TOWN OF CAMILLUS
APPLICATION FOR TEMPORARY SITE PLAN APPROVAL

Tax Map Number: _____ Property Zoning: _____

Property Location: _____

_____

Name of Applicant: _____ Phone: _____

Applicant's Address: _____

_____

Property Owner's Name: _____ Phone: _____

REQUIREMENTS: Check yes/no to indicate information included with application. In general, all information is required.

I. Scaled sketch of the property including the following:

YES	NO		
[ ]	[ ]	a)	Direction and distance to nearest intersection.
[ ]	[ ]	b)	Property lines.
[ ]	[ ]	c)	Center line and edge of pavement.
[ ]	[ ]	d)	Street right of way.
[ ]	[ ]	e)	Use and ownership of all adjacent properties.
[ ]	[ ]	f)	Dimensions and locations of all structures existing on the site.
[ ]	[ ]	g)	Dimensions of temporary structures to be added or modified including distances from front, side and rear property lines.
[ ]	[ ]	h)	Parking space plan with dimensions.
[ ]	[ ]	i)	Any outside storage.
[ ]	[ ]	j)	Proposed temporary signage.
[ ]	[ ]	k)	Location of any outside trash receptacles: including recycling containers.
[ ]	[ ]	l)	Location of any outside equipment including generators, HVAV and the like.
[ ]	[ ]	m)	Location of fire hydrants on site, or if none on site, a note including location of closest fire hydrant.
[ ]	[ ]	n)	Location of curb cuts, exits and entrances.

II. Briefly describe the temporary activity and its hours and days of operation:

_____

_____

III. Describe the exterior appearance of any temporary structures to be placed on site:

_____

_____

_____

IV. GENERAL NOTES:

This form may be used for activities which are anticipated not to exceed thirty (30) days in duration.

Please note: Professional fees to be paid will be determined by the Planning Board at the first meeting at which your application is considered.

PROCEDURE:

Deliver to the Planning Board Clerk:

- One original AND one digital file of the application and all required additional documents and materials.
- Fee (as determined by current Town of Camillus fee schedule)

You will be notified by the Planning Board Clerk of the acceptance of this application and the date you are to appear before the Planning Board. If you have any questions, contact the Planning Board Clerk at planningboard@townofcamillus.com .

V. I have read the attached list of items to be included with this application and to the best of my knowledge this application is accurate. If I am not the property owner, the property owner has authorized me to make this application, which is indicated by the signature below.

_____ _____

Date Signature of Applicant

_____

Signature of Owner