Minutes – Annual General Meeting
12th December 2020, online via Zoom

Present
Twelve DSN members including current committee members

Dr. Angelika Luehrs chaired the meeting which started at 16.00.

1. Apologies
Kaman Hansford

2. AGM 2019 minutes Draft minutes of the 2019 AGM were circulated prior to the meeting and were ACCEPTED as a true record without amendment.

3. Matters arising - none

4. Trustee & Treasurer’s Reports 2019/2020 and Accounts

5. Resolutions re. Move to Charitable Incorporated Organisation (CIO) status

The AGM resolves (under Clause U Dissolution of the current DSN constitution) to

i. Agree in principle to incorporate as a Charitable Incorporated Organisation (CIO).

ii. Approve the draft constitution for the CIO (previously circulated to members and presented to the meeting).

The AGM further resolves that:

iii. The current DSN charity will amalgamate with the new CIO for the purpose of carrying on its activities as an incorporated body through a process of dissolution and transfer of assets under the terms of the current DSN constitution.
One question as to whether there was any downside to converting DSN to a CIO? Answer - No, DSN will need to have its accounts independently examined as a CIO - but we are already required to do this regarding our cross-border registration with the Office of the Scottish Charity Regulator.

VOTE: above resolutions ACCEPTED by unanimous vote

16.45 Victoria Martindale joined the meeting.

6. Election of Committee and Officers (‘O’ denotes officer posts)

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<tr>
<th>Post</th>
<th>Elected</th>
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<tbody>
<tr>
<td>Chair (O)</td>
<td>Louise Freeman</td>
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<tr>
<td></td>
<td>Angelika Luehrs</td>
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<tr>
<td>Vice chair (O)</td>
<td>Malcolm Kinnear</td>
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<td>Treasurer (O)</td>
<td>Ross Freeman</td>
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<tr>
<td>Secretary (O)</td>
<td>Matthew Christie</td>
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<td>Membership secretary</td>
<td>Susan Atcheson/Kaman Hansford</td>
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Office roles (as above) and committee members Jenny Holmes, Clive Morgan and Victoria Martindale were unanimously elected as committee members. Under Charity Commission regulations, all committee members are trustees of the charity.

7. Plans for 2020/21

- **Reasonable adjustments re. DSN survey & BMA blog**
  Discussion included the following points:
  - Really important that doctors are able to access a robust Occupational Health (OH) service - also that an OH service follows up on its recommendations of reasonable adjustments to make sure that they are implemented.
  - Original plan for NHS GP Health included money for occupational health service for GPs - budget sent to localities - service has not been set up.
  - Current difficulties are around attitudes rather than the adjustments per se.
  - Increased attention from OH around Covid-19 pandemic.
  - Currently increased talk within NHS about wellbeing and burn out.

- **DSN coaching project** to start in New Year - focusing on UK based doctors who have been working in the NHS within the previous year.
• **International Conference on Physician Health (ICPH) bursaries**
   eleven applicants are to be offered £100 DSN bursaries towards ICPH registration fees.

• **Virtual DSN stands** created for 2020 BMJ Live and GMC conferences - similar options likely to be required for foreseeable future due to lack of face-to-face conferences.

### 8 / 9. Open Forum / Any other business

• **Roll out of NHS Practitioner Health to Scotland**
  NHS Practitioner Health is currently being rolled out to Scotland - to cover all health and social care staff.

The 2020 AGM was declared closed at 17.30.

Minutes taken by Louise Freeman  
12.12.20