

ROBESON TOWNSHIP BOARD OF SUPERVISORS

Robeson Township Municipal Building, 2689, Main Street, Birdsboro PA 19508 Berks County

BOS REGULAR MEETING MINUTES

September 16, 2025 7:00pm

The Regular Meeting of the Robeson Township Board of Supervisors occurred at the Municipal Building, 2689 Main Street, Birdsboro, PA on Tuesday September 16, 2025. Vice-Chairman Jeff Rhoads called the meeting to order at 7:00pm. Supervisors in attendance were, Timothy Bitler, Jeff Rhoads, Scott Gullo and Joy Breidenstein. Chairman Christopher Smith was absent. Also present were Solicitor Colin Macfarlane, Acting Chief Jason Rimby, Township Engineer Ryan Rhode and Township Interim Manager Harold Steve.

I. Call to Order –

- a. Pledge of Allegiance.
- b. Roll Call of Supervisors
Chairman Smith – Absent
Supervisor Bitler – Present
Supervisor Rhoads – Present
Supervisor Gullo – Present
Supervisor Breidenstein - Present

II. Citizen Concerns / Public Comment –

Resident Deeds of 1200 Block White Bear Road informed the Board of a neighboring property where multiple motorcycles and go-karts are creating a noise disturbance into after dark hours on a regular weekly basis preventing them from using their porch. It can also be heard inside the home. RTPD have responded to the noise complaints and spoke to that offending property owner. Supervisor Bitler advised the resident that he will investigate. Resident was instructed to call RTPD when this occurs.

Resident Mountz of 2400 block of Hay Creek Road requested an update of the logging problem reported to the Board at the Workshop meeting on September 11, 2025. They stated that it is not selective cutting taking place. It transpired that three (3) parcels are involved, a high-quality water supply is also in the affected area and future plans include a sub-division. A resident of 1200 block of White Bear Road stated that he had been refused a subdivision at the logging property. Another resident of 100 Block Overlook Road stated as a former owner of the same property, he was only permitted to have one home on the property. Solicitor Macfarlane informed those present, that there were enough grounds to issue a “stop order”.

Motion for Township to issue a Stop Work Order for any parcel where logging is occurring on a permit that was granted based upon misrepresentation. Each parcel should also include an E&S plan

Motioned by Supervisor Gullo

Seconded by Supervisor Breidenstein

YES Gullo, Breidenstein, Bitler, Rhoads

ABSENT Smith

Motion passed

Resident Glass of 100 block of Overlook Road told the Board that he became aware of this issue whilst watching the Workshop meeting being streamed. His concerns were that he has a property that he wishes to build a house on. Several studies were required, a driveway permit was required and he is still waiting on clearance from DEP. This is going into the second year and costs to date are approximately \$300,000.00. He had a neighbor who started logging without the proper permits. Multiple violations have occurred to the detriment of the integrity of the land. Engineer

Rhode added that if more than one acre is disturbed by logging, a NPDES permit is required. The resident would like the Codes Officer to answer as to why the properties were treated differently.
Motion for a Stop Work Order to be placed on the third parcel that is yet to be permitted and contact the Conservation District.

Motioned by Supervisor Gullo

Seconded by Supervisor Breidenstein

YES Gullo, Breidenstein, Bitler, Rhoads

ABSENT Smith

Motion passed

Resident Oldam of 1200 Block of Buck Hollow Road, reported speeding on Buck Hollow Road. He said there was a particular area of concern where multiple young children live. AC Rimby will conduct a speed survey in the area.

III. Correspondence – None

IV. Police –

a. Discuss new officer hiring process – Applications are open until October 10, 2025

b. Discuss locker room – to be revisited

c. Resolution for Grants

Motion to approve updated application of LSA Grant Resolution 2025-21 in the amount of \$46,673.31 for Tasers

Motioned by Supervisor Gullo

Seconded by Supervisor Breidenstein

YES Gullo, Breidenstein, Bitler, Rhoads

ABSENT Smith

Motion passed

Motion to approve application of LSA Grant Resolution 2025-22 in the amount of \$17,226.00 for firearms

Motioned by Supervisor Gullo

Seconded by Supervisor Breidenstein

YES Gullo, Breidenstein, Bitler, Rhoads

ABSENT Smith

Motion passed

V. Finance / Other -

a. Monthly Expenses -

b. Treasurer's Report -

c. Sewer Aging Report

Motioned by Supervisor Gullo

Seconded by Supervisor Bitler

YES Gullo, Bitler, Rhoads

ABSENT Smith

Motion passed

Supervisor Breidenstein left room at 7:44pm therefore her vote was not recorded for financial reports.

Supervisor Breidenstein returned to the room at 7:46pm.

VI. Manager's Comments –

a. Logging – Update Provided earlier in the meeting

b. Pumper / Hauler Agreements – Fee Increase To be reviewed

c. Manager's Bond –

Motion to approve Manager's Bond of \$2619.00

Motioned by Supervisor Breidenstein

Seconded by Supervisor Gullo

YES Gullo, Breidenstein, Bitler, Rhoads.

ABSENT Smith

- d. GAJA Board Appointment & Consideration of Resolution Update following Union Township Meeting on September 18, 2025
- e. GAJA's Financials – Requires financial support or review revenue source
- f. 2026 Calendar and Meeting Dates - Manager to consult with vendors for any overlaps
- g. Request motion to authorize Internships
Motion to authorize the Township to have interns at Administrative Building
Motion by Supervisor Bitler
Seconded by Supervisor Gullo
YES Gullo, Breidenstein, Bitler, Rhoads **ABSENT Smith**
- h. Budget –
Motion to advertise Budget Meetings for the 2026 Fiscal Year
Motioned by Supervisor Bitler
Seconded by Supervisor Breidenstein
YES Breidenstein, Gullo, Bitler, Rhoads **ABSENT Smith**
Motion passed.
- i. Fees and Fee Schedule Consider all fees to be included in the fee schedule -- Remove fees from Ordinances into the Fee Schedule. Review Carfax as a processing vendor.
- j. 25 Golf Course Road - Well waiver request*
Motion to grant well waiver request
Motioned by Supervisor Rhoads
Seconded by Supervisor Breidenstein
YES Breidenstein, Bitler, Rhoads **ABSENT Smith**
Motion passed
Supervisor Gullo left room at 7:53pm therefore his vote was not recorded for the waiver request.
Supervisor Gullo returned at 7:55pm
- k. Request for School Zone at High Point Baptist Academy
Motion for signs to be installed for school zone at High Point Baptist Academy
Motioned by Supervisor Breidenstein
Seconded by Supervisor Rhoads
YES Gullo, Breidenstein, Bitler, Rhoads **ABSENT Smith**
Motion passed
- l. PEMA - assistance with Allegheny Creek - Denied
Motion to authorize an amount not to exceed \$4500.00 to David Sparr to remove debris from Alleghany creek in accordance with DEP regulations
Motioned by Supervisor Breidenstein
Seconded by Supervisor Gullo
YES Breidenstein, Gullo, Bitler, Rhoads **ABSENT Smith**
Motion passed
- m. L-TAP meeting for Old River Road – Rt. 724 will be closed from January to October 2026. Meeting to take place concerning calming devices on Old River Rd. - update to follow.
For Information purposes only
The Pump and Haul agreement pertaining to Green Hills Estates has been violated. Mr. Margusity has terminated the original hauler. He used the RTMA Wastewater Treatment Plant to dispose of waste. The DEP has been notified and the developer made aware. Reports suggest hauling of 5000 gallons of waste every 36 hours. Solicitor Macfarlane advised that the Township could demand payment upon termination of the agreement.

VII. Supervisors Reports -

- a. SMP database - Supervisor Rhoads NFA
- b. RTMA Lease - Supervisor Bitler NFA

- c. Zoom - Supervisor Breidenstein - Annual Cost to Township is \$159.90
- d. Newsletter - Supervisor Breidenstein – Gathering addresses
- e. Discussion on solar power - Chairman Smith - Absent

VIII. Fire Companies –

Discuss Agenda category – To be reviewed at October meeting

- a. Friendship FC
- b. EMC Report
- c. Gibraltar FC

IX. Minutes and Reports -

- a. BOS Workshop Meeting Draft Minutes 8.14.25
- b. BOS Regular Meeting Draft Minutes 8.19.25
- c. SEO Report
- d. Building Inspector's Report
- e. Zoning Inspections Report
- f. EEMA Sewer Report
- g. Road Report
- h. Police Report
- i. Friendship Fire Company Report
- j. Gibraltar Fire Company Report
- k. Ambulance Service Report
- l. Village Library of Morgantown

Request motion to accept minutes and reports as presented.

Motioned by Supervisor Breidenstein

Seconded by Supervisor Rhoads

YES Gullo, Breidenstein, Bitler, Rhoads

ABSENT Smith

Motion passed

X. Planning & Engineering – Engineer Ryan Rhode

- a. Chestnut Hill Rd Properties SD – Conditional and Final Plan Approval (AKA Legacy)
- b. Chestnut Hill Rd Properties Lot #1 – Conditional Final Approval (AKA Legacy)
Chestnut Hill Road Properties SD and Lot 1 have submitted all required documents. They intend to submit a letter of credit and to ensure that the Developer's Agreement and the non-residential HOA Agreement are finalized. The Planning Commission recommended final plan conditional approval.

Motion to grant Chestnut Hill Road Properties Subdivision Plan conditional final plan approval contingent upon Kraft's review letter of August 29, 2025, which includes but is not limited to execution of any required agreements, such as the improvements agreement, storm agreement and the HOA documents and compliance thereof, Again, including but not limited to the submission and approval of a letter of credit and certificate of insurance.

Motioned by Supervisor Breidenstein

Seconded by Supervisor Gullo

YES Gullo, Breidenstein, Bitler, Rhoads

ABSENT Smith

Motion passed.

Motion to grant Chestnut Hill Road Properties Lot One conditional final plan approval contingent upon Kraft's review letter of August 29, 2025, which includes but is not limited to execution of any required agreements, such as the improvements agreement, storm agreement and the HOA documents and compliance thereof, Again, including but not

limited to the submission and approval of a letter of credit and certificate of insurance.

Motioned by Supervisor Breidenstein

Seconded by Supervisor Gullo

YES Gullo, Breidenstein, Bitler, Rhoads

ABSENT Smith

Motion passed.

- c. 2025 Street Work– Maintenance Contract – change order one and final payment

Motioned requested to reduce Change Order for Martin Paving by \$3,679.20

Motioned by Supervisor Breidenstein

Seconded by Supervisor Gullo

YES Gullo, Breidenstein, Bitler, Rhoads

ABSENT Smith

Motion passed

Motioned requested to pay revised payment for Martin Paving for \$190,656.32

Motioned by Supervisor Breidenstein

Seconded by Supervisor Gullo

YES Gullo, Breidenstein, Bitler, Rhoads ABSENT Smith

Motion passed

- d. Zion Road culvert change order one and final payment

Motioned requested to increase Change Order for Bertolet Construction LLC by \$2,489.30

Motioned by Supervisor Breidenstein

Seconded by Supervisor Gullo

YES Gullo, Breidenstein, Bitler, Rhoads

ABSENT Smith

Motion passed

Motioned requested to authorize payment to Bertolet Construction LLC in the amount of \$83,089.30

Motioned by Supervisor Rhoads

Seconded by Supervisor Breidenstein

YES Gullo, Breidenstein, Bitler, Rhoads

ABSENT Smith

Motion passed

XI. Legal Matters -

- a. None

XII. Public Works – Barry Readinger

- a. Motion to allow the Public Works team to attend the Berks County Public Works Trade Show in Oley on October 01, 2025 at a total cost of \$125.00 from line code 430.703.

Motioned by Supervisor Breidenstein

Seconded by Supervisor Gullo

YES Gullo, Breidenstein, Bitler, Rhoads

ABSENT Smith

Motion passed

- b. Repair estimate for 2018 Mack truck approx. \$5000.00 and an extra \$1000.00 for 2 rear tires.

XIII. Park & Recreation –

- a. Approved minutes from November 25, 2024 - NFA
b. Approved minutes from February 24, 2025 - NFA

XIV. EAC - None

XV. New Business –

- a. Reviewing Municipal display signs / updating - Manager to obtain quotes

XVI. Old Business –

- a. Website / Social Media impact. - ongoing
- b. Mini-split in server room – ongoing
- c. Zion Road Violation – Updated early in the meeting
- d. Employee Handbook – amendments ongoing
- e. Establishing key/ key holder record – Supervisor Bitler – Manager Harold is executing.
- f. BOS Meeting Dates – Reviewing options and confirm meeting days

XVII. Executive Session –

The Board entered Executive Session at 8:15pm
The Board returned from Executive Session at 8:25pm
Matters discussed were personnel issues.

XVIII. Motion To Adjourn-

Motion to adjourn at 8:25

Motioned by Supervisor Bitler

Seconded by Supervisor Breidenstein

YES Gullo, Breidenstein, Bitler, Rhoads

Motion passed.

ABSENT Smith