



<https://www.Pleasant-Township.Org>

Enclosed: Timeline and Request for Quote

PLEASANT TOWNSHIP, HARDIN COUNTY, OHIO
REQUEST FOR QUOTES (RFQ) — SNOW
PLOWING AND ROAD TREATMENT SERVICES

Thank you,
Pleasant Township Trustees

Township Trustees

Ron B. Rogers - 419-674-7745
Beryl Rogers Dudek - 419-674-3681
Sam Norris - 740-396-0440

Fiscal Officer

Courtney Doll - 614-370- 8073
6366 Township Road 155
Kenton, Ohio 43326

TIMELINE

Wednesday, September 17, 2025

Start advertising

- Kenton Times
- Pleasant Twp. Website
- Ada Icon



Monday, September 22, 2025

Answer questions during Twp. Meeting



Friday, October 03, 2025

Snow Plowing Quotes turned in by 12:00pm



Monday, October 13, 2025

Trustees review quotes and make a decision



Monday, October 27, 2025

Sign Contract during Township Twp. Meeting

PLEASANT TOWNSHIP, HARDIN COUNTY, OHIO

REQUEST FOR QUOTES (RFQ) — SNOW PLOWING AND ROAD TREATMENT SERVICES

RFQ Title: Snow Plowing and Road Treatment Services

Issuing Authority: Pleasant Township Board of Trustees

Submission Deadline: October 03, 2025 at 12:00 p.m. (Local Time)

Submission Method: Email to Courtney Doll at PleasantFo@Gmail.Com

1. PURPOSE

Pleasant Township, Hardin County, Ohio invites quotes from qualified and experienced contractors to provide snow plowing and road treatment services on Township-maintained public roads totaling approximately **34.145 miles**. This does not include Root and Myers Additions. The resulting agreement will be a services contract subject to the terms contained herein and any additional terms incorporated by reference in the final contract.

2. SCOPE OF WORK

2.1 Services. Contractor shall furnish all labor, equipment, materials, supervision, transportation, fuel, and incidentals necessary to perform:

- Snow plowing and removal on approximately **34.145 miles** of Township-maintained roads;
- Application of salt and/or sand as weather and road conditions require;
- **24/7** availability during winter weather events, including nights, weekends, and holidays;
- **Response Time.** Should be appropriate for residents to safely drive to work and school.
- Provision of sufficient, properly maintained equipment and qualified personnel to ensure timely and effective service.

2.2 Performance Standards. Work shall be performed in a professional and workmanlike manner consistent with industry practices and applicable laws and regulations.

3. CONTRACTOR QUALIFICATIONS & SUBMISSIONS

3.1 Mandatory Qualifications. Each quote shall include:

- Proof of insurance, minimum \$1,000,000 (general liability, workers' compensation, automobile liability, and any other coverage required by law);
- A list of available equipment (e.g., plow trucks, salt spreaders) including quantity, make/model, and condition;
- Summary of experience with municipal/township contracts, including references;

- Description of backup equipment and staffing available in the event of breakdowns or emergencies.

3.2 **Company Information.** Provide contact person, contact cell phone, company name, mailing address, contact person, phone, email, and years in business.

3.3 **Pricing.** Provide a clear pricing structure (e.g., per hour, per mile, per storm, or seasonal/flat rate). Identify any mobilization, standby, or material charges.

4. EVALUATION CRITERIA

Quotes will be evaluated in the Township's sole discretion using, without limitation, the following criteria: - Cost competitiveness;

- Demonstrated experience and references;
- Equipment availability, condition, and reliability;
- Responsiveness and communication;
- Insurance and safety compliance.

The Township may request clarifications or additional information, and may negotiate terms and pricing with one or more Contractors.

5. CONTRACT TERMS

5.1 **Term.** Initial contract term of **one year**, with renewal options at the Township's discretion.

5.2 **Compliance.** The contractor shall comply with all applicable federal, state, and local laws and regulations.

5.3 **Termination.** The Township reserves the right to terminate the contract, in whole or in part, for non-performance, breach, or for convenience upon written notice as specified in the final agreement.

5.4 **Independent Contractor.** Contractor is an independent contractor and not an employee or agent of the Township.

5.5 **Safety.** Contractor is responsible for the safety of its employees, agents, and the public while performing the Services and shall follow all applicable safety standards.

5.6 **Indemnification & Insurance.** Contractor shall defend, indemnify, and hold harmless the Township and its officials, employees, and agents from claims arising out of Contractor's negligence or willful misconduct. Minimum insurance requirements will be specified in the final agreement and must be evidenced by certificates of insurance naming the Township as an additional insured, where applicable.

5.7 **Equipment & Materials.** Contractor shall provide and maintain all equipment necessary to perform the Services and shall ensure adequate supplies of salt/sand, unless otherwise stated in the final agreement.

5.8 **Payment.** Payment terms (including invoicing frequency and materials pricing) will be set forth in the final agreement based on the accepted pricing structure.

5.9 Non-Assignment. No assignment of the contract or subcontracting of substantial portions of the work is permitted without prior written consent of the Township.

5.10 Public Records. Submissions may be subject to disclosure under Ohio public records laws.

6. SUBMISSION INSTRUCTIONS

Deadline: Quotes must be received **no later than October 03, 2025 at 12:00 p.m.**

Method: Submit via email to **Courtney Doll** at **PleasantFo@Gmail.Com**. Late submissions will not be considered.

Include: 1. Company information (name, address, contact person, years in business).
2. Pricing structure (per hour, per mile, per storm, or seasonal contract).
3. List of available equipment and number of operators.
4. Proof of insurance.

7. QUESTIONS / POINT OF CONTACT

Direct all questions to:

Ron B. Rogers

Pleasant Township Trustee, Chairman

Phone: 419-674-7745

Email: TownshipTrustee@Gmail.Com

8. RESERVATION OF RIGHTS

The Township reserves the right to reject any or all quotes, to waive informalities or irregularities, to accept the quote deemed most advantageous to the Township, and to negotiate with any Contractor. Issuance of this RFQ does not commit the Township to award a contract or to pay any costs incurred in the preparation of a response.

9. ACKNOWLEDGMENT

By submitting a quote, the Contractor acknowledges it has read, understands, and agrees to be bound by the terms of this RFQ and represents that it possesses the requisite skills, personnel, equipment, and financial capacity to perform the Services.

SIGNATURE (To be completed upon award)

Contractor: _____

Authorized Signatory: _____

Title: _____

Date: _____

Pleasant Township, Hardin County, Ohio

By: _____

Title: _____

By: _____

Title: _____

By: _____

Title: _____

By: _____

Title: _____

Date: _____