

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3
Minutes of the Special Meeting Held on October 23, 2025

LOCATION: Fire Station No. 3, 19720 Becker Road, Hockley Texas 77447

COMMISSIONERS PRESENT

Danny Twardowski
Robert Carvell
Patty Diehl
Cody Herring

OTHERS IN ATTENDANCE

Christy Graves, Assistant District's Chief of EMS
Jenni Talley, District's Assistant Chief of Administration
Lori Grogg, District's Office Manager
Jason DeVries, HCESD 21 Fire Chief
David Slattery, Slattery Tackett Architects
Randall F. Parr, District's Bookkeeper
Lisa A. Covington, District's Bookkeeper
Angie Zacharias, HR
Krystine N. Ramon of Coveler & Peeler, P.C., District's Legal Counsel
Members of HCESD 3

Agenda Item No. 1

The meeting was called to order by Commissioner Twardoski at 9:42 a.m.

Agenda Item No. 2

The Board opened the floor for public comments. Emily Ponte thanked both Harris County Emergency Services District No. 3 and Harris County Emergency Services District No. 21 for their support of the Dennis Holder Scholarship. Ms. Ponte informed the Boards that she will be leaving the Dennis Holder Scholarship and be joining the Houston Pension Fund.

Agenda Item No. 3

To review, discuss and take action on matters related to construction, renovation, repair, maintenance and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contractors and cooperation with other county entities regarding the development of stations, including action on construction financing. David Slattery informed the Board that he received eight (8) proposals for a Construction Manager at Risk (CMAR) for Station 57. Mr. Slattery presented all eight (8) proposals to the Board, with the top ranking proposals from Brookstone, Durotech and MACO. The Boards discussed the proposals. By a general consensus, the Board agreed to hold interviews for the top three (3) proposals at the joint meeting with Harris County Emergency Services District No. 21 on November 17, 2025 stating at 8:30 a.m. Mr. Slattery informed the Board that the CMAR for Station 52 is currently going out for subcontractor bids. No action was taken.

Agenda Item No. 4

The Board went into Closed Session under Government Code, Section 551.071, to consult with legal counsel at 10:00 a.m. and came out of closed session at 11:04 a.m.

Agenda Item No. 5

The Board chose not to go into Closed Session under Government Code, Section 551.072, to discuss real estate matters.

Agenda Item No. 6

To review, discuss and take action regarding any real estate matters. No action was taken.

Agenda Item No. 7

To review, discuss and take action to approve the job posting of the EMS Chief. Commissioner Herring made a motion to approve the job description of the Chief of EMS and approve the job posting. The motion was seconded by Commissioner Diehl and the question called. The motion passed by a vote of 4 to 0.

Agenda Item No. 8

To review, discuss and take action to approve District Worker's Compensation renewal. Jenni Talley, District's Assistant Chief of Administration presented to the Board that the District's Worker's Compensation of Texas Mutual was up for renewal. Chief Talley presented the current policy is for out-of-network coverage. The renewal fee for Texas Mutual is thirty six thousand five hundred and fifty four dollars and forty three cents (\$36,554.43). Commissioner Carvell made a motion to approve the Texas Mutual Worker's Compensation for out-of-network coverage for thirty six thousand five hundred and fifty four dollars and forty three cents (\$36,554.43). The motion was seconded by Commissioner Herring and the question called. The motion passed by a vote of 4 to 0.

Agenda Item No. 8

There were no announcements by the Board or Department. Commissioner Diehl thanked Lori Grogg for all her hard work on EMS billing.

Agenda Item No. 7

Commissioner Diehl moved to adjourn the meeting. The motion was seconded by Commissioner Herring and the question called. The motion passed by a vote of 4 to 0. The meeting was adjourned at 11:08 a.m.

Secretary of the Board