

ROBESON TOWNSHIP BOARD OF SUPERVISORS
Robeson Township Municipal Building, 2689, Main Street, Birdsboro PA 19508 Berks County
BOS REGULAR MEETING
MINUTES
August 19, 2025 7:00pm

The Regular Meeting of the Robeson Township Board of Supervisors occurred at the Municipal Building, 2689 Main Street, Birdsboro, PA on Tuesday August 19, 2025. Vice-Chairman Jeff Rhoads called the meeting to order at 7:00pm. Supervisors in attendance were, Timothy Bitler, Jeff Rhoads, Scott Gullo and Joy Breidenstein. Chairman Christopher Smith was absent. Also present were Solicitor Joan London, Acting Chief Jason Rimby, Township Engineer Ryan Rhode and Township Interim Manager Harold Steve.

I. Call to Order –

a. Pledge of Allegiance.

b. Roll Call of Supervisors

Chairman Smith – Absent

Supervisor Bitler – Present

Supervisor Rhoads – Present

Supervisor Gullo – Present

Supervisor Breidenstein - Present

II. Citizen Concerns / Public Comment –

A resident of Big Horn Way presented to the Board a request for a noise ordinance as she has a problem with her neighbor's children playing basketball at night. She was advised that her best course of action is to call Robeson Township Police Department when she is disturbed and that they will deal with her concern.

III. Correspondence –

a. None

IV. Police –

a. Reading Armament Donation Acknowledgement / Gesture. This is the second donation to RTPD from Reading Armament; the Board approved a plaque as recognition for the first donation. AC Rimby and Manager Steve to consult on an appreciation suggestion for the second donation.

b. Discussion on hiring a new officer. AC Rimby expects a currently employed officer to accept a new position, possibly early September.

The Board entered into an Executive Session at 7:20pm

The Board returned from Executive Session at 7:32pm

Personnel matters were discussed.

Motion to allow AC Rimby to contact former candidate and advertise for officer position.

Motioned by Supervisor Breidenstein

Seconded by Supervisor Rhoads

YES Gullo, Breidenstein, Bitler, Rhoads,

ABSENT Smith

Motion passed.

V. Finance / Other -

- a. Monthly Expenses -
- b. Treasurer's Report -
- c. Sewer Aging Report –

Motion to accept the monthly expenses and reports as presented.

Motioned by Supervisor Breidenstein

Seconded by Supervisor Gullo

YES Gullo, Breidenstein, Bitler, Rhoads

ABSENT Smith

Motion passed

For information purposes only; the Board were asked to consider dates to review the 2026 budget.

VI. Manager's Comments –

- a. Computer upgrade / updates - Reply from Joe Keesey SystemsNet per Manager Steve, the desktop in the Codes Officer office could be eliminated. A laptop is available for backup. Manager to ascertain that software can be verified to upgrade seamlessly. The Board will allow one computer upgrade at a time to ensure full transition.

Motion to authorize approval upgrade / update, pending test in office prior to proceeding with remaining computers.

Motioned by Supervisor Gullo

Seconded by Supervisor Breidenstein

YES Gullo, Breidenstein, Bitler, Rhoads ABSENT Smith

- b. Gibraltar / 724 Traffic Light controller Replacement** - Update

Motion to approve to replace the Gibraltar / 724 traffic light controller at a cost no more than \$7,300.00 from line 433.140

Motioned by Supervisor Breidenstein

Seconded by Supervisor Gullo

YES Gullo, Breidenstein, Bitler, Rhoads ABSENT Smith

- c. Police Building – Revised proposal** - Update

Motion to approve the presented revised proposal on the exterior of Police Building at a total cost of no more than \$33,900.00 comprised as \$11,000.00 repairs from and \$22,900 as maintenance, both from line 409.907, contingent upon PublicWorks repairing the windows prior.

Motioned by Supervisor Gullo

Seconded by Supervisor Breidenstein

YES Gullo, Breidenstein, Bitler, Rhoads ABSENT Smith

- d. Manager's Bond** - No Update

- e. Rock Hollow Bridge – Met-Ed Utility Pole Relocation** -Update Solicitor to send letter to Met-Ed. The Board to receive a copy of the letter.

- f. **Motion to advertise and recruit for Township Manager's Job and to alter description**

Motioned by Supervisor Bitler

Seconded by Supervisor Gullo

YES Gullo, Bitler, Rhoads NO Breidenstein ABSENT Smith

For information purposes only – possibility of an Intern from Penn State.

X. Planning & Engineering – Engineer Ryan Rhode

- a. Engineer's Report
- b. Cedar Hill Estates – MPC Time Extension; Members of the Grande family and their representatives presented to the Board of Supervisors concerning the time extension request. They are evaluating a different use for the property and are currently engaged in a power study. They anticipate results in 90 days. They wish to keep the time extension in case they decide to continue with the residential development.

Motion to grant Cedar Hill Estates a time extension to December 31, 2025.

Motioned by Supervisor Bitler

Seconded by Supervisor Breidenstein

YES Gullo, Breidenstein, Bitler, Rhoads

ABSENT Smith

- c. Zion Road Culvert – Installation has been completed and the culvert is functioning. Ronnie Folk will complete paving; anticipate it to be ready for the first day of school.
- d. 2025 Street Work – Oil and Chip date to be determined.
- e. Alleghany Creek Debris Complaint – Grant has been submitted and currently under review. Following a resident's complaint, it was determined that a required permit had not been obtained. County Conservation District is collaborating with the DEP to resolve the matter.
- f. August 04, 2025 Planning Commission Meeting was cancelled. - NFA

XI. Legal Matters -

- a. PAMS Contract - Update
 - i. Sewage User Fees Collection Agreement and Ordinance –
 - ii. Storm Water Fees Collection Agreement and Ordinance
- BOS adopted PAMS Ordinance at BOS Workshop meeting on August 14, 2025. The agreements have been updated to allow quarterly payments for Storm Water. A seventh section has been added to ensure a security bond is posted by PAMS for RTMA. The term is to run from October 01, 2025 to September 30, 2025.

Motion to accept the updated agreements for the Sewer user fees collection agreement and ordinance and the storm water fees collection and agreement and ordinance. With the quarterly changes, the bonding, the three year term a third of the estimated collections in the bonding stated, as of October 2025 through September 30, 2028.

Motioned by Supervisor Breidenstein

Seconded by Supervisor Gullo

YES Gullo, Breidenstein, Rhoads

NO Bitler

ABSENT Smith

- b. Dyer Quarry – Rezoning – Update Hearing will occur at the BOS Workshop meeting on September 11, 2025

XII. Public Works – Barry Readinger

- a. Oil and Chip – Addressed earlier in the meeting by Engineer Rhode
- b. Milling and Paving - Addressed earlier in the meeting by Engineer Rhode
- c. The Zion Road culvert project - Addressed earlier in the meeting by Engineer Rhode.

XIII. Park & Recreation – NFA

XIV. EAC - NFA

XV. New Business –
a. None.

XVI. Old Business –
a. Website / Social Media impact.
b. Mini-split in server room
c. Employee Handbook revisions / edits

XVII. Executive Session –
The Board entered Executive Session at 8:21pm
The Board returned from Executive Session at 8:35pm
Matters discussed were personnel issues.

XVIII. Motion To Adjourn-
Motion to adjourn at 8:35
Motioned by Supervisor Bitler
Seconded by Supervisor Breidenstein
YES Gullo, Breidenstein, Bitler, Rhoads
Motion passed.

ABSENT Smith