



Help Center

Pavan V. Parikh, Hamilton County Clerk of Courts

What Are Our Services?

The Clerk of Courts Help Center assists parties who are representing themselves in court by providing essential information as well as limited legal advice by appointment.

Municipal Court, Limited legal advice (by appointment) for the following issues:

- Small Claims (up to \$6,000)
- Landlord/Tenant disputes
- Escrow/Rental Housing Conditions
- Evictions
- Debt Collection cases
- Civil Litigation Lawsuits (up to \$15,000)

Court of Common Pleas, Limited legal advice (by appointment) for the following issues:

- Foreclosure defense - initial responsive pleadings only

First District Court of Appeals

- Limited legal advice (by referral through the court) to unrepresented appeals litigants

Juvenile Court, limited legal advice (by appointment) for the following issues:

- Custody issues such as: Shared parenting, Shared Custody, Parenting Time, Companionship Time

Domestic Relations Court, limited legal advice (walk-in) for the following issues:

- Trial preparation assistance to self-represented litigants
- Domestic or Dating Violence Civil Protection Order (DVCPO) cases

What Is Included in a Limited Legal Advice Appointment?

This appointment is intended to help the client get through whatever the next stage is in their legal process. This may involve evaluation of a claim prior to filing a lawsuit, preparation of a responsive pleading in a pending case, or helping the client get ready for an upcoming hearing.

How Can I Contact the Help Center?

General Division: Visit 1000 Main St., Room 113, Cincinnati, OH 45202. Or call 513-946-5650.

Juvenile Division: Visit 800 Broadway St., 1st Floor, Cincinnati, OH 45202. Or call 513-946-9440.

Domestic Relations: Visit 800 Broadway St., 1st Floor, Cincinnati, OH 45202. Walk-ins only.



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1000 Main Street, Room 113
513.946.5650
www.cincyhelpcenter.org



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Local Resources



United Way
of Greater Cincinnati



Scan here
for
resources!

United Way

Call 2-1-1 or visit 211uwgc.org/
2400 Reading Road

- Comprehensive Information and Referral for a broad range of area services and agencies, including
 - Rent and utility assistance,
 - Food,
 - Housing,

Legal Help with Many Issues

Court Help Centers

Clerk of Courts Help Center

1000 Main Street, #113, 513-946-5650, or
www.cincyhelpcenter.org

Information and limited legal advice for:

- Evictions and Landlord/Tenant issues
- Debt collection (under \$15,000)
- Small Claims

Juvenile Court Help Center

800 Broadway, 1st floor, or 513-946-9440

<https://juvenile-court.org/what-we-do/help-center/>

- Shared parenting
- Shared custody
- Parenting time

Domestic Relations Help Center

800 Broadway, 1st floor

- Walk in Basis
- Support survivors of Domestic Violence in pursuing protection orders.
- Domestic Relations trial prep

General Legal Help

Legal Aid of Cincinnati

215 E. 9th Street, Suite 200, 513-241-9400,
www.lascinti.org/

Free legal representation for:

- Family law and domestic violence
- Eviction, foreclosure, and consumer
- Employment and income
- Education and child safety

Ohio Legal Help

www.ohiolegalhelp.org

- Free legal information, forms, and referrals.
- Family, housing, consumer debt, seniors, benefits, immigration, and more.

Legal Access Clinic- UC Law School

513-556-6867, tlac@uc.edu, or
www.uctlac.com

Free legal services from a supervised 2nd or 3rd year law student for:

- LGBTQIA+ name and gender marker changes
- Housing – habitability issues
- Divorce and Dissolution
- Immigration



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Cincy Bar Association Lawyer Referral Service

513-381-8359 or www.cincybar.org/lrs

- This service provides referrals to hire a private attorney. Ask about the Modest Means program.

Hamilton County Law Library

1000 Main Street, 6th floor, 513-946-5300, or
lawlibrary.hamiltoncountyohio.gov

- Assisted legal research and education

Housing & Landlord/Tenant

Legal Help

Clerk of Courts Help Center

1000 Main Street, #113, (513)-946-5650,
www.cincyhelpcenter.org

- Information and limited legal advice

Legal Aid of Cincinnati

215 E. 9th Street, Suite 200, (513)-241-9400,
www.lascinti.org/

- Free legal representation

Legal Access Clinic - UC Law School

(513)-556-6867, email tlac@uc.edu, or
uctlac.com

- Affordable flat fee, sliding scale representation from a supervised 3rd-year law student

Equal Housing

Housing Opportunities Made Equal (HOME)

(513)-721-4663 or visit <https://homecincy.org/>

- Illegal housing discrimination
- Education for tenants and landlords
- Landlord-tenant mediation services

Rent & Utility Assistance

St. Vincent de Paul

(513)-562-8841, www.SVDPCincinnati.org

- Services offered based on conference
- Can search for conference at
<https://www.svdpcincinnati.org/get-help/>

Community Action Agency

(513)-569-1840, <https://apply.cincy-caa.org/>

- Only offers utility assistance, **not** rent

Emergency Housing & Shelters

Central Access Point (CAP Line)

(513)-381-SAFE (7233)

- Intake point for local shelters and emergency housing

Bethany House

4769 Reading Road, (513)-921-1131,
<https://bethanyhouseservices.org/>

Call CAP LINE before calling Bethany House

- Emergency shelter for women & families

Lighthouse Youth Services

(513)-569-9500, www.lys.org

- Shelter and housing for homeless young adults, aged 18-24
- LGBTQ housing and resources

Talbert House

(513)-221-4357 (513)-281-2273 for crisis),
<https://www.talberthouse.org/>

- Recovery Housing
- Shelter Housing
- Supportive & Transitional Housing
- Veteran Housing
- Provides additional services for addictions, mental health, and more

Found House Interfaith Housing Network

(513)-471-1100, 990 Nassau St,
info@foundhouse.org

- Emergency shelter and housing programs for homeless families
- Temporary shelter for pets whose owners are in transition



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Property Inspections

Cincinnati Property Maintenance Code Enforcement

805 Central Ave, Suite 500, Dial 311

- Inspections related to building code violations

Cincinnati Health Department Healthy Homes

3845 Williams P Dooley Bypass, (513)-352-2908

- Inspections related to health code violations

Affordable Housing

Cincinnati Metropolitan Housing Authority

1627 Western Ave., (513)-721-4580, or visit

<https://cintimha.com/>

- Local subsidized housing

Apartment Listings

Apartments for Rent in Cincinnati

<https://apartments.cincinnati-oh.gov/>

- Directory of apartment listings operated by the City of Cincinnati



Criminal Records & Reentry

Criminal Record

Sealing/Expungement

Ohio Justice & Policy Center

(513)-421-1108 or www.ohiojpc.org/

- Criminal record sealing & other criminal record issues
- Second chance project, positively participate in their communities

Fresh Start Clinic

125 E. Court Street, 9th Floor, (513)-946-3666,

<https://www.hamiltoncountypd.org/fresh-start/>

- Information on which convictions can be expunged
- 1st and 3rd Wednesday of every month, 1-4 PM
- Call between 8:30 and 11:30 a.m. on the clinic date you would like to attend

Reentry

Office of Reentry

138 East Court Street, #101, (513)-946-4304,

<https://www.hamiltoncountyohio.gov/reentry/>

- Assists people with criminal records on many issues, including child support, employment, and basic needs

Center for Employment Opportunities

800 Bank Street, (513)-301-1627, or visit

<https://www.ceoworks.org/>

- Employment connections for those with a recent criminal history
- Ongoing Career Support

Criminal Issues

Criminal Cases

Hamilton County Public Defender

230 E. 9th St., #2000, (513)-946-3700,

<https://www.hamiltoncountypd.org/>

- Defends criminal cases in Hamilton County

Hamilton County Prosecutor's Office

230 E 9th St., #4000, (513)-946-3000,

<https://www.hcpros.org/>

- Prosecutes criminal cases in Hamilton County



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Cincinnati Police Records

(513)-352-3559 or visit www.cincinnati-oh.gov/police/about-police-records/

- Police reports and other public records

Citizen Complaint Authority

(513)-352-1600 or visit www.cincinnati-oh.gov/ccia/

- Resolve citizen complaints of law enforcement misconduct.

Domestic/Intimate Partner Violence & Protection Orders

Legal Help for Individuals

Experiencing Domestic/ Intimate Partner Violence

Domestic or Dating Violence Civil Protection Order (CPO)- Court of Domestic Relations

800 Broadway Street, (513)-946-9151

- Must have either been married currently or in the past, live together currently or within the last 5 years, have a child together, or be in a dating relationship currently or within the last year.
- This court is looking for physical violence or threats of physical violence.
- Can order a person out of the residence
- If issued, a CPO is valid for up to 5 years.

Stalking or Sexually Oriented Offense Protection Order (SCPO)- Court of Common Pleas

1000 Main Street, Room 315, (513)-946-5638

- A survivor cannot file for this type of protection order against someone they currently live with.
- Must show a pattern (2 times) of unwanted contact if filing for a stalking order. Only 1 incident if filing a sexually oriented offense.
- If issued, an SCPO is valid for up to 5 years.
- Online filing with QR code or



www.courtclerk.org/filingassistant

Domestic Relations Help Center

800 Broadway, 1st floor

- Walk in Basis
- Support survivors of Domestic Violence in pursuing protection orders.
- Domestic Relations trial prep

Family Law Clinic

800 Broadway St., 2nd floor, (513)-946-9071,

https://www.hamiltoncountyohio.gov/family_law_clinic

- Limited legal advice on divorce or dissolution
- No court representation
- Assistance with domestic violence-related issues

Legal Aid Domestic Violence Clinic

215 E. 9th St., (513)-241-9400 or

<https://www.lascinti.org/>

- Civil Protection Orders
- Divorce and custody cases

Resources for Individuals

Experiencing Domestic/Intimate Partner Violence

National Domestic Violence Hotline

Call: 1.800.799.7233, Text "START" to 88788

- Free confidential help 24/7
- Identify abuse
- Safety plans

Women Helping Women

(513)-381-5610 or visit

www.womenhelpingwomen.org

- 24-hour hotline with immediate help
- Support groups/legal advocacy



YWCA

(513)-872-9259 or visit www.ywcacincinnati.org

- Crisis counseling, risk assessment, information, referrals, safety planning

Immigrants & Refugees

Legal Help for Immigrants & Refugees

Immigrant and Refugee Law Center

(513)-828-0577, www.irlawcenter.org/

Families & Children

Cincinnati Public Library

Over 41 locations around Cincinnati, find your closest location. (513)-369-6900

<https://cincinnati.library.bibliocommons.com/>

- Resources for adults, teens, and children
- Free meals after school for anyone under 18
- Homework help for K-8 and high school, free online help 7 days a week
- Career and college help for teens
- Career and education help for adults

Children's Law Center

(859)-431-3313 or visit

www.childrenslawky.org/

- Legal help for children

Family Law Clinic

800 Broadway St., 2nd floor, (513)-946-9071,

https://www.hamiltoncountyohio.gov/family_law_clinic

- Limited legal advice on divorce or dissolution
- No court representation

Juvenile Court Help Center

800 Broadway, 1st floor, (513)-946-944, or visit

<https://juvenile-court.org/what-we-do/help-center/>

- Information and limited legal advice

4C for Children

(513)-221-0033, www.4cforchildren.org

- Customized childcare search services

Seniors

Legal Help for Seniors

Pro Seniors

(513)-345-4160 or visit www.proseniors.org/

- Legal hotline for Medicare/Medicaid, social security/public benefits, pensions, housing/utilities, financial problems, and nursing home

Services for Seniors

Council on Aging

4601 Malsbary Rd., (513)-721-1025,

<https://www.help4seniors.org/>

- Home and community care services
- Transitional care services
- Aging and disability resources



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Employment & Workers

Legal Help for Workers

Cincinnati Interfaith Workers Center

215 E. 14th St., (513)-621-5991,
www.cworkers.org/

Employment Resources

Cincinnati Works

708 Walnut St., (513)-744-9675, or
<https://cincinnatibusiness.org/>

- Career/financial coaching
- Employment Connection

Ohio Valley Goodwill Industries

10600 Springfield Pike, (513)-771-4800, or
www.cincinnatiogoodwill.org

- Employment services for adults and youth
- Employment services for individuals with prior justice system involvement
- Housing services
- Developmental disabilities services

Ohio Means Jobs

1916 Central Pkwy., (513)-946-7200,
www.ohiomeansjobs.ohio.gov

- Job search and resources

Disabilities Resources

Legal Help for Individuals with Disabilities

Disability Rights Ohio

(800)-282-9181, or visit
www.disabilityrightsohio.org

Services for Individuals with Disabilities

Council on Aging and Disability

4601 Malsbary Rd., (513)-721-1025

- Transitional Care Services
- Disability Resources

Hamilton County Developmental Disabilities Services

1520 Madison Rd, (513)-794-3300
contactus@hamiltonddsohio.gov

- Educational, vocational, and residential support services

Stepping Stones

5650 Given Rd, (513)-831-4660

- Hands-on learning and real-world experiences
- Adult day services/weekend recreation programs
- Summer day camps

Food & Groceries

Food Pantries and Soup Kitchens

Freestore Foodbank

112 E. Liberty Street, (513)-241-1064 or
3401 Rosenthal Way, (513)-482-4500

- Neighborhood food pantries and soup kitchens

Our Daily Bread

1730 Race St., (513)-621-6364 or
<http://www.ourdailybread.us/>

- Soup kitchen/to-go meals Mon-Fri 8:30am-11:45am



Transportation

Metro

525 Vine St, Suite 500, Route information
(513)-621-4455, <https://www.go-metro.com/>,
Download the transit app today!

- Metro: Now, on-demand rides for \$2.50 per ride
- Pay per ride or get a Metro Pass
- Reduced fares are available for children, CPS students in 7th-12th grade, veterans, individuals with disabilities, and adults over 65.

Home 52 Transportation

(855)-546-6352, <https://home52.org/>

- Free transportation to healthcare appointments, pharmacies, groceries, and government buildings
- Hamilton County residents 65+ years or 18+ years disabled adults 300% or below the federal poverty level

The Streetcar

Running 365 days a year, download the transit app or go to their website for hours of operation.
<https://www.cincinnati-oh.gov/streetcar/>

- Free to ride for everyone!
- 3.6-mile loop connecting Over-the-Rhine and Banks neighborhood with the Central Business District

Benefits

513 Relief

Provides links to organizations and hosts events to connect Hamilton County residents to the following services: 513relief.org

- Employment/unemployment
- Small businesses
- COVID vaccine and testing
- Food
- Mental Health
- Addiction and recovery

Hamilton County Job and Family Services

1701 Patricia McCollum Way, Cincinnati, OH 45237 (513)-946-1000 or <https://www.hcjfs.org/>

- Medicaid
- SNAP
- TANF
- Assistance with childcare, child support, and children's services
- Resource assistance
- Workforce Development
- Elder Protection

Apply online or in person

Veterans

Veterans Resources

Veteran's Service Commission

1701 Patricia McCollum Way, Cincinnati, Ohio 45237 (513)-946-3300 or
<https://www.hcvsc.org/>

- VA benefits and financial assistance

Vine Street VA Clinic

909 Vine Street, (513)-977-6800,
<https://www.va.gov/cincinnati-health-care/>

- Outpatient clinic that offers primary care and pharmacy services



Easterseals Redwood Military & Veteran Services (MVS)

(513)-240-6897, <https://www.eastersealsredwood.org/>

- Benefits
- Healthcare
- Financial assistance
- Caregiver resources and more

Mental Health & Addiction

Crisis Hotlines

National Suicide Hotline

Call or Text 988 for free, confidential support
24/7, 365

The Trevor Project

Text "START" to 678-678 or call 1-866-488-7386

- Free confidential crisis support for LGBTQIA+ youth

Mental Health Services

Central Clinic Behavioral Health

311 Albert Sabin Way, (513)-558-8888 or
<https://www.centralclinic.org/>

- "Front door" to the Hamilton County public mental health system
- Adult and child services

Greater Cincinnati Behavioral Health (GCBH)

1501 Madison St, (513)-354-5200 or
<https://www.gcbhs.com/>

- Mental Health Services
- Addiction Services
- Child and Family Services

Addiction/ Substance Use Services

Center for Addiction Treatment (CAT House)

830 Ezzard Charles Drive, (513)-381-6672

- Offers a variety of in- and out-patient care for substance use and gambling

Court, Clerks & Gov't Office

Municipal Civil Clerk

1000 Main St., #115, (513)-946-5700

- Evictions, small claims, and money claims under \$15,000
- Case numbers with CV

Common Pleas Civil Clerk

1000 Main St., #315, (513)-946-5638

- Foreclosures, medical malpractice, money claims over \$15,000, Ohio sales and income tax judgements, and court-ordered car titles.

Municipal Criminal & Traffic Clerk

1000 Sycamore St., #112, (513)-946-6010

- Case numbers with CRB, TRC, or TRD

Common Pleas Criminal Clerk

1000 Main St., #315, (513)-946-5648

- Case numbers starting with B.

License Intervention Program

1000 Main St., #167, (513)-946-5153

- Driving privileges

Probate Court Clerk

230 E 9th St., (513)-946-3570

- Marriage Licenses, Adoption, Guardianship, Estates, Trusts, Name Change, Paternity

Juvenile Court Clerk

800 Broadway St., (513)-946-9431

- Juvenile delinquency
- Child support with non-married people



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513.946.5650
www.cincyhelpcenter.org



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Court of Domestic Relations Clerk

800 Broadway St., (513)-946-9150

- Divorce and domestic violence protection orders

First District Court of Appeals

230 E 9th St., (513)-946-3500

- Appeals from final judgments in Hamilton County cases

Sheriff's Office

1000 Sycamore Street, 45202, #260, (513)-946-6400

- Background checks, sheriff sales

Auditor

138 E. Court St., (513)-946-4000

- Information on real estate

Recorder

138 . Court St., (513)-946-4570

- Keeps real estate documents, including liens
- Mechanics liens

Auto Title Division

1001 Main St., (513)-946-4646

- Car titles, passport applications

Notes

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