

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3
Minutes of the Meeting Held on January 12, 2026

LOCATION: Fire Station No. 3, 19720 Becker Road, Hockley Texas 77447

COMMISSIONERS PRESENT

Danny Twardowski
Patty Diehl
Cody Herring

OTHERS IN ATTENDANCE

Christy Graves, HCESD 3 Interim EMS Chief
Jason DeVries, HCESD 21 Fire Chief
Jenni Talley, District's Assistant Chief of Administration
Lori Grogg, District's Office Manager
David Slattery, Slattery Tackett Architecture
Randy F. Parr, District Bookkeeper with Randall F. Parr
Lisa Covington, District Bookkeeper
Krystine N. Ramon of Coveler & Peeler, P.C., District's Legal Counsel
Angela Zacharias, Human Resources
Employees/members of HCESD 3

Agenda Item No. 1

The meeting was called to order by Commissioner Twardowski at 8:30 a.m.

Agenda Item No. 2

The Board opened the floor for public comments. Chief Graves introduced the new Medical Director Dr. Jay Kovar and his background.

Agenda Item No. 3

To receive a presentation from VFIS and take action. No action was taken.

Agenda Item No. 4

The Board reviewed the meeting minutes for the regular meeting held on December 15, 2025, the joint meeting held on December 16, 2025 and the special meeting held on December 29, 2025. Commissioner Herring made a motion to approve the regular meeting held on December 15, 2025, the joint meeting held on December 16, 2025 and the special meeting held on December 29, 2025 as presented. The motion was seconded by Commissioner Diehl and the question called. The motion passed by a vote of 3 to 0.

Agenda Item No. 5

To review and take action on matters relating to calling an election to be held on May 2, 2026. Commissioner Herring made a motion to approve ordering the May 2, 2026 Election for two (2) commissioner positions. The motion was seconded by Commissioner Diehl and the question called. The motion passed by a vote of 3 to 0.

Agenda Item No. 6

The Board reviewed the District's monthly Financial Statements prepared by Lisa Covington. Full reports on the deposits and expenditures for each of the District's accounts for the past 30-day period were reviewed. Ms. Covington went over the total cash and balances along with the total interest received, shared costs with Harris County ESD No. 21, and costs of Station expenses. Ms. Covington went over the District's debt service. The bills were presented. Commissioner Herring made a motion to approve the monthly Financial Statement as presented and that a copy be placed with the District's records and to approve the District expenses and bills as presented and as listed on the Check Detail Report. The motion was seconded by Commissioner Diehl and the question called. The motion passed by a vote of 3 to 0. For a more detailed report, please see on file with the District.

Agenda Item No. 7

To review, discuss and take any necessary action on amendments to the District's 2026 Budget. There were no amendments at this time. No action was taken.

Agenda Item 8

To review, discuss and act on proposal from Ironclad Wellness. Jason Corthell from Ironclad Wellness presented to the Board the mental health services that Ironclad Wellness offers, including training and peer support group. Mr. Corthell presented a proposal to the Board for thirteen thousand six hundred and seventy five dollars (\$13,675) for the year. Commissioner Diehl made a motion to approve the proposal from Ironclad Wellness for thirteen thousand six hundred and seventy five dollars (\$13,675). The motion was seconded by Commissioner Herring and the question called. The motion passed 3 to 0.

Agenda Item 9

The Board then received a report from the real estate/construction committee to review any updates from the District's Architect related to the future station on Mueschke Road. David Slattery with Slattery Tackett Architect presented to the Board that for Station 52, the approval of the civil permits were approved last week. Mr. Slattery informed the Board that he will schedule a pre-construction meeting with Brookstone. The civil approvals waived the required for offsite detention. New water will be constructed. Regarding Station 57, the schematic design was submitted to the committee for approval and given to Brookstone. No action was taken.

Agenda Item No. 10

To receive an operations report from EMS Chief and take any necessary action related to Chief's report, including review and approval of any agreements and/or contracts. EMS Chief Christy Graves presented to the Board that for the month of December there were one hundred and sixteen (116) transports, with a total call volume of one hundred and sixty two (162) total calls. For the year of 2025 there were one thousand nine hundred and ninety one (1,991) total calls, with one thousand seven hundred and fifty one (1,751) patient encounters, six (6) helicopter patients and one hundred and fifty nine (159) pediatric patients. There were twenty (20) mutual aids. Chief Graves informed the Board that the new Frazer medic unit is one (1) week away from being delivered. The new Medical Director Dr. Jay Kovar started with the District and has begun assessments of the current protocols. Chief Graves thanked Lori Grogg for all her hard work with EMS billing. No action was taken.

Agenda Item No. 11

To review and act to approve the purchase, funding, financing and payment for capital assets, including construction, vehicles, EMS apparatus and equipment and for non-capital items and expenses. No action was taken.

Agenda Item No. 12

To review, discuss and take action for the sale or disposal of obsolete surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735. No action was taken.

Agenda Item No. 13

To review, discuss and take action on Commissioner vacancy. No action was taken.

Agenda Item No. 14

The Board went into Closed Session under Government Code, Section 551.071, to consult with legal counsel at 9:34 a.m. and came out of closed session at 10:43 a.m.

Agenda Item No. 15

The Board chose not to go into Closed Session under Government Code, Section 551.072, to discuss real estate matters.

Agenda Item No. 16

The Board went into Closed Session under Government Code, Section 551.074, to discuss personnel matters at 9:34 a.m. and came out of closed session at 10:43 a.m.

Agenda Item No. 17

The Board then discussed real estate matters. No action was taken.

Agenda Item No. 18

The Board then discussed personnel matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention or termination of District employees, including District EMS Chief, command staff, administrative staff, and medical personnel. No action was taken.

Agenda Item No. 19

To review, discuss and take action on hiring a Medical Director. No action was taken.

Agenda Item No. 20

The Board set the meeting date for their regular meeting for February 9, 2026. No action was taken.

Agenda Item No. 21

Commissioner Diehl moved to adjourn the meeting. The motion was seconded by Commissioner Herring and the question called. The motion passed by a vote of 3 to 0. The meeting was adjourned at 10:45 a.m.

Secretary of the Board