

**ROBESON TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING AGENDA**  
**April 16, 2024**

**Public Hearing on Ordinance 24-\_\_ Storage Magazine Facility**

- I. Call to Order – Chairman Christopher Smith**
  - a. Pledge of Allegiance.
  - b. Roll Call
  
- II. Citizen Concerns / Public Comment** - When called, provide your name and Street name for the record. After this, you have three (3) minutes to share your comments with the Supervisors.
  
- III. Correspondence**
  - a. PA DEP-Local Municipality Involvement Process Meeting
  
- IV. Police – Chief Dennis W. Cassel, Jr**
  - a. Recommend a motion to purchase (2) two A.E.D.'s, total cost \$4,002.90. (410.801 Capital Purchase Minor -\$2.90 over budgeted amount)
  - b. Recommend a motion to purchase services through MAGLOCLLEN, cost of \$400.00 per year. (410.421 Publications).
  - c. Discuss the March Police Report.
  - d. Resolution for 2 Vehicles-2023 Ford Interceptors
  
- V. Finance / Other**
  - a. Monthly Expenses –Review
  - b. Treasurer's Report – Review
  - c. Sewer Aging Report – Review
  
- VI. Managers comments**
  - a. Ethics Commission Filing Due 31 March 2024 to Manager for inclusion in Annual Audit
  - b. Replacement copier for Township Office-Will present proposal in May.
  - c. Resolution to approve Hazard Vulnerability Assessment and Mitigation Plan
  - d. Resolution to Authorize the Destruction of Documents (per Municipal Records Manual)
  - e. Update on advertised positions- Interviews conducted.
  - f. General Code/Ordinance discussion
  - g. Motion to approve \$35,000 for codification services (line 400.400-Contracted Services)
  - h. Township Solicitor discussion. Request for proposals
  
- VII. Fire Companies**
  - a. Representative - Friendship FC
  - b. Chief Jeff Kupp - Gibraltar FC
  
- VIII. Minutes, Expenses and Reports**
  - a. BOS Workshop Meeting Minutes 3-14-24
  - b. BOS Regular Meeting Minutes 3-19-24

- c. SEO Permit Report Recd
- d. EEMA Sewer Report Recd
- e. Road Report Recd
- f. Engineer's report Recd
- g. Building Permit/Code Enforcement Report Recd
- h. Police Report Recd
- i. Gibraltar Fire Company Report Recd
- j. Friendship Fire Company Report Recd
- k. Ambulance Service Reports
- l. Village Library of Morgantown
- m. Parks and Recreation Minutes
- n. Planning Commission Minutes

**IX. Planning & Engineering – Engineer Ryan Rhode**

- a. Old Hickory Buildings – MPC Time Extension
- b. McCarthy Ag Building – Waivers & Plan Approval
- c. 2024 Street Work – Update and Contract Signature(s)

**X. Legal Matters - Solicitor Eugene Orlando, Jr.**

- a. Consider Construction easement agreements for Rock Hollow Bridge
- b. Agreements for Green Hills Estate
  - 1. Authorization to enter into a Developer's Agreement, in form and substance satisfactory to the township, with 2000 Perkiomen LLC for development of the Green Hills Estates Project located in the Township and for the appropriate Borough Officials to execute the Agreement upon receipt of an executed agreement from 2000 Perkiomen LLC.
  - 2. Authorization to enter into a Standard Stormwater Facilities Maintenance Agreement, in form and substance satisfactory to the township, with 2000 Perkiomen LLC in connection with the development of the Green Hills Estates Project located in the Township and for the appropriate Borough Officials to execute the Agreement upon receipt of an executed agreement from 2000 Perkiomen LLC.
  - 3. Authorization to enter into a Pump and Haul Sewer Agreement with 2000 Perkiomen LLC and Robeson Township Municipal Authority, in form and substance satisfactory to the township, in connection with the development of the Green Hills Estates Project located in the Township and for the appropriate Borough Officials to execute the Agreement upon receipt of an executed agreement from 2000 Perkiomen LLC. .
  - 4. Authorize the execution and Release of the Final Plans for Green Hills Estates for recording upon receipt of an executed; Developer's Agreement, Standard Stormwater Facilities Maintenance Agreement and the Pump and Haul Sewer Agreement and Improvement Performance Bond from 2000 Perkiomen, LLC.

**XI. Public Works**

- a. Update by Barry- 1999 GMC 7500 Dump

- b. Update by Barry- 2004 John Deere Backhoe
- c. Update by Barry 2004 Freightliner
- d. Resolution to create 437.746, 2025 Freightliner Maintenance
- e. Electronic signs-update

**XII. Parks & Recreation**

- a. Purchase of playground mulch-update status.
- b. Purchase of Diamond Tex (infield mix)-update status.
- c. Backstop repair/replacement-update status.
- d. Power washing and painting of all Gibraltar Park buildings-update status.
- e. Seal coating and line painting of basketball and volleyball courts -update status
- f. Motion to approve the purchase of a replacement NSF 55 UV Unit for the Gibraltar Park to meet DEP requirements at a cost of \$4,500.00
- g. Authorization to renew the Annual Ehrlich Vegetation Management Service Agreements – totaling \$1,238.21 (452.281 – Park). The breakdown is as follows: Gibraltar Ball Field & Play Equipment Area \$454.23, Gibraltar Fence, \$455.26, and Municipal Field, \$328.72.

**XIII. EAC**

**XIV. New Business**

**XV. Old Business**

- a. Pending: Additional (1) Public Works Crew Member, Assistant Manager
- a. Hometown Press-update
- b. Munilinks-SMP date base module-update
- c. Solicitation Ordinance

**XVI. Executive Session – Personnel and Litigation Discussions**

**XVII. Motion to Adjourn**