

ROBESON TOWNSHIP BOARD OF SUPERVISORS
Robeson Township Municipal Building, 2689, Main Street, Birdsboro PA 19508 Berks County

BOS Regular Meeting

Minutes

December 16, 2025 7:00pm

The Regular meeting of the Robeson Township Board of Supervisors occurred at the Municipal Building, 2689 Main Street, Birdsboro, PA on Tuesday December 16, 2025. Chairman Christopher Smith called the meeting to order at 7:00pm. Supervisors in attendance were Christopher Smith, Jeff Rhoads, Timothy Bitler, Scott Gullo and Joy Breidenstein. Also present were Solicitor Joan London, Township Engineer Ryan Rhode, AC Jason Rimby and Interim Manager Harold Steve.

I. Call to Order –

a. Pledge of Allegiance.

b. Roll Call of Supervisors

Chairman Smith – Present

Supervisor Bitler – Present

Supervisor Rhoads – Present

Supervisor Gullo – Present

Supervisor Breidenstein -Present

II. Citizen Concerns / Public Comment –

Richard Steele, W. First Street praised the Road Crew the way they snow plowed the roads. He also questioned as to when the camera to the rear of the Police Department would be repaired. He was told that the Board of Supervisors have approved it and that it is being scheduled. Manager to supply the Board with an update.

Anne-Marie McMahon, Morgantown Road – voiced that she strongly recommends the Board of Supervisors to review the Draft Data Center Ordinance. The EAC values feedback as their main concern is to have protection established as opposed to being reactive.

III. Correspondence – None

IV. Police –

a. Motion to remove Officer Cumens from probation effective immediately

Motioned by Supervisor Breidenstein

Seconded by Supervisor Gullo

Motion passed with no dissenting votes

b. Update on new hires – the logical test is due to be completed by December 22, 2025.

V. Finance / Other -

a. Monthly Expenses -**

b. Treasurer's Report -**

c. Sewer Aging Report -**

Motion to Approve Monthly Expenses, Treasurer's Report and Sewer Aging Report as is in possession of.

Motioned by Supervisor Breidenstein

Seconded by Chairman Smith

Motion passed with no dissenting votes

VI. Manager's Comments –

- a. **Motion to lien properties that are in arrears for four or more quarterly payments on the Sewer Aging report.**

Motioned by Supervisor Bitler

Seconded by Supervisor Rhoads

Motion passed with no dissenting votes

- b. Rock Hollow Rd. Bridge – Incident involving a vehicle violating the bridge closure – no damage reported
- c. Old River Road – Status currently unknown. Engineer to meet with PennDOT to discuss options
- d. **Motion to approve the tentative 2026 Budget as advertised. ****

Motioned by Supervisor Rhoads

Seconded by Supervisor Gullo

YES: Breidenstein, Gullo and Rhoads

NO: Bitler, Smith

Motion passed.

- e. Authorized signers for Robeson Township non-uniformed employees' pension plan** Action was deferred to Reorganization Meeting on January 05, 2026.
- f. Authorized signers for Robeson Township Police pension plan (2) ** Action was deferred to Reorganization Meeting on January 05, 2026.
- g. Authorized signers for Robeson Township employees defined contribution pension plan** Action was deferred to Reorganization Meeting on January 05, 2026.
- h. ZHB – 12.30.25 Breidenstein ZHB Hearing – Follow-up from Workshop 12.11.25 **

Motion to authorize Counsel to represent Robeson Township to oppose this application.

Motioned by Supervisor Bitler

No Second

Motion dies

- i. **Green Light GO Grant –**

Motion to authorize Engineer Rhode to submit application for grant for the traffic lights at Rt724 / Gibraltar Road junction prior to January 03, 2026.

Motioned by Supervisor

Seconded by Supervisor

YES: Gullo, Bitler, Rhoads, Smith

Motion passed

Supervisor Breidenstein left the room at 7:17pm - was not present for the vote. She returned at 7:20pm

- j. Temporary Staff – The fiscal assistant has left employment with the Township. She identified multiple outstanding invoices prior to her departure. The invoicing process has changed.
- k. Quick Books Upgrade – Joe Keesey believes it is possible to acquire QB for \$1703 annually. Predicts a short downtime to create back-up system
- l. RPFs –Posted on the website, applications will close on Monday December 22, 2025.
- m. PA One Call – Watercress May 2024 – Per legal Counsel's advice – do nothing or write a letter, the Board instructed Interim Manager to write a letter to PUC disputing the charges for documentation.

For information purposes only – No action required

Oak Grove Estates - Numerous calls have been received concerning people moving rocks and driving around barriers. Bollards are being installed to block access. Reviewing app for remote gate operation. The Developer is currently exploring changing one of the Oak Grove Roads to Oak Grove Lane. The Development is ready for final wearing course and finishes. They are working to obtain the Notice of Termination for a redesign on the basins, but the DEP permits are taking a long time to come through. At the RTMA meeting held on December 15, 2025, it was noted that two property owners are opposing the easements requested for the Green Hills Lake Sewer project. Green Hills Lake Recreation Association is represented by Legal Counsel.

VII. Supervisors Reports -

- a. SMP database - Supervisor Rhoads – still creating database / platform
- b. RTMA Lease - Supervisor Bitler – Received a bill from Counsel, did not get a blank lease
- c. Zoom - Supervisor Breidenstein Asked upcoming Supervisor Fix to look into resuming Zoom
- d. Newsletter - Supervisor Breidenstein Asked upcoming Supervisor Fix to proceed with Newsletter
- e. Discussion on solar power - Chairman Smith - No further action at this time
- f. Data Centers – Chairman Smith- No further action at this time

VIII. Fire Companies -

- a. Friendship FC – 52 calls inc. 1 medical - 210 attendees at 12/7 breakfast - Santa Run on 12/21
- b. EMC Report - None
- c. Gibraltar FC - None

IX. Minutes and Reports -

- a. BOS Budget Meeting # 4Draft Minutes 11.13.25
- b. BOS Workshop Meeting Draft Minutes 11.13.25
- c. BOS Regular Meeting Draft Minutes 11.18.25
- d. SEO Report**
- e. Building Inspector's Report**
- f. Zoning Inspections Report**
- g. EEMA Sewer Report*
- h. Road Report**
- i. Police Report*
- j. Friendship Fire Company Report*
- k. Gibraltar Fire Company Report*
- l. Ambulance Service Report Tower Health
- m. Ambulance Service Report EHBEMS**
- n. Village Library of Morgantown**

Motion to accept Minutes and Reports as is in possession

Motioned by Supervisor Breidenstein

Seconded by Chairman Smith

YES: Breidenstein, Gullo, Rhoads, Smith

NO: Bitler

Motion passed

X. Planning & Engineering – Engineer Ryan Rhode*

- a. Rock Hollow Road Bridge – Dealt with under “Manager’s Comments”
For information only – Green Hills Lake Dam inspection has been completed The Engineer will circulate the report once it becomes available.
The Stormwater form agreement will be presented for signatures at January’s meeting for a property on Hay Creek Road.

XI. Legal Matters –

- a. Robeson Ordinance Fee – This allows Ordinances that contain outdated fees to be changed by Resolution. The intention is to advertise for it to be adopted at the January Workshop meeting, and then adopt the Fee Schedule at January Regular meeting.
Motion to advertise Ordinance for adoption at January Workshop meeting
Motioned by Supervisor Breidenstein
Seconded by Supervisor Rhoads
Motion passed with no dissenting votes

- b. Proudfoot Plowing Incident

Motion to amend the Agenda to open up a discussion about snowplowing damage

Motioned by Supervisor Gullo

Seconded by Supervisor Breidenstein

Motion passed with no dissenting votes

Those present were given the opportunity to object to the amendment – no objections were raised.

Motion to have PublicWorks to fix mailbox asap and replace shrubs in the Spring

Motioned by Supervisor Gullo

Seconded by Supervisor Rhoads

Motion passed with no dissenting votes

XII. Public Works – Barry Readinger

- a. General Updates – Backhoe is still not available – possibly transmission
Salt has been ordered from Eastern Salt as they have the County contract.

XIII. Park & Recreation –

- a. NFA

XIV. EAC -

- a. NFA

XV. New Business –

- a. Tentative Agreement, Public Works Collective Bargaining Agreement – Discuss / Take Action
Interim Manager Steve believes the Agreement needs further review prior to signing. Supervisor Bitler wishes to discuss this with Counsel.

Motion to accept contract in hand, as written.

Motioned by Supervisor Gullo

Seconded by Supervisor Breidenstein

YES: Breidenstein, Gullo

NO: Bitler, Rhoads and Smith

Motion failed

XVI. Old Business –

- a. Website / Social Media impact. -
- b. Key Identification – Ongoing -
- c. Employee Handbook – Ongoing

XVII. Executive Session –

None

XVIII. Motion To Adjourn-

Motion to Adjourn at 8:05

Motioned by Supervisor Breidenstein

Seconded by Chairman Smith

Motion passed with no dissenting votes

Supervisor Gullo conveyed his thanks to Chairman Smith for all his years of service to the Board and to Supervisor Breidenstein on her final meeting. Supervisor Rhoads also thanked them both.

*Denotes documentation included

**Denotes documentation provided at an earlier date