MINUTES OF MARCH 2, 2026 MEETING
ECTOR COUNTY EMERGENCY SERVICES DISTRICT NO. 1
&
ECTOR COUNTY EMERGENCY SERVICES DISTRICT NO. 2

A joint public meeting was duly called by the Board of Commissioners of **Ector County Emergency Services Districts No. 1 & 2** on **March 2, 2026,** which was held at the **Faith Community Baptist Church,** located at **9902 W University, Odessa, Texas 79764.**

CALL MEETING TO ORDER, ROLL CALL, AND ESTABLISH A QUORUM FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2

The meeting was called to order at 5:00 p.m. by **John Turner,** Board President, who stated a quorum was present. Those Commissioners present included:

John Turner	Present
Kevin Searcy	Present
Randy Lighfoot	Present
Heather Burks	Present
Patti Kappauf	Present

Also present at the meeting were Katie Norris of RIT Financial (attending remotely), Ira Coveler, and Melissa Wiggins of Coveler & Peeler, P.C. (attending remotely), Adam Oliver, COO, Dave Dutton, Director of Communications, Amy Coleman, CFO, and Alyssa Moore, CEO of LifeNet EMS, Jason Rodriguez of CTSI, Joshua Brown of Texas ESD Consulting LLC, and other members of the public attending in person.

TO RECEIVE PUBLIC COMMENTS RELATED TO ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

The Board opened the floor to public comment though none was forthcoming.

TO HOST A WORKSHOP REGARDING EMS SERVICES FOR ECTOR COUNTY ESD NO. 2, INCLUDING A PRESENTATION BY LIFENET EMS.

Alyssa Moore, CEO of LifeNet EMS provided a brief overview of the philosophy and approach to service in new and current service areas by LifeNet EMS. Ms. Moore confirmed that a six-month time frame for starting service in the area would be possible. The board did agree to be open to exploring other provider options for EMS services.

Chief Cotton provided insight into ESD station placement within the ETJ and the future stations that the city has planned. There was also discussion regarding equipment and supplies budgeting for any EMS contracted service.

President **Turner** then called a brief recess at 6:42 p.m.

The Board reconvened at 6:45 p.m.

CLOSE THE WORKSHOP.

There being no further discussion, President **Turner** made a Motion, seconded by Mrs. **Burks,** to close the workshop at 6:45 p.m. Thereafter the Motion passed by a vote of 5 to 0.

Mrs. **Kappauf** next made a Motion, seconded by President **Turner,** to take the agenda out of order to address IT matters under agenda item 17. Thereafter, the Motion passed by a vote of 5 to 0

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE ENGAGEMENT OF A THIRD-PARTY EMAIL AND IT VENDOR FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

Jason Rodriguez of Computer Transition Services, Inc.(CTSI) presented information to the board regarding providing IT services. Mr. Rodriguez provided a brief history of the company and the services offered that would be beneficial to the ESD's for cyber security and email services. While CTSI does not supply website management, they do have a sister company that does provide that service. Mrs. **Kappauf** reported that the other IT companies that were contacted did not respond or respond in time and recommended that the board continue to move forward with CTSI. Mr. Rodriguez will follow up with Mrs. **Kappauf** for the information needed for pricing packages and with Mr. **Searcy** for any information needed for the District's IT requirements. No action was taken.

The Board then moved to agenda items 11 and 12 related to Texas ESD Consulting, LLC.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE ENGAGEMENT OF TEXAS ESD CONSULTING, LLC RELATED TO DRAFTING A JOB DESCRIPTION FOR THE DISTRICT COORDINATOR POSITION FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

The consulting services agreement with Texas ESD Consulting, LLC (Josh Brown) was reviewed, and a couple of changes were proposed. Mrs. Kappauf proposed changes to replace Ector County ESD 2 with Ector County ESD 1 and 2 in the following areas: the introduction, and sections 1.1, 2.1, 3.1, 4.1, 5.2, 6.3, 7.2. The date in section 3.2 will be changed to March 2, 2026, and the county in section 7.6 will be changed from Bexar to Ector. Mr. **Coveler** suggested creating two contracts, one for ECESD 1 and one for ECESD 2. Mr. Brown agreed to the changes.

President **Turner** motioned to accept the contract with the corrections as made, seconded by Mr. **Searcy**. Motion passed 5-0.

TO RECEIVE A PRESENTATION, AND TAKE ANY RELATED NECESSARY ACTION REGARDING JOB DESCRIPTIONS AND RELATED PROCESSES AS PROVIDED BY TEXAS ESD CONSULTING, LLC, INCLUDING APPOINTING A RECRUITMENT CONTACT FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2

Mr. Brown reviewed the job description for the District Administrator with the board. Mr. Brown reviewed the concerns regarding the duties of the position that he heard when he spoke with the board members individually. In his experience, Mr. Brown stated that the lack of benefits could be a problem with the candidates. The board agreed that part of the candidate's job would include building the benefit package. The board agreed to submit two questions each to Mr. Brown for candidates during a pre-interview selection process.

Mrs. **Kappauf** motioned Heather Burks be the point of contact for recruitment, with President **Turner** providing a second to the motion. The motion passed 5-0.

Mr. **Coveler** asked Mr. Brown if he would be available as a consultant. Mr. Brown stated the current workload with other clients would not allow him to be a full-on consultant currently but a couple hours a week for questions and guidance would be doable. Mr. Brown will create the job posting and filter the candidates. The board would like the posting to remain active for 30 days or ten (10) quality candidates, whichever happens first. Mr. Brown will bill us for the services related to posting until we have district credit cards that can be placed on those accounts.

President **Turner** motioned to approve the job description with the addition of compensation of $150,000/ year plus depending on qualifications with Mrs. **Kappauf** seconding the motion. The motion passed 5-0.

Mr. **Searcy** motioned to approve $1500 to boost posting and create Linkin account. Mrs. **Burks** seconded the motion and the motion passed 5-0.

The Board then moved to agenda item 9 related to District strategic planning.

TO REVIEW, DISCUSS AND TAKE ACTION ON STRATEGIC LONG-TERM PLANNING AND FACILITIES MATTERS AS WELL AS ESTABLISHING DISTRICT ACTION ITEM PRIORITIES FOR THE REMAINDER OF 2026 FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

Mrs. **Kappauf** motioned to prioritize finding a 3rd party EMS provider and to set an expenditure not to exceed $1500 total for providers to come and visit the area. Mr. **Lighfoot** seconded the motion and the motion passed 5-0.

The Board then returned to agenda item 5 regarding meeting minutes.

TO APPROVE THE MINUTES OF PRIOR MEETING(S) FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2

a. **February 7, 2026 workshop**
b. **February 9, 2026 Regular Meeting**

The Board then reviewed the minutes of the February 7th workshop, and February 9th regular meeting. After review, President **Turner** made a Motion, seconded by Mr. **Searcy,** to approve the minutes as presented. Thereafter, the Motion passed by a vote of 5 to 0.

TO RECEIVE THE DISTRICT FINANCIAL REPORTS, AND TO REVIEW AND TAKE ACTION ON FINANCIAL MATTERS AND TO PAY DISTRICT BILLS FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

Ms. Norris reported the following balances on the district's accounts as of January 31. 2026: Ector ESD 1 $2,525,810.15, Ector ESD 2 $2,509,288.69. The total property tax revenue for both districts is a combined total of $3,599,414.52 with each ESD being $1,799,707.26. As of February 27, 2026, the balances are as follows: Ector ESD 1 $3,811,585.36, Ector ESD 2 $3,813,323.14.

Ms. Norris recommended creating two financial reports, one for ESD 1 and one for ESD 2, due to the budgets and expenditures not being the same for each district. Two separate reports would more accurately depict accountancy activity and capital expenses. Mrs. **Kappauf** suggested

Ms. Norris discuss with Mr. Brown to develop two different budgets. Ms. Norris stated that the problems we are having with Frost Bank regarding access remain and she recommended moving to Prosperity Bank for ESD business. Other reasons include the option of opening a Money Market and operations account at Prosperity Bank, an option that Frost does not offer.

Mr. **Searcy** motioned to move $250,000 from each ESD account to open account at Prosperity Bank. Motion is amended to open four accounts, 1 operation account and 1 Money Market account for each ESD, with each account to be funded with $250,000. Motion amended again to include the credit cards for board members with a limit of $5000 each for a total of $25,000 for the five cards. Mr. **Lighfoot** seconded the motion and the motion passed 5-0.

Ms. Norris will present a credit card policy and procedure for presentation at the next meeting. Ms. Norris requested receipts for reimbursements be sent to her on the Wednesday before the meeting so she can prepare checks.

Mrs. **Burks** motioned for Mr. **Lightfoot** and Mrs. **Kappauf** to have online platform access authority for Prosperity Bank, and it was seconded by Mr. **Searcy**. Motion passed 5-0.

President **Turner** motioned to accept expenses as presented, Mr. **Lightfoot** seconded and the motion passed 5-0.

Mr. **Lightfoot** motioned to accept financial report from Ms. Norris, Mr. **Searcy** seconded and the motion passed 5-0.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS RECEIVED FROM THE DISTRICT COMMISSIONERS OF ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2 SEEKING COMPENSATION OR REIMBURSEMENT AS PERMITTED BY TEXAS HEALTH & SAFETY CODE §775.038 (A-1).

Mrs. **Kappauf** motioned to approve the lunch expense for the guests of ESD 2 in the amount of $215.13, seconded by Mr. **Searcy**. Motion passed 5-0.

President **Turner** motioned to accept the commissioner compensation and reimbursement policy as presented, seconded by Mrs. **Burks**. Motion passed 5-0.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE ADOPTION OF PROPERTY TAX EXEMPTIONS FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

Mr. **Coveler** presented scenarios reflecting the effect of property tax exemptions on the district's budget. After board discussion, Mr. **Searcy** motioned for property tax exemptions of $25,000 for over 65 years of age, $25,000 for disabled, and a zero for homesteaded property. President **Turner** seconded the motion and the motion passed 5-0.

TO REVIEW AND DISCUSS MATTERS AS PRESENTED AT THE FEBRUARY 26TH WORKSHOP WITH ODESSA FIRE & RESCUE RELATED TO ISO MATTERS FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

President **Turner** attended the meeting and was encouraged by how the decisions made by the board can directly affect the ISO rating, which can lead to lower homeowners' insurance costs for the community members. Mr. **Searcy** explained that the ISO rating of OFR does not impact ETJ because of the VFD presence and activity.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE ACQUISITION OF PROPERTY FOR DISTRICT USE.

Mr. **Searcy** reported that the South Ector VFD was not interested in teaming with the districts on property acquisition at this time. No action was taken by the board.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE ENGAGEMENT OF WEST ODESSA VFD, SOUTH ECTOR COUNTY VFD, GARDENDALE VFD, AND GOLDSMITH VFD AS ADDITIONAL SERVICE PROVIDERS WITHIN ECTOR COUNTY ESD NO. 1.

Mr. **Searcy** and Mr. **Lightfoot** will contact the VFD's to inquire about needs and budget. President **Turner** motioned to create a VFD Committee that consisted of Mr. **Searcy** and Mr. **Lightfoot** to contact the VFD's for the needed information. Mrs. **Burks** seconded the motion and the motion passed 5-0.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE ACQUISITION OF SEPARATE DOMAIN NAMES FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

President **Turner** motioned to register EctorESD1.gov and EctorESD2.gov as the domains for the district with a budget of $100 for both. Mr. **Lightfoot** seconded the motion. The motion passed 5-0. ECESD1.gov and ECESD2.gov will be the secondary choice if the original is not available.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE ENGAGEMENT OF A THIRD-PARTY DISTRICT WEBSITE VENDOR FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

The Board tabled this item for discussion at future meetings. No further action was taken by the Board.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING ADOPTION, AMENDMENT, AND EXPLANATION OF DISTRICT POLICIES, PROCEDURES, AND STANDARD OPERATING GUIDELINES FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

c. Tax Abatement Policy

There being no updates available, the Board tabled this item for discussion at future meetings. No further action was taken by the Board.

TO DISCUSS AND CONFIRM UPCOMING REGULAR AND SPECIAL MEETING DATES, AND TO REVIEW AND DISCUSS MATTERS WHICH NEED TO BE INCLUDED ON THOSE AGENDAS FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

The Board next confirmed the upcoming regular meeting date of April 13, 2026, and discussed rescheduling the previously cancelled special meeting. After review, the Board confirmed a special meeting would be held on Thursday, March 12, 2026 at 4:00 p.m.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

The Board did not meet in Closed Session to consult with legal counsel.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

The Board did not meet in Closed Session to discuss real estate matters.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

The Board did not convene in Closed Session to discuss personnel matters.

TO REVIEW, DISCUSS AND TAKE ACTION ON MATTERS RELATED TO MATTERS AS DISCUSSED IN CLOSED SESSION FOR ECTOR COUNTY ESD NO. 1 AND ECTOR COUNTY ESD NO. 2.

No action was taken by the Board.

ADJOURNMENT.

There being no further business brought before the Boards, Mrs. **Burks** made a Motion, seconded by Mrs. **Kappauf** to adjourn the meeting at 9:58 p.m. Thereafter, the Motion passed by a vote of 5 to 0.

The foregoing minutes were reviewed and approved by the Board of Commissioners on April 13, 2026.

ECTOR COUNTY EMERGENCY
SERVICES DISTRICT NO. 1

By: Patti Kappauf

~~**Heather Burks**~~
~~District Secretary~~ Acting Secretary

ECTOR COUNTY EMERGENCY
SERVICES DISTRICT NO. 2

By: Patti Kappauf

~~**Heather Burks**~~
~~District Secretary~~ Acting Secretary