

GEIGERTOWN AREA JOINT AUTHORITY
MINUTES
September 10, 2025

The general business meeting of the Geigertown Area Joint Municipal Authority was held on Wednesday, September 10, 2025, at the Union Township Building. Chairman Lee Bunczk called the meeting to order at 7:02 pm. In Attendance: Chairman. Lee Bunczk, Heather Heltzinger, Peg MacLean and Nancy Beaton. Other members present were Harold Steve, Robeson Township Interim Manager and Keith Showalter of SDE Engineers.

Public Comment: None, No Attendees

1. Connection Requests

1136 Geigertown Road – St. Paul’s United Methodist Church

An inquiry was made to SDE about the possibility of connecting to GAJA sewer system. Mr. Showalter sent information to them and has not received anything back to date, but recommended the Board approve 1 EDU in the event the application is received in between meetings, it will not delay the process.

Motion by Lee Bunczk, seconded by Peg Maclean and unanimously carried to approve 1 EDU for St. Paul’s Methodist Church.

2. Local Share Grant Application –

2025 Local Share Statewide Grant Application

- i. Mr. Showalter reported the Commonwealth Financing Authority is accepting Local Share Grant Applications for grants up to \$1 Million from September 1 to November 30, 2025. Mr. Showalter suggested the Authority consider applying for a grant to purchase two (2) new pumps for each
- ii. pumping station along with some electrical upgrade work which would then allow the existing pumps to be kept as spares. Mr. Showalter indicated the estimate cost to prepare the grant application should be between \$2,500 and \$3,500. Nancy Beaton made a motion to authorize SDE to apply for the Grant at a cost not to exceed \$3,500, with Heather Heltzinger seconding, and was carried unanimously by GAJA Authority members.

2. Legal Matters – None, Michael Gombar was not in attendance.

3. Minutes, Expenses and Reports - Motion to approve

- a. June 11, 2025 Meeting Minutes – Not provided
- b. June – August – Monthly Expense Report with Invoices
- c. June – August – Delinquency Reports as of August 31, 2025
- d. June – August – Treasury Reports

Motion by Lee Bunczk, Seconded by Peg MacLean, and unanimously carried to approve the expense reports, Delinquent Report and Treasury reports as presented.

4. New Business

- a. **Budget** – Edits to the budget after review, with increases to Electric and Operational Control Parts. Budget to be finalized at next meeting in December.

- b. **Resolution #2-2025 to allow payment of the bills in between meetings** – This resolution will allow banking business to be conducted by authorized signors including payment of bills without having to meet. Lee Bunczk made a motion to adopt Resolution #2-2025 seconded by Peg MacLean, and the motion was carried unanimously by GAJA Authority Members.
- c. **Managers Comments**
 - i. New laptop and purchase of Microsoft package for GAJA accounts – not necessary but will have to check into the new Quickbooks to add GAJA to Robeson Township accounts. No action was taken.
 - ii. GAJA Board Appointment – Lee Bunczk indicated that Nelson Ott has applied for the open Board Member position.

II. Adjournment

Motion by Peg MacLean seconded by Lee Bunczk, and unanimously carried to adjourn at 7:48pm, motion carried.

Respectfully Submitted,

Heather M. Heltzinger, Secretary