

ROBESON TOWNSHIP BOARD OF SUPERVISORS
Robeson Township Municipal Building, 2689, Main Street, Birdsboro PA 19508 Berks County
BOS WORKSHOP MEETING
AGENDA
August 14, 2025 7:00pm

- I. Call to Order –**
 - a. Pledge of Allegiance.
 - b. Roll Call

- II. Citizen Concerns / Public Comment –**

When called, provide your name and Street name for the record. After this, you have three (3) minutes to share your comments with the Supervisors.

- III. Correspondence –**
 - a. Property Complaint*
 - b. Follow-up to property complaint*
 - c. Traffic Complaint*
 - d. The Village Library donation request* – Line 456.000 & 456.500 for discussion

- IV. Police –**
 - a. Reading Armament Donation
 - b. Request approval for Corporal Cooper to attend Taser instructor recertification training in Walnutport, PA on September 11 and 12, 2025. The cost of the training workshop is \$895.00 – Line 410.422

- V. Finance / Other -**
 - a. Monthly Expenses -
 - b. Treasurer's Report -
 - c. Sewer Aging Report* –

- VI. Manager's Comments –**
 - a. Computer upgrade / updates*
 - b. Gibraltar / 724 Traffic Light controller Replacement*
 - c. Police Building – Revised proposal*
 - d. Manager's Bond*
 - e. Rock Hollow Bridge – Met-Ed Utility Pole Relocation*
 - f. Turkey Hill Escrow – discussion
 - g. Junes' Minutes – Motion to accept revisions as corrected*
 - h. Manager's Job Description for review / approval*
 - i. Fiscal Assistant – start date Monday August 11, 2025.
 - j. Consideration to implement autopay/ ACH for payments to vendors
 - k. Municibid – Backhoe and Plow (Ends 8.25.25) Request motion to accept final bid
 - l. Employee Handbook currently being reviewed – discussion
 - m. Donal - Update

VII. Supervisors Reports -

- a. SMP database - Supervisor Rhoads
- b. RTMA Lease - Supervisor Bitler
- c. Zoom - Supervisor Breidenstein
- d. Newsletter - Supervisor Breidenstein
- e. Discussion on solar power - Chairman Smith

VIII. Fire Companies -

- a. Friendship FC
- b. EMC Report
- c. Gibraltar FC

IX. Minutes and Reports -

- a. BOS Workshop Meeting Draft Minutes* 7.10.25
- b. BOS Regular Meeting Draft Minutes* 7.15.25
- c. SEO Report*
- d. Building Inspector's Report*
- e. Zoning Inspections Report*
- f. EEMA Sewer Report
- g. Road Report*
- h. Police Report*
- i. Friendship Fire Company Report*
- j. Gibraltar Fire Company Report
- k. Ambulance Service Report*
- l. Village Library of Morgantown*

X. Planning & Engineering – Engineer Ryan Rhode*

- a. Engineer's Report
- b. Cedar Hill Estates – MPC Time Extension
- c. Chestnut Hill Road Properties, Subdivision & Lot 1 – MPC Time Extension
- d. Rock Hollow Road Bridge – Update
- e. Zion Road Culvert – Update
- f. 2025 Street Work – Update
- g. Alleghany Creek Debris Complaint – Update and Clean Water Fund Application Submission
- h. August 04, 2025 Planning Commission Meeting was cancelled.

XI. Legal Matters -

- a. PAMS Contract -
 - i. Sewage User Fees Collection Agreement and Ordinance*
 - ii. Storm Water Fees Collection Agreement and Ordinance*
- b. Dyer Quarry – Rezoning

XII. Public Works – Barry Readinger

- a. The PublicWorks department have finished all the prep work on the roads that are to be oil and chipped.
- b. The start date for all roads that are to be oiled and chipped is August 18th. Those roads are Weaver Rd and Cedar Hill Rd.
- c. The PublicWorks team has started base repair (milling and paving) on Moyer Rd., Weidner Rd. and Frantz Ct. We ask the public please do not go around the “Road Closed” signs. We have been having issues with motorists going around them and driving over fresh blacktop before it is even rolled.
- d. The Zion Road culvert project is underway. There was an issue with someone that turned the contractor’s pump off overnight and caused a delay in the project. The Police are aware and will be monitoring the site periodically during off hours.

XIII. Park & Recreation –

- a. Third quarter Park & Rec meeting to be held on August 25, 2025

XIV. EAC -

- a. June 05, 2025 meeting minutes*
- b. July 17, 2025 meeting minutes*

XV. New Business –

- a. None.

XVI. Old Business –

- a. Website / Social Media impact.
- b. Mini-split in server room

XVII. Executive Session –

XVIII. Motion To Adjourn-

*Denotes documentation included

**Denotes documentation provided at an earlier date