

ROBESON TOWNSHIP BOARD OF SUPERVISORS

Robeson Township Municipal Building, 2689, Main Street, Birdsboro PA 19508 Berks County

Board Of Supervisors Regular Meeting

REGULAR MEETING MINUTES

March 19, 2026, 7:00 pm

I. Call to Order

The Regular Meeting of the Robeson Township Board of Supervisors was called to order at 7:00 PM by Chairperson Bitler.

- a. Pledge of Allegiance: The Pledge of Allegiance was recited. Caden Seigel, Twin Valley Class of 2026 graduate, provided an honor statement about Andrew Robeson.
- b. Roll Call.
- c. Flag Retirement.
- d. Executive Session was held on March 17, 2026, to discuss personnel/legal issues. In attendance, Supervisor Bitler, Supervisor Fix, Supervisor Gullo, Supervisor Rhoads, Supervisor Steve, and Solicitor Mark Merolla.

Supervisors Present: Timothy Bitler Sr, Margaret Fix, Scott Gullo, & Harold Steve.

Also present: Acting Chief Jason Rimby and Solicitor Mark Merolla. Absent: Jeffrey Rhoads and Engineer Ryan Rhode.

II. Citizen Concerns / Public Comment –

- a. Joy Breidenstein – Read a letter about various topics.
- b. Cassie Ketterer – Presented a petition in support of Acting Chief Rimby with 333 signatures.
- c. Rich Steele – Asked how long Acting Chief Rimby has been Acting Chief.
- d. Kaliagh Gullo – Expressed support of Acting Chief Rimby.
- e. Nicole Wishneski - Expressed support of Acting Chief Rimby.
- f. Nikki Genery – Expressed support of Acting Chief Rimby.
- g. Gail Evans – Spoke regarding her reasons for her resignation from employment with the Township.
- h. Janelle McMullen - Expressed support of Acting Chief Rimby and appreciates how he shows up for the students at the elementary school.
- i. Lori Ketterer – Expressed support of Acting Chief Rimby.
- j. Alyssa Lanza - Expressed support of Acting Chief Rimby and all Police Officers.
- k. David Weld – Expressed that he thinks we should get the best candidate possible for Chief of Police.
- l. Audreana Gomez-Perez – Asked for the status of the Park Pop-Up even that she would like to hold at Gibraltar Park.

- m. Carrie Mountz – Asked if the Deputy Tax Collector needs to be worn in. She also stated above all we are lucky to live in Robeson. Her next sitting day at the Township Building is April 17 from 10 am – 12 pm.
- n. Rob Horst – Expressed that a hiring process is not a popularity contest.
- o. Tyler McClain – Expressed support of Acting Chief Rimby. He is a business owner in Robeson Township and appreciates that the Robeson Police survey their property.
- p. Tom Keim – Expressed he is upset that he was not appointed to any committees during the reorganization meeting.
- q. Jen Freyer – Asked if there could be speed limit signs on Boonetown Road and Ridgeway Road.

III. Correspondence –

- a. Statements of Financial Interest are due to the Supervisors.

IV. Police –

- a. Patrol Car Repair – 31-6 struck a deer. A more accurate quote was given by Excellent Auto for \$336.58.

A motion was made by Supervisor Fix to approve the \$336.58 quote to repair patrol car 31-6. The motion was seconded by Supervisor Steve.

Yes – Bitler, Fix, Gullo, Steve Absent - Rhoads

- b. Air Card Changed from Verizon to First Net. Verizon was \$128 per month and First Net is \$80.

- c. Grant Resolutions –

A motion was made by Supervisor Steve for Resolution 2026-10 for Category 4 Facilities Local Share Assessment Program Grant in the amount of \$17,226.00 from the Commonwealth Financing Authority to be used for Firearms. The motion was seconded by Supervisor Fix.

Yes – Bitler, Fix, Gullo, Steve / Absent - Rhoads

A motion was made by Supervisor Steve for Resolution 2026-11 for Category 4 Facilities Local Share Assessment Program Grant in the amount of \$38,932.00 from the Commonwealth Financing Authority to be used for Tasers. The motion was seconded by Supervisor Fix.

Yes – Bitler, Fix, Gullo, Steve / Absent - Rhoads

V. Finance / Other –

A motion was made by Supervisor Steve to pay the open bills. The motion was seconded by Supervisor Fix.

Yes – Bitler, Fix, Gullo, Steve / Absent - Rhoads

VI. Administration Comments –

- a. Chief of Police Applications.
- b. Staff Interviews/New Hires – Manager and Admin Assistant.
- c. Parkside Pop-Up – Discussed for June 6.
- d. Flag Drop Off Box – to be placed outside of the township building. Public works to create a pad to place it.
- e. Partial house collapse – there needs to be a definitive process when this happens. Code Enforcement should be out within 24 hours.
- f. Authorize purchase of Playground mulch at the cost of \$2,900.00 for the workday scheduled for April 11.

A motion was made by Supervisor Steve to purchase the playground mulch in the amount of \$2,900.00. Motion was seconded by Supervisor Fix.

Yes – Bitler, Fix, Gullo, Steve / Absent - Rhoads

VII. Supervisor’s Reports –

- a. SMP Database – Supervisor Rhoads – In the testing stage of the SMP database.
- b. RTMA Lease – Supervisor Bitler – Month to month with sewer authority.
Working to reduce the lease after conflict with sewer installation throughout the township.

VIII. Fire Companies

- a. Friendship FC
Seafood dinners are going well.
- b. EMC
- c. Gibraltar FC

A motion was made by Supervisor Bitler to accept the Fire Company reports. The motion was seconded by Supervisor Steve.

Yes – Bitler, Fix, Gullo, Steve / Absent - Rhoads

IX. Minutes, Expenses and Reports –

- a. BOS Workshop Meeting Draft Minutes 2.12.26
- b. SEO Report*
- c. EEMA Sewer Report
- d. Road Report
- e. Building Inspector’s Report*
- f. Zoning Inspections Report
- g. Police Report
- h. Gibraltar Fire Company Report
- i. Friendship Fire Company Report*
- j. Ambulance Service Report Tower Health

- k. Ambulance Service Report EHBEMS
- l. Village Library of Morgantown*

A motion was made by Supervisor Bitler to accept the minutes, expenses, and reports. The motion was seconded by Supervisor Gullo.

Yes – Bitler, Fix, Gullo, Steve / Absent - Rhoads

X. Planning & Engineering – Engineer Ryan Rhode

- a. Engineer’s Report.
- b. Cedar Hills Estates time extension – discussed at the Workshop Meeting.
- c. 34 Westly Road time extension – discussed at the Workshop Meeting.
- d. Chestnut Hill Property’s Developers agreement and letter of credit – discussed at the Workshop Meeting.
- e. Rock Hollow Woods Plan Approval – discussed at the Workshop Meeting.
- f. Green Light Go Update – discussed at the Workshop Meeting.
- g. Brookside School Zoning Variance – Representative from Brookside School was present and discussed that this type of arrangement is common in Lancaster County and is hoping to get the approval for the Zoning Variance.
- h. Hopewell Road Update– discussed at the Workshop Meeting.
- i. Roadway line markings, intersection, curves, etc. – discussed at the Workshop Meeting.
- j. Planning Commission Data Center update – discussed at the Workshop Meeting.

XI. Legal Matters –

- a. MOU Police – Signature Required.
- b. Deeds of dedication Quaker Hill – mistake in parcel, the solicitor is working with the developer to correct. Hoping to have it completed by April.

XII. Public Works – Barry Readinger

- a. Spent all day Tuesday and part of Wednesday cleaning up from the storm.
- b. Roadwork prep to begin on Cocalico between White Bear and Rock Hollow.
- c. Pipe Replacements are ongoing.
- d. Would like to schedule interviews for both candidates – 1 for Summer Help and 1 full-time.
- e. Requested permission to hire summer help.
- f. Consider outsourcing mowing for a 3-year contract.

A motion was made by Supervisor Steve to advertise for mowing. The motion was seconded by Supervisor Fix.

Yes – Bitler, Fix, Gullo, Steve / Absent – Rhoads

g. Backhoe Repairs

A motion was made by Supervisor Steve to amend the agenda to authorize Backhoe repairs. The motion was seconded by Supervisor Gullo.

Yes – Bitler, Fix, Gullo, Steve / Absent - Rhoads

A motion was made by Supervisor Fix to authorize backhoe repairs not to exceed \$20,000.00. The motion was seconded by Supervisor Steve.

Yes – Bitler, Fix, Gullo, Steve / Absent - Rhoads

XIII. Park & Recreation –

- a. Boy Scouts are planning their annual park clean up on Monday March 23rd.
- b. The batting cage donated by the Reading Fightin Phils was put up and is ready for use.

XIV. EAC – None

XV. New Business - None

XVI. Old Business - None

XVII. Executive Session –

The Supervisors dismissed for Executive Session at 9:43 pm to discuss personnel and legal matters. They returned at 9:54 pm and announced that they are going to send offers to an applicant for Township Manager and Administrative Assistant.

XVIII. Motion To Adjourn

A motion was made by Supervisor Bitler to adjourn at 9:54 pm. Motion was seconded by Supervisor Gullo.

Yes – Bitler, Fix, Steve / Absent – Rhoads, Gullo