contractors and subcontractors may be required to pay all laborers and mechanics the established prevailing wages for work performed towards this contract. Failure to comply with the aforementioned, when required, may result in civil or criminal penalties.
9. The landowner and/or authorized agent must:
 - a. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
 - b. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).

- c. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work of the practice(s).
- d. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

The applicant's signature indicates agreement to abide by all terms of the contract.

Date 08-17-2026	Applicant 
	Landowner, if different from applicant
	Address, if different from applicant information

Conservation Practice(s)

The practice(s) for which assistance is requested: Herbaceous Weed Treatment (315)

Practice(s)	Effective Life (years)	Duration (years) [only if annual practice]	Rate per Unit	Number of Units	Total Practice Cost
Herbaceous Weed Treatment (315)	5		\$300.00	1.4 ac	\$420.00
			\$		\$

Technical Assessment

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practice and reasonable.

Date 8-17-26	Technical Assistance Provider  Refer to NRS signature on IR sheet
------------------------	---

Amount Authorized for Financial Assistance

The organization has authorized the practice(s), rate(s), and Total Practice Cost(s) listed in the Conservation Practice section.

Approval Date	Authorized Signature	Total Amount Authorized \$420.00
---------------	----------------------	--

Total Eligible SWCD Cost Share = \$420.00 Operation & Maintenance

- Monitor growth of target species. Regrowth, resprouting and reoccurrence of herbaceous weeds can be expected. Complete spot treatments of individual plants or areas needing retreatment when weed vegetation is most vulnerable to desired treatment procedures.
- If chemicals are used, the operator will develop a safety plan for individuals exposed to them. This plan includes the telephone numbers and addresses of emergency treatment centers and the phone number for the nearest poison control center.
- Follow label instructions and observe mixing and loading setbacks from wells, intermittent streams and rivers, natural or impound ponds and reservoirs.
- Comply with label instructions and/or Federal, State, Tribal, and local laws for signage around treated fields and restricted entry intervals.
- Comply with label instructions and/or Federal, State, Tribal, and local laws when disposing of chemicals and chemical containers.
- Appropriate herbicide labels and Material Safety Data Sheets (MSDS) will be maintained. These can be accessed on the internet: <http://www.greenbook.net>.
- Application equipment will be calibrated according to recommendations before each seasonal use and with each major chemical and site change.
- Application equipment will be properly maintained, including replacing worn nozzle tips, cracked hoses, and faulty gauges.
- Maintain plant management and herbicide application records for at least 2 years and in accordance with State-specific requirements.

Conservation Practice Plan Certification

I, David Brennan (landowner name), certify that I have read and understand the Conservation Practice Plan contained herein. By signing below, I am agreeing to implement and maintain the Herbaceous Weed Management 315 project area for a minimum of 1 year.

David Brennan
Landowner Signature

Date 8-3-2026

[Signature]
SWCD Technical Representative Signature

Date 8-4-2026

**315 – Herbaceous Weed Treatment
Implementation Requirements**

Chemical Treatment Methods and Plans		☐ Not Applicable
Field(s):	Acres: 1.4	
Target species: Plumeless Thistle, Wild Carrot, Ragweed		
Pre-treatment density of target plants: 90-100%		
Post-treatment density of target plants: less than 5%		
Chemical treatment references: https://www.mda.state.mn.us/plants/pestmanagement/weedcontrol/noxiouslist/plumelessstistle		
Dates or plant growth stage for effective treatment: Fall 2026, Spring 2027, mid summer 2027		
Special mitigation, application techniques, timing consideration for safe and effective applications: Refer to product label and DNR website above		
Follow all product label instructions: Yes		

- ☒ WIN-PST or similar evaluation is attached and was discussed with landowner in formulating alternatives. Summarize herbicide risks below.

Herbicide risks with listed chemicals is very low. When performing foliar spray herbicide application mitigation strategies should still be used including; avoid windy days, avoid application during or directly prior to a rain event, and be careful to ensure spray only hits target species to avoid chemical drift onto soil and other plants as much as possible.

Mechanical Treatment Methods and Plans		☐ Not Applicable
(Producer is responsible for making sure all equipment is clean and free of invasive seed sources before treatment begins)		
Field(s):	Acres: 1.4	
Target species: Plumeless Thistle, Wild Carrot, Ragweed		
Pre-treatment density of target plants: 90 - 100%		
Post-treatment density of target plants: less than 5%		
Types of equipment to be used (mowing, hand clearing, roller chopping, light disking, etc.): Riding Mower - no soil disturbance		
Dates or plant growth stage for effective treatment: Fall 2026, late Summer to Fall 2027		
Mechanical Treatment Methods and Plans continues next page		

**315 – Herbaceous Weed Treatment
Implementation Requirements**

Mechanical Treatment Methods and Plans continued from previous page

Operating instructions (if applicable):

Wear protective gear if wild parsnip and/or poison ivy is present.

Techniques and procedures to be followed:

2026 mowing's purpose is to remove noxious weed stalks that would make it difficult to move around the project area and apply herbicide. 2027 mowing is to hinder weed regeneration and seed production before the seeding of native plants in early winter.

Sensitive Features Plan

--

Operation and Maintenance Plan (check all that apply)

- ☒ Monitor growth of target species using monitoring report or equivalent.
- ☒ If chemicals are used, the operator will develop a safety plan for individuals exposed to them. This plan includes the telephone numbers and addresses of emergency treatment centers and the phone number for the nearest poison control center.
- ☐ Mixing and loading setbacks from wells, intermittent streams and rivers, natural or impound ponds and reservoirs follow label instructions.
- ☐ Signage around treated fields and restricted entry intervals comply with label instructions, and/or Federal, State, Tribal, and local laws.
- ☒ Disposing of chemicals and chemical containers is done in accordance with label instructions, and/or Federal, State, Tribal, and local laws.
- ☒ Appropriate herbicide labels and Material Safety Data Sheets (MSDS) will be maintained. These can be accessed on the internet: <http://www.greenbook.net>.
- ☒ Application equipment will be calibrated according to recommendations before each seasonal use and with each major chemical and site change.
- ☒ Application equipment will be properly maintained, including replacing worn nozzle tips, cracked hoses, and faulty gauges.
- ☐ Maintain plant management and herbicide application records for at least 2 years and in accordance with USDA Agricultural Marketing Service's Pesticide Recordkeeping Program and State-specific requirements.

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315 – Herbaceous Weed Treatment
Implementation Requirements

Practice Specifications Approval and Completion Certification

Provided Practice Cost information

- ☒ Site-specific cost estimate, or specifications for the producer to develop a cost estimate or obtain the bid themselves.

Job Class Information (List Practice Job Class)

315 ESJAA Fact Sheet	Job Class: II
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Design Installation and Layout Approval

Designed By: Katelyn Abts	Date: 8/10/2026	Designer's Job Approval Authority:
Approved By: JACOB STICH Digitally signed by JACOB STICH Date: 2026.08.17 11:42:52 -05'00'	Date: 8/17/2026	Approver's Job Approval Authority: II

Record of Completion and Check Out Certification

Treated Acres	Date Completed by Client	Date Certified	Approver's Initials

- ☐ Additional documentation to support practice certification is in the Case File.

Certification Statement

I certify that implementation of this conservation practice is complete, meets criteria for the stated purpose(s), and meets the NRCS conservation practice standard and specifications.

Printed Name:	Date:
Title:	Certifier's Job Approval Authority (JAA):
Signature:	

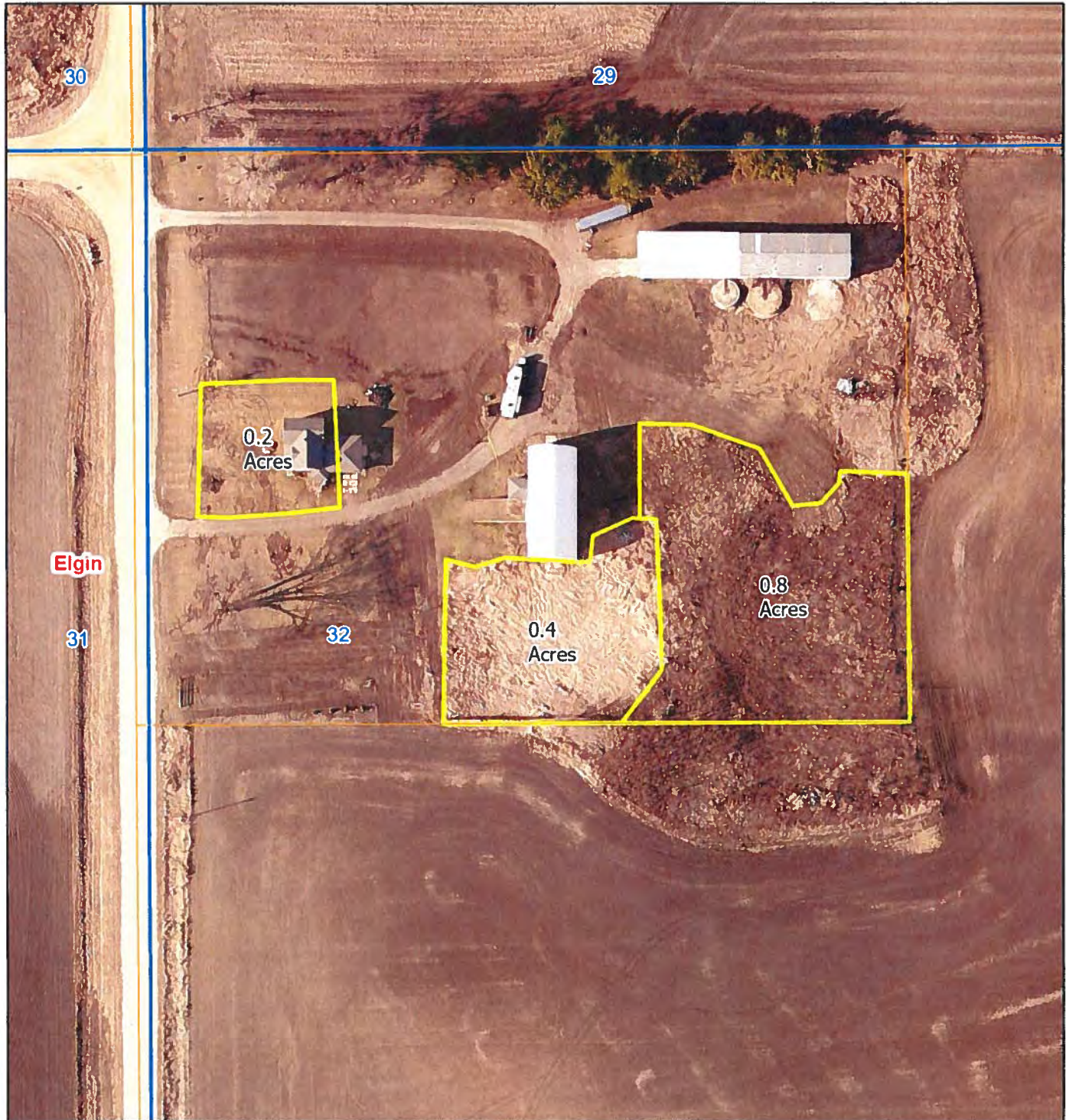
Notes:

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David Brennan Herbaceous Weed Management

by: Katelyn.Abts
7/23/2026



0 75 150 300 Feet

- Project Area
- Townships
- Sections

1:1,217



Soil Health RCPP 2026 Ranking / Batching								8/27/2026
Contract #	Total Ranking Points	Practice (code)	Funding Request	Funding Revision	Acres	Contracted Years	Rate	Comments
79-3-52	35	Cover Crops (340)	\$5,000.00		100	1	\$50	2026, single species
79-3-53	25	Cover Crop (340)	\$3,165.00		66.03	1	\$50	2026, Single Species
79-3-45	25	Cover Crop (340)	\$2,185.00		43.7	1	\$50	2026, Single Species
79-4-48	25	Cover Crop (340)	\$14,904.00		89.3	3	\$50 & \$60	50.3 Ac Multi & 39 Ac Single
79-3-49	25	No-Till (329)	\$4,000.00		100	2	\$20	Continuous No-Till
79-4-54	25	No-Till (329)	\$4,000.00		100	2	\$20	Continuous No-Till
79-4-55	25	Cover Crop (340)	\$6,000.00		100	1	\$60	
79-3-51	5	Cover Crop (340), Rotational No-till (329)	\$4,114.50		63.3	1	\$50, \$15	Single species cover crop, Rotational no-till, both 1-year
79-4-56	40	Cover Crop (340)	\$4,650.00		93	1	\$50	2026, Single Species
79-4-57	25	Cover Crop (340)	\$1,210.00		24.2	1	\$50	2026, Single Species
79-3-11	30	Tree/Shrub Establishment (612) & Consercation Cover (327)	\$5,754.45	\$5,221.05	4.4	1	\$600	\$600/acre (327), 50% plus \$1 for each tree (612), revised down due to cost estimate quantities
79-4-58	5	Cover Crop (340)	\$10,000.00		100	2	\$50	2026-27, single species
			\$74,228.50					

Pending contract signatures, technical sign-off and eligibility reviews

Board Chair Signature

Notes on Approval:

Date

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 79-3-52	Amendment ☐ Date(s):	Canceled ☐ Date(s):
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* If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name [REDACTED]	Address [REDACTED]	City/State [REDACTED]	Zip code [REDACTED]
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: West Albany	Township No: [REDACTED]	Range No.: [REDACTED]	Section No.: [REDACTED]	1/4,1/4 [REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS FOTG, Practice Standard 340 - Cover Crops
- Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
- This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 12/1/2026, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed Flat Rate Voucher Form.
- This contract is contingent on the land occupier maintaining eligibility for federal farm bill payments. In the instance a land occupier fails to meet eligibility requirements, they will have 30 days to rectify eligibility or this contract will be terminated.

Applicant Signatures

The land occupier's signature indicates agreement to:

- 1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
- 2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
- 3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
- 4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
- 5. The land occupier acknowledges they have received a copy of the historically underserved producer self-certification form.
- 6. Allow the contracting SWCD, NRCS, the Board of Water and Soil Resources, or their authorized representative, access to and the right to examine all, records, books, papers, or documents related to this contract.

Date	08/07/2026	
Date	Landowner, if different from applicant	
	Address, if different from applicant information:	

Conservation Practice

The primary practice for which assistance is requested is **Cover Crop (340)**

Practice standard(s) or eligible component	Units
Cover Crops (340)	100 Acres

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practice and reasonable.

Date	08/07/2026	Technical Assistance Provider	Deanna Pomije
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Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of: \$50/ acre

This Contract Entails: 100 Acres of single species Cover Crop at \$50 an Acre for 2026

Approval Date	Authorized Signature	Total Amount Authorized
		\$5,000.00

Minnesota Cover Crop Design Worksheet

Note: Yellow areas indicate required data. Blue areas indicate optional data.

Name:		Program:	
Address:		Contract #:	79-3-52
Field No.:	See notes	Contract Item No.:	
Section:		Township:	
		Range:	
		Acres:	113.2

Indicate the decision-maker's objective(s) for applying cover crop, in priority order (1, 2, 3, etc.)

Reduce Erosion from Wind & Water	Suppress excessive weed pressures & break pest cycles.
Improve Soil Moisture use efficiency	Maintain or increase soil health & organic matter content.
Minimize Soil Compaction	1 Reduce water quality degradation by utilizing excessive soil nutrients.

Seeding Method: ☒ Incorporated Seed ☐ Non-Incorporated Seed

Seeding Window: July 15th- Nov. 1st

Termination Method: Herbicide

Fertilizer Applied: N/A

Primary Crop Planted

Soybeans

Management Considerations:	Weeds will be controlled with clipping or proper herbicides as needed following product label directions and current U of M Use recommendations. Species marked with an asterisk (*) require <i>Rhizobium</i> inoculation.

Planned Cover Crop Mixture

Cover Crop Species	Full Seed Rate of PLS lb/ac	Acres	Percent of Full Rate of PLS	Rate of PLS lb/ac	Total PLS lbs	Crop Type	Seeding Depth (inches)	Seeds per Sq/Ft
Rye, Winter Cereal	55	113.2	91%	50	5660	CG	0.75 - 1.5	20.84
-	-					-	-	0.00
-	-					-	-	0.00
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-	-					-	-	0.00
-	-					-	-	0.00
			91%	Total lbs/PLS	5660.0	Total Seeds per Sq/Ft		20.84

Estimated PLS seeding rate (lbs/acre): 50

Planned Seeding Depth (inches): 1.125

Notes:

Next Crop: Corn and Soybeans, doing this practice in conjunction with some no-till.

Plans to no-till drill in cover crop

Planned By: Deanna Pomije

Date: 6/1/2026

Approved By: Deanna Pomije

Date: 6/1/2026

JAA: 3

Contract Amendment Form

Organization: Wabasha SWCD	Contract Number: 2026WAGZ-WC-12	Amendment Number: 1	Amendment Type Date ☒ Amount ☒ Land Occupier ☐ Practice ☐ Other ☐
		Board Meeting Date:	

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: 12/31/2028

Original Contract Install Date: 11/30/2026

Amended Contract Install Date (If applicable): 12/1/2027

Original Total Amount Authorized: \$16,838.60

Amended Total Amount Authorized: \$17,933.18

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

This amendment will extend the contract deadline from 11/30/2026 to 12/1/2027. This amendment also raises the original amount authorized from \$16,838.60 to \$17,933.18 to adjust for a higher bid than the cost estimate. The adjustment is based on a bid submitted by Dykes Brothers Excavating for \$49,948.00. 90% of \$49,948.00 is \$44,953.2 of which Wabasha SWCD will cost-share 17,933.18 while 27,020.02 will be covered by other funds.

The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take affect on the date of the last signature hereto.

Date 08/24/2026	Land Occupier <i>Gerald & Tami Folkert</i>
Date	Landowner, if different from applicant

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

Date 08/25/2026	Technical Assistance Provider KEATON TOLLAKSON (Affiliate) Digitally signed by KEATON TOLLAKSON (Affiliate) Date: 2026.08.25 10:17:16 -05'00'	NRCS Engineered Project with appropriately signed and documented plans, available upon request. A signed as built can be used as the certification on the "voucher and certification".
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Organizational Approval

Date	Authorized Signature
------	----------------------

*Attach this form to the Conservation Practice Assistance Contract



Completed Document Audit Report
Completed with SignWell.com

Title: Folkert Contract Amendment 1 (1)

Document ID: 66193de8-717c-419e-8847-ed40a80837bc

Time Zone: (GMT-06:00) Central Time - Chicago

Files

Folkert Contract Amendment 1 (1).pdf - 1 page

Aug 24, 2026 12:43:59 CDT

Activity

 Ella Schams	created the document (ella.schams@mn.nacdnet.net)	Aug 24, 2026 12:45:36 CDT
IP: 2600:129e:2f23:64:a51c:a094:de2:82de		
 Ella Schams	sent the document to gtfolkert@aol.com	Aug 24, 2026 12:46:36 CDT
IP: 2600:129e:2f23:64:a51c:a094:de2:82de		
 Gerald & Tami Folkert	first viewed document (gtfolkert@aol.com)	Aug 24, 2026 13:39:40 CDT
IP: 140.190.60.28		
 Gerald & Tami Folkert	signed the document (gtfolkert@aol.com)	Aug 24, 2026 13:40:12 CDT
IP: 140.190.60.28		

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2026WAGZ-WC-12	Amendment ☐ Board Meeting Date(s):	Canceled ☐ Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Gerald and Tami Folkert	Address 29192 County Rd 28	City/State Plainview, MN	Zip Code 55964
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: Plainview	Township No: 108	Range No.: 11	Section No. 30	1/4,1/4 N1/2 SE1/4
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Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 15 years, is achieved.
The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance Plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to install and establish the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Grade Stabilization Structure (410), Grassed Waterway (412), Mulching (484), Critical Area Planting (342)
- NRCS - FOTG
- Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the financial assistance payments.
- This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If the practice(s) covered by this contract have not been installed by 11/30/2026, this contract will be automatically terminated on that date.
- Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization as practical and reasonable. The invoices/receipts must include: the name of the vendor; the materials, labor or equipment used; the component unit costs; and the date(s) the work was performed. The organization has the authority to make adjustments to the costs submitted for reimbursement. Reimbursement requests must also be supported by a completed Percent Based Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
- Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
- Obtain any permits required in conjunction with the installation and establishment of the practice(s) prior to starting construction of the practice(s).
- Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

5. Not accept financial assistance funds, from state sources in excess of 34.6 percent, or state and non-state sources that when combined are in excess of 90 percent of the total cost to establish the conservation practice(s).

6. provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Tennessean Warning Notice - As a condition of receiving monetary compensation from the State of Minnesota, you will need to provide your Name and Address of your property. This information, along with the costs of the project will be shared during a public meeting of the local Wabasha County SWCD Board as well as a Board of Water and Soil Resources online reporting system (eLink).

Date 6-15-26	Land Occupier Dami Saker Mark Follett
Date	Landowner, if different from applicant
	Address, if different from applicant information:

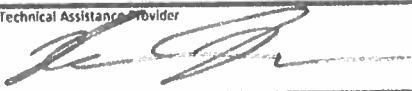
Conservation Practice

The primary practice for which assistance is requested is: **Grade Stabilization (410)**

Practice standard(s) or eligible component(s) Grade Stabilization (410), Grassed Waterway (412) Mulching (484), Critical Area Planting (342)	Total Project Cost Estimate \$48,734.00
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Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be installed and deem the practice(s) needed and that the estimated quantities and costs are practical and reasonable.

Date 6-15-26	Technical Assistance Provider 	NRCS Engineered Project with appropriately signed and documented plans, available upon request. A signed asbuilt can be used as the certification on the "voucher and certification".
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Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed 34.6 percent of the total cost to establish the conservation practice.

Approval Date 6-25-26	Authorized Signature 	Total Amount Authorized \$16,838.60
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Natural Resources Conservation Service
U.S. DEPARTMENT OF AGRICULTURE



August 21, 2026

To: Minnesota SWCD Supervisors and Staff

Subject: 2024 Economic impacts of the Minnesota Conservation Delivery Partners

The Minnesota Conservation Partnership, (NRCS, BWSR, and MASWCD) requested a report to quantify the economic activity generated in the local economy by conservation practices in Minnesota.

This economic impact analysis demonstrates the significant return on investment produced by our local, state, and federal conservation delivery partnership. *Please see the attached economic fact sheet for additional information.*

The report concludes that through direct and indirect effects of conservation funding, the \$214 million invested in conservation programs generated \$395 million in economic activity across Minnesota. **In practical terms, every \$1 spent resulted in \$1.85 returned to our local economy. In addition, 4,283 jobs were supported through our conservation expenditures.**

As your conservation partners, we remain committed to a locally-led approach to conservation delivery. Services are provided on-site, in collaboration with producers and landowners, by conservation professionals who are technically trained and certified.

Overall, this report once again reinforces that the economic impact of conservation funding extends far beyond singular conservation practices and services and beyond the other public benefits of our work to the land and people of Minnesota. Conservation investments strengthen local economies, support jobs, and enhance natural resources that sustain our communities.

In fact, every person living in Minnesota benefits from ensuring our natural resources are protected, and our land remains productive and resilient.

As your local, state, and federal conservation partners, we will continue to support conservation delivery so every Minnesotan may enjoy the benefits of our healthy natural resources and sustainable working lands – today and for generations to come.

“Take care of the land and it will take care of you” Anonymous

John Jaschke,

Executive Director

State of Minnesota

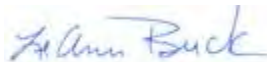
Board of Water and Soil Resources

A handwritten signature in black ink that reads "John Jaschke". The signature is fluid and cursive, with a long horizontal line extending from the end.

LeAnn Buck,

Executive Director

Minnesota Association of Soil and Water Conservation Districts

A handwritten signature in blue ink that reads "LeAnn Buck". The signature is cursive and somewhat stylized.

Troy Daniell,

State Conservationist

United States Department of Agriculture

Natural Resources Conservation Service

A handwritten signature in blue ink that reads "Troy Daniell". The signature is cursive and stylized, with a large, sweeping "D".

The Economic Impact of Conservation Funding

2024 IMPLAN Report Results



The 2024 IMPLAN Report

Data is combined from NRCS Minnesota, the Minnesota Board of Water and Soil Resources (BSWR), and local Soil and Water Conservation Districts (SWCD) to develop an accurate picture of the economic impact of conservation funding in Minnesota. When a landowner undertakes conservation, the entire community benefits. This is demonstrated in the 2024 Impact Analysis for Planning (IMPLAN) report.

What is IMPLAN?

IMPLAN is an economic impact analysis and modeling program that measures the economic impact of actions taken by government agencies, business and other institutions to understand their direct and indirect effects in an area.

Conservation partners utilize IMPLAN to understand how their programs benefit not just producers, but also the surrounding communities.

Results

In 2024, NRCS Minnesota, BWSR, and local SWCDs spent \$213,685,656 on conservation programs. Some of this money left the state for a variety of reasons, but ultimately, \$203,740,794, over 95 percent, directly benefited the Minnesota economy.

This influx of funding in Minnesota, through direct effects (such as buying cover crop seed) and indirect effects (such as a seed supplier buying gas) resulted in an output of \$394,789,414 generated in Minnesota from conservation-related expenditures. This means that for every \$1 invested in conservation, \$1.85 was generated in the local economy. This funding also supported new jobs for Minnesotans. According to the analysis, 4,283 jobs were supported in 2024 as a result of conservation expenditures.

Conservation work leads to significant benefits for Minnesota. The work landowners do with the NRCS and its partners helps the land and improves individual agricultural operations; but it does so much more than that. It puts money in the pockets of Minnesotans across the state.

\$213,685,656

Spent on conservation programs

\$394,789,414

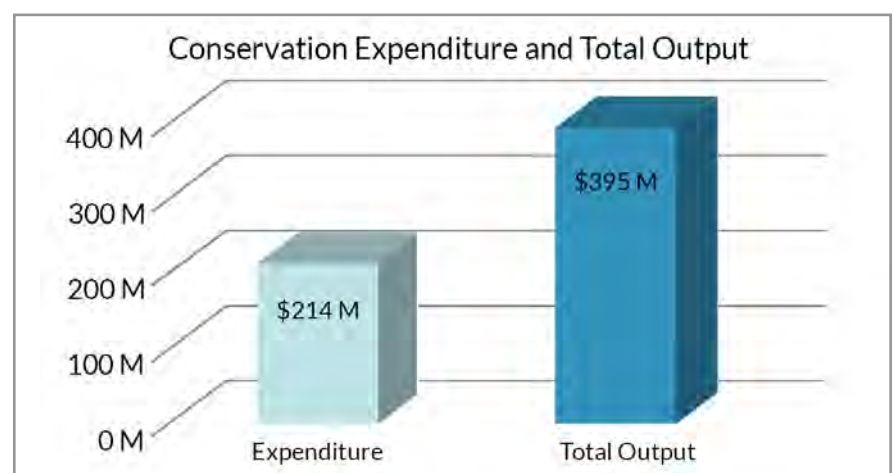
Output into the Minnesota economy

\$1.85

Generated for every \$1 spent

4,283

Jobs supported



Guidance documents lack the force and effect of law, unless expressly authorized by statute or incorporated into a contract. USDA may not cite, use, or rely on any guidance that is not available through their guidance portal, except to establish historical facts.



FISCAL YEAR COMPARISONS	FY2021	FY2024
Total Conservation Expenditures NRCS Minnesota, BWSR, and local SWCDs total conservation program expenses	\$228,448,531	\$213,685,656
Total Output to Minnesota Economy Economic value added as a result of conservation spending.	\$413,692,920	\$394,789,414
Direct Minnesota Impact Changes/expenditures by producers/consumers as result of activity or policy.	\$186,916,423	\$203,740,794
Percent of Output that Directly Benefited Minnesota Economy Direct Minnesota Impact / Total Conservation Expenditures	81%	95%
Output Generated for Every \$1 of Conservation Spending	\$1.81	\$1.85
Jobs Supported All hours needed for conservation jobs divided by the hours of a full time job to develop the equivalent number of full time jobs.	2,527	4,283

IMPLAN Models and Effects Defined

NRCS economists use IMPLAN to estimate the economic impact of public conservation expenditures.

Input-Output Models

Input-output models are typically used to analyze the impacts of an influx of government or private expenditures into a community or regional economy on consumption, net output, and jobs.

Direct Effects

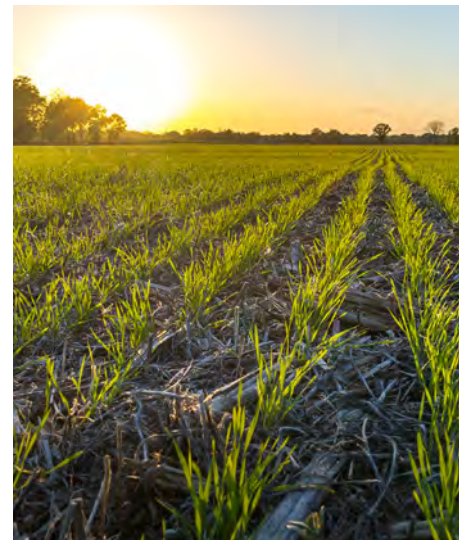
Direct effects are one or more production changes or expenditures made by producers/ consumers as a result of an activity or policy.

Indirect Effects

Indirect effects are the business to business purchases in the region's supply chain that stem from the initial industry input purchases.

Induced Effects

Induced effects are generated by the spending of the employees within the business' supply chain.



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AREA 7 JOINT FALL MEETING

Southeast
Minnesota
Association of Soil &
Water Conservation
Districts



Southeast
Minnesota
Association of
Conservation
District Employees

WEDNESDAY, SEPTEMBER 23, 2026

9:00 AM - 3:00 PM

OWATONNA EAGLES

141 E ROSE ST.

OWATONNA, MN 55060

REGISTRATION: \$20



RSVP BY SEPTEMBER 11TH, 2026

to nikki.wheeler@fillmoreswcd.org

AREA 7 JOINT FALL MEETING

Southeast Minnesota Association of Soil & Water Conservation Districts
Southeast Minnesota Association of Conservation District Employees

DATE: Wednesday, September 23, 2026 **TIME:** 9:00 am-3:00 pm

LOCATION: Owatonna Eagles, 141 E. Rose St, Owatonna, MN

MORNING AGENDA

9:00-9:30 am - Registration & Refreshments

9:30-9:35 am - Welcome to Area 7 Joint Fall Meeting | **Randy Smith**-MASWCD A7 Director

9:35-10:00 am - Area 7 SWCD Updates | **All SWCD**

10:00-10:20 am - MASWCD Updates | **LeAnn Buck** - Executive Director

10:20-10:30 am - BREAK

10:30-11:00 am - NRCS Updates | **Luther Newton** - SE Assistant State Conservationist

11:00-11:30 am - BWSR Updates | **Julie Westerland** - One Watershed, One Plan Coordinator

LUNCH

11:30-12:30 pm - Burger bar, fries & fruit

SE MASWCD | SUPERVISORS | AFTERNOON AGENDA

12:30-12:50 pm - Travel To Site

12:50-1:40 pm - Site Presentation

1:40-2:00 pm - Travel back to Owatonna Eagles

2:00-3:00 pm - Supervisor Business Meeting | **Meeting Adjournment**

SE MACDE | EMPLOYEES | AFTERNOON AGENDA

12:30-1:30 pm - Employee Business Meeting

1:30-1:50 pm - Travel to Site

1:50-2:40 pm - Site Presentation

2:40-3:00 pm - Travel back to Owatonna Eagles | **Meeting Adjournment**