

St. Mary's Finance Council Meeting Minutes

DATE: November 13th, 2025

TIME: 5:45 pm

Members Present: Fr. Gross, Bill Marti, Tony Hodny, Paul Kalka, John Colter, Brendan Kennelly

Absent: Mike Bibow, Jamie Sperle

- I. Opening Prayer – Fr. Gross
- II. Introductions – The new Daycare Director, Victoria Smythe. 15 years' experience, including as a Daycare Director. She was at St. Mary's in 2008 as a staff member in the daycare. Happy to be back.
- III. Review Agenda – No additions or corrections.
- IV. Review Past Meeting Minutes – No additions or corrections to be made.
- V. Standing Reports
 - a. Financial Report – Review of income and expenses was completed. Received an invoice regarding the installation of the woodwork and wainscoting for the sanctuary renovation, that was believed to have been already paid for. Jackie will do some follow-up. Still have not received a bill for the painting. A number of contributions have been received for the campaign. Jackie will be sending out quarterly updates to those who have pledged. Tony suggested that we should consider a generic envelope in the pews for new or prospective members or visitors who have been coming to Mass. It was also suggested that a QR code be published in the bulletin for additional gifts and contributions. Salary and benefits for the new Day Care Director was also discussed.
 - b. Pastor's Report – A draft of Day Care Director's job was shared with the council. OCIA program is going with three (3) regular attendees. Father is also putting together a supplemental program for RE students who have not received their sacraments. Three (3) weddings are scheduled for the parish in 2026. The feasibility study is gathering information for the middle school build. A report is expected shortly on this process. The building committee is working on the design with APC and McGuff. Father reminds parishioners that the mission is something everyone can contribute to even if a family doesn't have a child or grandchild in the network. RE is off and running. Numbers are down. Father and Don will be looking at how to increase those numbers. Father has been called for Jury Duty the first week in December. Father also suggested that the council consider a plan for the roof issues before the DC re-opens.

- c. Maintenance – Boiler project has been completed. The main repair was a condensation tank, which took some time to get in. Further inspection found some additional issues that needed attention. There was also some shingle work that needed to be completed and was done. The gutters at the rectory were also maintenance at the same time. Lyle has been busy working on finishing touches to the sanctuary. Lyle has taken over all the maintenance duties from Tom.
- d. Technology Report – No report.
- e. Personnel Report – Victoria and Tom
- f. Additional Discussion – Jackie will work on a draft of the budget and send it out prior to the next meeting.
- g. Next Meeting – December 4th @ 5:45.
- h. Closing Prayer – Fr. Gross

Adjournment @ 6:55 pm

Respectfully Submitted – Jackie Simon-Business Manager