



Addendum 2025-2026

512 N. Mulberry Street Corydon, IN 47112

Phone: 812-738-4549 Email:

schooloffice@catholic-community.org

<https://catholic-community.org/school>

Saint Joseph Catholic School

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Corydon, IN 47112

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Dear Parents and Students,

*“What greater work is there than training the mind and
forming the habits of the young?”*

St. John Chrysostom

Welcome to Saint Joseph Catholic School! In choosing Saint Joseph School, you have demonstrated a commitment to the values and philosophy of a Catholic education.

The Parent/Student Handbook reflects the policies of Saint Joseph Catholic School for the 2025-2026 school year. Please read this document carefully and sign the attached agreement. This agreement states that you intend to abide by the policies of Saint Joseph School during the 2025-2026 school year.

The faculty and staff of Saint Joseph School look forward to working with you to promote academic excellence and spiritual development in the context of the teachings of the Catholic Church.

Together let us pray that God, who has begun this good work in us, may carry it through to completion.

In Christ,

Kevin Rice

Principal

Mission Statement of Saint Joseph School

St. Joseph Catholic School, inspired by Catholic Values, prepares children for their future by promoting their academic growth, nurturing their faith in Jesus Christ through prayer and Catholic teaching, and cultivate life-long service within the larger community.

Philosophy

Saint Joseph School endorses the call of the Catholic Bishops of the United States to express its educational ministry through the objectives of personal spirituality, social justice, and a strong academic program in accord with the Curriculum Guide for Catholic Schools in the Archdiocese of Indianapolis.

- To develop the total Christian personality by instilling in the students a respect for life and reverence for Christian living.
- To develop within the school a strong religious education program based on Catholic Theology, Scripture, Liturgical experience, and service so that each child will grow and develop in the Christian way of life.
- To facilitate the intellectual, social, and physical development of each child through a variety of instructional methods such as small and large group instruction, departmental classes, and other tools for basic knowledge and formation.
- To aid students in evaluation of their own capabilities and vocational possibilities.

It is the consensus of the faculty that every human being has a right to pursue knowledge corresponding with his/her dignity and God-given ability, regardless of background or sex. In the early years, education is often of the utmost importance because through education and guidance the children of today become the Catholic citizens of tomorrow.

Early Learning Program

Saint Joseph's Little Builder Program is set up to nurture and enhance the whole child through faith based, developmentally appropriate practices.

This Little Builder Program will follow the main SJCS handbook, however due to the nature of young children, this addendum is in addition to that handbook.

Preschool (3 year old)

This program will enrich and empower your child and develop problem solving and communication skills through play-based learning activities and classroom environment.

At this age, children will learn social skills and cooperation with peers. They will be offered activities to enhance the 4 areas of learning:

- Social and emotional
- Cognitive
- Language and Literacy
- Motor development

These areas will be learned and practiced through daily activities: Circle time, music and movement, fine motor activities, dramatic play, and teacher lead large and small group time.

PreKindergarten (4 year old)

This program will enrich and empower your child and develop problem solving and communication skills through play-based learning activities and classroom environment. At this age, children will learn social skills and cooperation with peers. They will learn to problem solve and make decisions. They will have extended opportunities for comprehension, and phonics awareness to help them become emergent readers. Numeric skills, counting and graphing will be a part of their weekly learning activities. There will be activities to enhance the 4 areas of learning:

- Social and emotional
- Cognitive
- Language and Literacy
- Motor development

These areas will be learned and practiced through daily activities: Circle time, music and movement, fine motor writing activities, dramatic play, science and math experiments, and teacher lead large and small group time. The goal of this class, beyond social and emotional development is to get them Kindergarten ready.

Enrollment

Your child must be 3 years old by August 1 for the PK3 room and 4 by August 1 for PK4 enrollment. Your child will remain in the classroom that they begin the school year for the entirety of the school year.

Saint Joseph soft caps each classroom at 18 students. If there are suspected or documented special needs concerns, the principal must be consulted prior to enrollment. No child will be enrolled whose educational and safety needs cannot be met by the staff.

Behavior

We believe that discipline is an opportunity for learning, however if a behavior is continually disruptive or harmful to himself or other children or staff, the parent will be notified to meet with the teacher and/or principal to create a discipline and action plan. No child will be allowed to remain enrolled that presents a safety risk.

Delays and Cancellations

The Little Builder program follows Saint Joseph School's lead on all closings and delays. Make up days will follow SJCS schedule as well.

Health Guidelines

A child should not attend preschool if he/she is visibly ill or has in the past 24 hours exhibited one of the following:

- Fever of 100 degrees or more.
- Diarrhea or Vomiting
- Rash
- Red and/or crusty eyes
- Drainage of the eyes
- Any other suspicion of potentially contagious illness

A child may return to school after being symptom free for 24 hours WITHOUT medication. If a child becomes ill at school, the school office will contact parents and the child may not return the next school.

If a room exhibits absences up to or exceeding 20%, the principal may close the classroom for a period of up to 48 hours to allow for proper sanitation and recuperation of children.

Potty Training

To attend the Little Builder Program, your child must be self sufficient in the restroom. This includes fastening and unfastening clothes and wiping and washing hands. Your child will not be permitted to wear pullups at any time.

If an accident occurs, parents will be notified each time. Once the second accident occurs, a meeting will be scheduled with the teacher and/or principal to discuss any extenuating circumstances. After 3 potty accidents, the child will be unenrolled from

the Little Builder program and a decision will be made at that time to try again next semester or enroll for the next school year.

Right to Amend

Saint Joseph School reserves the right to amend this Handbook. Notice of amendments will be sent to parents via e-mail communication.

TELECOMMUNICATIONS USE AGREEMENT

Telecommunications Use Agreement

Adapted from NCEA's From the Chalkboard to the Chatroom.

As a technology user, I agree to follow the rules and code of ethics in all of my work with computers while attending Saint Joseph School:

1. I recognize that all technology users have the same right to use the equipment; therefore, I will not use the technology resources for non-academic purposes. I will not waste or take supplies such as paper, printer cartridges, flash drives, and discs that are provided by the school. When I am using an electronic device, I will keep my work area clean and free of food and liquids.
2. I recognize that software is protected by copyright laws; therefore, I will not make unauthorized copies of software and I will not give, lend, or sell copies of software to others. I understand that I will not be allowed to bring software applications, or games from home to be used on school equipment without proof of licensure and prior approval of appropriate school personnel.
3. I recognize that the work of all users is valuable; therefore, I will protect the privacy of others by not trying to learn their password; I will not copy, change, read, or use files from another user without prior permission from that user; I will not attempt to gain unauthorized access to system programs for technology equipment; I will not use technology systems to disturb or harass other technology users or use inappropriate language in my communications.
4. I will honor my school's procedures for the storage of information. I realize that after prior notice has been given to me, files may be deleted from the system to protect the integrity of the network or because of space limitations on the server.
5. Each student who received Internet access will be instructed in the proper use of the network. The use of the Internet must be in support of education and research consistent with the educational objectives of the school. Students using network resources must comply with the appropriate rules for that network or resource.
6. As a user of a network, I will not use bulletin boards nor chat lines for personal use. In addition, I will not reveal my personal information, home address, or personal phone number or those of students, teachers, or other staff members. Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret. The use of school computers and networking resources for commercial activities is not permitted. Their use for product advertisement or political lobbying is also prohibited.
7. Parents must realize that their students may encounter material on a network that they do not consider appropriate (vulgar jokes, statements of belief that some might consider immoral, etc.) The student is responsible for not pursuing material that could be considered offensive.

8. The use of school technology resources is a privilege, not a right, and inappropriate use will result in the cancellation of these privileges. Vandalism or intentional modification of system settings will result in cancellation of privileges and/or school disciplinary action. The school reserves the right to seek financial restitution for any damage caused by a student or other user. The system administrators will deem what is inappropriate use, and their decision is final. The administration, faculty, and staff of the school may request that the system administrator deny, revoke, or suspend specific user privileges. Violations of the rules and code of ethics described above will be dealt with seriously

Parent/Student Signature Page

I have read the 2025-2026 Family Handbook and agree to follow the school policies and procedures as stated.

Parent

Date

Student

Date

SIGNED FORM DUE TO the office by August 6th, 2025.

*This form will be placed in the Student's File in the office.