

**Wabasha Soil and Water Conservation  
District Regular Board Meeting  
April 23, 2026  
8:15 am  
611 Broadway Ave. Suite 10B**

**I. CALL MEETING TO ORDER**

*Lynn Zabel, Chair, called the meeting to order at 8:17 am.*

*Supervisors Present: Lynn Zabel, Chair, Chet Ross, Co-Chair, Sharleen Klennert, Treasurer, Dag Knudsen, Member.*

*Staff Present: Terri Peters, District Manager*

*Others Present: Frank Klennert, Citizen*

**II. PLEDGE ALLEGIANCE**

**III. AGENDA**

*Motioned by Klennert and seconded by Ross to approve The Agenda as presented.*

*Affirmative: Ross, Klennert, Knudsen, Zabel*

*Opposed: None*

*Motion Carried*

**IV. PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

**V. CONSENT AGENDA -Board Action**

*Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration*

**i. Contracts**

- A. JJD Land Co LLC, JJ Dukart, Contract# 26-CC-3 in the amount of \$669.12 for Prescribed Burn. Installed by date 11/30/2026.  
(Funding source – FY26 Conservation Contracts)

*Motioned by Ross and seconded by Klennert to approve the Consent Agenda – Contract.*

*Affirmative: Ross, Klennert, Knudsen, Zabel*

*Opposed: None*

*Motion Carried*

**ii. Contract Amendments:**

- A. Daniel H. Miller Contract# 2026WinLaC-Wab001 in the amount of \$350.00 for Woodland Stewardship Plan, changing funding source to FY2023 WinLaC.

*Motioned by Klennert and seconded by Ross to approve the Consent Agenda – Contract Amendment.*

*Affirmative: Ross, Klennert, Knudsen, Zabel*

*Opposed: None*

*Motion Carried*

**VI. SECRETARY'S REPORT**

A. March 26, 2026, Meeting Minutes – **Board Action**

*Motioned by Klennert and seconded by Ross to approve the Secretary's Report as reviewed and presented.*

*Affirmative: Ross, Klennert, Knudsen, Zabel*

*Opposed: None*

*Motion Carried*

**VII. TREASURER'S REPORT – Board Action**

A. March District Financial Statements

Included for your review

B. Budget vs Actual Profit and Loss. Jan-March and January-December 2026

*(Wait to approve – Tie out to QuickBooks report to the Budget report.)*

C. February Program Record – Added Staff hours.

D. March Program Record

*Motioned by Klennert and seconded by Ross to approve the Treasurer's Report to the best of our ability, until the Auditors review.*

*Affirmative: Ross, Klennert, Knudsen, Zabel*

*Opposed: None*

*Motion Carried*

**VIII. PAYMENT OF MONTHLY BILLS**

A. Monthly Bills in the amount of \$27,517.23 - **Board Action**

B. Note: Southeast Service Cooperative – Health Insurance premium will be paid on 5/1/2026 in the amount of \$5,234.34 by automatic withdrawal.

*Motioned by Klennert and seconded by Ross to approve Payment of the Monthly Bills in the amount of \$27,517.23 and the Southeast Service Cooperative Health Insurance premium that will be paid 5/1/2026 in the amount of \$5,234.34 by automatic withdrawal.*

*Affirmative: Ross, Klennert, Knudsen, Zabel*

*Opposed: None*

*Motion Carried*

**IX. DISTRICT REPORTS**

A. Chair Report – Lynn Zabel

B. County Commissioner – Bob Walkes

C. District Manager Report – Terri Peters

*Waste Storage Management project for Miller is not happening, he didn't get EQIP funding. Mehrkens didn't get EQIP funding either. Beginning pieces of the project. Neither waste storage project will happen this year. Will move WIC 319 funds. Quarterly billings. Staff hours in program record.*

*Planning Local Work Group meeting with Christina for May.*

*Gas Spill call. Helped the landowner find the right contact. Spill was close to well.*

*Went through the hiring process. New District Technician hired. Worked in the Planning & Zoning department in Polk County.*

- D. NRCS Report – Christina Taylor – (Terri went over report, in the packet late)
- E. Natural Resources Technician Report– Katelyn Abts – (in the packet)
- F. Soil Health/Nutrient Management Tech Report – Deanna Pomije (in the packet)
- G. Conservation Planning & Outreach Technician – Ella Jurgerson (in the packet)
- H. BWSR Report –
- I. FSA –

**X. OLD BUSINESS**

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

**XI. NEW BUSINESS**

- A. Fillmore SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00.  
Contract 01/01/2026 – 12/31/2027.  
***Motioned by Klennert and seconded by Ross to approve the Fillmore SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00.  
Contract 01/01/2026 – 12/31/2027.  
Affirmative: Ross, Klennert, Knudsen, Zabel  
Opposed: None  
Motion Carried***
- B. Rice SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00.  
Contract 01/01/2026 – 12/31/2027.  
***Motioned by Klennert and seconded by Ross to approve the Rice SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00.  
Contract 01/01/2026 – 12/31/2027.  
Affirmative: Ross, Klennert, Knudsen, Zabel  
Opposed: None  
Motion Carried***
- C. Olmsted SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00.  
Contract 01/01/2026 – 12/31/2027.  
***Motioned by Klennert and seconded by Ross to approve the Olmsted SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00.  
Contract 01/01/2026 – 12/31/2027.  
Affirmative: Ross, Klennert, Knudsen, Zabel  
Opposed: None  
Motion Carried***
- D. Approve Suzanne Tomek Contract# 2026WAGZ-WC-02 in the amount of \$350.00 for a Woodland Stewardship Plan. Installed by date 11/30/2026. – **Board Action** (Funding source – FY2026 WAGZ – (watershed-based funding)  
***Motioned by Klennert and seconded by Ross to approve Suzanne Tomek Contract# 2026WAGZ-WC-02 in the amount of \$350.00 for a Woodland Stewardship Plan.  
Installed by date 11/30/2026.  
Affirmative: Ross, Klennert, Knudsen, Zabel  
Opposed: None  
Motion Carried***

- **Dag commented that the Women’s Club of Lake City would like to make a \$2,000.00 donation to SWCD to use towards cover crops. Lake Pepin protection.**

- E. **Cover Crop Deadline Dates – Discussion**
  - i. August 31, 2026 - Sign-up Deadline
  - ii. June 30, 2026 - Continuing contract planning deadline
  - iii. November 13, 2026 – Certification Docs Provided to Technicians deadline.

**We will be getting some funds from Olmsted Soil Health Program.**
- F. **April Soil Health RCPP 2026 Ranking / Batching – Board Action**  
**Motioned by Klennert and seconded by Ross to approve the April Soil Health RCPP 2026 Ranking / Batching.**  
**Affirmative: Ross, Klennert, Knudsen, Zabel**  
**Opposed: None**  
**Motion Carried**
- G. **Upcoming Events:**
  - i. Wednesday, May 6, 2026, Area 7 Envirothon
  - ii. Wednesday, May 13, 2026, 5<sup>th</sup> Grade Conservation Day
  - iii. Monday, May 25, 2026, Memorial Day Holiday – Office Closed
  - iv. Thursday, May 28, 2026, Board Meeting, and Local Work Group Meeting

**\*\*\*May Board Meeting will be held in the County Commissioners Room with the Local Work Group Meeting starting at 10.00 am**

**XII. Board Reports**

- A. Zumbro 1W1P – Dag
- B. WinLaC 1W1P – Lynn  
**Will be planning a Technical Advisory Group meeting.**
- C. SE SWCD Technical Support JPB - Dag
- D. County Board Meeting – Sharleen

**XIII. Adjourn – Board Action**

**Motioned by Klennert and seconded by Ross to Adjourn the meeting at 9:43 am.**  
**Affirmative: Ross, Klennert, Knudsen, Zabel**  
**Opposed: None**  
**Motion Carried**

Respectively Submitted By:



Seth Tentis, Secretary