

ROBESON TOWNSHIP BOARD OF SUPERVISORS
WORKSHOP MEETING MINUTES
September 8th, 2022

The Workshop Meeting of the Robeson Township Board of Supervisors was held at 2689 Main Street, Birdsboro Pa. on Thursday, September 8th, 2022, at 7:00 PM. The meeting was called to order at 7:00 PM by Chairman Smith. Present for the meeting were Supervisors Love, Brown, Rhoads, and Bitler. Also present were Solicitor Christopher J. Hartman, Engineer Ryan Rhode, Administrative Assistant Richard L. Orwig, and Police Chief Dennis W. Cassel Jr.

Citizen Concerns / Public Comment:

Residents Bernard and Tracey Keturakis, 237 Bard Road, thanked the Board for the paving of Bard Road and questioned the width of the road improvements.

Resident Thomas Licht, 73 Cedar Lane, discussed the pending review of the proposed warehouse by the Cumru Township Planning Commission on Monday September 12, 2022 at 6pm (at Middle School).

Correspondence- Berks County Association of Township Officials' Annual County Convention, Thursday, October 20, 2022, at the Oley Fair Centre.

Public Works - No report

Police – Chief Dennis W. Cassel, Jr.

- a. Amended motion by Supervisor Bitler, seconded by Supervisor Rhoads to hire Justin M. Schlottman as a full-time police officer, effective October 03, 2022, at a rate of \$30.71 per hour, with a probationary period of one (1) year (9/19/2023) - motion approved.
- b. Motion by Supervisor Rhoads, seconded by Supervisor Bitler to allow Justin M. Schlottman to remain on the Berks County Emergency Response Team as a negotiator - motion approved.
- c. Motion by Supervisor Bitler, seconded by Supervisor Rhoads to release Officer Jakob Ketterer from his status as a probationary police officer (probation period set to expire 9/27/2022) – motion approved
- d. Motion by Supervisor Bitler, seconded by Supervisor Rhoads to purchase a desktop computer from SystemsNet for \$1,548.98. Purchase price includes labor to setup and deploy (additional workstation) – motion approved.
- e. Motion by Supervisor Rhoads, seconded by Supervisor Bitler to purchase an additional Body Worn Camera from Motorola Solutions for \$995.00. Discuss yearly subscription of \$195.00 – motion approved.
- f. Advised the Board that the Charger vehicle has been sold.
- g. Asked the Board to designate Halloween “Trick or Treat” night for October 31st from 6pm-9pm.
- h. Asked the Board to consider an agreement with Brecknock Township to allow Brecknock Police to use the Robeson Police fueling station during emergency situations at cost.

Fire Companies – Chief Scott Gullo, Friendship FC & Chief Jeff Kupp, Gibraltar FC: No report

August Minutes, Expenses and Reports – motion to approve at Regular Meeting

BOS Meeting minutes; Workshop – August 11th, and the Regular – August 16st, 2022, Monthly Expenses, Treasurer’s Reports, EEMA Sewer Report, Sewer Aging Report, SEO Permit Report, Road Report, Building Permit/Code Enforcement Reports, Police Report, Gibraltar Fire Company Reports, Friendship Fire Company Report, Ambulance Service Reports, and Village Library of Morgantown.

Planning & Engineering – Engineer Ryan Rhode

Oak Grove Subdivision - recommending escrow release for Phase 1, Phase II and Phase III in the amount of \$1,091,092.43. Oak Grove signage package for Swan Drive and Mountz Road to be provided for approval.

Revisions to Storm Water Management Plan – recommending updating the Township’s Storm Water Management ordinance, a draft will be circulated and referred to the Township Planning Commission.

Green Hills Estate Sediment Complaint – Berks County Conservation inspected the pond and found no present violations and recommended no enforcement action at this time. Township Engineer and Township Solicitor will review whether there are any violations pertaining to the SALDO regulations, Stormwater Ordinance requirements, and Land Development Plan requirements.

2022 Street Work - Change Order #1 and Payment App#1 were discussed for action at the Board’s regular meeting.

Legal Matters – Solicitor Christopher J. Hartman- No report

Finance / Other - Township Manager Colleen Easterday

Awin Management Inc., dba Republic Services, - \$12,512.64

Muni-Link proposal was discussed.

Resolution #22-15: 2023 Minimum Municipal Obligation was reviewed.

Old Business

Township Property – Boonetown Road - the Board discussed alternative uses of the property.

Website Host – Supervisor Rhoads will present options and recommendations at Regular Board Meeting.

Township Boundary Disputes – affected properties were reviewed.

Executive Session

The Board recessed for an Executive Session to discuss legal matters with the Solicitor at 8:27pm and reconvened at 8:53pm.

Adjournment

Supervisor Bitler made motion to adjourn the meeting at 8:54pm, seconded by Supervisor Love, motion carried.

Respectfully Submitted,

Colleen Easterday,
Township Manager