

TOWNSHIP OF ROBESON

Robeson Township Municipal Building, 2689 Main Street, Birdsboro, PA 19508 Berks County

BOARD OF PARK AND RECREATION

DRAFT AGENDA

August 24, 2026 6:00pm

Meeting Location at Gibraltar Park Pavilion

1. Meeting – Call To Order

- Roll Call

2. Motion To Approve Meeting Minutes

- February 23 2026 minutes**
- May 26 2026 minutes

3. Motion To Approve Fiscal Reports*

- Treasury Reports Jan 01 2026 – July 31 2026
- Revenue Reports Jan 01 2026 – July 31 2026
- Expense Reports Jan 01 2026 – July 31 2026

4. Township Admin Report / Park Maintenance & Improvements

- Women's restroom – Holes in door and wasp problem.
- Men's restroom – Lock issues, it would randomly lock by itself, then required to be manually unlocked.
- Right oven – not working, suspect a coil issue.
- Left fridge – not cooling
- Park Beautification process – discuss addition of trees on the third base side of the baseball/softball field
- Bathroom upgrades and painting – discussion and review of quotes
- July 4th Flag Retirement Ceremony
- Gibraltar Park signage
- Walkway from GP parking lot to pavilion
- Handicap Parking markers near to pavilion area

5. Review Open Space & Rec Fees –

- Discuss adapting permit application – Event capacity / timeline / submission deadline

6. Discuss Fundraising -

7. **New Business –**
 - How far out can we accept reservations?
8. **Agenda Items For Discussion / Action**
 - Celebration of Founding of Robeson 300th Anniversary

**THE PARK AND RECREATION BOARD IS AN ADVISORY BOARD ONLY.
THE ROBESON TOWNSHIP BOARD OF SUPERVISORS MUST APPROVE ALL
RECOMMENDATIONS.**

* Documentation included in packet
** Documentation previously supplied

Please ensure that all motions for purchases include the dollar amount of the request and line code. They must be submitted to the Board of Supervisors with a draft copy of the meeting minutes supporting the request.