

ROBESON TOWNSHIP BOARD OF SUPERVISORS

Robeson Township Municipal Building, 2689, Main Street, Birdsboro PA 19508 Berks County

Board Of Supervisors Workshop Meeting

WORKSHOP MEETING MINUTES

March 12, 2026, 7:00 pm

I. Call to Order

The Board of Supervisors Workshop Meeting of the Robeson Township Board of Supervisors was called to order at 7:00 PM by Chairperson Bitler.

- a. Pledge of Allegiance: The Pledge of Allegiance was recited.
- b. Roll Call.

Supervisors Present: Timothy Bitler Sr., Margaret Fix, Scott Gullo, Jeff Rhoads, & Harold Steve
Also present: Acting Chief Jason Rimby and Solicitor Mark Merolla.

II. Citizen Concerns / Public Comment –

- a. Lori Ziegler – Resident asked why the office is not open. Supervisor Steve shared that he has been in the office. Labor council will keep residents informed when the pending investigation is over. She also asked why he couldn't be in the union if he took the chief position. Solicitor Merolla explained the conflict.
- b. Nicole Wishneski – Spoke in support of Acting Chief Rimby citing his presence in our schools and wanted to thank him.
- c. Carrie Mountz – Tax bills are out for 2026 if residents did not get it via snail mail, she can text it to residents or drop it off. Her next office day at the township building is April 17 from 10 am – 12 pm. She also has a drop box at her residence 2482 Hay Creek Road.

III. Correspondence –

- a. Statements of Financial Interest are due to the Supervisors.
- b. PA Correctional Industries is offering services from their various Correctional Industries.

IV. Police –

- a. Patrol Car Repair – 31-6 struck at deer the quoted amount for the repair is \$346.56.

A motion was made by Supervisor Steve to approve the \$346.56 quote to repair patrol car 31-6. The motion was seconded by Supervisor Gullo. Motion passed with no dissenting votes.

- b. Discussion for Body Cam Grant – The current batteries are not lasting, and the current cameras are no longer serviceable. Acting Chief Rimby will begin exploring a grant.
- c. Resolution for the Closure of Furnace Road for Furnace events.

A motion was made by Supervisor Rhoads for Resolution 2026-07 to authorize the Closure of Furnace Road for Furnace events. Motion was seconded by Supervisor Steve. Motion passed with no dissenting votes.

V. Finance / Other – No Questions were Asked.

VI. Administration Comments –

a. Chief of Police Applications.

A motion was made by Supervisor Steve to close the applications on March 13 at 4:00 pm. The motion was seconded by Supervisor Fix.

Yes – Bitler, Fix, Steve No – Gullo, Rhoads

A motion was made by Supervisor Steve to create an interview committee with Former Police Chief Dennis Cassel, Supervisor Steve, and Supervisor Rhoads. Motion was seconded by Supervisor Rhoads.

Yes – Bitler, Fix, Rhoads, Steve No – Gullo

b. Appointment of Deputy Tax Collector.

A motion was made by Supervisor Steve for Resolution 2026-08 to appoint Derek Keiser as Deputy Tax Collector. The motion was seconded by Supervisor Rhoads. Motion passed with no dissenting votes.

c. Staff New Hire – added to the agenda by mistake.

d. Sign Stock Alfieri agreement.

A motion was made by Supervisor Bitler to sign Stock Alfieri agreement. The motion was seconded by Supervisor Fix.

Yes – Bitler, Fix, Steve No – Gullo, Rhoads

e. Parkside Pop-Up wanted to rent the park to host a food truck and vendor event – discussion was tabled until the Regular meeting.

f. Flag Drop-Off donated by Troop 543.

g. 642 Zion Road zoning violations photos in the packet – abandon vehicles on the property. The hearing is April 9th.

VII. Supervisor's Reports –

a. SMP Database – Supervisor Rhoads – No Update.

b. RTMA Lease – Supervisor Bitler – No Update.

VIII. Fire Companies

a. Friendship FC

b. EMC

c. Gibraltar FC

IX. Minutes, Expenses and Reports –

- a. SEO Report*
- b. EEMA Sewer Report
- c. Road Report
- d. Building Inspector's Report*
- e. Zoning Inspections Report
- f. Police Report
- g. Gibraltar Fire Company Report
- h. Friendship Fire Company Report*
- i. Ambulance Service Report Tower Health
- j. Ambulance Service Report EHBEMS
- k. Village Library of Morgantown*

X. Planning & Engineering – Engineer Ryan Rhode

- a. Engineer's Report
- b. Cedar Hills Estates time extension – The Planning Commission recommended a 90-day time extension but wants to see action over the next 90 days.

A motion was made by Supervisor Steve to approve the 90-day time extension for Cedar Hill Estates. The motion was seconded by Supervisor Bitler. Motion passed with no dissenting votes.

- c. 34 Westly Road time extension – The Planning Commission stated that the plan lacked detail and did not recommend the time extension of Dec. 31, 2026. They suggested a 90-day time extension.

A motion was made by Supervisor Fix to approve the 90-day time extension for 34 Westly Road. The motion was seconded by Supervisor Rhoads. Motion passed with no dissenting votes.

- d. Chestnut Hill Property's Developers agreement and letter of credit
- e. Rock Hollow Woods Plan Approval .

A motion was made Supervisor Bitler to approve Rock Hollow Woods plan. The motion was seconded by Supervisor Rhoads. Motion passed with no dissenting votes.

- f. Green Light Go Update

A motion was made by Supervisor Steve for Resolution 2026-09 to sign the letter of commitment for the Green-Light Go Grant. Motion passed with no dissenting votes.

- g. Brokside School Zoning Variance – Seeking 2 zoning variances and it is going to the Zoning Hearing Board.
- h. Hopewell Road Update.
- i. Roadway line markings, intersection, curves, etc. – Documents shared by Engineer Rhodes to start considering line paintings.
- j. Planning Commission Data Center update – see the EAC section.

XI. Legal Matters –

- a. Resolution Green Light Go Grant – completed in the engineer update.
- b. MOU Police – Needs to be signed after the raise of the detective.
- c. Deeds of dedication Quaker Hill – mistake in parcel, the solicitor is working with the developer to correct.

XII. Public Works – Barry Readinger

- a. Road work prep to begin on Cocalico Road between White Bear Road and Rock Hollow Road.
- b. Pipe Replacements are on going.
- c. Interview Public Works person w/ No CDL.
- d. Requesting permission to start process to hire summer help. This position would be to mow and help as needed for road projects, such as installing drainage pipes and paving. The position would be limited to 30 hours weekly, between April 1 and ending Nov 1.

XIII. Park & Recreation –

- a. Boy Scouts are planning their annual park clean up on Monday March 23rd.
- b. Celebration Day planning is in the works; Parks & Recs are hoping to schedule it for August 2026.

XIV. EAC –

- a. Data Center is being looked at by the planning commission. They are looking at other similar ordinances to ensure that ours is comprehensive and addresses everything.

XV. New Business - None

XVI. Old Business - None

XVII. Executive Session – An Executive Session was held on March 11, 2026 at 12 pm to discuss Personnel Matters. In attendance, Supervisor Bitler, Supervisor Steve, Supervisor Gullo, Supervisor Rhoads, Acting Chief Rimby, Labor Council Ed Stock, and Solicitor Mark Merolla. Supervisor Fix was absent.

XVIII. Motion To Adjourn

A motion was made by Supervisor Rhoads to adjourn at 8:16 pm. Motion was seconded by Supervisor Steve. Motion passed with no dissenting votes.

A motion was made by Supervisor Rhoads to re-adjourn and pay the bills. Motion was seconded by Supervisor Gullo. Motion passed with no dissenting votes.

A motion was made by Supervisor Rhoads to adjourn at 8:17 pm. Motion was seconded by Supervisor Steve. Motion passed with no dissenting votes.