

Borough of Bound Brook
Department of Code Enforcement
Residential Zoning Permit Application

Zoning Official – Jose Nieves Phone: (732) 356-0833 ext. 639 [email:jnieves@boundbrook-nj.org](mailto:jnieves@boundbrook-nj.org)

RESIDENTIAL ZONING APPLICATION

**YOU MUST READ ALL OF THE FOLLOWING INFORMATION PRIOR TO FILLING OUT
AND SUBMITTING PERMIT APPLICATION**

- A Zoning Permit is required as a condition precedent to the commencement of a use or the erection, construction, reconstruction, alteration, conversion or installation of a structure or a building
- A Zoning Permit acknowledges that such use, or proposed use, structure or building complies with the provisions of all land use/zoning ordinances/codes of the borough or an approved variance there from the duly authorized Land Use board of the Borough
- Any misleading, false, or inaccurate information will lead to a denied application or revocation of any permit issued under misleading, false, or inaccurate information.
- All required information and PAYMENT must be received BEFORE the application is deemed valid and submitted. Once an application is reviewed and a decision is made, approved permits or denial letters will be emailed to the applicant.
- You are responsible to be aware of and make the zoning Official aware of any easements on the property

Required information:

- 1) This form must be completed in its entirety. Contact the Zoning Official at the phone number above if you have any questions.
- 2) Upload/attach a copy of your most recent survey showing any proposed changes with all dimensions and distances to property lines illustrated. NOTE: uploaded survey must be in its original size and scale. INCLUDE any information on easements.
- 3) Upload any additional plans or drawings required.
- 4) Upload any documentation illustrating manufacturer information on fences, pools, prefabricated sheds, etc.
- 5) If this is a change of use, upload any documentation describing the former (if applicable use) and the proposed use. Be very detailed.

Note: the Zoning Official reserves the right to require additional information during the review process in order to make an appropriate determination. Failing to provide the requested documentation will lead to a denial.

Property Address: _____

Block: _____ Lot: _____

Owners Phone number _____

Owners Email address _____

Contractor contact information

Address _____

Phone number _____

Email Address _____

**NOTE: Cost associated with permit fee MUST be paid before application is
reviewed: Residential Zoning Permit Fee - \$50.00**

For Residential Zoning Permit

Select Appropriate type and circle: 1 family 2 family 3 plus family Townhouse

Condominium

Describe in detail below what your requesting a permit for (example install and/or replace a 12 by 14 foot shed, or install a 6" fence around rear of property) NOTE- all this information must be shown in detail on your survey as indicated above INCLUDE showing the removal of any structures:

I hereby acknowledge that the information given on this application is accurate and correct. I hereby acknowledge that I am the owner or duly authorized to act in the owner's behalf, and such hereby agree to comply with the applicable requirements, ordinances and regulations of the Borough of Bound Brook, as well as all Federal and State laws and regulations.

**Your Application will NOT be deemed submitted until you have reviewed this document with the Zoning Official and paid all applicable fees.
You must print sign/date and submit this form to Zoning**

Applicant Signature _____

Date _____

THE BOUROUGH OF BOUND BROOK

OFFICE OF ZONING
230 HAMILTON STREET
732-356-0833 X639
BOUND BROOK NJ 08805

Name _____ Address _____

Block _____ Lot: _____ Zone: _____

IMPROVED LOT COVERAGE CALCULATION WORKSHEET

FORMULA

Developable Area After Hillside
Development Ordinance Calculations/ Lot Area: _____ sf

TIMES-PERCENTAGE ALLOWED X _____ %

TOTAL LOT COVERAGE ALLOWED: = _____ **sf**

FOOTPRINT AREA OF HOUSE _____ sf

DRIVEWAY AREA (Including Existing Pavers) + _____ sf

SHED + _____ sf

WALKWAY(S) + _____ sf

DETACHED GARAGE + _____ sf

PATIO(S) + _____ sf

OTHER: _____ + _____ sf

PROPOSED NEW IMPROVEMENT:
_____ + _____ sf

Description Size

TOTAL LOT COVERAGE: = _____ **sf**
(MUST BE LESS THAN TOTAL COVERAGE ALLOWED)

IMPROVED LOT COVERAGE -- That portion of one lot or more than one lot which is improved or is proposed to be improved with principal and accessory buildings and structures, including driveways, parking lots, pedestrian walkways, signs and other man-made improvements on the ground surface which are more impervious than a natural surface. All building, gravel and/or other stone surfaces used for parking, driveways or walkways shall be counted as improved lot coverage. Stone patios shall be computed as part of the overall lot coverage. Decks (without roofs and with earth underneath and serving residential structures) and landscaping/decorative stone areas shall not be included in the determination of lot coverage or building coverage. However, such decks must meet all setback requirements for the principal building, whether or not the deck is attached to the principal building.