

**2026 ADMINISTRATIVE RATES**  
**AND FORMULA FOR CALCULATING PERSONNEL RATES**

MAILING FEE; ACTUAL POSTAGE PLUS HANDLING CHARGE OF	\$ 3.50
PHOTOCOPIES PER PAGE	\$ 0.25
ELECTRONIC RECORDS (NOT RTK)	\$ 35.00/HR
RETURNED CHECK CHARGE	\$ 35.00
SEWER CERTIFICATIONS	\$ 50.00
TAX CERTIFICATIONS	\$ 75.00
TAX DUPLICATES	\$ 20.00
POLICE ACCIDENT REPORTS	\$ 15.00
PUMPER / HAULER	\$ 75.00
SHORT-TERM RENTAL (STR)	\$ 75.00
LIMITED TERM SOLICITATION / PEDDLER FEE (6 MONTHS)	\$ 50.00
FERAL CAT GIVER PERMIT	\$ 75.00
ALARM PERMIT	\$ 25.00
ALARM EXCESSIVE CALL OUT	\$ 50.00-\$100.00
FOLDING PLANS IF RECEIVED ROLLED – PER SET	\$ 25.00
NOTARY FEE (FIRST SIGNATURE)	\$ 5.00
(ADDITIONAL SIGNATURE)	\$ 2.00
ZONING ORDINANCE BOOK (WITH MAP)	\$ 45.00
SUBDIVISION AND LAND DEVELOPMENT ORDINANCE BOOK	\$ 25.00
SUMMARY SPECIFICATIONS FOR THE INSTALLATION OF SANITARY SEWERS	\$ 15.00
SCHUYKILL RIVER STORMWATER MANAGEMENT ORDINANCE	\$ 10.00
LEGAL FEES OF TOWNSHIP SOLICITOR	\$215.00/HR
LEGAL FEES OF MUNICIPAL AUTHORITY SOLICITOR	\$206.00/HR
LEGAL FEES OF MUNICIPAL AUTHORITY ASSOCIATES	\$185.00/HR
LEGAL FEES OF MUNICIPAL AUTHORITY PARALEGALS	\$132.00/HR
LEGAL FEES OF ZONING HEARING BOARD SOLICITOR	\$210.00/HR
LEGAL FEES FOR ZONING HEARING BOARD PARALEGAL	\$175.00/HR
MILEAGE FEE OR CURRENT PA DEP RATE	\$ 0.725/ML

**FORMULA FOR CALCULATING PERSONNEL RATES**

TOTAL OF EMPLOYER’S HOURLY RATE (OVERTIME RATE, IF APPLICABLE, FOR ZONING HEARINGS),

DIRECT AND INDIRECT COSTS:

THE SUM OF:           EMPLOYEE HOURLY WAGE  
                                  X 1.7 MULTIPLIER  
                                  TOTAL EMPLOYEE COST

EMPLOYEE RATE X 1.79 MULTIPLIER COVERING DIRECT COSTS AND OVERHEAD ALLOCATION USED FOR INTERDEPARTMENTAL BILLING

## **Rental of Township Property**

Gibraltar Park Pavilion / day	\$150.00
Gibraltar Park Ballfield / per game or practice	\$ 15.00
Municipal Soccer Field / per game or practice	\$ 15.00
Concession Stand / per use	\$ 25.00

All payments due at time of reservation

No refunds for any reason including weather conditions

## **2026 FEE SCHEDULE FOR OPEN RECORD REQUESTS**

MAILING FEE	TOTAL COST OF MAILING
FAX	ACTUAL COST
PHOTOCOPIES PER PAGE	\$ .25
CERTIFICATION – PER DOCUMENT	\$ 1.00
SPECIALIZED DOCUMENTS	ACTUAL COST
ELECTRONIC RECORDS	N/A

**PREPAYMENT IS REQUIRED IF THE FEES ARE**

**EXPECTED TO EXCEED \$100.00**

**2026 ROBESON TOWNSHIP  
ZONING HEARING FEES**

**HEARING BEFORE ZONING HEARING BOARD**

**Residential**

Appeal of Zoning Officer Action	\$1,000.00
Variance	\$1,000.00
Special Exception	\$1,000.00
Validity of Zoning Ordinance or Map	\$2,500.00

**Commercial/Industrial**

Appeal of Zoning Officer Action	\$1,500.00
Variance	\$1,500.00
Special Exception	\$1,500.00
Validity of Zoning Ordinance or Map	\$2,500.00

**HEARINGS BEFORE BOARD OF SUPERVISORS**

Zoning Change	\$5,000.00
Curative Amendment	\$5,000.00
Sewage Permit Refusal or Revocation	\$ 300.00
Plumbing License Revocation	\$ 300.00
Building Permit Refusal or Revocation	\$ 500.00
Conditional Uses for Home Occupations	\$ 500.00
Conditional Uses for all other	\$ 750.00
Miscellaneous Hearings *Plus Court Costs	\$ 500.00

# Municipal Engineer

## 2026 HOURLY FEE SCHEDULE

The charge rates shown below are all-inclusive incorporating all overhead, profit and expenses.

### Service Task:

<b>Professional Engineer/Senior Project Manager</b>	per hour \$ 125.00
<b>Project Manager</b>	per hour \$ 110.00
<b>Senior Technician/Inspector</b>	per hour \$ 95.00
<b>Technician/Inspector</b>	per hour \$ 84.00
<b>Admin Tech</b>	per hour \$ 60.00
<b>Admin Support</b>	per hour \$ 40.00
<b>Subdivision and Land Development Plan Review</b>	per hour \$ 145.00

### Large Format Printing:

<b>Sheet size</b>	<b>Black &amp; White</b>	<b>Full Color</b>
Per 18" x 24" Sheet	\$ 2.75	\$ 5.50
Per 24" x 36" Sheet	\$ 3.50	\$ 7.00
Per 30" x 42" Sheet	\$ 4.25	\$ 8.50
Per 36" x 48" Sheet	\$ 5.00	\$ 10.00

### Large Format Scanning:

Large format scanning is provided at a flat rate of \$1 per sheet with a \$10 minimum charge. This cost includes black and white or color scanning. Documents are furnished either by email or a customer supplied USB device.

### Miscellaneous Items:

Postage for all required mailings is billed at the actual postal rate.
Color photos, if requested or required are billed at a rate of \$1.00 per sheet.
Postings, if requested or required are billed at a rate of \$5.00 per posting (unstaked) and \$10.00 per posting (staked).

# Robeson Township

## 2026 SUBDIVISION, LAND DEVELOPMENT, ZONING & STORMWATER MANAGEMENT FEES

### Plan Review Fees

All fees in excess of the applicable filing fee, incurred for review of plans and report(s) thereon by the Township's engineer or other professional consultant will be billed in accordance with the ordinary and customary charges of the Township's engineer or other professional consultant to the Township. The applicant shall, prior to Township approval of the Final Plan, pay the Township the excess amount expended in reviewing the plans/reports. Any unused portion of the total fee charged to any applicant will be returned to the applicant. This refund will be made only after plan approval by the Planning Commission and the Board of Supervisors. No development or subdivision plan shall be approved unless all fees have been paid in full.

### SUBDIVISION / LAND DEVELOPMENT FEES

SMALL SCOPE LAND DEVELOPMENT PLAN	\$ 300.00
SKETCH PLAN SUBMISSION	
Residential	\$ 400.00
Non-Residential	\$ 400.00
PRELIMINARY PLAN SUBMISSION	
Residential	\$ 750.00 + \$50/Lot/Unit
Non-Residential	\$ 750.00 + \$50/Acre
PRELIMINARY / FINAL PLAN SUBMISSION (ONE STEP)	
Residential	\$ 600.00 + \$50/Lot/Unit
Non-Residential	\$ 600.00 + \$50/Acre
Annexation	\$ 500.00
FINAL PLAN SUBMISSION	
Residential	\$ 400.00 + \$25/Lot/Unit
Non-Residential	\$ 400.00 + \$25/Acre
PLANNED RESIDENTIAL DEVELOPMENT	
Tentative Plan	\$ 3,000.00 + \$50/Lot/Unit
Final Plan	\$ 1,000.00 + \$50/Lot/Unit
CONDITIONAL USE APPLICATION	\$ 1,500.00
STORMWATER MANAGEMENT SUBMISSION	
As part of Subdivision or Land Development Submission	Included in above fees
Individual Submission – Review	\$ 200.00/Lot
Individual Submission – Inspection	Fee with Building Permit at current hourly rate based upon approved design.

# **2026 ZONING PERMIT FEES**

**The following construction activities or structures are not regulated under Act 45 (Building Code) however, they shall require a Zoning Permit.**

## **Section A – Zoning Permits**

1. The following structures, if the structure has a building area less than 1,000 square feet, and is accessory to a detached one or two family dwelling, and multi-family dwelling units:

	<b><u>COST</u></b>
a. Detached Carport	\$95.00
b. Detached private garage less than 1,000 sq. ft.	\$95.00
c. Greenhouse	\$95.00
d. Sheds and gazebos less than 150 sq. ft.	\$75.00
Sheds and gazebos between 151 sq. ft. to 1,000 sq. ft.	\$95.00
2. All Agricultural Building(s), irrespective of size, as defined by Act 45 Section 103	\$95.00
3. Uncovered decks and patios, with a floor height of 30” or less above finished grade	\$95.00
4. Fences that are no more than 6’0” in height (Agricultural fencing is exempt)	\$75.00
5. Issuance of a Use and Occupancy Permit for a change of use of an existing building with no structural alterations (includes one inspection)	\$180.00
6. Signs	
a. Residential Home Occupation or Home Related Business	\$75.00
b. Commercial Non-structural replacement or repair of an existing sign	\$95.00
7. Feral Cat Caregiver	\$75.00
8. Forestry	\$140.00

# **2026 BUILDING PERMIT FEES**

## **Building Permits are required for the following, with the fees set as follows:**

All residential buildings and structures over 1,000 sq. ft. and addition(s) to any principal building require a building permit, see Section A. A state mandated fee of \$4.50 is charged to the applicant for issuance of building permit.

### **Section A – Residential**

	<b><u>COST</u></b>
1. New one and two family dwelling unit, multiple family dwelling unit, or similar residential structure; fee shall be computed on a square foot basis as measured out-to-out of the structure, and shall include basements, bays, hallways, stairways, utility rooms, storage rooms, lobbies, attached garages, foyers and attics that have a minimum of 6-foot headroom	\$100.00 plus \$0.40 per sq.ft. of floor area
2. Additions, attached and detached structures accessory to a residential dwellings to include roofed porches.	\$100.00 plus \$0.40 per sq.ft. of floor area (min. bldg. fee \$395.00)
3. Manufactured Housing Units (inspection of basements, piers, footers and final inspection is required).	\$450.00 (no basement) plus electrical insp.  \$650.00 (with basement) plus electrical insp.
4. Alterations, renovations, or modifications of existing buildings or structures to include but not limited to: uncovered decks and patios with a floor height greater than 30" above finished grade.	\$100.00 plus \$0.40 per sq. ft. of floor area (min. bldg. fee \$235.00)
5. Miscellaneous Structures Structure to include but not limited to <ul style="list-style-type: none"><li>• Communication towers or antennas</li><li>• Retaining walls (over 4' in height)</li><li>• Alternative energy systems<ul style="list-style-type: none"><li>• Plan review/re-reviews</li><li>• Inspections to include electrical, if needed</li></ul></li></ul>	\$150.00 plus review and insp. fees  \$59.50 per hr. \$95.00 per insp. as determined by inspector
6. Re-inspection	\$95.00/insp.
7. Re-review	\$59.50/hr.

**Section B - Commercial**

	<b><u>COST</u></b>
1. Commercial, Industrial, Institutional Buildings	
a. First \$1,000.00 of project cost*	\$100.00
b. Each additional \$1,000.00 or part thereof	\$9.75
c. Plan review and Accessibility plan review fee	\$87.50 per hr.
d. Accessibility inspections	\$220.00
e. Minimum building permit fee	\$405.00
2. Review of revisions to previously approved plans	\$87.50 per hr.
3. Additions, alterations, renovations, or modification of existing buildings or structures	
a. First \$1,000.00 of project cost*	\$100.00
b. Each additional \$1,000.00 or part thereof	\$9.75
c. Plan review and Accessibility plan review fee	\$87.50 per hr
d. Accessibility inspections	\$220.00
e. Minimum building permit fee	\$405.00
4. Demolition Permit	
a. Commercial, Industrial, Institutional and detached accessory structure (includes two inspections only. Additional inspection at \$95.00 per/inspection)	\$195.00

**COST**

- |    |   |   |
|----|---|---|
| 5. | Special Structures to include, but not limited to towers, storage tanks, cell tower, retaining walls (over 4' in height) and commercial signs |   |
|    | a. First \$1,000.00 of project cost*  | \$100.00  |
|    | b. Each additional \$1,000.00 or part thereof   | \$9.75  |
|    | c. Plan review and Accessibility plan review fee  | \$87.50 per hr  |
|    | d. Accessibility inspections  | \$220.00  |
|    | e. Minimum building permit fee  | \$405.00  |
| 6. | Solar Energy Systems  |   |
|    | a. Commercial   | 1.5% cost of construction (\$200 min fee)                                 |
|    | b. Solar Farm   | 2.5% of cost up to \$10,000 plus 2% of cost over \$10,000 (\$500 min fee) |
|    | c. Plan Review  | \$87.50 per hr  |

**COST**

**Section C - Electrical**

1. Residential Inspections:

- |                            |             |
|----------------------------|-------------|
| a. Service inspection      | \$95.00     |
| b. Rough wiring inspection | \$95.00     |
| c. Final inspection        | \$95.00     |
| d. Plan review             | \$59.50/hr. |
| e. Re-inspection fee       | \$95.00     |

2. Commercial Inspections  
(to include fire alarm systems):

- |   |                 |
|---|-----------------|
| a. Plan review and revisions                  | \$87.50 per hr. |
| b. First \$1,000.00 of project cost*          | \$100.00        |
| c. Each additional \$1,000.00 or part thereof | \$9.75          |
| d. Minimum building permit fee                | \$275.00        |
| e. Re-inspection fee                          | \$95.00         |

**Section D – Plumbing, Mechanical and HVAC**

	<b><u>COST</u></b>
1. Residential Inspection	
a. Any plumbing, mechanical and/or HVAC work not associated with a building permit and not exempted by the Uniform Construction Code Section 403.62 Permit Requirements and Exemptions shall require a permit.	\$95.00 per insp.
b. Plan review	\$59.50/hr.
c. Re-inspection fee	\$95.00
2. Commercial Inspection	
a. Any plumbing, mechanical, sprinkler or other fire suppression systems and/or HVAC work not associated with a building permit and not exempted by the Uniform Construction Code Section 403.62 Permit Requirements and Exemptions shall require a permit.	
b. First \$1,000.00 of project cost*	\$100.00
c. Each additional \$1,000.00 or part thereof	\$9.75
d. Plan Review	\$87.50/hr.
e. Minimum building permit fee	\$275.00
f. Re-inspection fee	\$95.00

**\*Note: In the event that there is a dispute about the estimated construction cost provided for a commercial building permit, we will utilize the most current International Code Council Building Valuation Tables as a basis to establish our required permit fees.**

**Section E - Miscellaneous**

	<b><u>TOTAL</u></b>
1. Demolition Permit:	
a. Residential and detached accessory structure	\$120.00
2. Swimming Pools and spas:	
a. Above ground (pools capable of holding 24 inches or more of water) includes (1) electrical inspection	\$275.00
b. In-ground Includes (2) electrical inspections	\$495.00
c. Swimming pool fence/safety barrier replacement	\$125.00
3. Building Permit Renewal Fee	\$ 75.00
4. Penalty of construction completed without a permit	Double permit fee
5. Certificate of Occupancy fee	\$ 35.00
6. Temporary Certificate of Occupancy fee	\$ 50.00
7. Zoning permit review associated with building permit	\$ 50.00

**Section F - Permit Conditions**

When scheduling inspections, the contractor must ensure he has completed all items necessary for the inspection. Should the Building Inspector be required to make additional inspections, a fee of \$95.00 will be due to defray the cost of the inspection. The entire fee must be paid prior to the inspection. The fee is made payable to Technicon Enterprises, Inc. II.

# SEWAGE ENFORCEMENT

## 2026 RATE SCHEDULE

<u>CLASSIFICATION</u>	<u>HOURLY RATE</u>
Residential Building Inspector	\$59.50
Commercial Building Inspector	\$87.50
Zoning Officer	\$68.25
Sewage Enforcement Officer	\$65.50
Secretarial/Clerical	\$35.50

### NOTES:

- (1) Mileage is billed at the prevailing IRS rate.
- (2) Court appearances or related activities for criminal or civil actions where Technicon is acting as a municipal official will be billed in accordance with the above rate schedule.
- (3) The above rates are subject to revision in January 2027.
- (4) Secretarial/clerical rate to be utilized for larger scale projects involving preparation of documentation for court hearings, Ordinance preparation and other similar projects only.

### FEES FOR PERMITS AND REPAIRS

**Repair Permit** - The installation or replacement of the following components (not requiring soil testing):  
Examples: tank(s), distribution box, building sewer, delivery and lateral pipes, pump replacement.  
(Includes permit and one inspection). \$275.00

**Modification Permit** - The installation or replacement of the following components (not requiring soil testing):  
Examples: Tank baffle/gas deflector, cracked lid, inspection port, effluent filter, lateral clean-out, floats, tank riser(s). (Includes permit and one inspection). \$155.00

**Inground Permit** - (Includes Design Review, Issuing Permit and 3 Installation Inspections). See Note 1 \$450.00

**Sandmound Permit and At-Grade Bed Permit** - (Includes Design Review, Issuing Permit and 4 Installation Inspections). See Note 1 \$565.00

**Individual Residential Spray Irrigation System (IRSIS)** - (Includes design review, issuing permit and 4 installation inspections). See Note 1 \$595.00

**All other Alternate Sewage Disposal System Permits** - (Initial review, application of “Best Technical Guidance” and additional PADEP requirements, issuance of permit and 3 installation inspections. Note: It is impossible to assess a fixed “Fee” to these systems due to the subjective nature of the design. Applicants shall be assessed an initial fee, assuming a minimum permit standard, and then charged at an hourly rate for work required beyond this permitted activity). \$595.00

Holding Tank and Privy Permit \$ 200.00

Renew/Transfer Permit without verification of prior testing \$ 90.00

Renew/Transfer Permit with verification of prior testing \$185.00

Inspection of existing on-lot system for purposes of any proposed change to sewage flows or use of the property. \$ 65.50/hr.

Additional Re-inspections (if required) \$ 95.00

Other SEO work (hourly rate) \$ 65.50/hr.

All permit-related fees are required prior to issuing permit. If additional fees are applicable, they must be paid prior to final inspection.

**Note 1:** The applicant shall be charged for any work performed outside the permitted scope of work outlined in this fee schedule at the hourly rate of \$65.50. These charges shall be restricted to plan reviews resulting from the applicant’s agent’s failure to comply with PADEP regulations.

**FEES FOR SOILS TESTING**

Initial 2 Probes	\$ 210.00
Additional Probes	\$ 90.00
Percolation Tests (6 Hole Perc Test)*	\$ 595.00
Percolation Tests (12 Hole Perc Test on One Lot)*	\$ 780.00
Other SEO Work (Hourly Rate)	\$ 65.50

\*Percolation test fee includes digging, presoak of the percolation holes and conducting percolation test.

The applicant is responsible to provide reasonable access to percolation test site as approved by the Sewage Enforcement Officer. Additional charges to the applicant may be assessed if excessive rock is encountered during preparing percolation holes.

Additional SEO work (hourly rate) including, but not limited to, the following:  
Administrative work, recording soil testing data, site layout of percolation test area, planning module review(s) and Township submittals.

The applicant is responsible for all mileage charges incurred for all sewage enforcement activities (including soil testing). Mileage charges will be billed at the prevailing IRS mileage rate.

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The Township shall compensate the Sewage Enforcement Officer at the base rate of \$65.50 per hour plus the prevailing IRS mileage rate.

The Sewage Enforcement Officer is hereby granted authority to collect and remit fees to the Township according to the above fee schedule.

**Soil Services Fees - \$500 deposit prior to SEO site visit**

**ALTERNATE SEWAGE ENFORCEMENT  
2026 RATE SCHEDULE**

<b>CLASSIFICATION</b>	<b>POSITIONS</b>	<b>HOURLY RATE</b>
1	<b><u>ENTRY-LEVEL</u></b> ENTRY-LEVEL ASSISTANT, INTERN	<b>\$45.00</b>
2	<b><u>ADMINISTRATIVE</u></b> ADMINISTRATIVE ASSISTANT, CAD OPERATOR, ADMINISTRATION	<b>\$70.00</b>
3	<b><u>CODE OFFICIALS</u></b> ZONING OFFICIAL, CODE OFFICIAL	<b>\$85.00</b>
4	<b><u>TECHNICIANS</u></b> PROJECT SURVEYOR, PROJECT TECHNICIAN DESIGN	<b>\$100.00</b>
5	<b><u>SENIOR CODE OFFICIALS/PROFESSIONALS</u></b> CONSTRUCTION CODE OFFICIAL, SENIOR ZONING OFFICIAL, CONSTRUCTION OBSERVER, PROJECT PLANNER, WETLAND/ENVIROMENTAL PROFESSIONAL, ENGINEER	<b>\$115.00</b>
6	<b><u>PROJECT PROFESSIONALS</u></b> SENIOR DRAFTER, CONSTRUCTION MANGER, PROJECT ENGINEER I	<b>\$125.00</b>
7	<b><u>SENIOR PROFESSIONALS</u></b> SENIOR SURVEYOR, TECHNICIAN, DESIGNER, SENIOR DESIGNER, PROJECT ENGINEER II	<b>\$135.00</b>
8	<b><u>SENIOR ENGINEER</u></b> SENIOR ENGINEER I, PROJECT ENGINEER III	<b>\$145.00</b>
9	<b><u>MANAGING PROFESSIONALS</u></b> PRINCIPAL, PROJECT MANAGER, SENIOR ENGINEER II, SENIOR PLANNER	<b>\$155.00</b>

**ALTERNATE SEWAGE ENFORCEMENT**  
**2026 RATE SCHEDULE**  
 (CONTINUED)

<u>SERVICES</u>	<u>FEES</u>
PERMIT APPLICATION.....	\$74.00
FIELD/CONSULTATION.....	HOURLY RATE
INVESTIGATION/MALFUNCTION.....	HOURLY RATE
OBSERVE/CONDUCT PROBES.....	\$74.00/PROBE
OBSERVE PERCOLATION.....	\$222.00
CONDUCT PERCOLATION.....	\$444.00
 DESIGN REVIEW:	
ELEVATED SAND.....	\$111.00
PRESSURE DOSED.....	\$111.00
IN-GROUND.....	\$74.00
DRIP IRRIGATION.....	\$148.00
PERMIT ISSUE/DENY.....	\$37.00
 INSPECTION:	
ELEVATED SAND (4 @ \$111.00).....	\$444.00
IN-GROUND.....	\$222.00
DRIP IRRIGATION.....	\$444.00
 REISSUE EXPIRED PERMIT.....	 \$148.00
VERIFY PRIOR TESTING.....	\$148.00
TRANSFER PERMIT.....	\$37.00
HOURLY RATE FOR UNSPECIFIED WORK.....	\$74.00

**Soil Services Fees - \$500 deposit prior to SEO site visit**