

**Wabasha Soil and Water Conservation  
District Regular Board Meeting  
April 23, 2026  
8:15 am  
611 Broadway Ave. Suite 10B**

**I. CALL MEETING TO ORDER**

**II. PLEDGE ALLEGIANCE**

**III. AGENDA**

**IV. PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

**V. CONSENT AGENDA -Board Action**

*Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration*

**i. Contracts**

- A. JJD Land Co LLC, JJ Dukart, Contract# 26-CC-3 in the amount of \$669.12 for Prescribed Burn. Installed by date 11/30/2026.  
(Funding source – FY26 Conservation Contracts)

**ii. Contract Amendments:**

- A. Daniel H. Miller Contract# 2026WinLaC-Wab001 in the amount of \$350.00 for Woodland Stewardship Plan, changing funding source to FY2023 WinLaC.

**iii. Vouchers**

- A.

**iv. Grants**

- A.

**VI. SECRETARY'S REPORT**

- A. March 26, 2026, Meeting Minutes – **Board Action**

**VII. TREASURER'S REPORT – Board Action**

- A. March District Financial Statements  
Included for your review
- B. March Program Record

**VIII. PAYMENT OF MONTHLY BILLS**

- A. Monthly Bills in the amount of \$27,517.23 - **Board Action**
- B. Note: Southeast Service Cooperative – Health Insurance April premium will be paid on 5/1/2026 in the amount of \$5,234.34 by automatic withdrawal.

**IX. DISTRICT REPORTS**

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – Christina Taylor – (in the packet)
- E. Natural Resources Technician Report– Katelyn Abts – (in the packet)
- F. Soil Health/Nutrient Management Tech Report – Deanna Pomije (in the packet)
- G. Conservation Planning & Outreach Technician – Ella Jurgerson (in the packet)
- H. BWSR Report –
- I. FSA –

**X. OLD BUSINESS**

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

**XI. NEW BUSINESS**

- A. Fillmore SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00. Contract 01/01/2026 – 12/31/2027.
- B. Rice SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00. Contract 01/01/2026 – 12/31/2027.
- C. Olmsted SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00. Contract 01/01/2026 – 12/31/2027.
- D. Approve Suzanne Tomek Contract# 2026WAGZ-WC-02 in the amount of \$350.00 for a Woodland Stewardship Plan. Installed by date 11/30/2026. – **Board Action** (Funding source – FY2026 WAGZ – (watershed-based funding)
- E. Cover Crop Deadline Dates – **Discussion**
  - i. August 31, 2026 - Sign-up Deadline
  - ii. June 30, 2026 - Continuing contract planning deadline
  - iii. November 15, 2026 – Certification Docs Provided to Technicians deadline.
- F. April Soil Health RCPP 2026 Ranking / Batching – **Board Action**
- G. Upcoming Events:
  - i. Wednesday, May 6, 2026, Area 7 Envirothon
  - ii. Wednesday, May 13, 2026, 5<sup>th</sup> Grade Conservation Day
  - iii. Monday, May 25, 2026, Memorial Day Holiday – Office Closed
  - iv. Thursday, May 28, 2026, Board Meeting, and Local Work Group Meeting

**\*\*\*May Board Meeting will be held in the County Commissioners Room with the Local Work Group Meeting starting at 10.00 am**

**XII. Board Reports**

- A. Zumbro 1W1P – Dag
- B. WinLaC 1W1P – Lynn
- C. SE SWCD Technical Support JPB - Dag
- D. County Board Meeting – Sharleen

**XIII. Adjourn – Board Action**

# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

<b>Organization:</b>  Wabasha SWCD	<b>Contract Number:</b>  26-CC-3	<b>Other state or non-state funds?</b>  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<b>Amendment</b> <input type="checkbox"/> <b>Board Meeting Date(s):</b>	<b>Canceled</b> <input type="checkbox"/> <b>Board Meeting Date(s):</b>
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\*If contract amended, attach amendment form(s) to this contract.

## Applicant

<b>Land Occupier Name</b>  JJD Land CO LLC	<b>Address</b>  2911 Bandel CT NW	<b>City/State</b>  Rochester, MN	<b>Zip code</b>  55901
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

<b>Township Name:</b>  West Albany	<b>Township No.:</b>  110	<b>Range No.:</b>  12	<b>Section No.:</b>  34	<b>1/4,1/4</b>  W
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## Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:


1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:
 

DNR approved Burn Plan and abide by the requirements set by an activated Burn Permit.
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/30/26, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

## Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
4/12/26	
Date	Landowner, if different from applicant
	Address, if different from applicant information:

**Conservation Practice**

The primary practice for which cost-share is requested is **Prescribed Burning**

Eligible Component Standard & Name  <b>Prescribed Burning</b>	Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate  <b>\$669.12</b>
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

**Technical Assessment and Cost Estimate**

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
4/15/26	See DNR approved Burn Plan and activated permit

**Amount Authorized for Financial Assistance**

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$42.81 per acre

Amount	Program Name	Fiscal Year
\$669.12	Conservation Contracts	2026

Date	Authorized Signature	Total Amount Authorized
4/15/26	Lee Peters per board resolution	\$669.12

Private Lands Prescribed Burn Plan									2026		
Contractor	Prairie Land Professionals				Landowner	JJ Dukart					
	4120 Co. Rd. 21NE					2911 SANDPLOT CT NW					
	Elgin, MN 55932					ROCKHILLS MN, MN 55901					
	Telephone: 507-280-4267 Cell: 507-259-6501					Telephone: Cell: 507-261-5652					
County	Sec	TWP	Range	Forty	Lat/Long (D.M.S) optional						
Wabasha	34	110	12	NW	Fire number will be called in to dispatch.						
Burn Unit Description											
Fuel Model <sup>1</sup>				Size of Burn (acres) <sup>1</sup>							
1. Tall grass prairie				15.63		Well established burn breaks.					
Additional Burn Unit Descriptors as needed (e.g. overstory/understory, soil, other ownerships within burn area, other descriptors (power lines, road etc.) The burn site is bordered by a gravel rd. on the west side and the Zumbro River on the east side. There is also an established tree plantation on the east and west side of the burn. There are excellent burn breaks.											
Objectives											
Purpose of burn: Re-invigorate prairie and control cool season grasses.											
Burn Prescription Window (use BEHAVE to calculate)											
Acceptable Wind Direction(s)		Outputs Prescription Parameters				Guidance Prescription Parameters					
		Spread Rate		Flame Length		Wind Speed			Relative Humidity	1-Hr FM (opt)	1000-Hr FM (opt)
		Head	Backing	Head	Backing	20'	Mid flame	Temp.			
SW, SE, S,W	Maximum Prescription	200	8	10	3	Max 20	Max 8	Max 85	Min 10	13	22
	Minimum Prescription	5	1	1	0.5	Min 2	Min 1	Min 45	Max 70	5	10
Desired burn date window: From 4/15/26 through 5/15/26											
Additional Considerations											
<b>Consideration</b>			<b>Mitigation (brief description)</b>								
Adjacent Landowner Concerns:			Will contact adjacent landowners								
Peat Soils or Wet Soils:			None								
Other:											
Emergency Telephone Numbers					Other Burn Activity Contacts						
Forestry	507-765-7832										
Fire Dept											
Sheriff	651-565-3361, or 9-1-1										
Medical	, or 9-1-1										

Personnel Needs (minimum required to conduct burn)			
Burn Boss Name(s):			
Minimum staffing	# Needed	Position	Names(Optional)
	4	Prairie Land Pro. employees	
	Equipment Needs		
	# Needed	Equipment Type	
	1	C-50 Case with 80 gallon tank, PTO Pump, Slip on with Honda pump and 50 gal tank.	
6	Bladder bags, 2 rakes, 3 tampers		
2	Trucks with 110 gal. tanks		
3	Drip torches		
Operations Plans			
<b>Pre-burn Site Preparation Completed</b> (e.g. fire breaks, fuel reduction, etc.): Mowed fire breaks.			
<b>Ignition/Firing Plan</b> (e.g. provisions for a test fire, firing pattern, preferred wind direction, hazards/special considerations): General plan is to back burn until safe then flank fires with strip headfires. Specific will be determined on site at time of burn.			
<b>Holding Plan</b> (e.g. holding lines, personnel): Utilize mowed fire breaks. Install wet lines			
<b>Patrol/Mop-up Plan</b> (e.g. mop-up process, patrol instructions): Mop up hot spots within 25 feet of breaks. Personal will stay on site until completely extinguished.			
Contingency Plans			
Where needed, consider secondary control lines, contingency resources, trigger points, backup plan for equipment failure, etc.: The road and the river are secondary control lines. If fire escapes, crews will retreat to catch and call 911.			
Smoke Management Plan			
Where needed, describe how you intend to mitigate the effects of smoke on roads, neighbors and other sensitive areas: Utilize wind direction to mitigate problems with smoke.			
Safety Plan			
As needed, identify safety zones, escape routes, and communications: Small burn. Safety zones will be determined on site prior to ignition.			
List of Attachments			
<input checked="" type="checkbox"/> Project Map (required)	<input type="checkbox"/> Fire Behavior Calculations (optional)	Other:	
Signatures			
Prepared by: Jon Alness		Title: PRES/CEO	Date: 4/12/26

Angela Yuska

Digitally signed by Angela Yuska  
Date: 2026.04.13 09:48:03 -05'00'

Angela Yuska, DNR Program Forester

**THIS PERMIT IS NOT VALID UNTIL SIGNED &  
ACTIVATED**

**Minnesota Open Burning Permit for  
Agricultural/Industrial/Management**

Permit Number: 9430749

<p><b>Burn Site Location:</b> Legal: Township 110, Range 12, W, Section 34</p> <p><b>Telephone Number at Site:</b> P: 5072596501 C: 5072596501</p> <p><b>Permittee Information</b> Alness, Jon Zumbro Valley Forestry 4120 County Rd 21 NE Elgin, Mn, 55932</p>	<p><b>Burning Permit Conditions / Requirements:</b></p> <p><b>Variance:</b> Variance to burn 16 acres of grass on JJ Dukart property. Burn done by Zumbro Valley Forestry. Follow burn plan. Notify adjacent neighbors. Get written permission for burn. Be aware of smoke distribution. Do not allow smoke to become a nuisance. Do not burn when forecast relative humidity is below 30%. Daily fire weather forecast information is available at: <a href="http://forecast.weather.gov/product.php?site=arx&amp;product=FWF&amp;issuedby=ARX">http://forecast.weather.gov/product.php?site=arx&amp;product=FWF&amp;issuedby=ARX</a></p> <p>Size: 16 Acres</p> <p>Start: Mon 04/13/2026 10:25AM End: Thu 12/31/2026 10:25AM</p> <p>Permit expires on: Thu 12/31/2026 10:25AM</p>
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This permit needs to be activated. To activate this permit, visit [www.dnr.state.mn.us/burningpermits](http://www.dnr.state.mn.us/burningpermits) or call 1-866-533-BURN(2876) or TTY 800-627-3529 and record the activation number, date, and burning hours provided. DNR Forestry will only allow this permit to be activated between Mon 04/13/2026 10:25AM and Thu 12/31/2026 10:25AM. Follow all instructions under the Burning Conditions/Requirements.

Activation Number:	Date:	M:	D:	Y:	Burning Hours:
Activation Number:	Date:	M:	D:	Y:	Burning Hours:
Activation Number:	Date:	M:	D:	Y:	Burning Hours:
Activation Number:	Date:	M:	D:	Y:	Burning Hours:
Activation Number:	Date:	M:	D:	Y:	Burning Hours:

Activation is required on each date that burning occurs. This permit is not valid until signed and activated.

**I agree:**

- To keep this fire under control and to assume responsibility for all damages and costs that may result from burning done under this permit.
- To attend this fire until completely extinguished.
- To have this permit available at the burn site for inspection.
- Not to burn if there is a practical alternative method for disposal of the material such as chipping, composting or recycling.
- To use a clean burning device to start the fire.
- Not to conduct burning during any air quality alert.
- Not to burn paper or cardboard except as provided under Minnesota Statutes 17.135.
- To extinguish the fire immediately if this permit is revoked.
- That prevailing wind must be away from nearby occupied buildings.
- That this permit fire will not be allowed to smolder without flame.
- Not to burn any prohibited materials as listed on the burning permit.

**Requirements (unless stated otherwise in special conditions):**

- Additional Requirements:
- Prevailing wind must be away from nearby occupied buildings, public roads, airports, and landing strips;
- Smoke must not be a hazard to the public;
- Permittee must be at least 18 years of age;
- Burning is prohibited below the ordinary high water mark of public waters except for agricultural operations or for the purposes of managing forests, prairies or wildlife habitat;
- No open burning shall be conducted within 50 feet of a residence of another person, without his or her written permission.

This permit is for open burning as allowed and specified in Minnesota Statutes (M.S. 88.16) and local ordinances. The permittee is granted permission to burn the above described materials at the specified location(s) during the conditions listed above. I attest, by my signature, that I have read the details of this permit and will comply with the conditions of, and any attachments to this permit; and that I am the landowner or have permission of the landowner to burn at the above burn site location; and that I will activate this permit each day prior to ignition. Violations of permit conditions may subject Permittee to criminal and/or civil actions. Permit must be in your possession when burning.

Permittee Signature	Date:	This permit obtained from: <a href="http://www.dnr.state.mn.us/burningpermits">http://www.dnr.state.mn.us/burningpermits</a>
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**PROHIBITED MATERIALS INCLUDE (M.S. 88.171) (but not limited to):**

Prohibited Materials Are: oils, rubber, plastics, tires and chemically treated materials such as railroad ties, treated lumber, composite shingles, tar paper, insulation, composition board, sheet rock, wiring, paint, hazardous and industrial waste.

**REDUCE, REUSE, RECYCLE, AND COMPOST**

## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

<b>Organization:</b>  Wabasha SWCD	<b>Contract Number:</b>  2026WinLaC- Wab001	<b>Other state or non-state funds?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<b>Amendment</b> <input type="checkbox"/> <b>Board Meeting Date(s):</b>	<b>Canceled</b> <input type="checkbox"/> <b>Board Meeting Date(s):</b>
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\*If contract amended, attach amendment form(s) to this contract.

### Applicant

<b>Land Occupier Name</b>  Daniel H Miller	<b>Address</b>  60300 N Co Rd 14	<b>City/State</b>  Kellogg, MN	<b>Zip code</b>  55945
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

### Conservation Practice Location

<b>Township Name:</b>  Highland Twp	<b>Township No.:</b>  109	<b>Range No.:</b>  11	<b>Section No.:</b>  12 & 1	1/4, 1/4
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### Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned lte, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:
 

Plan must be prepared by a Department of Natural Resources (DNR) Certified Plan Writer and registered with the DNR
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/30/2026 , this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

### Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
1-21-26	Danette M
Date	Landowner, if different from applicant
	Address, if different from applicant information


**Conservation Practice**

The primary practice for which cost-share is requested is **Woodland Stewardship Plan**

Eligible Component Standard & Name	Engineered Practice	Total Project Cost Estimate
	<input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
<b>Woodland Stewardship Plan</b>		

**Technical Assessment and Cost Estimate**

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.


Date	Technical Assistance Provider
1/22/26	

**Amount Authorized for Financial Assistance**

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: 350/Plan

Amount	Program Name	Fiscal Year
\$350.00	WinLac	<del>2026</del> 2023

4-22-26  
TP  
WinLac

Date	Authorized Signature	Total Amount Authorized
1-22-2026		\$350.00

**Wabasha Soil and Water Conservation  
District Regular Board Meeting  
March 26, 2026  
8:15 am  
611 Broadway Ave. Suite 10B**

**I. CALL MEETING TO ORDER**

*Lynn Zabel, chair called the meeting to order at 8:15 am.*

*Supervisors present: Lynn Zabel, Chair, Chet Ross, Co-Chair, Sharleen Klennert, Treasurer, Seth Tentis, Secretary and Dag Knudsen, member.*

*Staff present: Terri Peters, District Manager*

*Others present: Bob Walkes, County Commissioner, Dave Copeland by TEAMS and Frank Klennert, citizen*

**II. PLEDGE ALLEGIANCE**

**III. AGENDA**

*Added \$5.79 refund check for Michelle Schulz. Total checks \$59,601.17.*

*Motioned by Klennert and seconded by Ross to approve The Agenda with the total monthly bill's amount \$59,601.17.*

*Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel*

*Opposed: None*

*Motion Carried*

**IV. PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

Thank-you notes from MASWCD for FY2026 Dues and NACD for 2026 Gold Level Membership Contribution.

**V. CONSENT AGENDA -Board Action**

*Items on the Consent Agenda are considered to be routine by the Board. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration*

**i. Contracts**

- A. Contract# 79-3-11 in the amount of \$5,211.05 for Practice 327 Conservation Cover and Practice 612 Tree/Shrub Establishment.  
(Funding source- FY25-FY28 Soil Health RCPP-Round 3)

*Motioned by Klennert and seconded by Tentis to approve the Consent Agenda - Contract.*

*Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel*

*Opposed: None*

*Motion Carried*

**ii. Vouchers**

- A. Voucher payment for David A & Catherine K Schmidt Trust Contract# 2025WinLaC-Wab003 in the amount of \$350.00 for Woodland Stewardship Plan.  
(Funding source – FY25 WinLaC)

B. Voucher payment for Dennis Probst Contract# 25-CC-6 in the amount of \$1,500.00 for Practice 314 Brush Management.  
(Funding source – FY25 Conservation Contracts)

C. Voucher payment for Tom Gerken Contract# 2024WAGZ-WC-06 in the amount of \$4,500.00 for Practice 340 Cover Crops. Final payment.  
(Funding source: FY24-FY25 WAGZ)

**Motioned by Klennert and seconded by Ross to approve the Consent Agenda - Vouchers.**

**Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel**

**Opposed: None**

**Motion Carried**

iii. Grants

A. FY2026 State of Minnesota Board of Water and Soil Resources Soil Health Practices Grant Program Grant Agreement  
Grant ID# P26-0963 2026 Soil Health Practices-February \$120,000.00.  
Expiration date 12/31/2028.

**Motioned by Klennert and seconded by Ross to approve the Consent Agenda - Grant.**

**Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel**

**Opposed: None**

**Motion Carried**

VI. **SECRETARY'S REPORT**

A. February 26, 2026, Meeting Minutes – Board Action

**Motioned by Klennert and seconded by Tentis to approve the Secretary's Report as reviewed.**

**Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel**

**Opposed: None**

**Motion Carried**

VII. **TREASURER'S REPORT – Board Action**

A. February District Financial Statements  
Included for your review

B. January & February Program Records

**Motioned by Klennert and seconded by Ross to approve the Treasurer's Report to the best of our ability, subject to Auditors verification at end of the year.**

**Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel**

**Opposed: None**

**Motion Carried**

**VIII. PAYMENT OF MONTHLY BILLS**

- A. Monthly Bills in the amount of \$59,601.17 - **Board Action**
- B. Note: Southeast Service Cooperative – Health Insurance April premium will be paid on 4/1/2026 in the amount of \$5,234.34 by automatic withdrawal.

***Motioned by Klennert and seconded by Ross to approve Payment of the Monthly Bills in the amount of \$59,601.17 and Southeast Service Cooperative for the April Health Insurance premium, automatically withdrawn 4/1/2026.***

***Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel***

***Opposed: None***

***Motion Carried***

**IX. DISTRICT REPORTS**

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes  
***Space Study in April. Selected four firms to evaluate current facilities. See if it is feasible to combine into one facility at CJC. Jim Warner, Chief Deputy resigning April 30<sup>th</sup>.***
- C. District Manager Report – Terri Peters  
***End of year reporting.***  
***Working on project funding with Jeff, WAGZ funding new round.***  
***Working on two feedlot storage projects. Both WAGZ \$200,000 and TSA Funding \$131,500.00 also other multiple funding as projects are expensive.***  
***Deanna is working on Nutrient Management Planning for MPCA for permitting.***  
***Ella picked up Wetland Conservation work. Ongoing WCA violation – Tiling violation. Restoration order has been delivered, timeline to finish is July 31<sup>st</sup>. If not done, County legal would have to step in. July 16<sup>th</sup> appointment with County Attorney.***  
***Website Compliance – Timeline we need to get documents ADA compliant. Ella is working on it. Guidelines on how to make a document ADA compliant. MN Statute. We have until 2027***  
***Manager’s Meeting. Talked about Soil Health Program that Olmsted has been working on. LCMR Funding to start a regional program. Will work on guidelines and a platform for people to sign up on website.***  
***Working with Darrin Thompson on low-income, septic update program. BWSR requirements for contracting. Report grants.***  
***BALMM meeting, which we organized. State Agency panel. Survey at the beginning of the year. Questions about coordination of state agencies and whether it is beneficial to continue the BALMM.***  
***Legislative Day – later in the agenda.***  
***Job posted for Engineering Technician. 26 applicants. Interviews for three of them on Thursday, April 2<sup>nd</sup> starting at 11:00 am at the Admin. Conference Room at the County Building. Personnel Committee, Lynn, Chet and Terri and Shawn.***
- D. NRCS Report – Christina Taylor – (In the packet)
- E. Natural Resources Technician Report– Katelyn Abts – (In the packet)
- F. Soil Health/Nutrient Management Tech Report – Deanna Pomije (in the packet)
- G. Conservation Planning & Outreach Technician – Ella Jurgerson (In the packet)

- H. BWSR Report – Dave Copeland joined by TEAMS

***3/25 was the last day Requests for Proposals for Projects and Practices grants. Competitive grants applied using Clean Water Funds. \$6 million, half could be used for drinking water projects – subgroup. Fillmore submitted on behalf of the 8-county EPA area, regional.***

***1W1P program is soon turning 10 years old when the first plans were approved. Want to do a tour in the summer to get feedback on the program. What's working, what isn't working. Opportunity to update plan requirements and operating procedures. Executive Director, John Jaske, may attend.***

***Anne Gusse will be out on FMLA for several months with her 1<sup>st</sup> baby.***

***Including Anne's area, Dave has 181 grants to keep his eye on. If unable to make it to our meeting, he will do a report and contact Terri to see if there is something she wants to talk about.***

- I. FSA –

**X. OLD BUSINESS**

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

**XI. NEW BUSINESS**

- A. Agreement between SE SWCD Technical Support JPB and Wabasha Soil and Water Conservation District utilizing MN Board of Water and Resources Funding for Feedlot Water Quality Improvements.

Sub-Agreements with Wabasha SWCD:

- i. Mazeppa Valley Dairy Inc/Ted Mehrkens \$131,500.00– **Board Action/Signature**

***Motioned by Klennert and seconded by Ross to approve sub-agreement with Wabasha SWCD for Mazeppa Valley Dairy Inc/Ted Mehrkens \$131,500.00.***

***Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel***

***Opposed: None***

***Motion Carried***

- ii. Alan Miller \$131,500.00 – **Board Action/Signature**

***Motioned by Klennert and seconded by Ross to approve sub-agreement with Wabasha SWCD for Alan Miller \$131,500.00.***

***Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel***

***Opposed: None***

***Motion Carried***

- B. Mazeppa Valley Dairy Inc. Contract# 2026WAGZ-WC-04 in the amount of \$331,500.00 for Practice 313 Waste Storage Facility. Installed by date 12/31/2026-**Board Action**

(Funding sources: WAGZ \$200,000.00, TSA 7 Funds \$131,500.00)

***Motioned by Klennert and seconded by Ross to approve Mazeppa Valley Dairy Inc. Contract# 2026WAGZ-WC-04 in the amount of \$331,500.00 for Practice 313 Waste Storage Facility. Installed by 12/31/2026.***

***Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel***

***Opposed: None***

***Motion Carried***

- C. Roller Crimper Sale Proposal – **Board Action**  
*Discussion on Roller Crimper Sale. Check with Olmsted SWCD and Winona SWCD. Motioned by Ross and seconded by Klennert to approve Sale of Roller Crimper. Affirmative: Ross, Klennert, Tentis, Zabel*  
*Opposed: Knudsen*  
**Motion Carried**
- D. March Soil Health RCPP 2026 Ranking/Batching – **Board Action**  
*Motioned by Ross and seconded by Klennert to approve the March Soil Health RCPP 2026 Ranking/Batching. Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel*  
*Opposed: None*  
**Motion Carried**
- E. Terri report back on Legislative Day. See attachments.  
*Wed. night was the Legislative Briefing. Set up visits with Pam Altendorf, Steve Jacobs and Steve Draskowski. Goodhue joined. SWCD Aid last year went down. General funds for us went down. Promote increasing funding. Doing RIM bonding. Stop the omnibus bill and pull out some bills that can be approved without argument. Gave Legislators a folder that Ella put together for the year in review. Before and after pictures of projects. Included a MASWCD sheet titled “Achieving our shared conservation value through locally led work”.*
- F. Approve Jeff Brand Contract# 2026WAGZ-WC-05 in the amount of \$9,810.00 for Practice 638 Water and Sediment Control Basin. – **Board Action**  
 Installed by date 11/30/2026  
 (Funding source – WAGZ)  
*Motioned by Klennert and seconded by Ross to approve Jeff Brand Contract# 2026WAGZ-WC-05 in the amount of \$9,810.00 for Practice 638 Water and Sediment Control Basin. Installed by date 11/30/2026. Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel*  
*Opposed: None*  
**Motion Carried**
- G. Approve Lawrence H & Eileen M Living Trust Contract# 2026WAGZ-WC-06 in the amount of \$36,720.00 for Practice 638 Water and Sediment Control Basin – **Board Action** Installed by date 11/30/2026  
 (Funding source – WAGZ)  
*Motioned by Klennert and seconded by Ross to approve Lawrence H & Eileen M Living Trust Contract# 2026WAGZ-WC-06 in the amount of \$36,720.00 for Practice 638 Water and Sediment Control Basin. Installed by date 11/30/2026. Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel*  
*Opposed: None*  
**Motion Carried**

- H. Upcoming Events:
- i. April 23rd Regular Board Meeting
  - ii. April 24<sup>th</sup> Tree Pick Up Day
  - iii. May 13<sup>th</sup>, 5<sup>th</sup> Grade Conservation Day

**XII. Board Reports**

- A. Zumbro 1W1P – Dag
- B. WinLaC 1W1P – Lynn
- C. SE SWCD Technical Support JPB - Dag
- D. County Board Meeting – Sharleen

***Nothing reported on Board Reports***

**XIII. Adjourn – Board Action**

***Motioned by Klennert and seconded by Ross to adjourn the meeting at 10:20 am.***

***Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel***

***Opposed: None***

***Motion Carried***

**Respectively Submitted By:**

---

**Seth Tentis, Secretary**

**Wabasha Soil and Water Conservation District**  
**Cash Balances**  
As of March 31, 2026

---

	<u>Mar 31, 26</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Money Market- Bank of Alma	552,990.59
Money Market WNB Financial	7,491.63
Peoples State Bank Money Market	339,939.08
Petty Cash	73.34
WNB Financial	<u>33,527.24</u>
Total Checking/Savings	<u>934,021.88</u>
Total Current Assets	<u>934,021.88</u>
<b>TOTAL ASSETS</b>	<b><u>934,021.88</u></b>
<b>LIABILITIES &amp; EQUITY</b>	0.00

## Wabasha Soil and Water Conservation District

04/16/26

## Balance Sheet

Accrual Basis

As of March 31, 2026

	Mar 31, 26
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Money Market- Bank of Alma	552,990.59
Money Market WNB Financial	7,491.63
Peoples State Bank Money Market	339,939.08
Petty Cash	73.34
WNB Financial	33,527.24
<b>Total Checking/Savings</b>	934,021.88
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	13,807.10
<b>Total Accounts Receivable</b>	13,807.10
<b>Other Current Assets</b>	
12000 · Undeposited Funds	906.04
<b>Total Other Current Assets</b>	906.04
<b>Total Current Assets</b>	948,735.02
<b>Fixed Assets</b>	
<b>15000 · Furniture and Equipment</b>	
Computer	12,406.19
Laptops for Distrct Techs (2)	3,149.22
Right of Use Asset - Building	91,827.28
Samsung Tablets	1,548.69
15000 · Furniture and Equipment - Other	147,513.54
<b>Total 15000 · Furniture and Equipment</b>	256,444.92
<b>17000 · Accumulated Depreciation</b>	
Accum. Amortization-Building	-9,182.73
17000 · Accumulated Depreciation - Other	-133,075.43
<b>Total 17000 · Accumulated Depreciation</b>	-142,258.16
<b>Total Fixed Assets</b>	114,186.76
<b>TOTAL ASSETS</b>	<b>1,062,921.78</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	660.86
<b>Total Accounts Payable</b>	660.86
<b>Other Current Liabilities</b>	
Compensated Absences Payable	27,036.08
<b>Deferred Revenue</b>	
FY23 CWF - WIC	157.06
FY24 BWSR Soil Health Staffing	186,127.05
FY24 Conservation Contracts	423.00
FY25-26 Easement Delivery (RIM)	-1,053.59
FY25-FY28 Soil Health RCPP Rnd1	106,577.00
FY25-FY28 Soil Health RCPP Rnd2	85,598.00
FY25-FY28 Soil Health RCPP Rnd3	120,000.00
FY25 Buffer Law Implementation	8,526.90
FY25 BWSR Soil Health Delivery	-3,349.69
FY25 Conservation Contracts	866.45
FY26-27 Conservation Contracts	36,380.00
FY26-FY27 Conservation Delivery	19,619.00
FY26-FY29 Soil Health RCPP-Feb.	120,000.00
FY26 Buffer Law Implementation	20,000.00
FY26 BWSR Soil Health Delivery	15,000.00
FY26 LWM	-1,436.76

## Wabasha Soil and Water Conservation District

04/16/26

## Balance Sheet

Accrual Basis

As of March 31, 2026

	<u>Mar 31, 26</u>
FY26 WCA	9,584.61
Total Deferred Revenue	723,019.03
Deposit on Tree Sales	21,682.31
24000 · Payroll Liabilities	622.14
25500 · Sales Tax Payable	1,148.77
Total Other Current Liabilities	773,508.33
Total Current Liabilities	774,169.19
Long Term Liabilities	
Long Term Liability	
Right of Use Asset-Lease Liabil	85,406.87
Total Long Term Liability	85,406.87
Total Long Term Liabilities	85,406.87
Total Liabilities	859,576.06
Equity	
Fund Balance- Unrestricted	196,013.31
Investment in Capital Assets	28,779.89
32000 · Owners Equity	105,371.04
Net Income	-126,818.52
Total Equity	203,345.72
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,062,921.78</u></b>

**Wabasha Soil and Water Conservation District**

**Profit & Loss**

March 2026

	<u>Mar 26</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Charges for Services</b>	
Native Seed & Plant Sales	420.00
<b>Total Charges for Services</b>	<u>420.00</u>
<b>Intergovernmental Revenues</b>	
<b>Federal</b>	
FY25-29 TTT LSR Project-MN DNR	6,712.50
<b>Total Federal</b>	<u>6,712.50</u>
<b>State</b>	
FY23 CRP - TA NRCS	4,500.00
FY24 BWSR Soil Health Staffing	8,856.00
FY24 WinLaC WRAPS Proj-MPCA	4,771.86
FY25-26 Easement Delivery (RIM)	33.88
FY25-FY28 Soil Health RCPP Rnd2	3,977.06
FY25 Buffer Law Implementation	1,829.80
FY25 Conservation Contracts	1,525.10
FY26 LWM	4,593.76
FY26 WCA	422.56
MAWQCP	18,197.51
<b>Total State</b>	<u>48,707.53</u>
<b>Total Intergovernmental Revenues</b>	<u>55,420.03</u>
<b>Total Income</b>	<u>55,840.03</u>
<b>Gross Profit</b>	55,840.03
<b>Expense</b>	
<b>District Operations</b>	
<b>Other Services and Charges</b>	
Advertising Expense	200.00
Building Rent	739.14
Conferences and Conventions	156.43
Education and Information	2,324.10
Employee Education and Training	0.00
Employee Expenses	57.19
Employee Mileage	259.56
Fees and Dues	50.00
Internet Expense	105.04
Postage	82.88
<b>Vehicle Expenses</b>	
Chevrolet Silverado Vehicle Exp	54.90
Hyundia Tucson Vehicle Expense	43.69
<b>Total Vehicle Expenses</b>	<u>98.59</u>
<b>Total Other Services and Charges</b>	4,072.93
<b>Personnel Services</b>	
Employee Salary Permanent	27,580.80
Employer Health Insur (Opt Out)	1,366.30
Employer HSA contributions	375.00
Employer Life and Health	
66000 - Payroll Expenses	209.08
Employer Life and Health - Other	5,089.54
<b>Total Employer Life and Health</b>	<u>5,298.62</u>
Employer Share FICA	1,799.15
Employer Share Medicare	420.77
Employer Share PERA	2,068.56
MSRS (457b) Match Contribution	487.20

**Wabasha Soil and Water Conservation District**  
**Profit & Loss**  
March 2026

	<u>Mar 26</u>
Total Personnel Services	39,396.40
Supplies	
Office Supplies	15.02
Total Supplies	15.02
Total District Operations	43,484.35
Project Expenditures	
District	
Tree Expense	2,809.78
Total District	2,809.78
Federal	
FY25-29 TTT LSR Project-MN DNR	7,968.75
Total Federal	7,968.75
State	
FY23-FY26-SE Landscape - MN DNR	806.73
FY24-FY25 WAGZ	4,500.00
FY25-26 Easement Delivery (RIM)	13.54
FY25-FY27 DNR Forestry	7,200.00
FY25 Conservation Contracts	1,500.00
FY25 WinLaC	350.00
FY26 Buffer Law Implementation	68.30
MAWQCP Administration	29,998.01
Total State	44,436.58
Total Project Expenditures	55,215.11
Total Expense	98,699.46
Net Ordinary Income	-42,859.43
Other Income/Expense	
Other Income	
Interest Income	
Interest Earnings MM's	1,455.31
Total Interest Income	1,455.31
Total Other Income	1,455.31
Net Other Income	1,455.31
Net Income	<u><u>-41,404.12</u></u>

**Wabasha Soil and Water Conservation District**  
**Transaction List by Date**  
April 23, 2026

Type	Date	Num	Name	Memo	Account	Amount
Liability Check	04/23/2026		QuickBooks Payroll Service	Created by Payroll Service on 04/21/2026	WNB Financial	-9,357.03
Check	04/23/2026	12628	Rhonda Ryan	Refund Black Walnut - did not want	WNB Financial	-48.31
Check	04/23/2026	12629	Sharon Martin	Refund 2-Black Walnut - too small	WNB Financial	-96.62
Liability Check	04/23/2026	12630	Auditor/Treasurer of Wabasha County	April 2026 Dental, Life and LTD	WNB Financial	-512.78
Liability Check	04/23/2026	EFT	VSP Vision Care	May 2026 Vision Premium	WNB Financial	-62.96
Bill Pmt -Check	04/23/2026	12631	Chet Ross	1st Quarter 2026 Mileage	WNB Financial	-130.50
Bill Pmt -Check	04/23/2026	12632	Dag Knudsen-b	1st Qtr 2026 Mileage	WNB Financial	-131.23
Bill Pmt -Check	04/23/2026	12633	HBC	Internet 4/2 - 5/01/2026	WNB Financial	-105.04
Bill Pmt -Check	04/23/2026	12634	Jennifer Wahls-C	Fed - DNR LSR TTT March	WNB Financial	-7,256.25
Bill Pmt -Check	04/23/2026	12635	Lynn Zabel-v	1st Qtr 2026 Mileage	WNB Financial	-97.02
Bill Pmt -Check	04/23/2026	12636	Mital Schule, Inc.	May 2026 Rent	WNB Financial	-1,650.00
Bill Pmt -Check	04/23/2026	12637	Olmsted County Public Works	March MAWQCP Klinger Salary & Expenses	WNB Financial	-9,007.15
Bill Pmt -Check	04/23/2026	12638	Sage Eco-Innovations, LLC	RootThru Max Weed Barriers	WNB Financial	-1,175.00
Bill Pmt -Check	04/23/2026	12639	SE SWCD Technical Support JPB	1st Qtr 2026 - MAWQCP	WNB Financial	-6,371.36
Bill Pmt -Check	04/23/2026	12640	Seth Tertis	1st Qtr 2026 Mileage	WNB Financial	-30.45
Bill Pmt -Check	04/23/2026	12641	Sharleen Klennert-b	1st Qtr 2026 Mileage & Forestry Registration	WNB Financial	-96.20
Bill Pmt -Check	04/23/2026	12642	Terri Peters (Expenses)	Mileage to Goodhue - Pick up Tree Mats	WNB Financial	-52.20
Bill Pmt -Check	04/23/2026	12643	Truax Company, Inc.	Repair parts for No-Till Drill	WNB Financial	-660.86
Bill Pmt -Check	04/23/2026	12644	Wabasha County Highway Department	March Gas - Hyundai	WNB Financial	-33.30
Total						<u>27,517.23</u>

*Payroll 4/24/26*

4/23/2026

Christina Taylor Soil Conservationist

### **CSP (Conservation Stewardship Program)**

- 20 Active CSP contracts worth \$855,492; \$594,240 have been paid;
- In the process of going on site visits to certify CSP practices on active contracts and for planning on new applications
- 5 pending applications
- The sign-up deadline for applications was 31 October 2025 but was extended to January 15 for those interested in Regenerative Pilot Program (RPP)
- Only applications received prior to 31 October will be ranked, with the exception of those interested in the RPP
- Assessment and Ranking deadline is April 24, 2026

### **EQIP (Environmental Quality Incentive Program)**

- 14 Active EQIP contracts worth \$924, 489.44; \$630,603.44 have been paid.
- 19 Applications for FY 26; 0 met RPP criteria for EQIP
- Assessment and Ranking deadline was March 20, of 19 applications, 10 were ranked based on customer feedback and planning criteria. **Two applications have been approved and obligated.**
- Practices in this round of applications that were ranked are for erosion control, prescribed grazing and tree planting

### **CRP**

Reviews for Continuous Sign-up have been completed. Other reviews continue as weather permits

# Katelyn Abts – April 2026 Board Report

## Programs

### Buffer Law

- 7 parcels measured and flagged in the last month

### Wabasha Well Inventory

- More well inventory forms mailed in since last month
- Working on assigning billion numbers to wells

### WAGZ (Greater Zumbro)

- 1 woodland stewardship plan cost-share contract ready for approval
- 2 well sealing contracts not contracted yet

### Conservation Contracts

- 1 prescribed burn cost-share contract ready for implementation

### RCP

- 1 critical area planting cost-share contract not yet contracted

### NRCS

- Assisted NRCS to certify 1 brush management project through EQIP
- Assisted NRCS to write 1 forest management plan for a forest stand improvement project for EQIP
- Conducted a site visit with NRCS to plan brush management, conservation cover and other projects for a new landowner

## Training

- Job Approval Authority application for 327 being processed

## Other

### Tree Sale

- 9,150 total trees sold
- 1,163 tree tubes sold
- Tree pick-up day scheduled for April 24<sup>th</sup>

### MN Native Landscapes Plant and Seed Sale

- 13 seed mixes and 14 plants kit sold so far
- Delivery day is scheduled for May 20<sup>th</sup>

## Report to the Wabasha SWCD Board – April 23, 2026

Deanna Pomije, Soil Health Nutrient Management Specialist

### Nutrient Management Work:

The outreach to promote nutrient management is paying off. Getting more calls requesting planning assistance. Getting more comfortable in using the MPCA's nutrient management on-line tool.

- Began work on Alan Miller's Manure Management Plan on 573 acres for 2026 using data from his updated CNMP plan as required by MPCA. Planning entails: 5 farms, 80 fields, for each field enter soil tests, crop rotation, calculate set-back areas and entering planned manure and fertilizer application details and enter phosphorus plans going back 6 years as needed. Continuing to complete this plan without seeking storage funds as it will put him in better standing for the future and improve his manure management. 20% remaining to complete this plan. Plan to compile their management plan into a usable format for tracking manure applications for their 2026 reporting.
- Ted & Colby Mehrkens - Finished their Manure Management Plan on 390 acres for 2027 as required by MPCA permitting. They are planning to build their new barn this spring even without funding approved for their manure storage. Working to compile their management plan into a usable format for tracking manure applications for 2026-27 reporting.
- Starting to gather data (manure quantity, soil & manure tests, field & crop rotation info.) for a Manure Management Plan for 160-acre dairy goat farm in Plainview. Have scheduled a spreader calibration.

### Planned Work:

- In high nitrate twp. – plan this summer to aid a larger dairy operation near Bellechester in setting up their 1st year of nutrient management into the online MPCA tool. Have offered manure spreader calibration. May also assist in writing their CNMP as they may seek funding for feedlot/ manure storage concerns.
- There's interest for follow-up NMP for MPCA, 465 acres beef operation south of Elgin.

Compiled my MDA grant quarterly progress report.

### Soil Health Work:

#### Cover Crops:

One contract yet to finalize the 2025 cover crop for certification and payment, awaiting spring growth.

Continuing with 2026 cover crop planning and contracting as people are willing to plan ahead. USDA compliance reviews and NRCS program duplicate checks. Developing a contract and seeding plan. Working with clients to determine fields to be planted and make decisions on seed mixes. Upload RCPP eligibility, design and payment

documentation as completed and enter plan details into a shared spreadsheet. More information is being requested due to more scrutiny over funds.

To Note: In 2025, 1,334 of our cover crop acres were within high township testing areas.

#### Equipment Rental:

The no-till drill maintenance parts cost \$661. Seth is working to update the drill using these parts. Mostly he's replacing bearings and adding chains that no longer kink. Last year the drill started to be used early April.

#### Crimper Rental Outreach

- Working on newsletter crimper article & reaching out to the Sustainable Farmer's Association and the Land Stewardship Project
- In 2025 the crimper was in demand the 1<sup>st</sup> two weeks in June, 3 growers used it from Wabasha, Fillmore and Goodhue Counties on 134 acres, (1 grower couldn't use it – the crimper's availability was too late for his planting timing)

#### 2026 RCPP contract planning:

**April RCPP batching** – Batching yet to be finalized  
2 cover crop – 1 multi-species on 40 ac. 3 yrs., cost revision – 79-3-23

Quarter 1 RCPP Batching: Total \$40,792 requested

- 1 tree planting / conservation cover – 4.4 acres
- 3 cover crops; 2 multi-species, 1 single species – 234 acres
- 1 conservation cover – 20 acres

#### Outreach & Meetings:

Planning for a presentation for a Master Naturalist class on 4/27.

#### Outreach for West Indian Creek (WIC) – Split Nitrogen sign-up:

Compiled a quick flyer to promote this sign-up. Emailed to the watershed focus group. Spent a few days making individual calls (~30) with some site visits informing growers of this opportunity and seeking them to sign up. To-date have one yes, and 5 maybes for split nitrogen contracting, continuing follow-up and phone calls. This is a bit late in seeking this sign-up with planting season upon us and many have already planned out this year's nutrient applications. Split nitrogen can help with nitrogen use efficiency and this practice is most suited for sandy soils or when we have a wet spring where nitrogen is leached down through the soil profile. This may be a good practice to offer again in 2027.

#### Training:

Refresher training was held 3/23 for RCPP contract and practice eligibility.  
Tech Talk 4/6 on Pollution Reduction calculators

## **April Board Report**

Ella Jurgerson- Conservation Planner and Outreach Tech

### **Soil Health**

- Continue work on new cover crop interest that have come in to the office
- Meet with Matt Kruger, Terri, and Deanna to discuss WIC cover crop program for 2026- goals and improvements

### **Outreach**

- Work on May/June Newsletter
- Work on planning for 5th grade conservation day 2026
- Meet with Bailey Tangen (UofM) to discuss ideas for summer event in wabasha county and discuss issues with lysimeters
- Work on presentation for lake city assisted living presentation on native plants and trees and coordinating with their activity director

### **Engineering Practices**

- Work on some training with Kate Bruss (TSA) on watershed tool
- Work on gathering info on projects that fell through to reconnect with these producers
- Work with producer for two contracts for a NRCS project to get producer to 90% cost share

### **Wetland Conservation Act (WCA)**

- Send out NOA for Mazeppa Trail Phase 1
- Work on rescinding a restoration order, working with wabasha county TEP

### **Well Inventory**

- Work on going through MN Well Index to map homes with no well, we are going to use this new contact list for targeted outreach to homeowners who do not have an inventoried well
- Work on inventorying unverified wells to make a targeted mailing list

### **Training**

- Attend Cover Crop Basics Training in Austin and virtually
- Work on MNC3 core competencies to attend july training in Morris

### **Tree Sale**

-Help katelyn with tree sale

### **Buffer**

-Help Katelyn with flagging buffers

**WABASHA COUNTY SWCD**  
**MINNESOTA AGRICULTURAL WATER QUALITY CERTIFICATION PROGRAM**  
**REQUEST FOR TECHNICAL ASSISTANCE AND PROMOTION FUNDS**

**General Information**

Governmental unit Fillmore County SWCD	Contact name Riley Buley	Requested amount of funding <input checked="" type="checkbox"/> \$2,500.00
Address 900 Washinton St. NW	City/State Preston, MN	Zip code 55965

**Contract Information**

I (we), the undersigned, do hereby agree to participate in the Minnesota Agricultural Water Quality Certification Program by providing technical assistance and/or local promotional outreach. The Governmental Unit will administer the project under the guidance of the Area Certification Specialist and in accordance with the duties described and specified as follows:

- Assist Area Certification Specialist (ACS) by obtaining applications and gathering necessary farm data needed by landowners to complete certification.
- Provide technical assistance to help landowners achieve certification, if no other cost share is available for Governmental Unit staff time.
- Attend program and assessment tool training provided by the ASC or other MAWQCP approved trainer, for staff to better deliver the MAWQCP in this region.
- Attend site visits with ACS to landowners interested in MAWQCP certification, as needed.
- Coordination and associated costs of MAWQCP promotion through activities pre-approved by the Wabasha SWCD and ACS. These activities can include general producer contacts, newsletters, local advertising related only to the MAWQCP, and events to promote MAWQCP.
- Other activities pre-approved by the Wabasha County SWCD and ACS that directly increase landowner participation in the MAWQCP.

**Effective date period**

Funds may be requested after the Report of Work Completion has been submitted and approved by the ACS, Greg Klinger. Submit Invoices to Wabasha SWCD to be reimbursed after the ACS has approved the Report of Work Completion.

611 Broadway Ave., Suite 10  
Wabasha, MN 55981  
Or

Email: [terri.peters@mn.nacdnet.net](mailto:terri.peters@mn.nacdnet.net) and/or [susan.cerwinske.wabashaswcd@gmail.com](mailto:susan.cerwinske.wabashaswcd@gmail.com)

Contract Date 01-01-2026 to 12-31-2027. The Governmental Unit may neither assign nor transfer any rights or obligations under this agreement. This agreement may be terminated by either party with or without cause, upon (30) thirty days' written notice directed to the other party. This is a Reimbursable Fund and funds will not be distributed until expended.

**WABASHA COUNTY SWCD**  
**MINNESOTA AGRICULTURAL WATER QUALITY CERTIFICATION PROGRAM**  
**REQUEST FOR TECHNICAL ASSISTANCE AND PROMOTION FUNDS**

**Reporting**

I (we), the undersigned, do hereby agree to submit, upon expenditure to Wabasha SWCD a Completion Report Form, signed by the ACS and in the format provided by the board to obtain funds. The funds will be reimbursed when the Invoice is submitted. The undersigned Governmental Unit agrees to maintain all supporting documents related to the Completion Report Form and to furnish all required documentation should an audit occur.

**Applicant Signatures**

Board or Authorized Representative Signature 	Board meeting date 3-19-2026	Total Amount Requested <input checked="" type="checkbox"/> \$2,500.00
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**Southeast Area Certification Specialist**

Name 	Date 01/01/2026
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**Wabasha SWCD Authorization**

Board or Authorized Representative Signature	Board Meeting Date	Total Amount Authorized \$
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(Starting with \$2,500.00 for funding with additional funds that can be added.)

Amount Added: \$ \_\_\_\_\_

Approved by:

Amount Added: \$ \_\_\_\_\_

Approved by:

Amount Added: \$ \_\_\_\_\_

Approved by:

**WABASHA COUNTY SWCD**  
**MINNESOTA AGRICULTURAL WATER QUALITY CERTIFICATION PROGRAM**  
**REQUEST FOR TECHNICAL ASSISTANCE AND PROMOTION FUNDS**

**General Information**

Governmental unit Rice SWCD	Contact name Steve Pahs	Requested amount of funding <input checked="" type="checkbox"/> \$2,500.00
Address 2211 2nd Ave NW, Suite 200	City/State Faribault, MN	Zip code 55021

**Contract Information**

I (we), the undersigned, do hereby agree to participate in the Minnesota Agricultural Water Quality Certification Program by providing technical assistance and/or local promotional outreach. The Governmental Unit will administer the project under the guidance of the Area Certification Specialist and in accordance with the duties described and specified as follows:

- Assist Area Certification Specialist (ACS) by obtaining applications and gathering necessary farm data needed by landowners to complete certification.
- Provide technical assistance to help landowners achieve certification, if no other cost share is available for Governmental Unit staff time.
- Attend program and assessment tool training provided by the ASC or other MAWQCP approved trainer, for staff to better deliver the MAWQCP in this region.
- Attend site visits with ACS to landowners interested in MAWQCP certification, as needed.
- Coordination and associated costs of MAWQCP promotion through activities pre-approved by the Wabasha SWCD and ACS. These activities can include general producer contacts, newsletters, local advertising related only to the MAWQCP, and events to promote MAWQCP.
- Other activities pre-approved by the Wabasha County SWCD and ACS that directly increase landowner participation in the MAWQCP.

**Effective date period**

Funds may be requested after the Report of Work Completion has been submitted and approved by the ACS, Greg Klinger. Submit Invoices to Wabasha SWCD to be reimbursed after the ACS has approved the Report of Work Completion.

611 Broadway Ave., Suite 10  
Wabasha, MN 55981  
Or

Email: [terri.peters@mn.nacdnet.net](mailto:terri.peters@mn.nacdnet.net) and/or [susan.cerwinske.wabashaswcd@gmail.com](mailto:susan.cerwinske.wabashaswcd@gmail.com)

Contract Date 01-01-2026 to 12-31-2027. The Governmental Unit may neither assign nor transfer any rights or obligations under this agreement. This agreement may be terminated by either party with or without cause, upon (30) thirty days' written notice directed to the other party. This is a Reimbursable Fund and funds will not be distributed until expended.

**WABASHA COUNTY SWCD**  
**MINNESOTA AGRICULTURAL WATER QUALITY CERTIFICATION PROGRAM**  
**REQUEST FOR TECHNICAL ASSISTANCE AND PROMOTION FUNDS**

**Reporting**

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**Applicant Signatures**

Board or Authorized Representative Signature 	Board meeting date <i>3-18-26</i>	Total Amount Requested <input checked="" type="checkbox"/> \$2,500.00
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**Southeast Area Certification Specialist**

Name 	Date 01/01/2026
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**Wabasha SWCD Authorization**

Board or Authorized Representative Signature	Board Meeting Date	Total Amount Authorized \$
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(Starting with \$2,500.00 for funding with additional funds that can be added.)

Amount Added: \$ \_\_\_\_\_

Approved by:

Amount Added: \$ \_\_\_\_\_

Approved by:

Amount Added: \$ \_\_\_\_\_

Approved by:

**WABASHA COUNTY SWCD**  
**MINNESOTA AGRICULTURAL WATER QUALITY CERTIFICATION PROGRAM**  
**REQUEST FOR TECHNICAL ASSISTANCE AND PROMOTION FUNDS**

**General Information**

Governmental unit Olmsted SWCD	Contact name Skip Langer	Requested amount of funding <input checked="" type="checkbox"/> \$2,500.00
Address 2122 Campus Dr. SE #200	City/State Rochester, MN	Zip code 55904

**Contract Information**

I (we), the undersigned, do hereby agree to participate in the Minnesota Agricultural Water Quality Certification Program by providing technical assistance and/or local promotional outreach. The Governmental Unit will administer the project under the guidance of the Area Certification Specialist and in accordance with the duties described and specified as follows:

- **Assist Area Certification Specialist (ACS) by obtaining applications and gathering necessary farm data needed by landowners to complete certification.**
- **Provide technical assistance to help landowners achieve certification, if no other cost share is available for Governmental Unit staff time.**
- **Attend program and assessment tool training provided by the ASC or other MAWQCP approved trainer, for staff to better deliver the MAWQCP in this region.**
- **Attend site visits with ACS to landowners interested in MAWQCP certification, as needed.**
- **Coordination and associated costs of MAWQCP promotion through activities pre-approved by the Wabasha SWCD and ACS. These activities can include general producer contacts, newsletters, local advertising related only to the MAWQCP, and events to promote MAWQCP.**
- **Other activities pre-approved by the Wabasha County SWCD and ACS that directly increase landowner participation in the MAWQCP.**

**Effective date period**

Funds may be requested after the Report of Work Completion has been submitted and approved by the ACS, Greg Klinger. Submit Invoices to Wabasha SWCD to be reimbursed after the ACS has approved the Report of Work Completion.

611 Broadway Ave., Suite 10  
Wabasha, MN 55981

Or

Email: [terri.peters@mn.nacdn.net](mailto:terri.peters@mn.nacdn.net) and/or [susan.cerwinske.wabashaswcd@gmail.com](mailto:susan.cerwinske.wabashaswcd@gmail.com)

Contract Date 01-01-2026 to 12-31-2027. The Governmental Unit may neither assign nor transfer any rights or obligations under this agreement. This agreement may be terminated by either party with or without cause, upon (30) thirty days' written notice directed to the other party. This is a Reimbursable Fund and funds will not be distributed until expended.

**WABASHA COUNTY SWCD**  
**MINNESOTA AGRICULTURAL WATER QUALITY CERTIFICATION PROGRAM**  
**REQUEST FOR TECHNICAL ASSISTANCE AND PROMOTION FUNDS**


**Reporting**

I (we), the undersigned, do hereby agree to submit, upon expenditure to Wabasha SWCD a Completion Report Form, signed by the ACS and in the format provided by the board to obtain funds. The funds will be reimbursed when the Invoice is submitted. The undersigned Governmental Unit agrees to maintain all supporting documents related to the Completion Report Form and to furnish all required documentation should an audit occur.

**Applicant Signatures**

Board or Authorized Representative Signature 	Board meeting date	Total Amount Requested <input checked="" type="checkbox"/> \$2,500.00
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**Southeast Area Certification Specialist**

Name 	Date 01/01/2026
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**Wabasha SWCD Authorization**

Board or Authorized Representative Signature	Board Meeting Date	Total Amount Authorized \$
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(Starting with \$2,500.00 for funding with additional funds that can be added.)

Amount Added: \$ \_\_\_\_\_

Approved by:

Amount Added: \$ \_\_\_\_\_

Approved by:

Amount Added: \$ \_\_\_\_\_

Approved by:

## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

<b>Organization:</b>  Wabasha SWCD	<b>Contract Number:</b>  2026WAGZ-WC-02	<b>Other state or non-state funds?</b>  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<b>Amendment</b> <input type="checkbox"/> <b>Board Meeting Date(s):</b>	<b>Canceled</b> <input type="checkbox"/> <b>Board Meeting Date(s):</b>
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\*If contract amended, attach amendment form(s) to this contract.

### Applicant

<b>Land Occupier Name</b>  Suzanne Tomek	<b>Address</b> 59419 400th Ave PO Box 73	<b>City/State</b>  Zumbro Falls, MN	<b>Zip code</b>  55991
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

### Conservation Practice Location

<b>Township Name:</b>  Mazeppa Twp	<b>Township No.:</b>  109	<b>Range No.:</b>  14	<b>Section No.:</b>  15	<b>1/4, 1/4</b>  SE, NE
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### Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:


1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:
 

Plan must be prepared by a Department of Natural Resources (DNR) certified Plan Writer and registered with the DNR.
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/30/26, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

### Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupie
3/8/2026	Suzanne Tomek 
Date	Landowner, if different from applicant
	Address, if different from applicant information:

**Conservation Practice**

The primary practice for which cost-share is requested is **Woodland Stewardship Plan**

Eligible Component Standard & Name	Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
<b>Woodland Stewardship Plan</b>		<b>\$350.00</b>

**Technical Assessment and Cost Estimate**

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider	Digitally signed by Mark Miller Date: 2026.03.30 14:53:56 -05'00'
	<b>Mark Miller</b>	

**Amount Authorized for Financial Assistance**

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$350/acre

Amount	Program Name	Fiscal Year
\$350.00	WAGZ (watershed based funding)	2026

Date	Authorized Signature	Total Amount Authorized

Soil Health RCPP 2026 Ranking / Batching							4/23/2026	
Contract #	Total Ranking Points	Practice (code)	Funding Request	Funding Revision	Acres	Contracted Years	Rate	Comments
79-4-26	25	Cover Crops (340)	\$7,200		40	3	\$60	multi-species, multi-year
79-4-47	25	Cover Crops (340)	\$5,000		100	1	\$50	single species
79-4-46	25	Cover Crop (340)	\$1,470		24.5	1	\$60	multi-species
79-3-23	15	Conservation Cover (327)	\$6,000	\$2,815.80	20		\$300	cost reduced after estimate completed, funding 75% of estimate

Pending contract signatures, technical sign-off and eligibility reviews

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Board Chair Signature

Notes on Approval:

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Date