

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3
Minutes of the Meeting Held on July 21, 2025

LOCATION: Fire Station No. 3, 19720 Becker Road, Hockley Texas 77447

COMMISSIONERS PRESENT

Danny Twardowski
Patty Diehl
Robert Carvell
Cody Herring

OTHERS IN ATTENDANCE

Christy Graves, District's Assistant Chief of EMS
Christopher Reyes, HCESD 21 Assistant Chief
Jenni Talley, District's Assistant Chief of Administration
Lori Grogg, District's Office Manager
David Slattery, Slattery Tackett Architecture
Randy F. Parr, District Bookkeeper with Randall F. Parr
Lisa Covington, District Bookkeeper
Krystine N. Ramon of Coveler & Peeler, P.C., District's Legal Counsel
Employees/members of HCESD 3

Agenda Item No. 1

The meeting was called to order by Commissioner Twardowski at 8:30 a.m.

Agenda Item No. 2

The Board opened the floor for public comments. There were no public comments.

Agenda Item No. 3

The Board reviewed the meeting minutes for the regular meeting held on June 16, 2025. Commissioner Carvell made a motion to approve the June 16, 2025 as presented. The motion was seconded by Commissioner Diehl and the question called. The motion passed by a vote of 4 to 0.

Agenda Item No. 4

The Board reviewed the proposed 2026 Budget. Bookkeeper Randall F. Parr informed the Board that he was still working on the budget and that it would be ready to present at the August 11, 2025 meeting. No action was taken.

Agenda Item No. 5

The Board reviewed the proposed 2025 Tax Rate for the District. Legal counsel informed the Board that the tax rates for 2025 were not ready. Counsel recommended that the District propose at the highest rate of ten cents (\$0.10) to allow the Commissioners to adopt at ten cents (\$0.10) or lower. Commissioner Carvell made a motion to approve the proposed 2025 Tax Rate of ten cents (\$0.10). The motion was seconded by Commissioner Herring and the question called. The motion passed by a vote of 4 to 0.

Agenda Item No. 6.

To review and take action on matters relating to an election to be held on November 4, 2025. Legal counsel informed the Board that since the tax rates are not ready, she recommended calling for an election in case the rate the District adopts could trigger an election. Commissioner Herring made a motion to approve calling for an election to be held on November 4, 2025 for a tax approval rate. The motion was seconded by Commissioner Diehl and the question called. The motion passed by a vote of 4 to 0.

Agenda Item No. 7

The Board reviewed the District's monthly Financial Statements prepared by Randall F. Parr. Full reports on the deposits and expenditures for each of the District's accounts for the past 30-day period were reviewed. Mr. Parr went over the total cash and balances along with the total interest received, shared costs with Harris County ESD No. 21, and costs of Station expenses. Mr. Parr went over the District's debt service. The bills were presented. Commissioner Carvell made a motion to approve the monthly Financial Statement as presented and that a copy be placed with the District's records and to approve the District expenses and bills as presented and as listed on the Check Detail Report. The motion was seconded by Commissioner Diehl and the question called. The motion passed by a vote of 4 to 0.

Agenda Item No. 8

To review, discuss and take any necessary action on amendments to the District's 2025 Budget. There were no amendments at this time. No action was taken.

Agenda Item 9

The Board then received a report from the real estate/construction committee to review any updates from the District's Architect related to the future station on Mueschke Road. David Slattery with Slattery Tackett Architect presented to the Board the progress of Station 52. Mr. Slattery presented the program fee of eleven million three hundred and ninety seven thousand two hundred and twenty five dollars (\$11,397,225) with a design fee of eleven million nine hundred and seventy three thousand three hundred and ninety three dollars (\$11,973,393), with about three hundred and seventy two thousand dollars (\$372,000) in contingencies. Mr. Slattery believes that the project should not be more than thirteen million five hundred thousand dollars (\$13,500,000). Commissioner Herring made a motion to proceed with Station 52 and approve a total cost of thirteen million five hundred thousand dollars (\$13,500,000). The motion was seconded by Commissioner Carvell and the question called. The motion passed by a vote of 4 to 0. Mr. Slattery presented a proposal from UES to conduct a geotechnical survey in the amount of nine thousand nine hundred dollars (\$9,900) for Station 52. Commissioner Herring made a motion to approve the geotechnical survey in the amount of nine thousand nine hundred dollars (\$9,900) from UES. The motion was seconded by Commissioner Diehl and the question called. The motion passed by a vote of 4 to 0. Mr. Slattery informed the Board that Station 52 is two (2) months behind schedule. The guaranteed maximum price (GMP) will be ready by the Board's November meeting and construction should begin in December of 2025. Mr. Slattery informed the Board that the District received notice that the well permit for the Station 52 location was expired and the penalty was three hundred and sixty two dollars (\$362). Commissioner Herring made a motion to approve the payment of three hundred and sixty

two dollars (\$362) to the Harris-Galveston Subsidence District. The motion was seconded by Commissioner Diehl and the question called. The motion passed by a vote of 4 to 0.

Agenda Item No. 10

The Board went into Closed Session under Government Code, Section 551.071, to consult with legal counsel at 9:36 a.m. and came out of closed session at 11:49 a.m.

Agenda Item No. 11

The Board went into Closed Session under Government Code, Section 551.072, to discuss real estate matters at 9:36 a.m. and came out of closed session at 11:49 a.m.

Agenda Item No. 12

The Board went into Closed Session under Government Code, Section 551.074, to discuss personnel matters 9:36 a.m. and came out of closed session at 11:49 a.m.

Agenda Item No. 13

The Board then discussed real estate matters. No action was taken.

Agenda Item No. 14

The Board then discussed personnel matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention or termination of District employees, including District EMS Chief, command staff, administrative staff, and medical personnel. Commissioner Diehl made a motion to place EMS Chief Dave Ferguson on Administrative Leave with pay pending an investigation conducted by outside legal counsel. The motion was seconded by Commissioner Herring and the question called. The motion passed 4 to 0. Commissioner Diehl made a motion to authorize legal counsel to engage outside legal counsel to conduct an investigation. The motion was seconded by Commissioner Carvell and the question called. The motion passed 4 to 0. Commissioner Diehl made a motion to approve Christy Graves as the interim Chief of EMS effective immediately. The motion was seconded by Commissioner Herring and the question called. The motion passed 4 to 0.

Agenda Item No. 15

The Board set the meeting date for their regular meeting on August 11, 2025 at 8:30 a.m. and their tax rate adoption meeting on August 25, 2025 at 8:45 a.m.

Agenda Item No. 16

Commissioner Herring moved to adjourn the meeting. The motion was seconded by Commissioner Diehl and the question called. The motion passed by a vote of 4 to 0. The meeting was adjourned at 11:54 a.m.

Secretary of the Board