

GEIGERTOWN AREA JOINT AUTHORITY
MINUTES
June 11,2025

The general business meeting of the Geigertown Area Joint Municipal Authority was held on Wednesday, June 11, 2025, at the Union Township Building. Chairman, Lee Bunczk called the meeting to order at 7:01pm. Board members present, Peg Maclean, Nancy Beaton, and Lee Bunczk. Absent, Heather Heltzinger. Others Present: Michael Gombar, Solicitor, R, Keith Showalter, System Design Engineers.

Public Comment: None

Old Business:

a. Audit Update:

There is some information that is still required by the auditor. Due to a change in personnel at Robeson, there has been some delay in obtaining the information.

Engineer Report – Nothing to report.

Legal Matters - Solicitor Michael Gombar-

PAMS Delinquent Account and waiving of Fees- It was discovered that PAMS was taking some actions with delinquent accounts that were not specified in the agreement, and required Board approval.

Mr. Gombar presented a draft collection policy for PAMS to address these concerns and recommended that the policy be adopted.

Motion by Peg MacLean, second by Nancy Beaton, and unanimously carried to adopt the PAM Collection Policy.

Minutes, Expenses, and reports - Motion by Lee Bunczk, 2nd by Nancy Beaton and unanimously carried to approve the following:

- a. **March 12,2024 Minutes- Motion by Lee Bunczk, second by Nancy Beaton and unanimously carried to accept the March 12,2025 minutes as presented.**
- b. **November 2024 through January 2025, and monthly expenses. – Motion by Lee Bunczk, second by Peg MacLean and unanimously carried to accept the financial reports as presented.**
- c. **Delinquency reports as of January 31, 2025 – Motion by Lee Bunczk, second by Peg MacLean and unanimously carried to accept the delinquency reports as presented.**
- d. **December, January, and February Treasurer’s Report – Motion by Peg MacLean, second by Nancy Beaton, and unanimously carried to accept the Treasurer’s Report as presented.**

Items Requiring Ratification –

a. Main Street Power Invoice – An invoice was submitted by Main Street Power on February 7, 2025 but was not included in the bills for the March GAJA meeting.

To expedite payment the Board approved the invoice via email with Nancy Beaton, Lee Bunczk and Heather Heltzinger.

Motion by Nancy Beaton, second by Lee Bunczk motion carried to ratify the motion to pay Main Street Power invoice # 7860 in the amount of \$1,614.87.

New Business:

Delinquent Account Collection Policy – Addressed by Mr. Gombar and voted on by the Board.

Bills in the meeting packet – Currently the packets include copies of all the GAJA bills which takes time to print and a lot of paper as it represents three months of bills. Ms. Bunczk asked the Board if it would be acceptable to print one copy of the bills for the Board to review.

The Board agreed that would be acceptable.

Managers Comments

Adjournment

Motion by Lee Bunczk, second by Peg Maclean to adjourn at 7:25pm motion carried.

Respectfully Submitted,

Lee S. Bunczk Chair