

ROBESON TOWNSHIP BOARD OF SUPERVISORS

Robeson Township Municipal Building, 2689 Main Street, Birdsboro PA 19508 Berks County

WORKSHOP MEETING

MINUTES

June 12, 2025

The Workshop Meeting of the Robeson Township Board of Supervisors occurred at the Municipal Building, 2689 Main Street, Birdsboro, PA on Thursday June 12, 2025. Chairman Chris Smith called the meeting to order at 7:00pm. Supervisors in attendance were Chris Smith, Jeff Rhoads, Timothy Bitler, and Scott Gullo. Supervisor Joy Breidenstein attended the meeting via phone call. Also present were Solicitor Colin Macfarlane, Corporal Jeb Cooper, Township Engineer Ryan Rhode and Township Manager Rich Howett.

I. Call To Order

a. Pledge Of Allegiance

b. Roll Call of Supervisors

Chairman Smith – Present

Supervisor Bitler – Present

Supervisor Rhoads – Present

Supervisor Gullo – Present

Supervisor Breidenstein – Present via phone

II. Special Presentation by PA State Rep. Mark Gillen

PA State Rep. Mark Gillen expressed appreciation for the opportunity to acknowledge three employees, Barry Readinger, Brian Rhein and Christian Sixtos-Flores, Supervisor Scott Gullo and Corporal Jeb Cooper, in their acts of bravery during a recent house fire within the Township that sadly resulted in tragic fatalities. He appraised their selfless commitment to the community and their rescue efforts of the inhabitants, resulting in injuries to themselves that required hospitalization. Plaques of Recognition were presented to all the parties.

III. Executive Session

At 7:21pm, Chairman Smith announced an Executive Session regarding vendor concerns from Wednesday June 04, 2025. No action was taken. Executive Session ended at 7:21pm.

IV. Citizen Concerns / Public Comment

a. None

V. Correspondence

a. No further action was taken on the correspondence provided per the agenda items below;

b. Republic Services – Odor Control Letter

c. PA Labor Relations Board Hearing

d. PSATS 2025 Adopted Resolutions

e. Show Me the Money

f. PSATS News Bulletin May 2025

g. PSATS Beneath The Dome May 2025

h. PSATS Upcoming Training

i. PSATS – What is PSATS doing for you?

j. Dyer Quarry – NPDES Application

k. Electronic Waste Recycling Service

l. Muni-Link Newsletter

- m. Dyer Quarry – NPDES Appeal
- n. Weaver Commercial Services
- o. PA Municipal, Inc. - name change from U.S. Municipal Supply, Inc.
- p. Republic Services – May Report
- q. Municipal Energy Management Program
- r. PennDOT – 724/568 Traffic Signal

VI. Police

- a. Discuss building repair quotes – Three quotes were provided relating to Dryvit, ranging from \$77K to \$91K. AC Rimby will provide quotes for metal siding once received.
- b. Officer Cumens has completed a certified crash reconstruction-training course. Exeter Township have expressed that they have granted permission for him to participate in their reconstructions.
- c. Corporal Cooper and Officer Schlottman have both participated in the “Mystery Reader” program at Robeson Elementary Centre.
- d. Replacement of surveillance cameras to be further discussed on June 17, Regular meeting with both quotes to be available for side-by-side comparison.
- e. A “Safe Exchange Zone” was discussed. For consideration was a green light and camera to the front of the Police Department A further quote to be obtained from ATS in relation to same. PublicWorks to obtain signage quote.
- f. Purchase of garage door opener at RTPD

Motion requested to approve the purchase of a garage door opener at a cost of \$2550.00
Motioned by Supervisor Gullo
Seconded by Supervisor Rhoads
Motion passed with no dissenting votes

VII. Finance / Other

- a. Monthly Expenses
- b. Treasurer’s Report
- c. Sewer Aging Report

To be reviewed for comment at June 17, Regular Meeting

VIII. Manager’s Comments

- a. Teamsters Formal Request for Negotiations – Ongoing
- b. New Admin Hire – to be discussed in Executive Session
- c. UV Light at Gibraltar Park – installed and working well
- d. Met- Ed maintenance work – NFA
- e. Replacement of Gibraltar Park camera system. Supervisor Gullo questioned Mngr Howett about the delay as per the motion at the June Workshop meeting. Mngr. Howett stated that he believed that a signature was required to proceed.
- f. EFTs – Consider moving from paying with check to EFT to reduce costs.

IX. Supervisors Reports

- a. SMP database –
- b. RTMA Lease –.
- c. Zoom -
- d. Newsletter –
- e. Discussion on solar power -
NFA on any of the above items

X. Fire Companies

- a. Friendship FC - NFA
- b. EMC Report - NFA
- c. Gibraltar FC - NFA

XI. Minutes and Reports

- a. BOS Workshop Meeting Draft Minutes 5.08.25
- b. BOS Regular Meeting Draft Minutes Cancelled Due To Primary Elections
- c. Building Inspector's Report
- d. Zoning Inspections Report
- e. SEO Report
- f. EEMA Sewer Report
- g. Road Report
- h. Police Report
- i. Friendship Fire Company Report -
- j. Gibraltar Fire Company Report
- k. Ambulance Service Report
- l. Village Library of Morgantown

The above items to be reviewed at the Regular meeting on June 17, 2025

XII. Planning & Engineering – Engineer Ryan Rhode

- a. Engineer's Report – NFA
- b. Rock Hollow Woods – MPC Time Extension Building permit has been submitted regarding ongoing ADA issues that are being resolved with Technicon. A 90 Day extension has been requested.

Motion requested to grant Rock Hollow Woods a 90 Day time extension until September 30, 2025.

Motioned by Supervisor Gullo

Seconded by Supervisor Rhoads

Motion passed with no dissenting votes

- c. Chestnut Hill Planning Module and **Resolution 2025 - 14** approving land revision for new land development, specifically Chestnut Hill Road properties subdivision, to be serviced with individual on-lot sewage systems.

Motion requested to sign and approve Chestnut Hill Planning Module and Resolution 2025-14

Motioned by Supervisor Rhoads

Seconded by Chairman Smith

Motion passed with no dissenting votes

- d. Rock Hollow Road Bridge – Work is expected to begin in late July or early August. Tariffs and market volatility have been reasons for the delay. It is possible that it may not be open at the beginning of the school year. Met-Ed will de-energize the lines on two separate dates and will notify customers accordingly.
- e. Zion Road Culvert – Base Bid price of \$80,600-00 was received from Bertolet Construction LLC. It was substantially higher than the Engineer's estimate. Requested motion to approve.

Motion to approve awarding Zion Road Culvert contract Bertolet Construction LLC contingent upon the submission and execution of any necessary documents and certificates.

Motioned by Chairman Smith

Seconded by Supervisor Rhoads

Motion passed with no dissenting votes

- f. Hopewell Road Guiderail – Motion requested to authorize payment to Collinson Inc. (\$11983.80)

Motion to authorize payment to Collinson Inc.

Motioned by Supervisor Gullo

Seconded by Supervisor Breidenstein

Motion passed with no dissenting votes

- g. SWM Agreement – 9 Kellen Court

Motion requested to sign Storm Water Management Agreement for 9 Kellen Court

Motion requested by Supervisor Rhoads

Seconded by Chairman Smith

Motion passed with no dissenting votes

- h. Dyer Quarry - Rezoning Discussion. (Correlated with Legal) To be discussed later
- i. Approved Planning Commission Minutes – May 05, 2025 – NFA

XIII. Legal Matters

- a. Dyer Quarry - Rezoning Discussion. (Correlated with Township Engineer) To be discussed at Regular meeting on June 17 with a presentation from Dyer Quarry representatives.
- b. PAMS Contract -
 - i. Proposed Updates to Sewage User Fees Collection
 - ii. Proposed Updates to Storm Water Fees Collection

XIV. Public Works – Barry Readinger

- a. Dryers Quarry has donated the current CAT backhoe and provided another backhoe. We are now responsible for maintenance of such. Propose consolidation of all backhoe maintenance under one line in the budget (currently under John Deere).
- b. Pipe replacement has started on Cedar Hill Road. The work should be completed in two days, followed by mill and patch and then oil and chip respectively.
- c. The new guide rail on Hopewell Rd sustained damaged due to an accident. Collinson Inc. will be out to give an estimate. The Township will pay the invoice and will then receive reimbursement of total repair costs from the insurance company.

XV. Park & Recreation

- a. The Park & Rec meeting occurred May 27, 2025. No minutes are available.- NFA

XVI. EAC

- a. April 03 and May 15, 2025 approved minutes – NFA
- b. EAC meeting - postponed from July 03, 2025 until July 17, 2025 - NFA

XVII. New Business

None.

XVIII. Old Business

- a. Request a motion to add a five per cent (5%) charge to all permit applications to cover administration costs. The exception would be the ZHB applications:- NFA
- b. Website / Social Media impact:- NFA
- c. Teamsters proposed MOU for employees who perform secretarial work

XIX. Executive Session

The Board entered Executive Session at 7:49pm
The Board returned from Executive Session at 8:55
Discussions were about employment matters.

XX. Motion To Adjourn -

Motion to adjourn at 8:55

Motioned by Supervisor Rhoads

Seconded by Supervisor Gullo

The motion passed with no dissenting votes.