

## HOURLY PAID - JOB DESCRIPTION

**Job Type:** Part-Time  
**Location:** North Augusta - Family Center Building (gym)  
**Company Information:** Grace UMC 639 Georgia Ave., North Augusta, SC 29841  
**Job Title:** Kids Club Afterschool Classroom Leader - Staff

**Job description:** Individual should be hard working, dependable, energetic, fun, patient, and of Christian faith to work in a nurturing environment with children. The ideal candidate would be able to multi-task and be proactive, have a friendly team-oriented personality, and be able to work cooperatively with our team.

Main Job duties include:

- Overseeing elementary students daily
- Serving snacks
- Assisting with homework
- Supervising and participating in activity time\* with the kids
  - \*Bible study
  - \*Arts & Crafts
  - \*Prayer Journal time
  - \*Chapel Music time
  - \*Gym time
  - \*Outdoor playground time
- Planning and completing lesson plans with other staff
- Leading & working with classroom youth helpers, assistants, and volunteers
- Actively engage with kids and build relationships with them
- Follow the daily schedule
- Ride and/or drive the church bus
- No personal phone usage
- Completing the First Aid / CPR class offered onsite

Core Hours: 2:00 p.m. to 5:30 p.m. and/or as needed on Wed nights until 7:15pm, School Early Release days, and School Half days.

Starting Hourly Pay range: Depends on experience.

This position is a school-year-by-school year hiring. At the end of each school year, staff may be asked if they would like to return for employment for the following school year.

**Qualifications:** Candidates must be at least 21 years old and have a high school diploma or equivalent. They must be able to pass a Background Check, complete Safe Sanctuary training, and complete the First Aid/CPR training course offered onsite. Preference is for candidates to have experience working with children.

**How to Apply:** Email resume to [yolanda@gotgraceumc.org](mailto:yolanda@gotgraceumc.org)