

GEIGERTOWN AREA JOINT AUTHORITY

MINUTES

March 13, 2025

The general business meeting of the Geigertown Area Joint Municipal Authority was held on Wednesday, March 12, 2025, at the Union Township Building. Chairman, Lee Bunczk called the meeting to order at 7:00pm. Board members present, Peg Maclean, Nancy Beaton and Lee Bunczk. Absent, Heather Heltzinger. Others Present: Michael Gombar, Solicitor, R, Keith Showalter, System Design Engineers.

Public Comment: Dan Doyle 13 Edison Rd. Douglassville, Pa. 19518.

Mr. Doyle requested that the minutes from GAJA be posted on the Union Township website since the Authority is a joint Authority between both townships.

Lee Bunczk will ask the Township Manager to post them.

Old Business:

- a. **Appoint Auditor for 2023 & 2024 Audit.**- Motion by Peg Mclean, 2nd by Nancy Beaton and unanimously carried to appoint Pat Carr of William Koch & Associates with the stipulation that he agrees to provide a deadline for completion and if he does not meet the deadline, the fee for the audit would be reduced.

Engineer Report - Keith Showalter

- a. **Annual Chapter 94 Report for 2024- SDE prepared and sent copy of the Annual Chapter 94 Report via email to the Board for review and approval. Need motion to ratify action taken approving the Annual Chapter 94 Report for submission to the Birdsboro Municipal Authority.** Motion by Peg Maclean 2nd by Nancy Beaton, motion carried approving the submission of the annual Chapter 94 Report.
- b. **Backflow Preventer Testing by Todd Duffy in the amount of \$183.00-** Motion by Lee Bunczk, 2nd by Peg Maclean , motion carried to approve.
- c. **Resolution 2024-1 -Tapping Fee Increase to \$6,500.00. –** Motion by Lee Bunczk, 2nd by Nancy Beaton and unanimously carried to approve the increase.

Executive Session- An executive session was called at 7:24pm and ended at 7:51pm.

At the Executive Session a potential litigation matter was discussed

Legal Matters - Solicitor Michael Gombar-

- a. **Resolution 2025-1 -Amend Rules and Regulations. –** Motion by Lee Bunczk, 2nd by Nancy Beaton and unanimously carried to adopt the Resolution amending the Rules and Regulations in order to implement a restructuring of the collection charges for delinquent including the imposition of a \$20 per month late fee.

Minutes, Expenses and reports - Motion by Lee Bunczk, 2nd by Nancy Beaton and unanimously carried to approve the following:

- a. 12/13/2024 Minutes
- b. November 2024 through January 2025, and monthly expenses.
- c. Delinquency reports as of January 31, 2025
- d. December, January, and February Treasurer's Report
- e. 2025 Budget

New Business: None

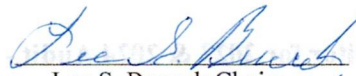
Managers Comments

- a. Ethics Commission Filing Due May 1, 2025 to Manager for inclusion in Annual Audit

Adjournment

Motion by Lee Bunczk, second by Peg Maclean to adjourn at 8:10pm motion carried.

Respectfully Submitted,


Lee S. Bunczk Chair

Geigertown Area Joint Authority
REORGANIZATION MEETING
March 13, 2025

Lee Bunczk moved to appoint Solicitor Michael Gombar as **Temporary Chairman** second by Nancy Beaton the vote was as follows:

Peg Maclean	-	Yes	<u> x </u>	No	<u> </u>	Other	<u> </u>
Nancy Beaton	-	Yes	<u> x </u>	No	<u> </u>	Other	<u> </u>
Heather Heltzinger	-	Yes	<u> </u>	No	<u> </u>	Other	<u>absent</u>
Lee Bunczk	-	Yes	<u> x </u>	No	<u> </u>	Other	<u> </u>

The temporary chairman entertained a motion to appoint a **Chairman**. Nancy Beaton moved to appoint Lee Bunczk. as Chairman. After a second by Peg McLean the vote was as follows:

Peg Maclean	-	Yes	<u> x </u>	No	<u> </u>	Other	<u> </u>
Nancy Beaton	-	Yes	<u> x </u>	No	<u> </u>	Other	<u> </u>
Heather Heltzinger	-	Yes	<u> </u>	No	<u> </u>	Other	<u>absent</u>
Lee Bunczk	-	Yes	<u> x </u>	No	<u> </u>	Other	<u> </u>

Lee Bunczk assumed the Chair for the remainder of the meeting.

Peg Maclean moved to appoint Nancy Beaton as the **Vice-Chairman**. After a second by Lee Bunczk the vote was as follows:

Peg Maclean	-	Yes	<u> x </u>	No	<u> </u>	Other	<u> </u>
Nancy Beaton	-	Yes	<u> x </u>	No	<u> </u>	Other	<u> </u>
Heather Heltzinger	-	Yes	<u> </u>	No	<u> </u>	Other	<u>absent</u>
Lee Bunczk	-	Yes	<u> x </u>	No	<u> </u>	Other	<u> </u>

Nancy Beaton moved to appoint Peg Maclean as **Secretary / Treasurer** After second by Lee Bunczk the vote was as follows:

Peg Maclean	-	Yes	<u> x </u>	No	<u> </u>	Other	<u> </u>
Nancy Beaton	-	Yes	<u> x </u>	No	<u> </u>	Other	<u> </u>
Heather Heltzinger	-	Yes	<u> </u>	No	<u> </u>	Other	<u>absent</u>
Lee Bunczk	-	Yes	<u> x </u>	No	<u> </u>	Other	<u> </u>

Lee Bunczk moved to appoint Keith Showalter of SDE as the **Engineer**, second by Peg Maclean the vote was as follows:

Peg Maclean	-	Yes	<u>x</u>	No	<u> </u>	Other	<u> </u>
Nancy Beaton	-	Yes	<u>x</u>	No	<u> </u>	Other	<u> </u>
Heather Heltzinger	-	Yes	<u> </u>	No	<u> </u>	Other	<u>absent</u>
Lee Bunczk	-	Yes	<u>x</u>	No	<u> </u>	Other	<u> </u>

Lee Bunczk moved to appoint Mike Gombar of Masano Bradley as **Solicitor** second by Peg Maclean the vote was as follows:

Peg Maclean	-	Yes	<u>x</u>	No	<u> </u>	Other	<u> </u>
Nancy Beaton	-	Yes	<u>x</u>	No	<u> </u>	Other	<u> </u>
Heather Heltzinger	-	Yes	<u> </u>	No	<u> </u>	Other	<u>absent</u>
Lee Bunczk	-	Yes	<u>x</u>	No	<u> </u>	Other	<u> </u>

Lee Bunczk moved to appoint Heather Heltzinger as **Recording Secretary** second by Nancy Beaton the vote was as follows:

Peg Maclean	-	Yes	<u>x</u>	No	<u> </u>	Other	<u> </u>
Nancy Beaton	-	Yes	<u>x</u>	No	<u> </u>	Other	<u> </u>
Heather Heltzinger	-	Yes	<u> </u>	No	<u> </u>	Other	<u>absent</u>
Lee Bunczk	-	Yes	<u>x</u>	No	<u> </u>	Other	<u> </u>

Respectfully Submitted,


Lee S. Bunczk Chair