

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3
Minutes of the Meeting Held on May 11, 2026

LOCATION: Fire Station No. 3, 19720 Becker Road, Hockley Texas 77447

COMMISSIONERS PRESENT

Danny Twardowski
Cody Herring
Patty Diehl
Robert Carvell
James Muscarella

OTHERS IN ATTENDANCE

Gayle Jernstrom – HCESD 3 EMS Chief
Christy Graves, HCESD 3 Assistant Chief
Jason DeVries, HCESD 21 Fire Chief
Jenni Talley, Chief of Administration
Lori Grogg, Districts Office Manager
Scot Webb, District Chief
Randy F. Parr, District Bookkeeper with Randall F. Parr
Lisa Covington, District Bookkeeper
Krystine N. Ramon of Coveler & Peeler, P.C., District's Legal Counsel
Dakota, Human Resources
Employees/members of HCESD 3

Agenda Item No. 1

The meeting was called to order by Commissioner Twardowski at 8:30 a.m.

Agenda Item No. 2

Jennifer Thomas presented an appeal letter to the Board during public comments.

Agenda Item No. 3

To received the District's 2025 Audit from McCall Gibson Swedlund Barfoot Ellis PLLC and to discuss and take action related to the same. The Board tabled the District's 2025 Audit Report from McCall Gibson Swedlund Barfoot Ellis PLLC. No action was taken.

Agenda Item No. 4

The Board reviewed the meeting minutes for the regular meeting held on April 13, 2026. Commissioner Herring made a motion to approve the meeting minutes for April 13, 2026. The motion was seconded by Commissioner Diehl. The motion passed by a vote of 4 to 0, with Commissioner Carvell abstaining.

Agenda Item No. 5

The Board reviewed the District's monthly Financial Statements prepared by Lisa Covington. Full reports on the deposits and expenditures for each of the District's accounts for the past 30-day period were reviewed. Ms. Covington presented the financial report and discussed a check issue with the Board. Commissioner Carvell made a motion to approve the monthly Financial Statement as presented and that a copy be placed with the District's records and to approve the District expenses and bills as presented and as listed on the Check Detail Report. The motion was seconded by Commissioner Herring. The motion passed by a vote of 5 to 0. For a more detailed report, please see on file with the District.

The Board further discussed and reviewed a Frost Bank resolution regarding authorized signers. Commissioner Carvell made a motion to approve the Frost Bank resolution regarding authorized signers. The motion was seconded by Commissioner Diehl. The motion passed by a vote of 5 to 0.

Agenda Item No. 6

To review, discuss and take any necessary action on amendments to the District's 2026 Budget. There were no amendments at this time. There were no amendments at this time. No action was taken.

Agenda Item No. 7

To receive a report from the real estate/construction committee and to review any updates from the District's Architect related to future station on Mueschke Rd. No action was taken.

Agenda Item No. 8

To receive an operations report from EMS Chief and take any necessary action related to the Chief's report, including review and approval of any agreements and/or contracts. Assistant Chief Graves reported that protocol development is approximately eighty percent (80%) complete and anticipated to be finalized by the end of the month. Chief Graves reported the District is working with the fire department regarding the sapphire pumps, which are currently in phase three training, including narcotics training. Chief Graves also advised the Board that the District is waiting on a quote for ventilators and reviewed procedures utilizing mannequins for real-life situations. Discussion was also held regarding World Cup and FIFA teams arriving in the area.

Chief Jernstrom reported that during the month of April the District responded to one hundred and ninety (190) calls, with one hundred and forty eight (148) patient encounters, twenty eight (28) patient transports, and twelve (12) pediatric patients. Chief Jernstrom further reported that the average response time was six minutes and twelve (6:12) seconds. The District participated in the Lone Star Career Fair. Chief Jernstrom also reported that a new stretcher had been ordered and the District submitted a grant application to assist with paramedic school costs. No action was taken.

Agenda Item No. 9

To review and act to approve the purchase, funding, financing and payment for capital assests, including construction, vehicles, EMS apparatus and equipment and for non-capital items and expenses. No action was taken.

Agenda Item No. 10

To review, discuss and take action for the sale or disposal of obsolete surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735. No action was taken.

Agenda Item No. 11

To designate the Harris County Tax Assessor-Collector’s Office to prepare the District’s No New Revenue Tax Rate and related tax rate calculations for 2026, and to authorize District counsel to publish the necessary 2026 Tax Rate setting notices. The Board reviewed the resolution designating the Harris County Tax Assessor-Collector’s Office to prepare the District’s No New Revenue Tax Rate and related tax rate calculations for 2026 and authorizing District counsel to publish the necessary 2026 tax rate setting notices. Commissioner Diehl made a motion to approve the resolution designating the Harris County Tax Assessor-Collector’s Office to prepare the District’s 2026 tax rates and authorize District counsel to publish the necessary notices. The motion was seconded by Commissioner Muscarella. The motion passed by a vote of 5 to 0.

Agenda Item No. 12

To set meeting date for June 2026. The next regular meeting is set for June 8, 2026 at 8:30 a.m.

Agenda Item No. 13

The Board went into Closed Session under Government Code, Section 551.071, to consult with legal counsel at 9:18 a.m. and came out of Closed Session at 10:04 a.m.

Agenda Item No. 14

The Board chose not to go into Closed Session under Government Code, Section 551.072, to discuss real estate matters.

Agenda Item No. 15

The Board went into Closed Session under Government Code, Section 551.074, to discuss personnel matters at 9:18 a.m. and came out of Closed Session at 10:04 a.m.

Agenda Item No. 16

The Board then discussed real estate matters. No action was taken.

Agenda Item No. 17

The Board then discussed personnel matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention or termination of District employees, including District EMS Chief, command staff, administrative staff, and medical personnel. No action was taken.

Agenda Item No. 17

Commissioner Herring moved to adjourn the meeting. The motion was seconded by Commissioner Diehl. The motion passed by a vote of 5 to 0. The meeting was adjourned at 10:05 a.m.

Secretary of the Board